

STATE OF WYOMING)
) ss.
COUNTY OF FREMONT)

LANDER, WYOMING
OFFICE OF THE FREMONT COUNTY COMMISSIONERS
SEPTEMBER 8, 2020

FULL DETAILED REPORT

The Board of Fremont County Commissioners met in Regular Session at 9:00 a.m. with the following members present: Chairman Travis Becker, Vice-Chairman Larry Allen, Jennifer McCarty and Michael Jones. Commissioner Clarence Thomas joined later in the meeting. Fremont County Clerk Julie A. Freese was present.

Jennifer McCarty moved, Mike Jones seconded, to approve the agenda as presented. Motion carried unanimously.

Larry Allen moved, Jennifer McCarty seconded, to approve the minutes of the Regular Meeting held on September 1, 2020. Motion carried unanimously.

Jennifer McCarty moved, Mike Jones seconded, to accept the bills for payment. Chairman Travis Becker abstained from voting on The Print Shop voucher. Motion carried unanimously.

<u>Name</u>	<u>Description</u>	<u>Department</u>	<u>Total Cost</u>
307 Shredding LLC DBA	County Sheriff	Shredding Services	\$150.00
A & I Distributors	Vehicle Maintenance	Oil/Fluids	\$66.21
Ameritech Equipment Co.	Operation Safeguard	Sanitize Buildings	\$6,990.66
API Systems Integrators	County Buildings	Fire Alarm Service	\$440.00
B & T Fire Extinguishers, Inc	Transportation	Extinguisher Services	\$98.00
Bailey Enterprises, Inc	Segregated	Bulk Fuel	\$14,172.90
Betts Electric Service, Inc.	County Buildings	Electrical Service	\$5,622.50
Bob Barker Company, Inc	Detention Center	Inmate Supplies	\$98.28
Bowdel Steven P.	Detention Center	Medical Services	\$2,250.00
Carroll Septic Service	Transportation	Services	\$150.00
Centurylink	Computer Services	Telephone Service	\$357.67
Charm-Tex, Inc	Detention Center	Inmate Supplies	\$584.08
Clifford, Gregory P. MD PC	Detention Center	Inmate Medical	\$923.00
Coast to Coast Computer Products, Inc	County Sheriff	Computer Supplies	\$2,830.60
Cowboy Chemical, Inc	Detention Center	Laundry & Kitchen Supply	\$1,755.60
Crum Electric Co., Inc	County Buildings Detention	Supplies	\$39.36
Desert Mountain Corporation	Transportation	Mag Chloride	\$5,125.82
Dowl LLC	Transportation	Engineering Service	\$28,304.11
Dubois Frontier, The	Segregated	Advertising	\$308.85
Election Systems & Software, Inc	County Elections	Voting Machines Supplies	\$6,265.20
Freese, Burton D.	County Elections	Reimburse Expenses Election	\$178.40
Fremont Orthopaedics PC	Detention Center	Inmate Medical	\$706.00
Gee, Brian	COVID Response	Co Health Officer	\$10,000.00
Globalstar USA	Search & Rescue	Satellite Phone	\$188.33
Help for Health	Health & Welfare	Allocation	\$203,800.00
Irvine, Dudley	Segregated	Reimburse Expenses Election	\$353.20
Jack's Saw Shop, Inc	Transportation	Repairs, Parts	\$74.00
Lander Medical Clinic PC	Detention Center	Inmate Medical	\$716.55
Lander, City of	County Buildings	Water & Sewer	\$3,044.77
Leonard, Anthony G.	Detention Center	Inmate Medical Services	\$1,187.50
Lyles, Jesse	County Sheriff	Mileage Reimbursement	\$54.00
Medical Imaging Assoc of Idaho	Detention Center	Inmate Medical	\$25.00
Motorhead Machine	Vehicle Maintenance	Parts	\$20.00
Natrona County Sheriff	Detention Center	Inmate Housing	\$8,970.00
Norco Inc	County Buildings	Supplies	\$3,440.84
Plainsman Printing & Supply	County Commission	Printed Supplies	\$1,015.25
Post, Raymond	County Sheriff	Car Wash	\$87.11
Premier Vehicle Install., Inc.	County Sheriff	Parts	\$61.21
Print Shop, The	Segregated	Printed Office Supplies	\$424.40
Quill Corporation	County Sheriff	Office Supplies	\$715.33
Ratigan, Daniel, M.D.	Detention Center	P.A. Supervisor Contract	\$4,675.00
Reed's Moghaun Office Supply	County Elections	Office Supplies	\$24.70
Riverton Physician Practices LLC	Detention Center	Services	\$626.00
Rocky Mountain Automatic Doors	County Buildings	Parts/Services	\$325.00
Rocky Mountain Power	Segregated	Utilities	\$11,996.10
Sage, Elk	Prevention Program	Supplies & Support	\$500.00
Sagewest Health Care	Detention Center	Inmate Medical.	\$10,581.02
Sagewest Health Care	Health & Welfare	Title 25 Patients	\$5,950.00

County Commissioner Minutes
September 8, 2020

Snider, Yvonne	Sheriff Victim Services	Reimburse Expenses	\$161.62
State of Wyoming	Transportation	Water Permit	\$50.00
Stroupe Pest Control Inc	County Buildings	Pest Control	\$115.00
Sysco Montana Inc	Detention Center	Inmate Supplies	\$4,834.54
Teton Pathology PC	Detention Center	Inmate Medical	\$165.00
TW Vending, Inc	Detention Center	Inmate Supplies	\$48.95
Tyler Technologies Inc	County Clerk	Recording Maintenance	\$21,850.17
US Foods Inc	Detention Center	Inmate Board	\$3,637.37
Valley Lumber & Supply Co., Inc	County Buildings	Materials/Supplies	\$72.99
Verizon Wireless	Segregated	Cell Phone Services	\$460.52
Western Printing, Inc	Segregated	Printed Supplies	\$647.73
Whiting Law, P.C.	District Court	Professional Services	\$4,005.00
Wind River Towing	Abandoned Vehicles	Towing	\$360.00
WY Public Health Laboratory	Detention Center	Inmate Medical	\$109.00
Wyoming Financial Insurance	Detention Center	Notary Bond	\$50.00
Wyoming Machinery, Co.	Vehicle Maintenance	Parts	\$1,040.72
Wyoming.com	County Sheriff	Internet Services	\$999.95

Jennifer McCarty moved, Larry Allen seconded, to accept a Title 25 voucher from Wyoming Behavioral Institute in the amount of \$70,000. Motion carried unanimously.

The following items were reviewed in the Signature File: 1) Fremont County Capital Revolving Fund Lease Memorandums: Computer Services (Website Design); Clerk-Administration (Online Timecard System); Transportation (Transport Truck System, CAT Motor Grader, Henderson Plows, Bobcat Mini Excavator, Differential Rebuild and Engine Rebuild); and 2) Record of Proceedings.

The following items were reviewed in the Priority Mail: 1) President Trump's Executive Order regarding deferral of the employer's portion of payroll taxes for the fourth quarter of 2020, in light of the COVID-19 pandemic. The Chief Civil Deputy Attorney's opinion is to not opt in to the tax deferral, which the County Clerk and County Commissioners concurred with.

Building Maintenance Supervisor J.R. Oakley provided an update on the events over the last 24 hours, specifically on Labor Day, September 7, 2020. A power outage in the Courthouse was reported at 9:00 p.m., and then at 9:30 p.m. the smoke alarm went off. The cause proved to be the motor of the main air handler burning up. They were able to abate the odor and smoke and an air treatment was given this morning before the Courthouse opened up. He stated the snow yesterday and the associated cold temperatures will make temperatures cool in the Courthouse as there will be no heat as the boilers are still shut down. He is currently sourcing a new motor and contractor and working with Rocky Mountain Power to discuss the many power bumps and possible damage to the motor. Mike Jones moved, Larry Allen seconded, to authorize Oakley to purchase a new motor and apprise the Commissioners when the cost is known, with funding through the Capital Revolving Loan Fund. Motion carried unanimously. Later in the meeting, Oakley returned to the meeting and informed the Board he had found a motor in Oregon at a cost of \$1,300 including freight. In closing, he stated his staff is busy removing tree limbs, also as a result of the heavy snow experienced the previous day.

Transportation Superintendent Billy Meeks presented two bids received for crushing 30,000 cubic yards of road base at the Lost Wells Pit: B & B Aggregates \$5.85 per yard and 2 M Construction \$6.00 per yard. Larry Allen moved, Jennifer McCarty seconded, to accept the bid from B & B Aggregates for \$5.85 per yard. Motion carried unanimously. This is a 1% project and Meeks is finalizing the gravel road priority list. He stated WYDOT has donated surplus guard rail to the County and he is also preparing a prioritized list for installation of them, which will be added to the 1% project list. In closing, Chairman Becker informed Meeks that he is very happy with the condition of Union Pass Road.

Fremont County Prevention Coordinator Tauna Groomsmith joined Fremont County Suicide Prevention Task Force members Dana Flint, Becky Parker and Dick LeFevre who presented the Commissioners with t-shirts in appreciation of the Commission proclaiming September as National Suicide Prevention and Recovery Month. The Board thanked them for their work on behalf of Fremont County.

Fremont County Fair Manager Pat Hart provided an overview of the Fair which had a profit of \$20,119.26 in night event revenue (Bull Riding, Hog N Mud Wrestling, Anything Goes Redneck Relay and Chancey Williams Concert) plus \$4,226.00 for the after Fair carnival revenue. She stated the carnival revenue was approximately 1/3 less than in a normal year and not having the PRCA rodeo saved the Board over \$40,000. The Rodeo Committee is aware they need to bring in more revenue (sponsorships, etc.) so it

can be considered again in future years. She heard many positive comments regarding the carnival being held after the Fair activities. Vice-Chairman Allen, liaison to the Fair, complimented Hart on doing everything right in getting the proper COVID-19 variances to accommodate the crowds during the night shows. He further expressed appreciation to all the Fair crew for making the 2020 Fair a success in light of all the hurdles they faced. Hart stated the facilities are still booked out through December, although some events have cancelled. Chairman Becker asked how they were doing with their reduced budget, specifically in maintenance areas. Hart stated there has been a water line break but on the city side and she hoped most of their issues were handled last year. They did experience challenges in the parking and camping areas at Fair regarding social distancing; however, Fluid Pro donated generators and Conoco Phillips donated the fuel to keep everyone comfortable. They had a lot of volunteers and award donations which added to the success. Overall, Hart's first fair as Manager was a great success and the Board applauded her and staff for all of their efforts.

Larry Allen moved, Jennifer McCarty seconded, to adjourn into Executive Session with Fair Board Manager Pat Hart regarding personnel. Motion carried unanimously. Larry Allen moved, Mike Jones seconded, to return to Regular Session. Motion carried unanimously.

County Clerk Julie Freese informed the Commission that she had another resignation of a staff member in the Election Department, leaving a total of three vacancies between that department and the main floor. Larry Allen moved, Jennifer McCarty seconded, to authorize refilling the recent vacancy at an annual salary of \$30,000. Motion carried unanimously. Freese stated she has just completed interviews for the two earlier vacated positions and she has a great pool from which to choose from and will be able to select another person to fill her third opening as a result. She was happy to report she filled the Financial Assistant vacancy with Michelle Neuenschwander who will start September 21st. Additionally, the previous employee has agreed to return on a contractual basis for several weeks to help train the new employee.

Commissioner meeting reports were given:

Commissioner Mike Jones attended the Library Board meeting and stated they are moving forward and doing well with the addition of new board members. He suggested the State Manager for the Shoshone National Forest travel management planning process be invited to the next meeting to review proposed changes as comments are due for the Preliminary Environmental Assessment on September 28th.

County Coroner Mark Stratmoen presented a monthly update. Number of coroner cases so far this year are down (99 compared to 106 last year); Natural deaths are down (55 compared to 62 last year); Accidents are down (23 compared to 29 last year); Suicides are up (14 compared to 9 last year); Homicides down (3 compared to 5 last year). Traffic fatalities are down (5 compared to 9 last year). Currently, there are two cases pending investigation. A recent recovery mission on Pingora Peak will result in helicopter charges.

Mark Stratmoen introduced Dr. Randall Frost, forensic pathologist, who officially started August 21st. Dr. Frost completed his first autopsy in the County facility on August 28th. Some supply needs and adjustments became apparent and will be addressed, but otherwise the facility functioned well for its intended purpose. A scale will be purchased at a cost of \$926 including shipping and Stratmoen stated he should be able to absorb the cost within his budget with savings anticipated with the ability to have autopsies performed locally. Dr. Frost provided information about himself, stating he moved to Fremont County to be nearer family members, and his interest to enter into semi-retirement after his previous position as Chief Medical Office in San Antonio. The Board welcomed Dr. Frost to Fremont County.

Planning Department Director Steve Baumann was joined by Small Wastewater Specialist Marcel Lopez to review once again proposed changes to Fremont County Small Wastewater Regulations. Baumann noted one change is that the Fee Schedule will be removed from the document and approved annually as a separate document with all other Department fees. The proposed Regulation changes were presented to the Fremont County Planning Commission for their information with the majority of the members approving moving forward with the process. Lopez presented an anonymous letter regarding adjacent property rights regarding a system that is not permitted, also the issue that raised review of the Regulations in the first place. He further reiterated that the DEQ Delegation Agreement with Fremont County allows for the provisions for the proposed changes, as the Planning Department is doing septic inspections anyway but now will have some enforcement powers. Baumann stated the proposed version

will be presented again during the Commission's September 22nd meeting and at that time he will ask them to begin advertising for a 45 day comment period to change the current Regulations.

Commissioner Clarence Thomas joined the meeting at this time.

County Clerk Julie Freese reminded the Commissioners that Jerimiah Rieman, Wyoming County Commissioner Association Executive Director, had notified all Counties that the Joint Corporations Committee has asked for feedback on local governmental efficiencies, specifically what reports, regulations, or statutes could be eased lessening budgetary pressures. Commissioner Mike Jones noted there may be some CARES funding available for county projects and discussion continued on radio purchases, tower and building upgrades. As there are a lot of unknowns, it was determined that a conference call with Rieman at their next meeting would be beneficial.

Mike Jones moved, Jennifer McCarty seconded, to adjourn into Executive Session with Transportation Superintendent Billy Meeks, Administrative Secretary Jill Johnson and Deputy County Clerk Margy Irvine regarding personnel. Motion carried unanimously. Mike Jones moved, Jennifer McCarty seconded, to return to Regular Session. Motion carried unanimously.

Billy Meeks asked for confirmation that the Board had approved leasing a motor grader until a new one is delivered. The Board agreed a rental was necessary for the Department.

Vice-Chairman Larry Allen gave an update from Vehicle Maintenance Supervisor Brad Meredith regarding recent damage to two ambulances and a Sheriff's Department vehicle. Applicable accident reports and estimates will be coming, with AMR responsible for the ambulance damage and the Sheriff's vehicle damage to be covered by a citizen's private insurance.

Larry Allen moved, Jennifer McCarty seconded, to adjourn the meeting at 11:45 a.m. and reconvene for a Regular Meeting on September 22, 2020. Motion carried unanimously

A full detailed report (for informational purposes only) and the official minutes are posted on Fremont County's website at www.fremontcountywy.gov.

/s/ TRAVIS BECKER, CHAIRMAN
FREMONT COUNTY COMMISSIONERS

ATTEST:

/s/ JULIE A. FREESE, FREMONT COUNTY CLERK AND CLERK OF THE BOARD