

STATE OF WYOMING)
) ss.
COUNTY OF FREMONT)

LANDER, WYOMING
OFFICE OF THE FREMONT COUNTY COMMISSIONERS
AUGUST 2, 2022

OFFICIAL MINUTES

The Board of Fremont County Commissioners met in Regular Session at 9:00 a.m. with the following members present: Vice-Chairman Larry Allen, Jennifer McCarty, Clarence Thomas and Michael Jones. Chairman Travis Becker was absent. County Clerk Julie A. Freese was present.

Jennifer McCarty moved, Clarence Thomas seconded, to approve the agenda as amended. Motion carried unanimously.

Mike Jones moved, Clarence Thomas seconded, to approve the minutes of the Regular Meeting held on July 19, 2022. Motion carried unanimously.

Clarence Thomas moved, Jennifer McCarty seconded, to accept the bills for payment. Motion carried unanimously.

Bills are listed in the following format: Vendor – Department – Description – Amount: 71 Construction-Road Material Inventory-Materials -\$98121.66; A & I Distributors-Vehicle Maintenance- Oil/Fluids-\$1496.06; Airgas USA LLC-Vehicle Maintenance-Supplies-\$209.57; American Family & Life Insurance-Segregated-Insurance-\$5622.10; ANDA Inc-Public Health-Vaccine-\$9205.35; Axthelm, Mary K-District Court-Jury Duty-\$282.50; B & B Enterprises LLC-Planning-Signs & Supplies-\$353.00; Bailey Enterprises, Inc-Inventory-Bulk Fuel -\$77675.80; Bank of the West-Segregated-Credit Card Purchases-\$8950.00; Bascue, Dale W-District Court-Jury Duty-\$282.50; Bell, Magdalena A.-District Court-Jury Duty-\$59.00; Big Horn Tire Inc-Vehicle Maintenance-Vehicle Tires -\$1400.00; Bill Jones Plumbing & Heating-County Buildings Detention-Supplies/Parts-\$392.54; Black Hills Energy-County Buildings-Utility Service-\$2260.34; Blue 360 Media, LLC-Segregated-Law Books-\$1021.02; Blue Cross Blue Shield of WY-Co Admin-Health Insurance Claims-\$364130.43; Bowdel, Steven P.-Detention Center-Medical Services-\$2187.50; Boys & Girls Clubs of Central WY-TANF Grant-Grant Reimburse-\$1521.00; Briggs, Tealey S-District Court-Jury Duty-\$56.50; Bushmeyer, Janelle C-District Court-Jury Duty-\$282.50; California State Disbursement-Payroll-Child Support-\$50.00; Case, Mary M-District Court-Jury Duty-\$69.50; Circuit Court-Payroll-Garnishment-\$817.87; Clifford, Gregory P. MD PC-Detention Center-Inmate Medical-\$6162.00; Collins, Tara A-District Court-Jury Duty-\$57.00; Colonial Life & Accident Insurance-Segregated-Insurance-\$807.55; Conder, Juli-Phep Covid Response-Expense Reimbursement-\$6.52; Crichton, Amanda S-District Court-Jury Duty-\$55.00; Danyne Cooper Counseling, LLC-Cast-Contractual Services-\$1000.00; Davis & Cannon LLP-County Attorney-Property Tax Appeal-\$10841.88; Electrical Dynamics, Inc-County Buildings-Services/Repairs-\$706.42; Erickson, Tinsley-District Court-Jury Duty-\$315.00; Extra Packaging LLC-County Coroner-Supplies-\$5850.00; Ferris, Barbara M-District Court-Jury Duty-\$57.50; Fleischer, Alisa K-District Court-Jury Duty-\$30.00; Floyd's Truck Center WY-Vehicle Maintenance-Parts/Supplies-\$60.98; Fremont Counseling-Lander-Health & Welfare-Title 25-\$2700.00; Fremont County Solid Waste-County Buildings-Dump Fees-\$32.80; Fremont County Treasurer-Co Admin-Health Insurance-\$355068.00; Fremont County Treasurer-Co Admin-Section 125 Benefits-\$38973.32; Frontier Ambulance LLC-Fremont County Ambulance-Ambulance Subsidy-\$119627.00; Grainger-County Buildings-Materials/Supplies-\$2846.60; Great West Trust-Segregated-Wyoming Benefits-\$6550.00; Hanson, Julie A-District Court-Jury Duty-\$30.00; Hasco Industrial Supply-Vehicle Maintenance-Materials/Supplies -\$60.24; Healthsmart Benefit Solutions-Segregated-Insurance-\$864.00; Hermann, Kevin D-District Court-Jury Duty-\$300.00; Holzmann, Ellen K-District Court-Jury Duty-\$150.00; Horyza, Erik L-District Court-Jury Duty-\$56.50; Hub International Mountain States LTD-County Treasurer-Public Official Bond -\$20.00; Huffstetler, Mary L-District Court-Jury Duty-\$290.00; John Deere Financial-Segregated-Materials/Supplies-\$44.27; Jones, Thomas W.-District Court-Jury Duty-\$150.00; Jordan, Rebecca J-District Court-Jury Duty-\$104.50; Kisling, Lisa-Public Defender- Rent-\$600.00; Klein, Jessica A-District Court-Jury Duty-\$70.00; Lander Valley Auto Parts-County Buildings-Parts/Supplies-\$18.89; Lawson Products, Inc-Vehicle Maintenance-Parts & Supplies -\$63.98; Long, Corinna B-District Court-Jury Duty-\$56.50; Master's Touch LLC-County Treasurer-Postage Usage-\$2341.14; Matthew Bender & Co., Inc-County Attorney-Wyo Statutes Book-\$366.46; McAuley, Lindsay-Detention Center-Inmate Medical Services-\$250.00; McClelland, Trevor A-District Court-Jury Duty-\$64.50; Merrill, Laura L-District Court-Jury Duty-\$70.00; Mid-Amer Research Chemical-County Buildings-Supplies -\$517.40; Miller, Margaret-District Court-Gal Rent -\$600.00; Miller, Mark S-District Court-Jury Duty-\$275.00; Mills, Brian L-District Court-Jury Duty-\$60.00; Moore, Carmela J-District Court-Jury Duty-\$61.00; Mowrey, Donald E-District Court-Jury Duty-\$150.00; Mr D's Food Center Inc-Segregated-Supplies -\$225.61; Napa Auto Parts-Riverton-Transportation-Parts & Supplies -\$115.80; New York Life Insurance-Segregated-Insurance-\$133.11; NMS Laboratories-County Coroner-Toxicology Services -\$147.00; Novo Benefits-Health Benefit Plan-Insurance Services-\$5253.00; Oxbow-District Court-Jury Meals -\$179.64; Paws For Life-County Sheriff-Animal Boarding -\$3360.00; Payroll Taxes-Co Admin-Withholding/FICA-\$206481.51; Peterbilt of Wyoming-Segregated-Parts Acct -\$2095.97; Pria Us-County Clerk-Membership-\$60.00; Pribbernow, Peter A-District Court-Jury Duty-\$63.00; Print Shop, The-County Elections-Printed Office-\$20.25; Pursel, Harold M III-District Court-Jury Duty-\$62.00; Quill Corporation-County Attorney-Office Supplies-\$199.07; Reed's Moghaun Office Supply-County Elections-Office Supplies-\$18.38; Response Marketing Inc-Public Health Emergency Prep-Furniture Freight-\$125.00; Riverton Ranger, Inc-Segregated-Advertising-\$2184.08; Riverton, City of-County Buildings-Water/Sewer-\$1193.87; Robles-Blackburn, Laura M-District Court-Jury Duty-\$55.00; Rodriguez, Jessica-Detention Center-Contract Services-\$1375.00; S & L Industrial-Road Construction-Delineator Project-\$124895.00; Seamster, April M-District Court-Jury Duty-\$30.00; Service Plumbing & Heating Co., Inc.-County Buildings-Parts/ Service-\$57.88; Shakespeare, Merissa M-District Court-Jury Duty-\$56.00; Smith, Jeanette A-District Court-Jury Duty-\$30.00; Soule, Sierra-Public Defender-Office Rent -\$600.00; Sperry, Melissa-District Court-Jury Duty-\$60.00; State Disbursement Unit-Payroll-Child Support-

\$480.25; State of Wyoming-Public Defender-Office Rent -\$1650.00; Stevens, Karah A.-District Court-Jury Duty-\$322.50; Tellez, Arthur E-District Court-Jury Duty-\$30.00; Terrance R. Martin PC-Public Defender- Rent-\$600.00; Total Net Salaries-Segregated-Salaries-\$666009.46; University of Wyoming-Agriculture Department-Contract Salary-\$8160.00; VanVleet, Becky B-District Court-Jury Duty-\$58.00; Vasco, Maria C-District Court-Jury Duty-\$325.00; Verizon Wireless-Computer Services-Wireless Service-\$212.49; Vogelsang, Corey W-District Court-Jury Duty-\$300.00; W A C O-County Attorney-Conference Fees-\$500.00; Warren, Tyrone-Transportation-Expense Reimbursement -\$110.00; Watt, William C Jr-County Attorney-Witness Fees-\$30.00; Wheeler, Richard C-District Court-Jury Duty-\$365.00; Whiting Law, P.C.-District Court-Professional Services-\$1102.50; Wilkerson, James A, IV, MD PC-County Coroner-Autopsy-\$1250.00; Wind River Unity Council-Prevention Program-Project Venture Support -\$12250.00; WY Cardiopulmonary Services PC-Detention Center-Inmate Medical-\$1159.00; WY Dept Of Employment-Segregated-Unemployment Claims-\$0; WY Dept of Transportation-Vehicle Maintenance- County Plate -\$2.00; WY Public Health Laboratory-Public Health-Lab Fees/Supplies-\$264.00; WY SDU-Payroll-Child Support-\$1480.00; Wyo Child Support Enforcement-Segregated-Child Support-\$1531.00; Wyo Dept of Workforce Service-Co Admin-Workers Comp-\$28137.55; Wyoming 4 X 4 Inc-Capital Asset Acquisitions-Seat Covers-\$983.01; Wyoming Machinery Co-Capital Asset Acquisitions-Motor Grader-\$326164.00; Wyoming Retirement System-Co Admin-Contributions-\$161817.41.

Mike Jones moved, Jennifer McCarty seconded, to accept a voucher from Wyoming Behavioral Institute in the amount of \$5,278.00 for two Title 25 patients. Motion carried unanimously.

The following items in the Signature File were reviewed: 1) Abatement Summary cover page; 2) Sympathy card; and 3) Record of Proceedings. An Accident Report Form from the Sheriff's Office for damage to a 2019 Ford Pickup was reviewed. Clarence Thomas moved, Jennifer McCarty seconded, to accept the low bid from Olson's Auto Body in the amount of \$2,929.40 and \$35 for a decal to be installed by the Fremont County Transportation Department. Motion carried unanimously. Clarence Thomas moved, Jennifer McCarty seconded, to approve an Approach/Access Application submitted by Joe Crofts for 6511 Riverview Road. Motion carried unanimously. Clarence Thomas moved, Jennifer McCarty seconded, to approve a Contract between Wyoming Department of Health, Public Health Division and Fremont County in the amount of \$110,000.00 to develop public health emergency preparedness and response capability in the jurisdiction through implementation of the Centers for Disease Control and Prevention Public Health Preparedness Capabilities. Motion carried unanimously. Clarence Thomas moved, Jennifer McCarty seconded, to approve a Contract between Wyoming Department of Health, Public Health Division and Fremont County in the amount of \$100,000.00 to perform response activities through implementation of the Centers for Disease Control and Prevention Public Health Crisis Response Cooperative Agreement. Motion carried unanimously. Clarence Thomas moved, Jennifer McCarty seconded, to approve a Wyoming Association of Risk Management Final Proof of Loss for a Sheriff's 2019 Ford F-150 pickup for a total of \$846.97, which is the balance received after the \$5,000 deductible is met. Motion carried unanimously. Clarence Thomas moved, Jennifer McCarty seconded, to ratify approval of Amendment Three to the Lease between Wyoming Department of Transportation and Fremont County Board of County Commissioners for the 1838 Rendezvous Grounds, extending the lease agreement through August 16, 2027. Motion carried unanimously. Mike Jones moved, Clarence Thomas seconded, to approve an Agreement among Wyoming Department of Health, Public Health Division, Fremont County WIC Program and Fremont County. Motion carried unanimously.

Capital Revolving Fund purchases were reviewed. Clarence Thomas moved, Jennifer McCarty seconded, to approve three Chevy Traverses for the County Commissioners (pool vehicles) from Fremont Chevrolet for a total of \$97,056. Motion carried unanimously. Clarence Thomas moved, Jennifer McCarty seconded, to reauthorize the amount from \$40,000 to \$42,272 for the Assessor's 2023 Chevy 1500 Pickup. Motion carried unanimously. Clarence Thomas moved, Jennifer McCarty seconded, to approve the purchase of the Assessor's 2023 Chevy 1500 Pickup from Fremont Motors Chevrolet in the amount of \$41,272. Motion carried unanimously. Clarence Thomas moved, Jennifer McCarty seconded, to approve the ISS Department's purchase of a Network Server from TC Inc in the amount of \$17,757.00. Motion carried unanimously. Clarence Thomas moved, Jennifer McCarty seconded, to reauthorize the amount of \$54,250 to \$62,364 for the Building Department's 2023 Chevy 2500 Pickup with lift and plow. Motion carried unanimously. Clarence Thomas moved, Jennifer McCarty seconded, to approve the purchase for the Building Department for a 2023 Chevy 2500 Pickup with lift and plow from Fremont Chevrolet in the amount of \$62,364. Motion carried unanimously. Clarence Thomas moved, Jennifer McCarty seconded, to approve the Museum's amount of \$10,000 for a 2009 Dodge 2500 pickup with lift to be transferred from the Building Department. Motion carried unanimously. Clarence Thomas moved, Jennifer McCarty seconded, to reauthorize the amount from \$38,150 to \$43,012 for the Museum's 2023 Chevy 1500 pickup. Motion carried unanimously. Clarence Thomas moved, Mike Jones seconded, to approve the purchase of the Museum's 2023 Chevy 1500 pickup from Fremont Motors Chevrolet in the amount of \$43,012. Motion carried unanimously. Clarence Thomas moved, Jennifer McCarty seconded, to approve the Sheriff's purchase of a 2023 Police Package Pickup #1 from Fremont Chevrolet in the amount of \$51,348.00. Motion carried unanimously. Clarence Thomas moved, Jennifer McCarty seconded, to

approve the Sheriff's purchaser of a 2023 Police Package Pickup #2 from Fremont Chevrolet in the amount of \$51,348.00. Motion carried unanimously. It was noted that the Sheriff was awarded eight pickups through the Capital Revolving Fund; however, only two are available at this time and other avenues are being explored for future purchases. Clarence Thomas moved, Jennifer McCarty seconded, to approve the Extension's purchase of a 2023 Chevy 2500 pickup from Fremont Motors Chevrolet in the amount of \$46,135. Motion carried unanimously. Clarence Thomas moved, Jennifer McCarty seconded, to approve the Building Department's purchase of a Zero Turn Mower from Alamia, Inc. in the amount of \$13,615.00. Motion carried unanimously.

ARPA purchases were reviewed. Clarence Thomas moved, Jennifer McCarty seconded, to approve the Emergency Management purchase of an ID System from ID Wholesaler in the amount of \$7,677. Motion carried unanimously. Clarence Thomas moved, Jennifer McCarty seconded, to approve the Building Department's purchase of Courthouse windows from Renewal by Anderson in the amount of \$294,128. Motion carried unanimously.

There were no action items in the Priority Mail.

There was nobody present for the Public Comment Period.

County Attorney Patrick LeBrun requested the appointment of a special prosecutor from the Big Horn County Attorney's Office to make prosecution decisions in a matter in which Fremont County has a conflict of interest. Clarence Thomas moved, Jennifer McCarty seconded, to approve Resolution No. 2022-19 "Appointment of a Special Prosecutor." Motion carried unanimously. In other business, he updated the Commission on two vacancies within his office. A staff attorney has taken a position with the US Attorney's Office and he would like to find a replacement for the position not to exceed \$69,500. A secretary has resigned and he would like to replace her at a salary not to exceed \$33,300. Jennifer McCarty moved, Clarence Thomas seconded, to approve replacing both positions at the stated salary. Motion carried unanimously.

Interim Public Health Nurse Manager Christine Kraus requested permission to refill a full-time office position at a range between \$15 to \$18/hour. The full time employee will be taking a part time position in the office. Mike Jones moved, Jennifer McCarty seconded, to approve replacing the full-time position. Motion carried unanimously.

Clarence Thomas moved, Jennifer McCarty seconded, to adjourn into Executive Session with Executive Health Insurance members Jim Anderson and Margy Irvine regarding personnel. Motion carried unanimously. Mike Jones moved, Jennifer McCarty seconded, to return to Regular Session. Motion carried unanimously. Mike Jones moved, Jennifer McCarty seconded, to accept the proposal for a temporary Wellness Program Manager from former Manager Penny Fahey on a month to month basis at a rate of \$2,500/month until a permanent employee is hired for the Wellness and Safety Coordinator position. Motion carried unanimously.

Fremont County Fire Warden Craig Haslam requested the Commission issue a fire ban, effective 12:00 p.m. on August 3, 2022, until further notice. Jennifer McCarty moved, Mike Jones seconded, to approve Resolution No. 2022-20 "Establishing Fire Restrictions for Fremont County." Motion carried unanimously.

Commissioner meeting reports and concerns were discussed.

WYDOT District Engineer Pete Hallsten and District Construction Engineer Randy Merritt presented an overview of the State Transportation Improvement Program for 2022-2028.

There being no further business, Mike Jones moved, Clarence Thomas seconded, to adjourn the meeting at 3:00 p.m. and reconvene for a Regular Meeting at 9:00 a.m. on August 9, 2022. Motion carried unanimously.

A full detailed report (informational only) and the official minutes are posted on Fremont County's website (www.fremontcountywy.gov). The meeting can also be accessed via You Tube (Fremont County WY Government).

/s/ LARRY ALLEN, VICE-CHAIRMAN

FREMONT COUNTY COMMISSIONERS

ATTEST:

/s/ JULIE A. FREESE, FREMONT COUNTY CLERK AND CLERK OF THE BOARD