

STATE OF WYOMING)
) ss.
COUNTY OF FREMONT)

LANDER, WYOMING
OFFICE OF THE FREMONT COUNTY COMMISSIONERS
AUGUST 2, 2022

FULL DETAILED REPORT

The Board of Fremont County Commissioners met in Regular Session at 9:00 a.m. with the following members present: Vice-Chairman Larry Allen, Jennifer McCarty, Clarence Thomas and Michael Jones. Chairman Travis Becker was absent. County Clerk Julie A. Freese was present.

Jennifer McCarty moved, Clarence Thomas seconded, to approve the agenda as amended. Motion carried unanimously.

Mike Jones moved, Clarence Thomas seconded, to approve the minutes of the Regular Meeting held on July 19, 2022. Motion carried unanimously.

Clarence Thomas moved, Jennifer McCarty seconded, to accept the bills for payment. Motion carried unanimously.

<u>Vendor</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>
71 Construction	Road Material Inventory	Materials	\$98,121.66
A & I Distributors	Vehicle Maintenance	Oil/Fluids	\$1,496.06
Airgas USA LLC	Vehicle Maintenance	Supplies	\$209.57
American Family & Life Insurance	Segregated	Insurance	\$5,622.10
ANDA Inc	Public Health	Vaccine	\$9,205.35
Axthelm, Mary K	District Court	Jury Duty	\$282.50
B & B Enterprises LLC	Planning	Signs & Supplies	\$353.00
Bailey Enterprises, Inc.	Inventory	Bulk Fuel	\$77,675.80
Bank of the West	Segregated	Credit Card Charge	\$8,950.00
Bascue, Dale W	District Court	Jury Duty	\$282.50
Bell, Magdalena A.	District Court	Jury Duty	\$59.00
Big Horn Tire, Inc.	Vehicle Maintenance	Vehicle Tires	\$1,400.00
Bill Jones Plumbing & Heating	County Buildings Detention	Supplies / Parts	\$392.54
Black Hills Energy	County Buildings	Utility Service	\$2,260.34
Blue 360 Media, LLC	Segregated	Law Books	\$1,021.02
Blue Cross Blue Shield of WY	Co Admin	Health Ins Claims	\$364,130.43
Bowdel, Steven P.	Detention Center	Medical Services	\$2,187.50
Boys & Girls Clubs of Central WY	TANF Grant	Grant Reimburse	\$1,521.00
Briggs, Tealey S	District Court	Jury Duty	\$56.50
Bushmeyer, Janelle C	District Court	Jury Duty	\$282.50
California State Disbursement	Payroll	Child Support	\$50.00
Case, Mary M	District Court	Jury Duty	\$69.50
Circuit Court	Payroll	Garnishment	\$817.87
Clifford, Gregory P. MD PC	Detention Center	Inmate Medical	\$6,162.00
Collins, Tara A	District Court	Jury Duty	\$57.00
Colonial Life & Accident Insurance	Segregated	Insurance	\$807.55
Conder, Juli	PHEP COVID Response	Expense Reimbursement	\$6.52
Crichton, Amanda S	District Court	Jury Duty	\$55.00
Danyne Cooper Counseling, LLC	CAST	Contractual Services	\$1,000.00
Davis & Cannon LLP	County Attorney	Property Tax Appeal	\$10,841.88
Electrical Dynamics, Inc.	County Buildings	Services/Repairs	\$706.42
Erickson, Tinsley	District Court	Jury Duty	\$315.00
Extra Packaging LLC	County Coroner	Supplies	\$5,850.00
Ferris, Barbara M	District Court	Jury Duty	\$57.50
Fleischer, Alisa K	District Court	Jury Duty	\$30.00
Floyd's Truck Center WY	Vehicle Maintenance	Parts /Supplies	\$60.98
Fremont Counseling-Lander	Health & Welfare	Title 25	\$2,700.00
Fremont County Solid Waste	County Buildings	Dump Fees	\$32.80
Fremont County Treasurer	Co Admin	Health Insurance	\$355,068.00
Fremont County Treasurer	Co Admin	Section 125 Benefits	\$38,973.32
Frontier Ambulance LLC	Fremont County Ambulance	Ambulance Subsidy	\$119,627.00
Grainger	County Buildings	Materials/Supplies	\$2,846.60
Great West Trust	Segregated	Wyoming Benefits	\$6,550.00
Hanson, Julie A	District Court	Jury Duty	\$30.00
Hasco Industrial Supply	Vehicle Maintenance	Materials/Supplies	\$60.24
Healthsmart Benefit Solutions	Segregated	Insurance	\$864.00
Hermann, Kevin D	District Court	Jury Duty	\$300.00
Holzmann, Ellen K	District Court	Jury Duty	\$150.00

Horyza, Erik L	District Court	Jury Duty	\$56.50
Hub International Mtn States Ltd	County Treasurer	Public Official Bond	\$20.00
Huffstetler, Mary L	District Court	Jury Duty	\$290.00
John Deere Financial	Segregated	Materials/Supplies	\$44.27
Jones, Thomas W.	District Court	Jury Duty	\$150.00
Jordan, Rebecca J	District Court	Jury Duty	\$104.50
Kisling, Lisa	Public Defender	Rent	\$600.00
Klein, Jessica A	District Court	Jury Duty	\$70.00
Lander Valley Auto Parts	County Buildings	Parts/Supplies	\$18.89
Lawson Products, Inc	Vehicle Maintenance	Parts & Supplies	\$63.98
Long, Corinna B	District Court	Jury Duty	\$56.50
Master's Touch LLC	County Treasurer	Postage Usage	\$2,341.14
Matthew Bender & Co., Inc	County Attorney	Wyo Statutes Book	\$366.46
McAuley, Lindsay	Detention Center	Inmate Medical Services	\$250.00
McClelland, Trevor A	District Court	Jury Duty	\$64.50
Merrill, Laura L	District Court	Jury Duty	\$70.00
Mid-Amer Research Chemical	County Buildings	Supplies	\$517.40
Miller, Margaret	District Court	Gal Rent	\$600.00
Miller, Mark S	District Court	Jury Duty	\$275.00
Mills, Brian L	District Court	Jury Duty	\$60.00
Moore, Carmela J	District Court	Jury Duty	\$61.00
Mowrey, Donald E	District Court	Jury Duty	\$150.00
Mr D's Food Center, Inc	Segregated	Supplies	\$225.61
Napa Auto Parts-Riverton	Transportation	Parts & Supplies	\$115.80
New York Life Insurance	Segregated	Insurance	\$133.11
NMS Laboratories	County Coroner	Toxicology Services	\$147.00
Novo Benefits	Health Benefit Plan	Insurance Services	\$5,253.00
Oxbow	District Court	Jury Meals	\$179.64
Paws for Life	County Sheriff	Animal Boarding	\$3,360.00
Payroll Taxes	Co Admin	Withholding/Fica	\$206,481.51
Peterbilt of Wyoming	Segregated	Parts Acct	\$2,095.97
Pria Us	County Clerk	Membership	\$60.00
Pribbernow, Peter A	District Court	Jury Duty	\$63.00
Print Shop, The	County Elections	Printed Office	\$20.25
Pursel, Harold M III	District Court	Jury Duty	\$62.00
Quill Corporation	County Attorney	Office Supplies	\$199.07
Reed's Moghaun Office Supply	County Elections	Office Supplies	\$18.38
Response Marketing, Inc	Public Health Emergency Prep	Furniture Freight	\$125.00
Riverton Ranger, Inc	Segregated	Advertising	\$2,184.08
Riverton, City of	County Buildings	Water/Sewer	\$1,193.87
Robles-Blackburn, Laura M	District Court	Jury Duty	\$55.00
Rodriguez, Jessica	Detention Center	Contract Services	\$1,375.00
S & L Industrial	Road Construction	Delineator Project	\$124,895.00
Seamster, April M	District Court	Jury Duty	\$30.00
Service Plumbing & Heating Co., Inc.	County Buildings	Parts/ Service	\$57.88
Shakespeare, Merissa M	District Court	Jury Duty	\$56.00
Smith, Jeanette A	District Court	Jury Duty	\$30.00
Soule, Sierra	Public Defender	Office Rent	\$600.00
Sperry, Melissa	District Court	Jury Duty	\$60.00
State Disbursement Unit	Payroll	Child Support	\$480.25
State of Wyoming	Public Defender	Office Rent	\$1,650.00
Stevens, Karah A.	District Court	Jury Duty	\$322.50
Tellez, Arthur E	District Court	Jury Duty	\$30.00
Terrance R. Martin PC	Public Defender	Rent	\$600.00
Total Net Salaries	Segregated	Salaries	\$666,009.46
University of Wyoming	Agriculture Department	Contract Salary	\$8,160.00
VanVleet, Becky B	District Court	Jury Duty	\$58.00
Vasco, Maria C	District Court	Jury Duty	\$325.00
Verizon Wireless	Computer Services	Wireless Service	\$212.49
Vogelsang, Corey W	District Court	Jury Duty	\$300.00
W A C O	County Attorney	Conference Fees	\$500.00
Warren, Tyrone	Transportation	Expense Reimbursement	\$110.00
Watt, William C., Jr	County Attorney	Witness Fees	\$30.00
Wheeler, Richard C.	District Court	Jury Duty	\$365.00
Whiting Law, P.C.	District Court	Professional Services	\$1,102.50
Wilkerson, James A, IV, MD PC	County Coroner	Autopsy	\$1,250.00
Wind River Unity Council	Prevention Program	Project Venture Support	\$12,250.00
WY Cardiopulmonary Services PC	Detention Center	Inmate Medical	\$1,159.00
WY Dept. of Employment	Segregated	Unemployment Claims	\$0.00
WY Dept. of Transportation	Vehicle Maintenance	County Plate	\$2.00
WY Public Health Laboratory	Public Health	Lab Fees/Supplies	\$264.00
WY SDU	Payroll	Child Support	\$1,480.00
Wyo Child Support Enforcement	Segregated	Child Support	\$1,531.00

Wyo Dept of Workforce Service	Co Admin	Workers Comp	\$28,137.55
Wyoming 4 X 4 Inc	Capital Asset Acquisitions	Seat Covers	\$983.01
Wyoming Machinery Co	Capital Asset Acquisitions	Motor Grader	\$326,164.00
Wyoming Retirement System	Co Admin	Contributions	\$161,817.41

Mike Jones moved, Jennifer McCarty seconded, to accept a voucher from Wyoming Behavioral Institute in the amount of \$5,278.00 for two Title 25 patients. Motion carried unanimously.

The following items in the Signature File were reviewed: 1) Abatement Summary cover page; 2) Sympathy card; and 3) Record of Proceedings. An Accident Report Form from the Sheriff's Office for damage to a 2019 Ford Pickup was reviewed. Clarence Thomas moved, Jennifer McCarty seconded, to accept the low bid from Olson's Auto Body in the amount of \$2,929.40 and \$35 for a decal to be installed by the Fremont County Transportation Department. Motion carried unanimously. Clarence Thomas moved, Jennifer McCarty seconded, to approve an Approach/Access Application submitted by Joe Crofts for 6511 Riverview Road. Motion carried unanimously. Clarence Thomas moved, Jennifer McCarty seconded, to approve a Contract between Wyoming Department of Health, Public Health Division and Fremont County in the amount of \$110,000.00 to develop public health emergency preparedness and response capability in the jurisdiction through implementation of the Centers for Disease Control and Prevention Public Health Preparedness Capabilities. Motion carried unanimously. Clarence Thomas moved, Jennifer McCarty seconded, to approve a Contract between Wyoming Department of Health, Public Health Division and Fremont County in the amount of \$100,000.00 to perform response activities through implementation of the Centers for Disease Control and Prevention Public Health Crisis Response Cooperative Agreement. Motion carried unanimously. Clarence Thomas moved, Jennifer McCarty seconded, to approve a Wyoming Association of Risk Management Final Proof of Loss for a Sheriff's 2019 Ford F-150 pickup for a total of \$846.97, which is the balance received after the \$5,000 deductible is met. Motion carried unanimously. Clarence Thomas moved, Jennifer McCarty seconded, to ratify approval of Amendment Three to the Lease between Wyoming Department of Transportation and Fremont County Board of County Commissioners for the 1838 Rendezvous Grounds, extending the lease agreement through August 16, 2027. Motion carried unanimously. Mike Jones moved, Clarence Thomas seconded, to approve an Agreement among Wyoming Department of Health, Public Health Division, Fremont County WIC Program and Fremont County. Motion carried unanimously.

Capital Revolving Fund purchases were reviewed. Clarence Thomas moved, Jennifer McCarty seconded, to approve three Chevy Traverses for the County Commissioners (pool vehicles) from Fremont Chevrolet for a total of \$97,056. Motion carried unanimously. Clarence Thomas moved, Jennifer McCarty seconded, to reauthorize the amount from \$40,000 to \$42,272 for the Assessor's 2023 Chevy 1500 Pickup. Motion carried unanimously. Clarence Thomas moved, Jennifer McCarty seconded, to approve the purchase of the Assessor's 2023 Chevy 1500 Pickup from Fremont Motors Chevrolet in the amount of \$41,272. Motion carried unanimously. Clarence Thomas moved, Jennifer McCarty seconded, to approve the ISS Department's purchase of a Network Server from TC Inc in the amount of \$17,757.00. Motion carried unanimously. Clarence Thomas moved, Jennifer McCarty seconded, to reauthorize the amount of \$54,250 to \$62,364 for the Building Department's 2023 Chevy 2500 Pickup with lift and plow. Motion carried unanimously. Clarence Thomas moved, Jennifer McCarty seconded, to approve the purchase for the Building Department for a 2023 Chevy 2500 Pickup with lift and plow from Fremont Chevrolet in the amount of \$62,364. Motion carried unanimously. Clarence Thomas moved, Jennifer McCarty seconded, to approve the Museum's amount of \$10,000 for a 2009 Dodge 2500 pickup with lift to be transferred from the Building Department. Motion carried unanimously. Clarence Thomas moved, Jennifer McCarty seconded, to reauthorize the amount from \$38,150 to \$43,012 for the Museum's 2023 Chevy 1500 pickup. Motion carried unanimously. Clarence Thomas moved, Mike Jones seconded, to approve the purchase of the Museum's 2023 Chevy 1500 pickup from Fremont Motors Chevrolet in the amount of \$43,012. Motion carried unanimously. Clarence Thomas moved, Jennifer McCarty seconded, to approve the Sheriff's purchase of a 2023 Police Package Pickup #1 from Fremont Chevrolet in the amount of \$51,348.00. Motion carried unanimously. Clarence Thomas moved, Jennifer McCarty seconded, to approve the Sheriff's purchaser of a 2023 Police Package Pickup #2 from Fremont Chevrolet in the amount of \$51,348.00. Motion carried unanimously. It was noted that the Sheriff was awarded eight pickups through the Capital Revolving Fund; however, only two are available at this time and other avenues are being explored for future purchases. Clarence Thomas moved, Jennifer McCarty seconded, to approve the Extension's purchase of a 2023 Chevy 2500 pickup from Fremont Motors Chevrolet in the amount of \$46,135. Motion carried unanimously. Clarence Thomas moved, Jennifer McCarty seconded, to approve the Building Department's purchase of a Zero Turn Mower from Alamia, Inc. in the amount of \$13,615.00. Motion carried unanimously.

ARPA purchases were reviewed. Clarence Thomas moved, Jennifer McCarty seconded, to approve the Emergency Management purchase of an ID System from ID Wholesaler in the amount of \$7,677. Motion carried unanimously. Clarence Thomas moved, Jennifer McCarty seconded, to approve the Building Department's purchase of Courthouse windows from Renewal by Anderson in the amount of \$294,128. Motion carried unanimously.

There were no action items in the Priority Mail.

There was nobody present for the Public Comment Period.

County Attorney Patrick LeBrun requested the appointment of a special prosecutor from the Big Horn County Attorney's Office to make prosecution decisions in a matter in which Fremont County has a conflict of interest. Clarence Thomas moved, Jennifer McCarty seconded, to approve Resolution No. 2022-19 "Appointment of a Special Prosecutor." Motion carried unanimously. In other business, he updated the Commission on two vacancies within his office. A staff attorney has taken a position with the US Attorney's Office and he would like to find a replacement for the position not to exceed \$69,500. A secretary has resigned and he would like to replace her at a salary not to exceed \$33,300. Jennifer McCarty moved, Clarence Thomas seconded, to approve replacing both positions at the stated salary. Motion carried unanimously.

Interim Public Health Nurse Manager Christine Kraus requested permission to refill a full-time office position at a range between \$15 to \$18/hour. The full time employee will be taking a part time position in the office. Mike Jones moved, Jennifer McCarty seconded, to approve replacing the full-time position. Motion carried unanimously.

Clarence Thomas moved, Jennifer McCarty seconded, to adjourn into Executive Session with Executive Health Insurance members Jim Anderson and Margy Irvine regarding personnel. Motion carried unanimously. Mike Jones moved, Jennifer McCarty seconded, to return to Regular Session. Motion carried unanimously. Mike Jones moved, Jennifer McCarty seconded, to accept the proposal for a temporary Wellness Program Manager from former Manager Penny Fahey on a month to month basis at a rate of \$2,500/month until a permanent employee is hired for the Wellness and Safety Coordinator position. Motion carried unanimously.

Fremont County Fire Warden Craig Haslam requested the Commission issue a fire ban, effective 12:00 p.m. on August 3, 2022, until further notice. He stated both the Bureau of Land Management and Bureau of Indian Affairs have issued Stage 1 Restrictions. Jennifer McCarty moved, Mike Jones seconded, to approve Resolution No. 2022-20 "Establishing Fire Restrictions for Fremont County." Motion carried unanimously.

Commissioner meeting reports and concerns were discussed.

Commissioner Clarence Thomas stated a meeting needs to be scheduled with the Wind River Intertribal Council to continue discussion on Ambulance, Solid Waste and the Ray Lake Road. He stated it should be a government to government meeting and suggested the meeting be held at the Lander Library. Suggested dates will be sent to the Council to work towards scheduling a meeting in the near future. Commissioner Jennifer McCarty attended the July Fremont County Recreation Commission meeting at the Green Mountain Campground, held their one time per year. She attended the Planning Commission meeting and noted several new plats will be presented at the next Commission meeting.

Commissioner Mike Jones attended the Fremont County Association of Governments meeting where a presentation from Fremont County Solid Waste was held. Mayors from around the county discussed issues specific to their towns, but overall, reports of staffing shortages of water and sewer employees is countywide.

Vice-Chairman Larry Allen met with Fair Manager Pat Hart prior to the beginning of Fair.

WYDOT District Engineer Pete Hallsten and District Construction Engineer Randy Merritt presented an overview of the State Transportation Improvement Program for 2022-2028. There were 24 people in the audience (a complete list is available in the Commissioners' Office). A spreadsheet was distributed outlining scheduled projects in Fremont County and Riverton Resident Engineer Robert Scheidemantel and Lander

Resident Engineer Erik Smith reviewed their individual projects. Hallsten discussed Highway 134 speed limits as discussed last year; however, noted the traffic does not support a speed limit reduction but they are working on educating travelers that no service is available. Commissioner Mike Jones discussed the Lyons Valley Road which is being used as a bypass road and has discussed the issue with Worland County Commissioners who experience a similar issue in their area. The Commission was informed that asphalt recycled material will be available at little or no cost. Vice-Chairman Allen stated he felt additional signage was needed at the Midvale Store intersection informing travelers of the intersection and possible lower speed limits or no passing zone designations. The Board thanked the WYDOT representatives for the informative presentation.

There being no further business, Mike Jones moved, Clarence Thomas seconded, to adjourn the meeting at 3:00 p.m. and reconvene for a Regular Meeting at 9:00 a.m. on August 9, 2022. Motion carried unanimously.

A full detailed report (informational only) and the official minutes are posted on Fremont County's website (www.fremontcountywy.gov). The meeting can also be accessed via You Tube (Fremont County WY Government).

/s/ LARRY ALLEN, VICE-CHAIRMAN
FREMONT COUNTY COMMISSIONERS

ATTEST:

/s/ JULIE A. FREESE, FREMONT COUNTY CLERK AND CLERK OF THE BOARD