

STATE OF WYOMING)
) ss.
COUNTY OF FREMONT)

LANDER, WYOMING
OFFICE OF THE FREMONT COUNTY COMMISSIONERS
JULY 19, 2022

FULL DETAILED REPORT

The Board of Fremont County Commissioners met in Regular Session at 9:00 a.m. with the following members present: Chairman, Travis Becker, Vice-Chairman Larry Allen, Jennifer McCarty, Michael Jones, and Clarence Thomas. County Clerk Julie A. Freese was present.

Jennifer McCarty moved, Clarence Thomas seconded, to approve the agenda as amended. Motion carried unanimously.

Jennifer McCarty moved, Clarence seconded, to approve the minutes of the Regular Meeting held on July 5, 2022. Motion carried unanimously.

Jennifer McCarty moved, Clarence Thomas seconded, to accept the bills for payment. Motion carried unanimously.

<u>Vendor</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>
A. D. Martin Lumber Co	Transportation	Materials/Supplies	\$22.50
Ace Hardware-Lander	Segregated	Materials/Supplies	\$241.28
Ace Hardware-Riverton	Segregated	Materials/Supplies	\$61.87
Airgas USA LLC	Vehicle Maintenance	Lease	\$296.23
AlSCO Inc	County Buildings	Laundry	\$260.16
ANDA Inc	Public Health	Vaccine	\$2,148.63
Avail Valley Construction WY LLC	Road Construction	Country Acres Reconstruction	\$834,174.59
Bailey Enterprises, Inc	Segregated	Fuel	\$49,165.03
Bank of the West	Segregated	Credit Card Charges	\$99,600.02
Bank of the West Acct Analysis	Investment Pool	Analyzed Charges	\$199.82
Big Brothers Big Sisters of NW WY	TANF Grant	TANF CPI Grant	\$3,029.50
Big Horn Water	Youth Services	Water	\$72.47
BLR	County Clerk	Subscription	\$3,101.00
Bob's Truck Repair, Inc	Vehicle Maintenance	Service / Repair	\$42.53
Bowdel Steven P.	Detention Center	Contract Service	\$2,625.00
Bull's Service & Towing LLC	Search & Rescue	Vehicle Fuel	\$226.77
Caselle, Inc	Segregated	Annual Support	\$29,982.00
Centurylink	Computer Services	Telephone Service	\$637.16
Charter Communications	Computer Services	Internet Service	\$359.96
Communication Technologies Inc	Support Services	Maintenance ,Repairs	\$2,961.87
Desert Mountain Corporation	Road Construction	Mag Chloride	\$53,496.32
Dowl LLC	Road Construction	Road Engineering	\$69,781.61
Dubois Frontier, The	Support Services	Advertising	\$169.10
Dubois Telephone Exchange	County Sheriff	Telephone Service	\$717.30
Eagle Uniform & Supply Co	Vehicle Maintenance	Laundry	\$174.62
Fabrizius, Billy	Transportation	Reimbursement	\$334.61
Foutz, Traci L	Segregated	Mileage Reimbursement	\$409.74
Fremont County Assoc. of Govt.	County Commission	Membership Dues	\$8,000.00
Fremont County Fair	Segregated	Loan Payment, Fair Booth	\$26,669.96
Fremont County Solid Waste	County Buildings	Dump Fees	\$5.80
Fremont Motor Riverton Inc	Vehicle Maintenance	Parts/Supplies	\$128.91
Fremont Motors – Lander	Vehicle Maintenance	Parts/Supplies	\$558.86
Gastroenterology Associates, P.C.	Detention Center	Inmate Medical	\$300.00
Grainger	County Buildings	Materials/Supplies	\$597.18
Groomsmith, Tauna	Prevention Program	Expense Reimbursement	\$108.00

Hehr, Ryan B	Prevention Program	Admin Assist Contract	\$145.00
High Plains Power, Inc	County Buildings	Utility Services	\$1,204.83
Honnen Equipment	Transportation	Parts/Supplies	\$3,485.92
Illinois Office Supply	County Elections	Primary Election Ballots	\$1,885.40
Injury Prevention Resources	Segregated	Contractual Services	\$1,090.00
John Deere Financial	Transportation	Materials/Supplies	\$450.46
Kairos Broadcasting LLC	Segregated	Advertising	\$1,250.00
Kisling, Lisa	District Court	Professional Services	\$1,212.59
Lander Valley Auto Parts	Vehicle Maintenance	Parts/ Supplies	\$28.19
Lander, City of	County Buildings	Water & Sewer	\$3,312.82
Local Govt Liability Pool	Support Services	Membership	\$71,887.00
Mahlum, Zachary Hamilton	District Court	Court Appointment	\$822.79
Master's Touch LLC	County Treasurer	Mailing Service	\$2,283.91
Matthew Bender & Co., Inc	Clerk of District Court	Court Supplies	\$258.31
McAuley, Lindsay	Detention Center	Medical Services	\$1,343.75
Montana Dept of Justice	County Coroner	Autopsy	\$1,800.00
Mountain Dental PC	Detention Center	Inmate Medical	\$1,668.00
Napa Auto Parts-Riverton	Segregated	Parts & Supplies	\$2,635.01
NMS Laboratories	County Coroner	Toxicology Service	\$953.00
Norco Inc	Segregated	Supplies	\$5,162.69
Office Shop Inc, The	Computer Services	Printer Lease	\$155.00
Olson's Auto Body & Towing	Vehicle Maintenance	Vehicle Repair	\$3,218.10
One Stop Market	Search & Rescue	Vehicle Fuel	\$103.48
Orkin LLC	County Buildings	Pest Control Service	\$485.00
Palace Pharmacy	Detention Center	Inmate Rx's	\$5,978.85
Pavillion, Town of	County Buildings	Water Utilities	\$112.50
Post, Raymond	County Sheriff	Car Wash	\$70.84
Premier Vehicle Install Inc	Capital Asset Acquisitions	Equipment Installation	\$452.01
R T Communications	Dispatch Center	Telephone Service	\$444.11
Reed's Moghaun Office Supply	Segregated	Office Supplies	\$8,647.58
Relx, Inc.	County Attorney	Research Subscription	\$674.00
Riverton Physician Practices LLC	Detention Center	Drug Testing	\$622.00
Rocky Mountain Power	County Buildings	Utilities	\$11,177.51
Rodriguez, Jessica	Detention Center	Contract Services	\$1,875.00
Sagewest Health Care	Detention Center	Inmate Medical	\$6,371.36
Shoshoni,Town of	County Buildings	Water/Sewer	\$60.00
Skaggs Companies Inc	County Sheriff	Uniforms/Supplies	\$15,050.00
Smith, Mariah	Prevention Program	Administrative Assistance	\$434.38
State of Wyoming - ETS	County Clerk	Digital Archives Storage	\$3.15
Stotz Equipment	Vehicle Maintenance	Parts/Equipment/Supplies	\$72.53
Sweetwater Aire LLC	County Buildings Detention	Supplies / Parts / Repair	\$1,616.97
Sweetwater County Sheriff	Detention Center	Inmate Housing	\$10,725.00
Sylvestri Customization	Prevention Program	Graphic Design / Social Media	\$9,000.00
Terrance R. Martin PC	District Court	Court Appointment	\$821.25
Teton Trailer Manufacturing LLC	Capital Asset Acquisitions	Deck Trailer	\$9,056.00
Traveling Computers	Computer Services	Maintenance ,Repairs	\$1,945.50
T-Y Excavation Inc	Transportation	Road Maintenance	\$6,725.00
Tyler Technologies Inc	Segregated	Software Support	\$71,581.30
Union Telephone Company	Segregated	Cellphones	\$1,059.94
Verde Environmental Technologies	Prevention Program	Supplies / Containers	\$5,594.00
Verizon Wireless	Segregated	Cellphones	\$1,121.15
W C C A	County Commission	Membership Dues	\$30,904.00
W.A.R.M. Property Insurance Pool	Support Services	Insurance Coverage	\$149,027.28
Western Printing, Inc	County Assessor	Printed Supplies	\$320.58

Wilkerson, James A, IV, MD PC	County Coroner	Autopsy	\$1,600.00
WY Law Enforcement Academy	Detention Center	Training	\$310.00
Wyoming Machinery Co	Vehicle Maintenance	Parts / Service	\$1,585.23
Wyoming Office Attorney General	24/7 Program	Program Fees	\$5,664.00
Wyoming State Forestry Division	Support Services	Emergency Fire Premium	\$14,760.13
Wyoming Waste Systems	County Buildings	Trash Service	\$2,927.03
Wyonet Inc.	Computer Services	Telephone / Internet	\$13,578.94
Young Measures	Detention Center	Contract Services	\$257.40

Clarence Thomas moved, Jennifer McCarty seconded, to approve the bill to Fremont Counseling for Title 25 assessments in the amount of \$2,700. Motion carried unanimously.

Signature File: Larry Allen moved, Jennifer seconded to ratify a residential approach/access permit for 432 N. Hidden Valley Road owned by Doug Wilkinson. Motion carried unanimously. Two Abatement Summaries from the Assessor were acknowledged. Letter thanking Colleen Nelson for serving on Historic Preservation Board. Larry Allen moved, Clarence Thomas seconded, to approve a contract between Wyoming Department of Family Services and Fremont County Board of County Commissioners to provide services for the Community Juvenile Services Board. Motion carried unanimously. Larry Allen moved, Clarence Thomas seconded, to approve a grant agreement between Wyoming Department of Health, Public Health Division and Fremont County to be used to fund activities designed to prevent the use, misuse, or abuse of tobacco, alcohol, or controlled substances, and activities designed to prevent suicide through the Community Prevention Grant Program. Motion carried unanimously. An access permit for Country Acres Rd was discussed with Transportation Superintendent Billy Meeks regarding the reason that the fees were waived. Meeks stated that Mr. Fabrizius had donated a great deal of land for a right of way on the Country Acres project and in return they put in his approach. Commissioner Jones felt like this was a procedure that needed to come before the board to approve. Larry Allen asked if it was brought after the fact or during the project. Billy said it was approved ahead of time. Vice-Chairman Allen agreed with the conversations that occurred but asked that future agreements be brought through the board for official approval. Larry Allen moved, Michael Jones seconded, to approve a residential approach/access permit for Country Acres property owned by Gary Fabrizius. Motion carried unanimously. Larry Allen moved, Clarence Thomas seconded to approve a Federal Highway Administration, Federal Lands Highway Modification 001 Agreement with Fremont County in cooperation with the Town of Dubois to add the full scope of work and the required local matching funds and revises the period of performance on the Horse Creek Project. Motion carried unanimously. Larry Allen moved, Jennifer McCarty seconded, to approve an adjusted agreement between Fremont County Government and 71 Construction to remove and replace the existing parking lot at the Fremont County Fairgrounds located at 1010 Fairground Road. The adjustments being a change in completion date and liquidation damages clause. Motion carried unanimously. Michael Jones moved, Clarence Thomas seconded to ratify a 24-hour Malt Beverage permit for Absaroka Ranch LLC. For July 15, 2022. Motion carried unanimously. Larry Allen moved, Michael Jones seconded, to approve a 24-hour Malt Beverage permit for Absaroka Ranch LLC for a wedding on July 23, 2022. Motion carried unanimously. Larry Allen moved, Clarence Thomas seconded to approve a 24-hour Malt Beverage permit for Absaroka Ranch LLC for a wedding on September 3, 2022. Motion carried unanimously. Larry Allen moved, Michael Jones seconded, to approve the bid from Creative Energies for the Youth Camp Solar System in the amount of \$148,382 with funding to come from the American Rescue Plans fund. Motion carried unanimously. Larry Allen moved, Jennifer McCarty seconded, to approve a contract between Fremont County Government and Fremont Counseling making them the single point of responsibility to identify those qualifying for emergency detention, make referrals for placement, intervene and coordinate with community or regional resources prior to and after an emergency detention. Motion carried unanimously. Larry Allen moved, Clarence Thomas seconded, to approve a Transportation Alternatives Program Application between WYDOT and Fremont County Transportation in the amount of \$1,131,125 with a local match of \$118,875 for a total project cost of \$1,250,000 to be used to repair the Darcie M. Zimmer Memorial

Trail on N. 8th St. W. Riverton. Motion carried unanimously. Larry Allen moved, Clarence Thomas seconded, to approve a Transportation Alternatives Program Application between WYDOT and Fremont County Transportation in the amount of \$249,299.95 with a local match of \$26,200.05 for a total project cost of \$275,500 to be used to as planning for the North Second Street, Tweed Lane and Lower North Fork Roads around Lander for multi-modal use purposes. Motion carried unanimously. Larry Allen moved, Jennifer McCarty seconded, to approve a contract between the State of Wyoming, Office of the Attorney General, Division of Victim Services and Fremont County Attorney Victim Witness Program. Motion carried unanimously. A record of proceedings.

Jodi Darrough introduced Blaine Limpus, Victim Witness Coordinator for County Attorney's Office. Blaine thanked the commissioners for the approval of his contract and will work hard for victims of Fremont County.

Vehicle Maintenance Superintendent Brad Meredith was present to request the replacement of a position in his department. The range of pay would be \$50,000-\$51,523. Larry Allen moved, Michael Jones seconded to approve the request at the pay range stated. Motion carried unanimously.

Brad also reported that the Planning Department pickup was in a hit and run accident. Meredith stated they will do the repairs on the vehicle in house. Larry Allen moved, Jennifer McCarty seconded, to have the Planning pickup repaired in house. Motion carried unanimously.

Sally Kessler, owner of property on Union Pass was present to continue the discussion regarding the potential to license short term rental properties. Kessler stated that Vacation Rentals and Air Bed and Breakfast rentals are popping up in Fremont County. She stated she has been trying to get answers on many issues. She did discover that they are not covered under Dubois Town ordinances as her property is not in town. There was discussion on county business licenses (which are very few) and how that might be considered zoning. Commissioner Thomas felt there are good questions in Sally's presentation but feels the citizens should voice their opinion on having business licenses and if this is their will, then it might need to be considered as a license or permit that the county would add to their list. If not, then it tells the board that they can continue not issuing business permits. Commissioner Becker stated the other option is to have a Home Owners Association that controls these actions. Kessler provided a large amount of written information for their review. Commissioner Becker encourages residents to contact commissioners with their input on this issue and the commissioners will revisit this on their first September board meeting.

Transportation Superintendent Billy Meeks and Lisa Allen with Engineering Associates were present to discuss the Riverview Cutoff project. Lisa stated this will be put out for bid in October of 2022 with construction to begin next spring. They are still working on getting easements. Discussion on installing guard rails was held. Billy indicated that they are constrained on the curve in question. At this time, they are planning on not having a guardrail but they will have a 7-foot slope. There were concerns regarding safety and they were asked to pursue other options for safety.

Chris Pendergraft, of the Union Pass area was present to discuss the maintenance on Union Pass Road. Chris outlined that there is about 150 properties with land and structures on Union Pass Road. The road is a mountain road with much more traffic than there used to be. Some vendors will no longer bring their trucks up the road anymore due to the condition of the road. Commissioner Becker stated he talked to one vendor who said there was not enough business for him to come up the road. The solutions started with a discussion on mag chloride costs to mag the road. The cost is roughly \$9,000-\$10,000 a mile (\$60,000 to mag the entire road). The contractor has spot bladed the road 6 times from April 12 to the present. Chris stated he hasn't seen it. Billy reminded that this is spot blading that he's doing. There's so much traffic on the road it would be difficult to get it magged. There was discussion on ways to improve the road and to pay for it. Jodi reminded the board that the contract for maintenance is limited per month on how much they can do and they have many other rural Dubois roads. There were safety concerns as people are driving on the opposite side of the road to get the best roads. The commissioners requested that Chris meet with Billy and work on some possible solutions.

Larry Allen moved, Jennifer McCarty seconded, to approve a Certificate of Substantial Completion for Avail Valley Construction-WY LLC on the Country Acres Road Reconstruction project. Motion carried unanimously. Larry Allen moved, Jennifer McCarty seconded to authorize an advertisement to place the required 40-day notice of substantial completion. Motion carried unanimously.

Larry Allen moved and Jennifer McCarty seconded, to adjourn into Executive Session for potential litigation. Motion carried unanimously. Michael Jones moved, Jennifer McCarty seconded, to return to Regular Session. Motion carried unanimously. No action was taken.

Local Director Diane Lane was present to give a Frontier Ambulance report. Six to seven Casper ground transfers have occurred since the last report which is an increase. Diane is still working on staffing. She has three candidates as basic responders and will have interviews with them soon. They have an Advanced Life Support (ALS) paramedic who is willing to relocate to Wyoming. She's on the national registry which makes it easier to help get her transferred. Rigs are running well with the exception that three of the Dodges have experienced bad radiators but they have now been replaced. Jennifer McCarty expressed concern that when someone calls 911 and the response to the call is that they had no knowledge of the location or a secondary road name. Diane mentioned that the county Mapserver doesn't work well on the crew's phones when they leave the station. The commissioners asked that they look at this issue and find solutions using Mapserver as the preferred locating mapping system.

Museum Director Scott Goetz gave an Annual Report. Visitation increased in various levels across the three museums but overall increased 27.7%. They have been working on maintenance projects. Their various programs have continued especially in the summer. Commissioner Thomas expressed his appreciation for the Lander Museum but worries about the Riverton Museum as it isn't as visible as Lander is. Scott agreed and they have a limited marketing budget to attract visitors to the museum. He also agreed that the building itself doesn't look as inviting. They have a plan to expand the exposure for all museums. If they had more money to spend on marketing they could expand their exposure. Marketing does help with the economic development in the county.

Scott then presented a Self-Generated budget approval request. Michael Jones moved, Jennifer McCarty seconded, to acknowledge the museum's receipt of \$10,000 from the Wind River Cultural Centers Foundation to be used to acquire and install air conditioning for the Riverton Museum. Motion carried unanimously.

Board Interviews were held: Gary Weisz-Solid Waste Board Pavlos Papadopoulos, Samuel Dahnert and Polly Hinds (previously interviewed) for Historic Preservation Board, Kimber Tower for Planning Commission. Jennifer McCarty moved, Clarence Thomas seconded, to appoint Pavlos Papadopoulos, Samuel Dahnert and Polly Hinds to the 3-year terms on the Historic Preservation Board. Motion carried unanimously. Clarence Thomas moved, Jennifer McCarty seconded, to appoint Kimber Towers to the Planning Commission. Motion carried unanimously.

Jennifer McCarty moved, Michael Jones seconded, to ratify a catering license for Off the Grid Outdoors, LLC dba the Rustic Pine Tavern for an event at 148 Fir Road on July 30, 2022 was approved pending application and payment of fees. Motion carried unanimously.

Commission Meeting Reports: Commissioner Thomas did not attend the Ambulance Task force meeting with Indian Health Services. He stated he will start going to their meetings once they pay their bills to Frontier.

Commissioner Jones reported that he has heard of ARPA grants for \$10,000 which can be used for innovations. He also attended the Solid Waste Board meeting and they have a new cardboard buyer. There will be no transportation costs. They finalized their budget and will use their full 3 mills. Annual household waste day will be July 30 in Riverton. Closure of the Lander facility is slated for 2027-2028. They want to start a communication plan so they have a good public communications plan for this action.

Commissioner Allen. Went to the Fair Board meeting and at that time, it was 16 days to fair. The Carnival is coming this Thursday and will run through the weekend. The Fairgrounds are closed until after fair to allow them to get ready. There will be no poultry show due to the avian flu outbreak. The livestock board has strict guidelines so can't do a sale on poultry this year.

Commissioner Becker. Was involved in the interview for public health nurse. There is still no interest in the county health officer position. Commissioner Allen and Becker had a very frank conversation with Frontier regarding IHS, Blue Cross Blue Shield and subsidy. They strongly reminded them that the subsidy is up to them to figure out and not just the county.

Clerk Freese stated that early voting was happening as well as absentee balloting which are being returned. Freese thanked the commissioners for the highly secure camera systems that they approved for the Election Office equipment security.

There being no further business, Mike Jones moved, Jennifer McCarty seconded, to adjourn the meeting at 12:00 noon and reconvene for a Special Mill Levy setting meeting at 9:00 a.m. on August 2, 2022. Motion carried unanimously.

A full detailed report (informational only) and the official minutes are posted on Fremont County's website (www.fremontcountywy.gov). The meeting can also be accessed via You Tube (Fremont County WY Government).

/s/ TRAVIS BECKER, CHAIRMAN
FREMONT COUNTY COMMISSIONERS

ATTEST:

/s/ JULIE A. FREESE, FREMONT COUNTY CLERK AND CLERK OF THE BOARD