

STATE OF WYOMING)
) ss.
COUNTY OF FREMONT)

LANDER, WYOMING
OFFICE OF THE FREMONT COUNTY COMMISSIONERS
JULY 6, 2021

FULL DETAILED REPORT

The Board of Fremont County Commissioners met in Regular Session at 9:00 a.m. with the following members present: Chairman Travis Becker, Vice-Chairman Larry Allen, Jennifer McCarty and Mike Jones. Commissioner Clarence Thomas attended via Zoom. County Clerk Julie A. Freese was present.

Larry Allen moved, Jennifer McCarty seconded, to approve the agenda as amended. Motion carried unanimously.

Jennifer McCarty moved, Larry Allen seconded, to approve the minutes of the Special Meeting held on June 28, 2021. Motion carried unanimously. Jennifer McCarty moved, Larry Allen seconded, to approve the minutes of the Regular Meeting held on June 29, 2021. Chairman Becker abstained due to his absence. Motion carried.

Jennifer McCarty moved, Mike Jones seconded, to accept the bills for payment. Motion carried unanimously.

<u>Vendor Name</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>
American Family & Life Insurance	Segregated	Insurance	\$5,457.29
American Shooters Las Vegas, Inc	Segregated	Supplies	\$3,883.00
Arcasearch Corporation	County Elections	Digital Preservation	\$259.99
Big Horn Tire, Inc	Vehicle Maintenance	Vehicle Tires	\$1,050.00
Black Hills Energy	Segregated	Utility Service	\$3,314.81
Blue Cross Blue Shield of WY	Co Admin	Health Insurance Claims	\$101,178.74
Blue Knight Security LLC	Detention Center	Inmate Transport	\$1,400.00
Bowdel Steven P.	Detention Center	Contract Service	\$1,625.00
California State Disbursement	Payroll	Child Support	\$50.00
Carquest Auto Parts	Vehicle Maintenance	Parts & Supplies	\$38.99
Caselle, Inc	Segregated	Annual Support	\$29,104.00
Clifford, Gregory P. MD PC	Detention Center	Inmate Medical	\$1,431.00
Colonial Life & Accident Insurance	Segregated	Insurance	\$2,396.36
Cowboy Chemical, Inc	Detention Center	Laundry Kitchen Supply	\$660.20
Dealers Electrical Supply	Segregated	Supplies	\$172.19
Dell Marketing, L.P.	Sheriff Victim Services	Computer Equipment, Supplies	\$1,652.39
Denevan, Danny L.	1% Gravel Projects	Contract Services	\$2,195.00
Desert Mountain Corporation	Road Construction	Mag Chloride	\$43,326.50
Fahey, Penny	Health Promotion	Program Services Contract	\$3,600.00
Fremont County Treasurer	Co Admin	Health Insurance	\$324,388.00
Fremont County Treasurer	Co Admin	Withholding/FICA	\$184,325.36
Fremont County Treasurer	Co Admin	Section 125 Benefits	\$44,494.11
Fremont Motor Riverton, Inc	Vehicle Maintenance	Parts/Supplies	\$816.46
Global Security Glazing LLC	County Bldgs Detention	Security Glass	\$1,057.48
Globalstar USA	Search & Rescue	Satellite Phone	\$195.51
Grainger	Segregated	Materials/Supplies	\$880.86
Great West Trust	Segregated	Wyoming Benefits	\$7,895.00
Harken Inc	Search & Rescue	Expenses	\$6,000.00
Healthsmart Benefit Solutions	Segregated	Insurance	\$960.00
Hometown Oil Co	Fuel Facility	Parts, Supplies	\$39.12
Inberg-Miller Engineers	Road Construction	Professional Services	\$3,389.11
Int'l Academies of Emergency Dispatch	Dispatch Center	Training	\$110.00
Kisling, Lisa	Public Defender	Rent	\$450.00
Lander Medical Clinic PC	Detention Center	Inmate Medical	\$1,995.80
Local Govtment Liability Pool	Support Services	Membership Renewal	\$73,284.00
Long Building Technologies Inc	County Bldgs Detention	Justice Center	\$540.00
Lyles, Jesse	County Sheriff	Reimbursement	\$27.90
Matthew Bender & Co., Inc	County Attorney	WY Court Rules	\$1,686.70
McAuley, Lindsay	Detention Center	Inmate Medical Services	\$1,406.25
Medical Imaging Associates of Idaho	Detention Center	Inmate Medical	\$225.00
Mid-Amer Research Chemical	County Buildings	Supplies	\$123.96
Miller, Margaret	District Court	GAL Office Rent	\$150.00
Mountain Dental PC	Detention Center	Inmate Medical	\$258.00
Natrona County Sheriff	Detention Center	Inmate Housing	\$15,795.00
New York Life Insurance	Segregated	Insurance	\$133.11
Northern Arapaho Child Support	Payroll	Child Support	\$598.78
Office Shop Inc, The	Computer Services	Maintenance	\$7,539.58
Perfect Power Electric Inc	County Bldgs Detention	Parts & Services	\$33.60

County Commissioner Minutes
July 6, 2021

Plaster, Keith	Forest Reserve	Reimbursement	\$4,100.00
Post, Raymond	County Sheriff	Car Wash	\$44.58
Quadiant Inc	County Sheriff	Machine Rental	\$29.72
Quill Corporation	Segregated	Office Supplies	\$347.94
Ratigan, Daniel, M.D.	Detention Center	P.A. Supervisor Contract	\$4,675.00
Reed's Moghaun Office Supply	Segregated	Office Supplies	\$265.22
Riverton Physician Practices LLC	Detention Center	Drug Testing	\$151.00
Riverton, City of	Segregated	Water/Sewer	\$1,074.89
Rocky Mountain Boilers Inc	County Buildings	Services/Materials	\$4,637.15
Sagewest Health Care	Detention Center	Inmate Medical	\$5,674.85
Skaggs Companies Inc	Segregated	Uniforms/Supplies	\$1,846.00
Soule, Sierra	District Court	GAL Office Rent	\$150.00
Specialized Pathology Consult	County Coroner	Autopsy Fee	\$1,275.00
State Disbursement Unit	Payroll	Child Support	\$1,066.25
State of Wyoming	Public Defender	Office Rent	\$1,650.00
Terrance R. Martin PC	Public Defender	Rent	\$450.00
Total Net Salaries	Segregated	Salaries	\$599,896.13
Traveling Computers	Computer Services	Computer Supplies, Services	\$1,748.98
US Foods Inc	Detention Center	Inmate Board	\$9,644.29
W C C A	County Commission	Dues	\$24,392.00
W.A.R.M. Property Insurance Pool	Support Services	Insurance	\$139,814.03
Western Printing, Inc	Clerk of District Court	Printed Supplies	\$997.61
Wind River Towing	County Sheriff	Abandon Vehicle Towing	\$100.00
WY Dept of Employment	Segregated	Unemployment Claims	\$0.00
WY SDU	Payroll	Child Support	\$1,480.00
Wyo Child Support Enforcement	Segregated	Child Support	\$806.00
Wyo Department of Workforce Service	Co Admin	Workers Comp	\$15,964.04
Wyoming Office Attorney General	24/7 Program	Sobriety Program Fees	\$536.00
Wyoming Retirement System	Co Admin	Contributions	\$145,933.01
Wyoming State Forestry Division	Support Services	Emergency Fire Premium	\$15,837.14
Wyoming.com	Segregated	Monthly Service	\$676.95

The following items in the Signature File were reviewed: 1) City of Riverton Application for Utility Service with Priority Ambulance d/b/a Frontier Ambulance; and 2) Record of Proceedings. Larry Allen moved, Mike Jones seconded, to ratify the 24-Hour Malt Beverage Permit for the Rocky Mountain National Rendezvous on July 5-17, 2021 at the 1838 Rendezvous Site. Motion carried unanimously. Receipt of the \$300 fee was acknowledged.

The following items in the Priority Mail were reviewed: 1) High Plains Power 2nd Annual Meeting Notice and proxy vote (to be forwarded to the following meeting); and 2) Wind River Intertribal Council Transportation Planner request to schedule a meeting with their entity and both Tribal Councils. The tentative date of August 3, 2021 at 1:30 p.m. was set for the meeting to be held at the Frank B. Wise building in Fort Washakie.

There was nobody present for the Public Comment period.

Treasurer Jim Anderson updated the Board on a recent resignation of an entry level counter clerk. Larry Allen moved, Mike Jones seconded, to approve refilling the position at a salary not to exceed \$29,000. Motion carried unanimously.

Meeting reports and concerns were given:

County Clerk Julie Freese stated the FY 2021-2022 budget was adopted last week and Treasurer Jim Anderson and Financial Specialist Michelle Neuenschwander are working on fund balances for off line boards. She will be getting letters out to those that received items through the Capital Revolving Fund and they will need to submit their bids to the Commissioners for final approval prior to any purchase. She is preparing to send out letters outlining the process to review Standard Occupational Classifications for employees to make sure they are classified correctly for the job they are doing, and then develop a scale for education, years of service, etc. for their rationale for any salary adjustments. The information will need to be returned in July so the Commissioners can review and have changes ready for the August paycheck. She will send the changes regarding the Wyoming Retirement increase of an additional ½% which will be split with an additional ¼% for employee and county each. She attended a webinar presented by the National Association of County Officers regarding the U.S. Department of the Treasury Coronavirus State and Local Fiscal Recovery Funds terms and conditions.

The annual review of the Fremont County Benefits Death Benefit policy was held. The beneficiary of a full time employee is entitled to receive the total sum of \$10,000.00 and a part-time employee will receive the total sum of \$5,000. Larry Allen moved, Mike Jones seconded, to approve the Death Benefits policy as stated for the next fiscal year with funding through the health benefit fund. Motion carried unanimously

Planning Department Supervisor Steve Baumann presented the Bar Three Subdivision Lots 3 & 4 Vacation. This is a five lot simple subdivision and the two lots have been purchased by one owner who intends to combine them into 32.74 acres to be used for agricultural purposes. A Plat Vacation Recordation was also presented as part of the process. Jennifer McCarty moved, Larry Allen seconded, to approve the Bar Three Subdivision Lots 3 & 4 Vacation as recommended by the Fremont County Planning Commission, following the recording of the Affidavit indicating the Korell Family Trust has no interest in retaining the access easement on the east side of Lot 4. Motion carried unanimously.

A Public Hearing was held at 9:30 a.m., as advertised, for review of comments on proposed changes to the Fremont County Simple Subdivision Regulations. The 45-day comment period has ended and there has been no written comments submitted on the proposed changes. Steve Baumann reviewed the proposed changes as advertised. Chairman Travis Becker expressed his continued opposition of the section being added that requires the subdivider to set up a method to maintain the roads within the Subdivision (Improvement and Service District, Mutual Benefit Association, Homeowners' Association or Road Maintenance Agreement). Douglas L. Thompson, present in the audience, reminded the Board that maintenance agreements are not the obligation of the County to enforce, any issues are strictly a civil matter. Mike Jones moved, Larry Allen seconded, to approve the proposed amendments to the Fremont County Simple Subdivision Regulations. Voting against the motion: Travis Becker. Motion carried.

Wyoming County Commissioners Association Executive Director Jerimiah Rieman reviewed the Transition of the Mineral Ad Valorem Tax System and reviewed the presentation he had compiled. WCCA Natural Resource Council Bailey Brennan was present in the audience along with County Assessor Tara Berg and County Treasurer Jim Anderson. Specifically, SF60 provides for the monthly payment of ad valorem taxes on mineral production beginning January 1, 2022 (instead of annual payments as done in the past). The bill specifies that fifty percent (50%) of production from calendar year 2020 and all of production from calendar year 2021 will be paid at eight percent (8%) per year beginning December 1, 2023 until the total outstanding amount is repaid. The bill appropriates funds for loans to counties to address shortfalls caused by the transition to monthly payments. Assessor Berg expressed her concern with the transition and not knowing exact monies to work with when funding mill levies. Treasurer Anderson's office will have to work through the major change within his office and distribute the tax received from the Department of Revenue to the taxing entities on or before the 10th day of the month following receipt. Chief Civil Deputy Jodi Darrough reviewed several items that the County would need to make decisions on as part of the new process. The Board thanked Rieman for the SF60 review.

Douglas L. Thompson reviewed the status of the update of the Fremont County Natural Resource Management Plan. The Plan gives the County the authority to participate in day to day management of resources with the federal government. The Plan is a foundation that gives the county rationale for position to protect economic base, culture and custom. The 2004 Fremont County Land Use Plan was used as a reference for the updated Plan. The new Plan will include socio economic data as an appendix as it can then be updated as needed. House Bill 54 was passed by the Wyoming State Legislature in early 2019 and provided funding for counties to develop or revise county natural resource management plans and provided interested counties \$50,000 from the Federal Natural Resource Policy Account to perform the update. Fremont County contracted with Y2 Consultants to update the Land Use Plan. The Commissioners formed a seven-member committee to work with Y2 Consultants and they have developed a draft Plan. Commissioner Mike Jones and himself will participate in a meeting tomorrow with Y2 Consultants to discuss the process that will now need to occur (making the document available to the public, public hearings, etc.). Thompson noted it is the duty of the Commission to provide the final document to federal agencies and make sure they consult the County document on actions in Fremont County as it gives the County federally authorized powers. He further stressed the Plan document is made for Federal land programs only, it does not affect private property rights or state lands. Commissioner Jones expressed his pleasure of the process and the knowledge base of the committee members. Merging the original document with a new document was difficult; however, he felt the major pieces of the earlier document remain in the new one. Chairman Becker stated the finish line is getting close as the process is within the time line set.

Douglas L. Thompson, who sits on the Sage Grouse Implementation Team formed by the Governor, recently got pulled back into the local sage grouse working group as related to subdivision activity in Fremont County. Planning Department Supervisor Steve Baumann had earlier reported on subdivision restrictions within the core area which encompass much of Fremont County. Thompson stated the Governor's Executive Order does not apply to private land unless a particular activity requires a permit or authorization from a governmental entity. Subdivisions on private land should be mostly exempt; however, Regular Subdivisions require a DEQ permit or authorization. Subdividers are many times not aware of that requirement and they can request a wildlife biologist conduct an evaluation on the land and is an area that will require assistance from the County Planner. The local Sage Grouse Implementation Team will meet in Lander in August where subdivision activity is an agenda topic. He will attend these local working group meetings and stated the importance of altering their perspective of the process in defining soft and hard triggers. Baumann also will attend the local meetings and felt they should be using statistically valid scientific information rather than subjective.

In another matter, Douglas L. Thompson stated the multi-year committee work on the Wyoming Public Lands Initiative has been introduced into Congress by Senator John Barrasso.

County Attorney Patrick LeBrun joined the meeting to inform the Board of an upcoming vacancy for the Victim Witness Coordinator position within his office. Larry Allen moved, Mike Jones seconded, to approve refilling the position at a salary not to exceed \$42,000. Motion carried unanimously. It was noted the position is dependent upon State funding continuing.

Chairman Becker has been working with Chief Civil Deputy Darrough on a Settlement Agreement and Release of all Claims between American Medical Response Ambulance Service, Inc. and Fremont County Government. As their service expired June 30, 2021, the Agreement releases Fremont County and AMR from all claims which arose from AMR's ambulance services upon their completion of service. Larry Allen moved, Jennifer McCarty seconded, to approve the Settlement Agreement for a total amount due AMR from Fremont County of \$246,000. Motion carried unanimously. Discussion was held on the Asset list that would be required on an annual basis from the new ambulance company. The company has also agreed to take over transportation requirements of Title 25 patients and Darrough noted there had been one over the weekend that the Sheriff's Office handled, but now the transportation needs should be run through Priority Ambulance Service.

County Clerk Julie Freese stated the Republican Party will interview interested applicants to fill the vacant Coroner's position on July 12th. At that time, the Commission has five days to select the Coroner replacement. As a result, Chairman Becker stated the three successful applicants selected by the Republican Party would then be interviewed during the County Commissioners' regular meeting the following day, July 13th.

Julie Freese further stated that Chief Civil Deputy Jodi Darrough and South Lander Industrial Park counsel Rick Sollars are meeting on the dissolution process required from that District.

There being no further business, Larry Allen moved, Mike Jones seconded, to adjourn the meeting at 11:45 a.m. and reconvene for a Regular Meeting on July 13, 2021. Motion carried unanimously.

A full detailed report (informational only) and the official minutes are posted on Fremont County's website (www.fremontcountywy.gov). The meeting can also be accessed via You Tube (Fremont County WY Government).

/s/ TRAVIS BECKER, CHAIRMAN
FREMONT COUNTY COMMISSIONERS

ATTEST:

/s/ JULIE A. FREESE, FREMONT COUNTY CLERK AND CLERK OF THE BOARD