

STATE OF WYOMING )  
 ) ss.  
COUNTY OF FREMONT )

LANDER, WYOMING  
OFFICE OF THE FREMONT COUNTY COMMISSIONERS  
JULY 5, 2022

**OFFICIAL MINUTES**

The Board of Fremont County Commissioners met in Regular Session at 9:00 a.m. with the following members present: Vice-Chairman Larry Allen, Jennifer McCarty, Michael Jones, and Clarence Thomas. Commissioner Travis Becker was absent. County Clerk Julie A. Freese was present.

Clarence Thomas moved, Jennifer McCarty seconded, to approve the agenda as presented. Motion carried unanimously.

Clarence Thomas moved, Jennifer McCarty seconded, to approve the minutes of the Special Budget Hearing held on June 27, 2022 and the Regular Meeting held on June 28, 2022. Motion carried unanimously.

Jennifer McCarty moved, Mike Jones seconded, to accept the bills for payment. Motion carried unanimously.

Bills are listed in the following format: Vendor – Department – Description – Amount: A & I Distributors-Vehicle Maintenance-Oil/Fluids-\$205.58; Ace Hardware-Riverton-Vehicle Maintenance-Materials/Supplies -\$44.16; American Family & Life Ins.-Segregated-Insurance-\$5750.80; Baldwin Creek Rental Center-Transportation-Parts/Supplies/Materials-\$3794.31; Bloedorn Lumber-Lander-Segregated-Materials Supplies -\$295.66; Bloedorn Lumber-Riverton-County Buildings-Materials & Supplies-\$10.66; Blue Cross Blue Shield Of WY-Co Admin-Health Ins Claims-\$339163.14; California State Disbursement-Payroll-Child Support-\$50.00; Circuit Court-Payroll-Garnishment-\$941.97; Colonial Life & Accident Ins-Segregated-Insurance-\$1134.13; Communication Technologies Inc-Capital Asset Acquisitions-Maintenance Repairs-\$5313.00; Cottonwood Creek Wool LLC-Special Tax-Move Award Balance-\$4833.33; Election Systems & Software, Inc-County Elections-Service Contract -\$28876.67; Federal Express Corp-County Attorney-Shipping Fees -\$117.44; Floyd's Truck Center WY-Vehicle Maintenance-Parts Account -\$949.64; Fremont County Solid Waste-County Buildings-Dump Fees-\$219.20; Fremont County Treasurer-Co Admin-Health Insurance-\$323629.00; Fremont County Treasurer-Co Admin-Section 125 Benefits-\$33518.33; Fremont Orthopaedics PC-Detention Center-Inmate Medical-\$560.00; Grainger-County Buildings-Materials/Supplies -\$59.52; Great West Trust-Segregated-Wyoming Benefits-\$6590.00; Healthsmart Benefit Solutions-Segregated-Insurance-\$864.00; Illinois Office Supply-County Elections-Ballots-\$7985.65; John Deere Financial-County Buildings-Materials/Supplies -\$13.48; Kisling, Lisa-Public Defender-Rent-\$600.00; Locker Custom Cabinets-Special Tax-Move Award-\$4833.33; Mountain West Towing LLC-Abandoned Vehicles-Vehicle Towing-\$536.40; Natrona County Sheriff-Detention Center-Inmate Housing -\$51285.00; N-Compliance Safety Services, Inc-Transportation-MSHA Training -\$5000.00; New York Life Insurance-Segregated-Insurance-\$133.11; Office Shop Inc, The-Agriculture Department-Copy Repair/Service -\$17.35; One Stop Market-Search & Rescue-Vehicle Fuel-\$116.90; Payroll Taxes-Co Admin-Withholding/Fica-\$203804.68; Post, Raymond-County Sheriff-Car Wash-\$33.68; Quill Corporation-County Attorney-Office Supplies-\$110.98; Riverton Medical District-Special Tax-Move Award-\$200000.00; Rocky Mountain Boilers Inc-County Buildings-Services/Materials -\$4985.70; Skaggs Companies Inc-County Sheriff-Uniforms/Supplies-\$11504.80; Smith Psychological Services-Segregated-Psychological Services -\$1200.00; Smith, Courtney W-County Attorney-Witness Fee-\$54.30; Soule, Sierra-Public Defender-Office Rent -\$600.00; State Disbursement Unit-Payroll-Child Support-\$480.25; State Of Wyoming-Public Defender-Office Rent -\$1650.00; Stewart, Daniel Bristol-Special Tax-Move Award -\$4833.33; Terrance R. Martin PC-Segregated-Representation / Rent-\$2726.25; Tilton, Kathleen-District Court-Court Appointment-\$990.00; Total Net Salaries-Segregated-Salaries-\$656925.46; Whiting Law, P.C.-District Court-Professional Services-\$1267.50; Wilkerson, James A, Iv, MD PC-County Coroner-Autopsy-\$2500.00; Wind River Towing-Abandoned Vehicles-Vehicle Towing-\$401.00; WY Dept Of Employment-Segregated-Unemployment Claims-\$0; WY Dept Of Transportation-Vehicle Maintenance-Transfer County Plate -\$4.00; WY SDU-Payroll-Child Support-\$1480.00; Wyo Child Support Enforcement-Segregated-Child Support-\$1531.00; Wyo Dept Of Workforce Serv-Co Admin-Workers Comp-\$17854.56; Wyoming Behavioral Institute-Health & Welfare-Title 25-\$754.00; Wyoming Machinery Co-Transportation-Parts -\$2065.32; Wyoming Retirement System-Co Admin-Contributions-\$160153.15.

The following items in the Signature File were reviewed: Clarence Thomas moved, Jennifer McCarty seconded, to approve an approach/access permit request for Tim Bales on Western Avenue (in Fox Park Subdivision). Motion carried unanimously. Clarence Thomas moved, Jennifer McCarty seconded, to approve the memorandum of understanding between the University of Wyoming and Fremont County Commissioners. The purpose of which is to conduct extension educational programs based on county needs in agriculture and natural resources, community vitality and health, and 4-H youth development. Motion carried unanimously. Clarence Thomas moved, Jennifer McCarty seconded, to approve the FY 2022-23 Appropriation Resolution Number 2022-18. Motion carried unanimously. Clarence Thomas moved, Jennifer McCarty seconded, to approve the agreement between Fremont County and DOWL for professional services on the Road Surface Management Plan for the Transportation Department. Motion carried unanimously. Clarence Thomas moved, Jennifer McCarty seconded, to approve the utility right of way access agreement with Black Hills Energy to work in the county right of way to install utilities at 626 E. 1<sup>st</sup> St. In Hudson, Wyoming. Motion carried unanimously. Clarence Thomas moved, Jennifer

McCarty seconded, to approve the contract between the Department of Family Services and Fremont County to provide Community Juvenile Services in the amount of \$160,583 over a 2-year period. Motion carried unanimously. Record of proceedings.

The following items in the Priority Mail were reviewed: Mike Jones moved, Jennifer McCarty seconded, to approve the county death benefit plan for FY 2022-23. Motion carried unanimously. Per Wyoming Statute 18-3-515, the Commissioners are to request the prior year's statement of receipts and expenditures from the County Clerk and Treasurer which is due to the Department of Audit no later than September 30, 2022. This request was acknowledged and a notice will be sent to both the County Clerk and County Treasurer. A notice of funding for WyoLink equipment was received from WYDOT. Applications must be in no later than July 29, 2022. Vehicle Maintenance Superintendent Brad Meredith was asked to coordinate this with Fremont County departments.

**Public Comment:** Chief Deputy Civil County Attorney Jodi Darrough had a conversation with the Head of County Attorney's Association regarding the Opioid suit. The settlement on the Opioid settlement has been delayed. They expect the first installment to be made in the fall.

Chance Marshall, Extension Educator was present to update the board on 4-H Youth Events.

A contract for the asphalt project on the Fremont Center (Fair) and the S Federal County Buildings parking lots in the amount of \$908,034.28 was discussed. Clarence Thomas moved, and Jennifer McCarty seconded, to approve the contract with 71 Construction in the amount of \$908,034.28. Motion carried unanimously.

Jodi presented the grant agreement between Wyoming Department of Health, Public Health Division and Fremont County Public Health Prevention Division in the amount of \$433,232 to be used to prevent the use, misuse, or abuse of tobacco, alcohol, or controlled substances, and activities designed to prevent suicide through the community prevention the prevention grant agreement. Clarence Thomas moved, Jennifer McCarty seconded, to approve the grant agreement between the Department of Health and Fremont County for Prevention programs. Motion carried unanimously.

Margy Irvine, Health Insurance Committee representative was present to report on the Wellness/Safety Coordinator hiring process. Jim Anderson, Margy and Penny Fahey interviewed a person for the Wellness/Safety Coordinator. Her experience in both wellness and safety was outlined in her resume. The health insurance committee recommends hiring this person at \$55,000. The discussion of the SOC was had and the combination of the two jobs needs to be determined in the near future. Mike Jones moved, Jennifer McCarty seconded, to approve the recommendation to hire a Wellness/Safety Coordinator at \$55,000 plus associated benefits. Motion carried unanimously.

There being no further business, Mike Jones moved, Jennifer McCarty seconded, to adjourn the meeting at 9:52 a.m. and reconvene for a Regular Meeting at 9:00 a.m. on July 19, 2022. Motion carried unanimously.

A full detailed report (informational only) and the official minutes are posted on Fremont County's website ([www.fremontcountywy.gov](http://www.fremontcountywy.gov)). The meeting can also be accessed via You Tube (Fremont County WY Government).

/s/ LARRY ALLEN, VICE-CHAIRMAN  
FREMONT COUNTY COMMISSIONERS

ATTEST:

/s/ JULIE A. FREESE, FREMONT COUNTY CLERK AND CLERK OF THE BOARD