

STATE OF WYOMING )  
 ) ss.  
COUNTY OF FREMONT )

LANDER, WYOMING  
OFFICE OF THE FREMONT COUNTY COMMISSIONERS  
JUNE 14-15, 2022

**OFFICIAL MINUTES**

The Board of Fremont County Commissioners met in Regular Session at 9:00 a.m. with the following members present: Chairman Travis Becker, Vice-Chairman Larry Allen, Jennifer McCarty, Clarence Thomas and Michael Jones. County Clerk Julie A. Freese was present.

Larry Allen moved, Clarence Thomas seconded, to approve the agenda as presented. Motion carried unanimously.

Jennifer McCarty moved, Clarence Thomas seconded, to approve the minutes of the Regular Meeting held on June 7, 2022. Motion carried unanimously.

Jennifer McCarty moved, Clarence Thomas seconded, to accept the bills for payment, with the exception of the WCCA bill. Motion carried unanimously.

Bills are listed in the following format: Vendor – Department – Description – Amount: Ace Hardware-Lander-Segregated-Materials/Supplies -\$1143.41; Ace Hardware-Riverton-Segregated-Materials/Supplies-\$64.38; Alsco Inc-County Buildings-Laundry -\$260.16; Avail Valley Construction WY LLC-Road Construction-Country Acres Road-\$81729.14; Bailey Enterprises, Inc-Inventory-Bulk Fuel -\$36059.26; Bank Of The West-Segregated-Credit Card Charges-\$75605.74; Bank Of The West Acct Analysis-Investment Pool-Analyzed Charges-\$410.97; Big Horn Water-Youth Services-Water Bottles-\$55.97; Breadboard, The-District Court-Jury- Meals -\$171.50; Burden, Dan-County Buildings-Security System-\$5458.50; Casper Psychological Services-County Attorney-Trial Testimony-\$2050.70; Centurylink-Computer Services-Telephone Service-\$628.16; Charter Communications-Computer Services-Internet Service-\$354.96; Communication Technologies Inc-Support Services-Maintenance / Repairs-\$2961.87; Cottonwood Creek Wool LLC-Special Tax-MOVE Award-\$3500.00; Daniels, Makenzie K-County Attorney-Witness Fee-\$30.00; Desert Mountain Corporation-Road Construction-Mag Chloride-\$23229.59; Donahue, James K-County Attorney-Witness Fee -\$159.00; E.M. Tech Inc-County Elections-Printer Service-\$80.00; Eagle Uniform & Supply Co-Vehicle Maintenance-Laundry -\$85.87; Eaton Sales & Service, LLC-Fuel Facility-Parts & Supplies-\$435.90; Fremont Counseling-Lander-Health & Welfare-Title 25-\$1500.00; Fremont County School District #25-Youth Services-JDAI Meals-\$213.25; Fremont County Solid Waste-County Buildings-Dump Fees-\$15.40; Fremont Motors - Lander-Vehicle Maintenance-Parts/Supplies -\$156.70; Fremont Orthopaedics PC-Detention Center-Inmate Medical-\$730.00; Grainger-County Buildings Detention-Materials/Supplies -\$33.40; High Plains Power, Inc-County Buildings-Utility Services-\$1202.03; Injury Prevention Resources-Segregated-Contractual Services-\$440.00; KONE Inc-County Buildings-Elevator Maintenance-\$1341.63; Lander Medical Clinic PC-Detention Center-Inmate Medical-\$2535.65; Lander Valley Auto Parts-Vehicle Maintenance-Parts/ Supplies -\$194.64; Lander, City of-County Buildings-Water & Sewer-\$2645.68; Larson, Nancy H.-County Attorney-Witness Fee-\$54.30; Lawson Products, Inc-Vehicle Maintenance-Parts & Supplies -\$27.84; Locker Custom Cabinets-Special Tax-MOVE Award-\$3500.00; Lyles, Jesse-County Attorney-Witness Fee-\$30.00; MHL Systems-Transportation-Parts & Supplies-\$8457.00; Miller, Eli J-County Attorney-Witness Fee-\$255.00; Mountain States Lithographing LLC-County Elections-Election Code Books-\$217.18; Mr D's Food Center Inc-District Court-Supplies-\$130.87; Munda, Ceasar D-County Attorney-Witness Fee -\$56.10; Napa Auto Parts Of Dubois-Vehicle Maintenance-Parts / Supplies -\$140.32; Napa Auto Parts-Riverton-Transportation-Parts & Supplies -\$170.72; NMS Laboratories-County Coroner-Toxicology Services-\$2697.00; Office Shop Inc, The-Segregated-Repair / Lease-\$184.70; Peep, Mindy-Simpson Lake Lodge Restoration-Website Design/Build-\$324.00; Post, Raymond-County Buildings-Car Wash -\$44.58; Quill Corporation-County Attorney-Office Supplies-\$400.55; RELX, Inc.-County Attorney-Research Subscription-\$674.00; Response Marketing Inc-Public Health Emergency Prep-Office Furniture-\$3264.00; Riverton Physician Practices LLC-Segregated-Drug Testing-\$147.00; Rocky Mountain Power-Segregated-Utilities-\$10951.19; Sagewest Health Care-Detention Center-Inmate Medical-\$7095.68; Shoshoni, Town of-County Buildings-Water/Sewer-\$60.00; Traveling Computers-Computer Services-Computer Supplies/Services-\$1234.43; TW Enterprises Inc.-County Buildings-Generator Repair-\$1145.50; United Healthcare Insurance Co-Health Benefit Plan-Managed Transplant Program-\$2080.14; Verizon Wireless-Segregated-Cellphone Service-\$1358.08; Wilkerson, James A, IV, MD PC-County Coroner-Autopsy-\$2500.00; Wind River Transportation Authority-Prevention Program-Special Transportation -\$3344.00; WY Dept of Transportation-Vehicle Maintenance-Transfer County Plate-\$2.00; WY Public Health Laboratory-Public Health-Lab Fees/Supplies-\$162.00; Wyoming Behavioral Institute-Health & Welfare-Title 25-\$15080.00; Wyoming Waste Systems-County Buildings-Trash Removal-\$2914.05.

The following items were addressed in the Signature file: 1) Award letters previously approved for MOVE Applicants; 2) Denial letters for unsuccessful MOVE applicants; and 3) Record of Proceedings. Larry Allen moved, Jennifer McCarty seconded, to approve an Approach/Access Application from Keith Plaster for 266 Union Pass Road, Dubois. Motion carried unanimously.

No one was available for public comment.

County Commissioner reports were given:

Sheriff Ryan Lee provided a monthly report.

County Coroner Larry DeGraw provided a monthly report:

Commissioner Meeting Reports continued.

Steve Baumann County Planner presented four proposed subdivisions for approval:

Little Horse Creek Subdivision, which is located up Horse Creek Road approximately five miles before the Forest boundary. This is a five lot simple subdivision. There was no public comment and the proposal was approved by the Fremont County Planning Commission. Jennifer McCarty moved, Mike Jones seconded, to approve the Little Horse Creek Subdivision as recommended by Fremont County Planning Commission. Motion carried unanimously.

Mountain View Acres Fourth Subdivision, Lot 2 Re-Subdivision. This is part of the original Mountain View Acres Subdivision and has been approved by the City of Riverton Planner and Riverton City Council as the City provides water and sewer. There was one citizen complaint (across the road) but no other comments. The Fremont County Planning Commission recommended this for approval. Jennifer McCarty moved, Mike Jones seconded, to approve the Mountain View Acres Fourth Subdivision, Lot 2 Re-Subdivision, as recommended by Fremont County Planning Commission. Motion carried unanimously.

Vacation of the Rancho Caballero Subdivision. This was developed in 1981 and was never finished and pieces were sold, but then re-sold to one owner, adjacent to the property. The Fremont County Planning Commission recommended approval to vacate it. Jennifer McCarty moved, Clarence Thomas seconded, to approve the Vacation of the Rancho Caballero Subdivision as recommended by the Fremont County Planning Commission. Motion carried unanimously.

Skyline Subdivision, Tract 6 Re-Subdivision. This is located outside of Lander just past Country Garden's Road on the Flats before Hudson. Tract 6 is to be divided by the current land owner and meets the minimum requirements of the Planning Department. There was discussion whether there was covenants on this property and the Planning Commission reviewed it and concluded that the covenants are a civil issue and not a job of the Planning Commission. The Planning Commission approved the Re-Subdivision. Jennifer McCarty moved, Clarence Thomas seconded, to approve the Skyline Subdivision, Tract 6 Re-Subdivision as recommended by the Fremont County Planning Commission. Motion carried unanimously.

Steve Baumann presented a department report:

**Commissioner Budget—Mike Jones presented.** Last year's budget was \$354,173. This year's request is \$368,792.

**Ambulance Budget-- Larry Allen.** Vice-Chairman Larry Allen stated the budget is not complete. He will work with County Clerk Freese after determining the subsidy.

Glenn Leland, Chief Growth Officer, Priority Ambulance was present. Although there are State and Federal Funding possibilities in the future, Frontier Ambulance needs immediate revenue increases that can only come from increased subsidy from Fremont County or the communities.

**Abandoned Vehicle Fund Budget. Jim Anderson presented.** Last year's budget was \$25,001. This year is expected to be at \$30,000.

**Investment Pool Budget. Jim Anderson presented.** Last year's budget was \$544,791. This year's expected budget is \$613,200.

**Capital Revolving Fund. Jim Anderson presented.** Jim is waiting until the final CRF list is approved so he could do a better estimate of this budget.

**Spencer Home Sites. Jim Anderson presented.** There is no budget as their loan was paid off and the fund has \$1500 in the fund balance that will be refunded to the home owners and then the county can proceed with dissolution of this special district.

**Fuel Distribution Budget.** Jim Anderson stated he will work with Steve Baumann on this fund.

**Health Benefit Plan. Jim Anderson presented.** Last year's budget was \$5,904,746. This year's request is \$6,169,636.

**Health promotion:** Last year's budget was an independent contract of \$45,000. This year's request is \$80,636 which is going back to an employee and department situation.

Jim presented an ASO plan change mostly all required by federal laws, Clarence Thomas moved, Jennifer McCarty seconded, to approve the ASO Group plan changes. Motion carried unanimously.

Ron Wempfen, Fremont County Wildfire Coordinator, presented a yearly update.

The Board interviewed applicants for three vacancies on the Fremont County Library Board: interviewed were: Sherry Shelley, Carrie Johnson, Polly Hinds, John Angst, and Stefani Farris. Following the Board interviews, a weighted ballot was taken. Larry Allen moved, Clarence Thomas seconded, to appoint the top three vote getters to the Library Board as John Angst and Carrie Johnson for three-year terms and Sherry Shelley for a one-year term. Motion carried unanimously.

Melinda Cox gave a program update via a telephone conference call: Her CAST team is as follows: Circuit Court Judge Jeff Coombs, CAST participating Judge; County Attorney Patrick Lebrun (or his designee); Terry Martin, Public Defender; Attorney Karen Quinn; Trey Maus, Probation and Parole; Case Managers Heather Britain and Stacy Strasser; herself as the Executive Director; Kaitlyn and Travis Slagowski, additional Case managers; and Brenda Springs as the Administrative Assistant. Clarence Thomas moved, Mike Jones seconded, to approve the CAST team as presented by Melinda Cox. Motion carried unanimously.

The Juvenile Treatment Team is as follows: Participating Judge is Aaron Vincent (who replaces Judge Teresa McKee); Prosecuting attorney is Micah Wyatt; Kathleen Hart Tilton, Public Defense Attorney; herself as the Executive Director; Stacey Strasser; McKenzie Farrar, Hattie Calvert, Brittney Keele, Sally Stoudt, and Casey Murray; and the Department of Family Service will be as assigned; and Brenda Spriggs as Administrative Assistant. Clarence Thomas moved, Larry Allen seconded, to approve the JTC team as presented by Melinda Cox. Motion carried unanimously.

The first round of the American Rescue Plan Act money (ARPA) was reviewed. Mike Jones moved, Jennifer McCarty seconded, to approve the following Priority 1 and 2's: Dispatch/Hudson/Lysite paging expansion \$58,154; Network upgrade for the Information Systems Support \$19,600; Griffey Hill network tower update for Information Systems Support \$90,000; Recreation Commission—Heritage Trail banks & bollard repairs \$56,000; Recreation Commission Youth Camp solar project \$165,000; Sheriff tasers \$88,200; Treasurer- microfiche reader machine \$7,500; Transportation-walk and roll \$150,000; Transportation three motor graders \$1,070,000; Buildings—courthouse renovations \$840,000; County Clerk—land records digitization project \$300,000; Emergency Management ID system \$8,000; Fairgrounds and Department County alert system \$15,000; Prevention program—drug terminator and advertisement on WRTA buses \$9,946; for a total of \$3,583,350. Motion carried unanimously.

County Clerk Julie Freese stated the Capital Revolving Fund committee desired to return \$914,000 from Cash Reserve back into the Capital Revolving Committee Budget. Mike Jones moved, Jennifer McCarty seconded, to approve moving \$914,000 from the Cash Reserve to the Capital Revolving Fund Budget. Motion carried unanimously.

County Clerk Julie Freese stated that all vehicles had to be ordered already in order to be successful in their availability in the near future. As a result, the Vehicle list was presented for approval. Jennifer McCarty moved, Mike Jones seconded, to approve vehicle purchases in this fiscal year in the amount of \$1,375,964 minus trade-ins for a net of \$1,248,127. Motion carried unanimously. The Departments receiving vehicles were Museum, Sheriff, Sheriff Jail, Prevention, Planning, Youth Services, Assessor, Extension, Vehicle Maintenance, Buildings, Commissioners and Transportation. A detailed copy is available upon request.

Clerk Freese stated that the next list will be for the next fiscal year (2022-2023) and the recipients will not be able to commit the county until July 1, 2022. Mike Jones moved, Jennifer McCarty seconded, to approve the list of all other capital revolving items for fiscal year 2022-2023 totaling \$1,858,400 minus trade-ins for a net of \$682,000. Motor graders will be paid for by \$100,000 Road Construction Fund and the rest \$1,070,000 from ARPA but run through the Capital Revolving Fund. Motion carried unanimously.

The list is as follows: Museum \$10,000 for Museum Collections shelving and file cabinets; Information Systems Support \$10,400 for PC Replacements; Vehicle Maintenance \$10,814 for a 22 ft. tilt deck trailer; Fair \$17,439 for two 2022 John Deere Gators; ISS \$17,769 for a network storage server; Buildings \$18,750 for a zero turn mower; ISS \$23,000 for 4 copier replacements; Sheriff \$28,522 for three precision rifles and setups; Fair \$35,206 to fix and polish the Fremont Center floor; Museum \$50,000 for Museum Restoration Projects \$50,000; Assessor \$366,500 Eagleview pictometry Aerial; Transportation \$1,170,000 for three motor graders (being paid for by ARPA and RCF); and Emergency Repairs Fund \$100,000.

The board recessed at 4:45 p.m. and reconvened their meeting on Wednesday, June 15, 2022 at 10:00 a.m.

Brad Meredith, Vehicle Maintenance Supervisor, was present and discussed his SOC increase requests.

Each budget was discussed.

Treasurer Jim Anderson was asked to discuss the extra person he wishes to hire for grant management and audit purposes.

Public Defender budget was updated to include \$600 rental payments for four public defenders not housed in the Public Defender's Office. The new budget total will be \$171,400.

Building Maintenance. All of the projects listed in this budget were taken out as a large portion of them were funded by ARPA. The new total is \$857,952.

Vehicle Maintenance—allow for the new employee in Lander and allow the SOC adjustments when performance evaluations are finished.

Public Health—Julie will ask the interim Manager if the Wyoming Reimbursement is final as the state was looking at salary increases for state nurses.

Museum—Four of the five new employee requests were taken out. The Maintenance Lead was left in the budget.

The tentative budget had over \$2 million in left over funds. The County Clerk had mentioned more money may be needed in Capital Revolving, but the cash reserves are at a good place. Commissioners determined that they had cut all they were willing to cut and to stay with their conservative way of handling Fremont County budgets, they would reduce the mill levy to 10 mills rather than the statutory 12 mills. This may be the only year they could do this, but they felt it would give the taxpayers some relief at this time. The remainder of funds will be placed in the Capital Revolving Fund to boost the fund for the next year. Clerk Freese will advertise the budget this weekend and be ready for the public hearing to be held on June 27, 2022 at 5:30 p.m. in the County Commissioner's Chambers along with the E-911 surcharge discussion. The final budget will be adopted on June 28, 2022.

There being no further business, Larry Allen moved, Jennifer McCarty seconded, to adjourn the meeting at 11:30 a.m. and reconvene for a Regular Meeting at 9:00 a.m. on June 21, 2022. Motion carried unanimously.

A full detailed report (informational only) and the official minutes are posted on Fremont County's website ([www.fremontcountyyw.gov](http://www.fremontcountyyw.gov)). The meeting can also be accessed via You Tube (Fremont County WY Government).

/s/ TRAVIS BECKER, CHAIRMAN  
FREMONT COUNTY COMMISSIONERS

ATTEST:

/s/ JULIE A. FREESE, FREMONT COUNTY CLERK AND CLERK OF THE BOARD

