

STATE OF WYOMING)
) ss.
COUNTY OF FREMONT)

LANDER, WYOMING
OFFICE OF THE FREMONT COUNTY COMMISSIONERS
JUNE 7, 2022

OFFICIAL MINUTES

The Board of Fremont County Commissioners met in Regular Session at 9:00 a.m. with the following members present: Chairman Travis Becker, Vice-Chairman Larry Allen, Jennifer McCarty, Clarence Thomas and Michael Jones. County Clerk Julie A. Freese was present.

Larry Allen moved, Jennifer McCarty seconded, to approve the agenda. Motion carried unanimously.

Jennifer McCarty moved, Mike Jones seconded, to approve the minutes of the Regular Meeting held on May 24, 2022. Motion carried unanimously.

Jennifer McCarty moved, Larry Allen seconded, to accept the bills for payment with the exception of a voucher to the Wyoming County Commissioners Association in the amount of \$1,626 for a WCCA Legislative Meeting (moved to later in the meeting for further discussion). Motion carried unanimously.

Bills are listed in the following format: Vendor – Department – Description – Amount: 71 Construction-Roads -Materials - \$13058.76; A. D. Martin Lumber Co-Transportation-Materials/Supplies-\$48.15; Acres, Clint R-District Court-Jury Duty-\$75.00; Airgas USA LLC-Vehicle Maintenance-Supplies -\$56.30; Allen, Larry-County Commission-Reimburse Expenses-\$5103.90; American Family & Life Ins.-Segregated-Insurance-\$6161.66; Arts in Action-County Elections-Arts In Action Booth-\$65.00; Baxter, Bailey N-District Court-Jury Duty-\$57.00; Becker, Nicholas M-District Court-Jury Duty-\$284.10; Benson, Thomas W-District Court-Jury Duty-\$59.70; Bergeron, Dawn R-District Court-Jury Duty-\$30.00; Big Horn Co-Operative-Transportation-Parts & Supplies -\$22.99; Black Hills Energy-County Buildings-Utility Service-\$5786.11; Bloedorn Lumber-Lander-County Buildings-Materials/ Supplies -\$307.80; Bloedorn Lumber-Riverton-County Buildings- Materials & Supplies-\$26.18; Blue Cross Blue Shield of WY-Co Admin-Health Ins Claims-\$477666.84; Bowdel Steven P.-Detention Center-Contract Service-\$1750.00; California State Disbursement-Payroll-Child Support-\$50.00; CDW Government, Inc-County Sheriff-Equipment & Supplies -\$415.26; C'Hair, Jonathan D-District Court-Jury Duty-\$201.75; Charm-Tex Inc-Detention Center-Inmate Supplies-\$8290.50; Circuit Court-Payroll-Garnishment-\$735.76; Cloud Peak Counseling Center-Health & Welfare-Title 25-\$1625.00; CNA Surety-Clerk of District Court-Surety Bond -\$100.00; Collver, Brenda L-District Court-Jury Duty-\$56.55; Colman, James E-District Court-Jury Duty-\$150.00; Colonial Life & Accident Ins-Segregated-Insurance-\$1212.05; Communication Technologies Inc-County Sheriff-Maintenance Repairs-\$349.94; Conner, Erika-District Court-Jury Duty-\$56.55; Cornia, Paul B-District Court-Jury Duty-\$150.00; Cowboy Chemical Inc-Detention Center-Inmate Supplies-\$538.20; Crawford, Casey R.-District Court-Jury Duty-\$53.85; Crawford, Kaitlyn E-District Court-Jury Duty-\$30.00; Crippen, Tyler-District Court-Jury Duty-\$63.75; Cunningham, Christina J-District Court-Jury Duty-\$30.00; Dooley, Theil-County Attorney-Reimburse Expenses-\$50.40; DOWL LLC-Transportation-Road Reconstruction-\$28659.90; Dubois Frontier, The-Segregated-Advertising -\$225.55; Dubois Telephone Exchange-County Sheriff-Telephone-\$713.77; Eagle, Edelche M-District Court-Jury Duty-\$53.40; Fahey, Penny-Health Promotion-Wellness Program-\$3600.00; Federal Express Corp-Detention Center-Shipping Fees -\$21.37; Ferris, Morning Rae-District Court-Jury Duty-\$50.25; Finlayson, Leticia L-District Court-Jury Duty-\$30.00; Flom, Jerrica-District Court-Jury Duty-\$197.25; Floyd's Truck Center WY-Vehicle Maintenance-Parts -\$31.06; Fremont Chevrolet GMC-Vehicle Maintenance-Parts/Repairs-\$279.64; Fremont County Treasurer-Co Admin-Health Insurance-\$323938.00; Fremont County Treasurer-Co Admin-Section 125 Benefits-\$36789.32; Fremont Motor Riverton Inc-Vehicle Maintenance-Parts/Supplies-\$3663.83; Friday, Rana Marie-District Court-Jury Duty-\$39.00; GDA Speakers-Prevention Program-Guest Speaker-\$8000.00; Globalstar USA-Search & Rescue-Satellite Phone -\$196.94; Gonzales, Benjamin Jr-District Court-Jury Duty-\$150.00; Grainger-County Buildings-Materials/Supplies -\$319.60; Great West Trust-Segregated-Wyoming Benefits-\$6955.00; Green, Bret M-District Court-Jury Duty-\$59.70; Hall, Jenny R-District Court-Jury Duty-\$53.85; Harvard, Frank A-District Court-Jury Duty-\$197.25; Hayes, Timothy D.-District Court-Jury Duty-\$104.25; Healthsmart Benefit Solutions-Segregated-Insurance-\$896.00; Hedden, Brannon Ty-District Court-Jury Duty-\$52.50; Hediger, Roy G-District Court-Jury Duty-\$150.00; Hermann, Hallie A-District Court-Jury Duty-\$57.00; Hilyard, Shannon-County Attorney-Reimburse Expenses-\$100.80; Hlavnicka, James A-District Court-Jury Duty-\$30.00; Hollingsworth, Kalee C-District Court-Jury Duty-\$30.00; Hulme, Aaron M-District Court-Jury Duty-\$39.45; Irvine, Margy-County Elections-Reimburse Expenses-\$485.29; Jones, Michael-County Commission- Reimburse Expenses-\$538.98; Jones, Thomas W.-Planning-Reimburse Expenses-\$7.20; Keiser, Patricia L.-District Court-Jury Duty-\$289.50; Kessler, Douglas E-Planning-Expense Reimbursement-\$53.10; Kisling, Lisa-Public Defender-Public Defenders Rent-\$450.00; Klaahsen, Jacob E-District Court-Jury Duty-\$64.20; Klingsporn, Emily Kate-District Court-Jury Duty-\$30.00; Lamblin, Jean M-District Court-Jury Duty-\$30.00; Larimer County Coroner-County Coroner-Autopsy Services-\$762.60; Lehman Studio-County Sheriff-Photo Service-\$150.00; Long, Chad O-District Court-Jury Duty-\$48.45; Lopez, Sheila-District Court-Jury Duty-\$30.00; Lucas, Cathy Ann-District Court-Jury Duty-\$30.00; Lyles, Jesse-County Sheriff-Mileage Reimbursement-\$136.80; Mahlum, Zachary Hamilton-District Court-Court Appointment-\$562.50; McAuley, Lindsay-Detention Center- Medical Services-\$1812.50; Medow, Aubrey-Planning-Expense Reimbursement-\$67.50; Miller, Margaret-District Court-Office Rent -\$300.00; Mountain Dental PC-Detention Center-Inmate Medical-\$802.00; Myers Enterprises, Inc.-Detention Center-Equipment-\$150.00; Napa Auto Parts-Riverton-Segregated-Parts & Supplies -\$3554.82; National Food Group Inc-Detention Center-Inmate Board-\$699.50; Nelson Engineering-Transportation-Surveying Services -\$2830.50; Neuens, Roberta A-District Court-Jury Duty-\$30.00; New York Life Insurance-Segregated-Insurance-\$133.11; Nirider, Jane M-District Court-Jury Duty-\$57.00; Norco Inc-County Buildings-Supplies-\$4112.29; Northwest Power Systems Inc-Detention Center-Supplies / Materials-\$237.17; Novo Benefits-Health Benefit Plan-Insurance Services-\$5253.00; Oliver, John F-District Court-Jury Duty-\$30.00; Oostveen, April Dawn-District Court-Jury Duty-\$57.00; Palace Pharmacy-Detention Center-Inmate

Rx's-\$13064.34; Papadopoulos, Pavlos L-District Court-Jury Duty-\$30.00; Pate, William E Jr-District Court-Jury Duty-\$66.45; Payroll Taxes-Co Admin-Withholding/Fica-\$198967.02; Pingetzer, Hannah M-District Court-Jury Duty-\$77.25; Porter, Kiri J-District Court-Jury Duty-\$39.45; Quadiant Inc-Detention Center-Postage Machine Rent-\$82.01; Quill Corporation-County Attorney-Office Supplies-\$76.14; R T Communications-Dispatch Center-Telephone-\$444.11; Ragan, Mark A Jr-District Court-Jury Duty-\$150.00; Ratigan, Daniel, M.D.-Detention Center-P.A. Supervisor Contract-\$4950.00; Raymond, David J-District Court-Jury Duty-\$177.00; Reed's Moghaun Office Supply-Vehicle Maintenance-Office Supplies-\$128.86; Riverton, City Of-County Buildings-Water/Sewer-\$872.16; Rochlitz, Louis W-District Court-Jury Duty-\$65.55; Rodriguez, Jessica-Detention Center-Contract Services-\$3125.00; Sankey, Garen K-District Court-Jury Duty-\$45.30; Sargent, Skylar D-District Court-Jury Duty-\$30.00; Scherf, Leonard W-District Court-Jury Duty-\$39.45; Schneider, Cynthia D-District Court-Jury Duty-\$30.00; Shearin, Jason T-District Court-Jury Duty-\$30.00; Shirts & More Inc-County Sheriff-Printed Decals-\$250.00; Siler, Lori Ann-District Court-Jury Duty-\$30.00; Skaggs Companies Inc-County Sheriff-Uniforms/Supplies-\$190.00; Soule, Sierra-Segregated-Court Appointment / Rent-\$510.00; State Disbursement Unit-Payroll-Child Support-\$1066.25; State Of Wyoming-Public Defender-Office Rent-\$1650.00; Stewart, Daniel Bristol-Special Tax-Move Award-\$3500.00; Sweetwater County Sheriff-Detention Center-Juvenile Housing-\$11895.00; Terrance R. Martin PC-Public Defender- Rent-\$450.00; Total Net Salaries-Segregated-Salaries-\$648415.07; Van Cleave, Dorian M-District Court-Jury Duty-\$53.85; Weese, Jamie-Detention Center-Expense Reimbursement-\$77.88; Western Printing, Inc-County Attorney-Printed Supplies-\$55.00; Whiting Law, P.C.-District Court-Professional Services-\$1072.50; Willow, Gloria R-District Court-Jury Duty-\$53.85; Wind River Gallery & Framing-Detention Center-Framing & Engraving-\$190.00; WY Dept Of Employment-Segregated-Unemployment Claims-\$9087.85; WY SDU-Payroll-Child Support-\$1480.00; Wyo Child Support Enforcement-Segregated-Child Support-\$1531.00; Wyo Dept Of Workforce Serv-Co Admin-Workers Comp-\$17522.48; Wyoglass LLC-County Buildings-Repair Window/Glass-\$625.50; Wyoming Machinery Co-Segregated-Parts / Service-\$16494.43; Wyoming Office Attorney General-24/7 Program-Sobriety Program Fees-\$5762.00; Wyoming Retirement System-Co Admin-Contributions-\$157014.39; Yargas, Michael J-District Court-Jury Duty-\$150.00; Zagrodnick, Aaron J-District Court-Jury Duty-\$150.00.

Clarence Thomas moved, Larry Allen seconded, to approve a voucher to Fremont Counseling Service in the amount of \$1,500 for April Title 25 Patients and to Wyoming Behavioral Institute in the amount of \$15,080.00 for six Title 25 patients. Motion carried unanimously.

The following items in the Signature File were reviewed: 1) letter of appreciation for service on County Boards to Tom Jones (Planning Commission); Sue Peters (Museum Board) and David Fehringer (Museum Board); 2) Contract between Wyoming Department of Health, Behavioral Health Division and Fremont County Commissioners as Governing Body for the Court Assisted Supervised Treatment of Fremont County (forwarded to following meeting); 3) Contract between Wyoming Department of Health, Behavioral Health Division and Fremont County Commissioners as Governing Body for the Juvenile Treatment Court of Fremont County (forwarded to the following meeting); and 4) Record of Proceedings. Larry Allen moved, Jennifer McCarty seconded, to approve an Order of Dismissal in the matter of the Petition to Vacate a Spur of Deer Valley Drive, or Deem it as a Private Road. Motion carried unanimously. Larry Allen moved, Jennifer McCarty seconded, to approve Fremont County Bank of the West Credit Card Application forms for Sheriff's Office deputies Michael Trehearne, Matthew Weber and Patrick Comes, all with \$2,500 limits. Motion carried unanimously. Larry Allen moved, Jennifer McCarty seconded, to approve a Catering Permit for the Lander Bar for a wedding on June 11, 2022 at the Diamond 4 Ranch on Mill Creek Road. Motion carried unanimously. Acknowledgement of the approval from City of Lander and \$25 fee was made. Larry Allen moved, Jennifer McCarty seconded, to approve a Volunteers of America/Office of Juvenile Justice and Delinquency Prevention Quarterly Report for Project Phase I in the amount of \$14,778.00 and for Project Phase II in the amount of \$555.00. Motion carried unanimously. Larry Allen moved, Jennifer McCarty seconded, to approve an Approach/Access Application for Hal Roach on North Irishman and Edward Hahn for Tipperary Road. Motion carried unanimously.

Items in the Priority Mail were reviewed. 1) Request for Continuance in the matter of the protest of the Town of Hudson before the Board of Equalization (action to be taken later in the meeting). Jennifer McCarty moved, Mike Jones seconded, to ratify refilling a secretarial position in the County Attorney's Office at \$41,000. Motion carried unanimously. Jennifer McCarty moved, Mike Jones seconded, to ratify refilling a Financial Specialist position in the County Clerk's Department. Motion carried unanimously. The Wyoming Peace Officer Standards and Training Commission Certificate for Larry R. DeGraw as Fremont County Coroner was acknowledged.

There was nobody present for the public comment period.

Acting Public Health Nurse Manager Christine Kraus requested approval to fill a part-time Maternal Child Health Nurse position that has been vacated for two years. This is a part-time non-benefitted position. Mike Jones moved, Clarence Thomas seconded, to approve refilling the position. Motion carried unanimously.

Shoshoni Sr. Citizen's Service District. Present was Hazel Schaefer.

Transportation Superintendent Billy Meeks and DOWL Engineer Kasey Jones gave an update on the Country Acres Road.

Planning Department Supervisor Steve Baumann stated the County's fuel contract with Bailey Enterprises, Inc. for both Diesel and Gasoline expires June 30, 2022. The contract has a provision for a one-year extension. Recent discussion with Bailey Enterprises indicates that the recent increases in shipping fees related to delivery of fuel to Fremont County fueling sites has changed to such a degree that continuation of the current contract would be difficult. It was indicated by the supplier that, at this time, an additional fee of \$0.04 per gallon would cover the increased costs associated with delivery. It is his recommendation to extend the current contract for an additional one year with the addition of \$0.04 per gallon to cover the recent changes in shipping costs. Chief Civil Deputy Darrough stated an amended contract would be required and she will work out the details. Baumann stated his plan to rebid the fuel bid next year. Mike Jones moved, Larry Allen seconded, to approve a one-year extension with the increased price of \$0.04 per gallon delivery costs. Motion carried unanimously.

In another matter, Steve Baumann noted the recent withdrawal of the Petition to Vacate Spur Road in Popo Agie Estates. As viewer appointed in the case, he felt it necessary to submit detailed costs (manpower and materials) totaling \$646.74. This will be added on to other charges (advertising and postage) which will then be billed to the petitioner.

In closing, Steve Baumann supplied an official letter of resignation from the Fremont County Solid Waste Board, effective immediately.

Chairman Becker relayed Vehicle Maintenance Supervisor Brad Meredith's information regarding a semi-truck and trailer wreck that occurred several weeks ago. Wyoming Association of Risk Management has informed Meredith that the trailer is totaled with an estimated \$30,000-\$33,000 replacement value. In the meantime, Meredith has found another trailer, a 2012 with a purchase price of \$27,000. The semi-truck is slated for repairs by Peterbilt of Wyoming. Mike Jones moved, Jennifer McCarty seconded, to approve purchase of the trailer replacement for \$27,000. Motion carried unanimously.

Chairman Becker adjourned as the Board of Fremont County Commissioners and convened as the Fremont County Board of Equalization to hear a Request for Continuance for the Town of Shoshoni tax protest. Mike Jones moved, Clarence Thomas seconded, to grant the continuance that works for the County Assessor and Hearing Examiner. Motion carried unanimously. Chairman Becker adjourned as the Fremont County Board of Equalization and reconvened as the Board of Fremont County Commissioners.

Commissioner meeting reports were given.

Frontier Ambulance Director of Operations Diane Lane presented April and May monthly updates.

Mileage reimbursement rates for the upcoming fiscal year were discussed. Currently, the County reimburses at \$.45 if no county car is available and \$.35 if they wish to use their own. The current IRS rate is \$.58 per mile. Larry Allen moved, Mike Jones seconded, effective July 1, 2022, to set a rate of \$.50 if no county car is available and \$.40 if they wish to use their own. Motion carried unanimously.

Interviews were held with Making Opportunity for a Viable Economy (MOVE) applicants for the April 2022 quarter. The ½% Economic Development Tax for the quarter totals \$443,599.68 with applicant requests totaling \$1,529,964. It was noted that if a project is not funded at this time, they can always re-apply the next quarter.

Crossing the Threshold, LLC, request of \$26,030, Project Title: Crossing the Threshold: A Hero's Journey. Present was Stacy Stebner.

Jason Kintzler, Kintzler Holdings, LLC, request of \$300,000, Project Title: Ramshorn Building Renovation in Dubois. Present was Jason Kintzler.

Apple Valley School, request of \$35,000, Project Title: Apple Valley School Expansion. Present was Maureen Fox.

Riverton Medical District, request of \$375,000, Project Title: Riverton Medical District: New Hospital. Present were Vivian Watkins, Susan Goetzinger and Cindy McDonald.

Hometown Freedom Healthcare, LLC, request of \$150,000, Project Title: Hometown Freedom Healthcare LLC. Present was Enendina Vasco-Green and Carmen Vasco.

Granite and Tile Connection, request of \$97,000, Project Title: Business Equipment Upgrade. Present was Scott Enger.

Lander Old Timer's Rodeo Association, request of \$40,000, Project Title: Concession Trailer Project. Present was Paula McCormick and Julie Freese.

Riverton Ice Hockey Association, request of \$200,000, Project Title: Ice for Fremont County. Present was Jeremy Hughes and Brandon Roemer.

Synergy Art Studio and Gallery, request of \$63,934, Project Title: Visual Art Programming and Operational Expense for Synergy Art Studio and Gallery. Present was Nita Kehoe.

The Lander, LLC, request of \$243,000, Project Title: The Lander Motel. Present was Fabien and Krista Lobera.

Following the presentations from applicants, Larry Allen moved, Mike Jones seconded, to award the following projects partial funding with stipulated uses for the MOVE funding. Motion carried unanimously.

Hometown Freedom Healthcare LLC for \$75,000, to be used for infrastructure (equipment and supplies) and personnel.

Jason Kintzler, Kintzler Holdings LLC for \$50,000, to be used for infrastructure.

The Lander, LLC for \$100,000, to be used to upgrade electric and water.

Riverton Medical District, for \$200,000, to be used for architect fees.

Lander Old Timer's Rodeo Association for \$15,000, with stipulation of match from LIFT.

Fremont County Fire. Present was Craig Haslam and Board Member James Downing.

Wind River Visitor's Council. Helen Wilson, Director was present as was Attorney Rick Sollars.

Larry Allen moved, Mike Jones seconded to adjourn into Executive Session with UW Associate Director Bridger Feuz regarding personnel. Motion carried unanimously. Larry Allen moved, Jennifer McCarty seconded, to return to Regular Session. Motion carried unanimously.

In other business, Chief Civil Deputy Jodi Darrough stated several changes are needed for the Annual Compensation Agreement with the University of Wyoming for the 4-H Extension Educator position. She will work with Bridger Feuz on those changes and have an updated Agreement for signature at a later date. In closing, Commissioner Mike Jones asked for quarterly updates.

Deputy Civil Attorney Todd Shaker reviewed his memo to the Commission regarding the status of ownership of 17 Mile Road. Planning Supervisor Steve Baumann was also present and had recently informed Shaker that the Tribes are in the process of renaming the road to Big John Smith Highway. The road has never been officially transferred and Shaker outlined three possible scenarios for the Board's consideration. Discussion on adding this road to the MOU with the Tribes already in place for maintenance on four other tribal road may be another option. The Board asked Chief Civil Deputy Darrough to write a letter to the Tribes to continue moving forward with the process.

Coroner Larry DeGraw and Deputy Erin Ivie were present to discuss budgetary issues. The Commission expressed appreciation for their notification of DeGraw's certificate for Coroner, referenced earlier in the meeting.

Coroner budget update. Coroner Larry Degraw and Deputy Coroner Erin Ivie were present.

Deputy Ivie presented a request to allow the Coroner's Office to add a non-benefitted position for a forensic pathologist due to a retirement of the Loveland pathologist. The previous pathologist is still in the area and is willing to fill this position. The addition to the budget is \$30,000. The commissioners agreed to add this to their proposed budget for discussion.

The Capital Revolving Fund project spreadsheet was reviewed. Committee member Steve Baumann was present. They will finalize the list at their next meeting.

There being no further business, Larry Allen moved, Jennifer McCarty seconded, to adjourn the meeting at 3:10 p.m. and reconvene for a Regular Meeting at 9:00 a.m. on June 14, 2022. Motion carried unanimously.

A full detailed report (informational only) and the official minutes are posted on Fremont County's website (www.fremontcountywy.gov). The meeting can also be accessed via You Tube (Fremont County WY Government).

/s/ TRAVIS BECKER, CHAIRMAN
FREMONT COUNTY COMMISSIONERS

ATTEST:

/s/ JULIE A. FREESE, FREMONT COUNTY CLERK AND CLERK OF THE BOARD