

STATE OF WYOMING)
) ss.
COUNTY OF FREMONT)

LANDER, WYOMING
OFFICE OF THE FREMONT COUNTY COMMISSIONERS
MAY 10, 2022

OFFICIAL MINUTES

The Board of Fremont County Commissioners met in Regular Session at 9:00 a.m. with the following members present: Chairman Travis Becker, Vice-Chairman Larry Allen, Jennifer McCarty and Michael Jones. Commissioner Clarence Thomas arrived later in the meeting. County Clerk Julie A. Freese was present.

Larry Allen moved, Jennifer McCarty seconded, to approve the agenda as amended. Motion carried unanimously.

Later in the meeting, Larry Allen moved, Jennifer McCarty seconded, to approve the minutes of the Regular Meeting held on May 3, 2022. Motion carried unanimously.

Jennifer McCarty moved, Mike Jones seconded, to accept the bills for payment. Motion carried unanimously.

Bills are listed in the following format: Vendor – Department – Description – Amount: A & I Distributors-Vehicle Maintenance-Oil/Fluids-\$168.16; A. D. Martin Lumber Co-Transportation-Materials/Supplies-\$11.97; Ace Hardware-Lander-County Buildings-Materials/Supplies-\$295.27; Ace Hardware-Riverton-Segregated-Materials/Supplies-\$39.48; Airgas USA LLC-Vehicle Maintenance-Supplies -\$152.08; Albright, Harold-Planning-Reimburse Mileage-\$75.60; Also Inc.-County Buildings-Laundry -\$325.20; Amerigas-County Buildings-Propane -\$1146.50; Apex Surveying, Inc.-Transportation-Road Project-\$18606.68; Avail Valley Construction WY LLC-Transportation-Road Reconstruction-\$319007.44; B & T Fire Extinguishers Inc.-Transportation-Extinguisher Services-\$1029.50; Bailey Enterprises, Inc.-Inventory-Bulk Fuel -\$28692.93; Baldwin Creek Rental Center-Transportation-Equipment Rental-\$176.00; Bank of the West-Segregated-Credit Card Purchases-\$80964.10; Big Brothers Big Sisters of NW WY-TANF Grant-Grant Proceeds -\$2024.48; Big Horn Tire Inc.-Vehicle Maintenance-Vehicle Tires -\$1841.80; Big Horn Water-Youth Services-Water Bottles-\$94.22; Bill Jones Plumbing & Heating-County Buildings-Supplies / Parts-\$253.25; Black Hills Energy-County Buildings-Utility Service-\$8068.11; Bloedorn Lumber-Lander-Segregated-Materials Supplies -\$3.59; Bloedorn Lumber-Riverton-Segregated-Materials & Supplies-\$197.81; Boys & Girls Clubs of Central Wyoming-TANF Grant-Grant Proceeds -\$2832.63; Charter Communications-Computer Services-Internet Service-\$129.98; Cloud Peak Counseling Center-Health & Welfare-Title 25-\$4225.00; CMI Teco-Vehicle Maintenance-Parts & Supplies-\$123.00; Communication Technologies Inc.-Support Services-Maintenance Agreement-\$2961.87; Dubois Frontier, The-County Elections-Advertising-\$89.00; Dubois Telephone Exchange-County Sheriff-Telephone Service-\$713.77; Edwards Communications-Support Services-Radio Advertising-\$159.00; Floyd's Truck Center WY-Vehicle Maintenance-Parts -\$106.10; Foutz, Traci L-Public Health Emergency Preparedness- Reimbursement-\$381.42; Fremont Chevrolet GMC-Vehicle Maintenance-Parts/Repairs-\$56.01; Fremont Motor Riverton Inc.-Vehicle Maintenance-Parts/Supplies-\$252.34; Geotec Industrial Supply-Transportation-Materials -\$5850.00; Globalstar USA-Search & Rescue-Satellite Phone-\$196.94; Grainger-County Buildings Detention-Materials/Supplies -\$137.28; High Plains Power, Inc.-County Buildings-Utility Services-\$1557.59; John Deere Financial-Transportation-Materials/Supplies-\$1109.99; Jones, Thomas W.-Planning-Reimburse Expenses-\$3.60; Kessler, Douglas E-Planning-Mileage Reimbursement-\$26.55; Lander Valley Auto Parts-Vehicle Maintenance-Parts/ Supplies -\$137.67; Lander, City of-County Buildings-Water & Sewer-\$2557.61; Lawson Products, Inc.-Vehicle Maintenance-Parts & Supplies-\$118.73; LCI Trucking & Construction LLC-Transportation-Contract Services-\$5761.45; Mahlum, Zachary Hamilton-District Court-Court Appointment-\$795.00; McAuley, Lindsay-Detention Center-Medical Services-\$1062.50; Medow, Aubrey-Planning-Expense Reimbursement-\$33.75; Murray, Cassie-Juvenile Treatment Court-Expense Reimbursement-\$66.68; Napa Auto Parts-Riverton-Segregated-Parts & Supplies -\$5742.24; Natrona County Attorney-Health & Welfare-Title 25 Services-\$1800.00; Norco Inc.-Segregated-Supplies -\$5148.34; Office Shop Inc., The-Segregated-Repair/Service/Lease-\$8113.31; Orkin LLC-County Buildings-Pest Control Service-\$225.00; Palace Pharmacy-Detention Center-Inmate Rx's-\$11568.84; Quill Corporation-County Assessor-Office Supplies-\$50.94; R C Lock & Key-County Buildings-Keys, Supplies & Services-\$2.65; R T Communications-Segregated-Telephone Service-\$455.13; Relx, Inc.-County Attorney-Research Subscription-\$674.00; Riverton Physician Practices LLC-Segregated-Drug Testing-\$147.00; Rocky Mountain Power-Segregated-Utilities-\$10884.24; Rodriguez, Jessica-Detention Center-Contract Services-\$2000.00; Shoshoni, Town of-County Buildings-Water/Sewer-\$60.00; Stoudt, Sally A.-Youth Services-Reimburse Expenses-\$27.82; Strasser, Stacy-Segregated-Expense Reimbursement-\$21.08; Sweetwater Aire LLC-County Buildings-Supplies/Parts/Repair-\$1252.22; Terrance R. Martin PC-CAST-Contractual Services-\$2925.00; Traveling Computers-Computer Services-Computer Supplies, Services-\$5914.50; Valley Lumber & Supply Co Inc.-Transportation-Materials/Supplies-\$5.21; Verizon Wireless-Segregated-Cellphone Service-\$1121.15; Weese, Jamie-County Sheriff-Expense Reimbursement -\$2040.00; Whiting Law, P.C.-District Court-Professional Services-\$1980.00; WY Dept. of Transportation-County Sheriff-LECC Conference-\$200.00; Wyoglass LLC-County Buildings Detention-Repair Window/Glass-\$220.00; Wyoming Machinery Co-Segregated-Parts/Supplies-\$8381.16; Wyoming Office Attorney General-24/7 Program-Fees Collected-\$4922.00; Wyoming Waste Systems-County Buildings-Trash Removal-\$2882.89; Wyonet Inc.-Computer Services-Telephone/Internet-\$5067.47.

Jennifer McCarty moved, Larry Allen seconded, to accept a voucher from Fremont Counseling Service in the amount of \$4,650.00 for March Title 25 patients. Motion carried unanimously.

The following items in the Signature File were reviewed: 1) Wyoming State Forestry Division, Fremont County Interagency Cooperative Management Agreement for the State to work with Federal Agencies on Fremont County's behalf (taken under advisement until Chief Civil Deputy Darrough could review); and 2) Record of Proceedings. Larry Allen moved, Jennifer McCarty seconded, to approve a Notice to Proceed for S&L Industrial for the Fremont County 2022 Delineator Project. Motion carried unanimously.

There were no action items in the Priority Mail.

There was nobody present for public comment.

County Planning Supervisor Steve Baumann presented a plat for Lander Hills Estates Tract 3 Replat. It is a merging of the original Tract 3 of the Subdivision with an abandoned future road area owned by the Homeowners Association. When the Homeowners Association sold the abandoned road to the developer, it resulted in a subdivision violation as the new parcel was less than one acre. This replat resolves the violation. Mike Jones moved, Jennifer McCarty seconded, to approve the Lander Hills Estates Tract 3 Replat as recommended by the Fremont County Planning Commission. Motion carried unanimously.

Sheriff Ryan Lee presented a monthly report for April. The Emergency Dispatch Committee met two weeks ago with end users in attendance. The Committee has been reinstated with one representative from each Agency and ex-officio members to include Emergency Communications Director and the Emergency Management Coordinator. The end users will assist in preparing the budget and fee assessments which will be required before the final Dispatch budget is presented to the Commission. Chairman Becker stated the Commission will send a letter to the Fremont County Fire District to request they pay their balance due and begin new with an active seat at the table. There are no budget considerations at this time.

Dennis Rowe, Director of Government and Industry Relations, and Glenn Leland, Chief Growth Officer, were present to provide an update on Frontier Ambulance in Fremont County. Director Adam Stockton and Operations Manager Diane Lane were present via Zoom and Sheriff Lee was present in the audience.

UW Extension Interim Associate Director Bridger Feuz and Fremont County Extension Educator Chance Marshall were present to follow up on Marshall's budget hearing the previous meeting regarding the Annual Contribution Agreement for County/UWE personnel.

A Public Hearing was held at 10:15 a.m., as advertised, regarding Unanticipated Revenues. Present was Fremont County Clerk Julie Freese and Financial Specialist Michelle Neuenschwander. Larry Allen moved, Mike Jones seconded, to approve Resolution No. 2022-16 "FY 2021-2022 Budget Amendment No. 7". Motion carried unanimously.

Executive Health Insurance Committee members Margy Irvine, Jim Anderson, Julie Freese and Larry Allen were present to discuss two position descriptions for the Wellness Coordinator position that will be vacant the end of June. Current Wellness Program Manager Penny Fahey was also present in the audience.

Treasurer Jim Anderson presented a General Fund Revenue Projection Summary for FY 2022/23. Assessor Tara Berg was present in the audience. The three-page spreadsheet consisted of revenue from taxes, licenses and permits, federal intergovernmental, state and local intergovernmental, charges for service, investment income, other revenue and other financing sources. Final figures indicate 2021/22 total revenues at \$22,745,402, less current property taxes of \$6,571,000 for total revenues of \$16,174,402. FY2022/23 indicate total revenue of \$23,028,790, less current property taxes of \$7,772,000 for total revenues of \$15,256,790.

Budget hearings were held:

County Treasurer, Jim Anderson present: Last year's budget was \$858,239. This year's request is \$987,843.

Health Nurse, Public Health and grants. Becky Parkins, Manager and Christine Kraus were present. **Health Nurse:** Last year's budget was \$294,774. This year's request is tentatively \$328,621.

Public Health: This is the Immunization grant. Last year's budget was \$81,250. This year's request is \$8,000. COVID 19 Grant: Last year's budget was \$425,443. This year's request is \$243,925. Revenue comes from Federal Operating Grants. Public Health Emergency Preparedness Grant: Last year's budget was \$102,600. This year's request is \$110,000. Prevention Grant: Last year's budget was \$285,986. This year's budget is 218,870.

County Nurse Manager Becky Parkins presented a formal notification of her resignation, effective June 3, 2022, and thanked the Board for the opportunity to work for Fremont County Public Health. She further presented a formal request to the State that the Commission would like to fill the State County Nurse Manager position, a benefitted 40/hour week position. Larry Allen moved, Jennifer McCarty seconded, to accept Becky Parkins' resignation with sincere regret and request that her position be refilled. Motion carried unanimously. In the interim Christy Kraus will be the manager for PHN.

Museums. Present was Central Director Scott Goetz and board members Sue Peters, Joanna Kai and Stephanie Weaver. General Fund Budget: Last year's budget was \$573,751. This year's request is \$905,249. Self-Generated: Last year's budget was \$102,380 and this year's budget is \$160,691.

Commissioner Clarence Thomas joined the meeting at this time.

ISS Department: Kevin Shultz, Director was present: Last year's budget was \$382,486. This year's request is \$415,628

Vehicle Maintenance Department. Brad Meredith, Superintendent was present: Last year's budget was \$799,970. This year's budget request is \$1,011,039.

Sheriff, Detention and Search and Rescue Departments. Sheriff Ryan Lee, Sgt. Jeff Hutson and Karla Davis were present. Sheriff: Last year's budget was \$4,131,646. This year's request is \$4,374,444. Detention. Last year's budget was \$4,792,685. This year's budget request is \$5,112,521. Search and Rescue. Last year's budget was \$31,700. Next year's request is \$33,700.

Court Assisted Supervised Treatment (CAST), Juvenile Treatment Court (JTC), and Youth Services. Melinda Cox, Director was present: CAST: Last year's budget was \$283,179. Next year's request is \$368,271. JTC: Last year the budget was \$259,934. This year's request is \$362,527. Youth Services. Last year's amount is \$349,773. This year's request is \$396,819.

Recreation Board. Chairman Bobby Hague, Kristy Klein, Walt Geis, Ron Cunningham, Don Reynolds and Margaret Wells were present. Kristi Klein presented. Last year's budget was \$165,500. This year's request is \$268,000. This includes the \$100,000 that the Commissioners earlier requested they put towards grants should it be possible to fund them

County Clerk Julie Freese indicated the Capital Revolving Fund Committee needs to meet in the near future. As the Commission will not be meeting the following week, it was determined to set the date of May 17th at 9:00 a.m. as the meeting date.

There being no further business, Larry Allen moved, Jennifer McCarty seconded, to adjourn the meeting at 4:00 p.m. and reconvene for a Regular Meeting at 9:00 a.m. on May 24, 2022. Motion carried unanimously.

A full detailed report (informational only) and the official minutes are posted on Fremont County's website (www.fremontcountywy.gov). The meeting can also be accessed via You Tube (Fremont County WY Government).

/s/ TRAVIS BECKER, CHAIRMAN
FREMONT COUNTY COMMISSIONERS

ATTEST:

/s/ JULIE A. FREESE, FREMONT COUNTY CLERK AND CLERK OF THE BOARD