

STATE OF WYOMING)
) ss.
COUNTY OF FREMONT)

LANDER, WYOMING
OFFICE OF THE FREMONT COUNTY COMMISSIONERS
MAY 3, 2022

OFFICIAL MINUTES

The Board of Fremont County Commissioners met in Regular Session at 9:00 a.m. with the following members present: Chairman Travis Becker, Vice-Chairman Larry Allen, Jennifer McCarty, Clarence Thomas and Michael Jones. County Clerk Julie A. Freese was present.

Larry Allen moved, Clarence Thomas seconded, to approve the agenda as amended. Motion carried unanimously.

Jennifer McCarty moved, Clarence Thomas seconded, to approve the minutes of the Regular Meeting held on April 19, 2022. Motion carried unanimously.

Jennifer McCarty moved, Clarence Thomas seconded, to accept the bills for payment. Motion carried unanimously.

Bills are listed in the following format: Vendor – Department – Description – Amount: Airgas USA LLC-Vehicle Maintenance-Supplies -\$161.66; American Family & Life Insurance-Segregated-Insurance-\$6161.66; Bailey Enterprises, Inc.-Inventory-Bulk Fuel -\$30262.01; Bank of the West Acct Analysis-Investment Pool-Analyzed Charges-\$260.93; Big Horn Tire, Inc.-Vehicle Maintenance-Vehicle Tires -\$384.00; Black Hills Energy-Fremont County Ambulance-Utility Service -\$115.11; Blue Cross Blue Shield of WY-Co Admin-Health Insurance Claims-\$450524.05; Bull's Service & Towing LLC-Search & Rescue-Vehicle Fuel -\$200.96; California State Disbursement-Payroll-Child Support-\$50.00; Capital Business Systems, Inc.-COVID 19 Grant-Supplies & Service -\$64.89; Carroll Septic Service-Transportation-Services -\$150.00; Circuit Court-Payroll-Garnishment-\$124.10; CMI Teco-Vehicle Maintenance-Parts & Supplies-\$455.45; CNA Surety-Clerk of District Court-Surety Bond-\$100.00; Colonial Life & Accident Insurance-Segregated-Insurance-\$1212.05; Cowboy Chemical, Inc.-Detention Center-Laundry & Kitchen Supply-\$660.20; Dealers Electrical Supply-County Buildings-Materials/Supplies-\$335.78; DOWL LLC-3rd Street Bridge Project-Road Reconstruction-\$29208.73; Drug Testing Services LLC-Transportation-Service Enrollment-\$50.00; Fahey, Penny-Health Promotion-Services/Reimbursement-\$3713.37; Floyd's Truck Center WY-Vehicle Maintenance-Parts -\$148.28; Fremont Chevrolet GMC-Capital Asset Acquisitions-Vehicles-\$262626.00; Fremont County Assoc. of Govt.-Special Tax-Economic Development-\$47561.00; Fremont County School District #25-Youth Services-Program Meals-\$267.00; Fremont County Solid Waste-County Buildings-Dump Fees-\$6.60; Fremont County Treasurer-Co Admin-Health Insurance-\$324826.00; Fremont County Treasurer-Co Admin-Section 125 Benefits-\$41870.99; Fremont Motor Riverton, Inc.-Vehicle Maintenance-Parts/Supplies-\$2523.32; Grainger-County Buildings -Materials/Supplies -\$36.79; Great West Trust-Segregated-Wyoming Benefits-\$6955.00; HDR Engineering, Inc.-Transportation-Engineering Hillcrest Drive-\$8432.49; Healthsmart Benefit Solutions-Segregated-Insurance-\$896.00; Hehr, Ryan B-Prevention Program-Admin Assist Contract-\$137.75; Inberg-Miller Engineers-Road Construction-Delineator Project-\$2002.73; Injury Prevention Resources-Juvenile Treatment Court-Contractual Services-\$405.00; Intoximeters, Inc.-Detention Center-Supplies-\$1604.75; Kairos Broadcasting LLC-Segregated-Advertising-\$1250.00; Kisling, Lisa-Public Defender- Office Rent-\$450.00; Klahsen, Jacob E-Transportation- Reimbursement-\$216.26; Laboratory Corporation of America-Detention Center-Inmate Medical-\$18.00; Lowham Surgery & Endoscopy PC-Detention Center-Inmate Medical-\$1773.50; Master's Touch LLC-County Treasurer-Printing/Mailing-\$2384.30; Miller, Margaret-District Court-Court Appointments /Rent-\$2835.00; Mountain Dental PC-Detention Center-Inmate Medical-\$879.00; Mountain West Towing LLC-Abandoned Vehicles-Vehicle Towing -\$390.00; Mr D's Food Center, Inc.-Segregated-Supplies -\$96.44; New York Life Insurance-Segregated-Insurance-\$133.11; NMS Laboratories-Segregated-Services-\$375.00; Novo Benefits-Health Benefit Plan-Insurance Services -\$5253.00; Office Shop, Inc., The-Prevention Program-Printer Maintenance -\$122.00; One Stop Market-Search & Rescue-Vehicle Fuel -\$154.54; Orkin LLC-County Buildings-Pest Control Service-\$260.00; Osage Industries, Inc.-Vehicle Maintenance-Vehicle Repairs-\$1124.47; Payroll Taxes-Co Admin-Withholding/FICA-\$205444.63; Post, Raymond-County Sheriff-Car Wash -\$18.82; Quill Corporation-County Attorney-Office Supplies-\$187.82; Ratigan, Daniel, M.D.-Detention Center-P.A. Supervisor Contract-\$4675.00; RELX, Inc.-County Attorney-Supplies-\$206.10; Remote Satellite Systems-Search & Rescue-Equipment-\$56.00; Riverton Physician Practices LLC-Transportation-Drug Testing-\$220.00; Riverton, City of-County Buildings-Water/Sewer-\$962.58; Riverton, City of-Special Tax-Economic Development -\$95121.98; Schoneberger, Valerie-District Court-Court Appointed Representation-\$150.00; Skaggs Companies, Inc.-Detention Center-Uniforms/Supplies-\$369.85; Smith Psychological Services-County Sheriff-Psychological Services -\$1200.00; Smith, Mariah-Prevention Program-Administrative Assistance-\$381.25; Soule, Sierra-Public Defender-Office Rent -\$450.00; State Disbursement Unit-Payroll-Child Support-\$1066.25; State of Wyoming-Public Defender-Office Rent -\$1650.00; Sweetwater County Sheriff-Detention Center-Juvenile Housing-\$10530.00; Terrance R. Martin PC-Public Defender-Office Rent-\$450.00; Tilton, Kathleen-District Court-Court Appointment-\$5407.50; Total Net Salaries-Segregated-Salaries-\$665570.55; Union Telephone Company-Segregated-Cellphones-\$1191.84; W C & P A A-County Attorney-Membership Dues -\$100.00; Wamcat-County Treasurer-Caselle Training -\$100.00; Western Printing, Inc.-County Clerk-Printed Supplies -\$534.74; Wilkerson, James A, IV, MD PC-County Coroner-Autopsy-\$1250.00; Wind River Power Sports-Search & Rescue-Parts and Supplies-\$839.82; WY Dept of Employment-Segregated-Unemployment Claims-\$0; WY Dept of Health-Health Nurse-3rd Quarter Payroll -\$36241.38; WY Department of Transportation-County Sheriff-LECC Conference -\$100.00; WY SDU-Payroll-Child Support-\$1480.00; Wyoming Child Support Enforcement-Segregated-Child Support-\$806.00; Wyo Dept of Workforce Services-Co Admin-Workers Comp-\$18060.48; Wyoming Dept of Transportation-Segregated-Fuel-\$2666.41; Wyoming G A L Program-District

Court-Guardians Ad Litem Fees-\$24336.98; Wyoming Retirement System-Co Admin-Contributions-\$158568.97; Wyoming State Bar-County Attorney-Annual License-\$121.00.

Clarence Thomas moved, Jennifer McCarty seconded, to accept a voucher from Cloud Peak Counseling Center in the amount of \$4,225 and Natrona County Legal Department in the amount of \$1,800 for Title 25 patients. Motion carried unanimously.

Items in the Signature File were reviewed: 1) Sympathy card; 2) Birthday card; 3) Checklist for Executive Exemption for Michael Klaassen, Angela Wilson and Cora Gist; 4) Checklist for Professional Exemption for Seth Griswold, Micah Wyatt, Dan Stebner, Jodi Darrough and Timothy Hancock; and 5) Record of Proceedings. Mike Jones moved, Jennifer McCarty seconded, to approve an Agreement between Fremont County Commissioners and S & L Industrial for the Fremont County 2022 Delineator Project. Motion carried unanimously. Mike Jones moved, Jennifer McCarty seconded, to approve a Cooperative Agreement for Responsibilities between Wyoming Department of Family Services, Child Support Program and Fremont County Clerk of District Court. Motion carried unanimously. Mike Jones moved, Jennifer McCarty seconded, to approve a Catering Permit from Bucks BBQ, LLC to cater the Lucid Optics Event on May 7, 2022 at 1697 N 8th Street West, Riverton. Motion carried unanimously. Receipt of the \$25 fee and letter of approval from City of Riverton was acknowledged. Mike Jones moved, Jennifer McCarty seconded, to approve a Subrecipient Agreement between the Fremont County Commissioners and Greater Wyoming Big Brothers Big Sisters. Motion carried unanimously. Mike Jones moved, Jennifer McCarty seconded, to approve a Bore, Cut, Overhead and Parallel Public Utilities Right-of-Way Permit from Sehnert Systems, Inc. for Fairway Drive. Motion carried unanimously. Mike Jones moved, Jennifer McCarty seconded, to approve a Bore, Cut, Overhead and Parallel Public Utilities Right-of-Way Permit from Black Hills Energy for Marlatt Road. Motion carried unanimously. Mike Jones moved, Jennifer McCarty seconded, to approve the 2022 Wildland Fire Management Annual Operating Plan. Motion carried unanimously. Mike Jones moved, Jennifer McCarty seconded, to approve a Nelson Architects, LLC Proposal for Professional Services for the Courtroom Remodel, new ADA Restrooms and Offices and Jury Room Remodel for a cost of \$47,060. Motion carried unanimously.

Items in the Priority Mail were reviewed: Jennifer McCarty moved, Larry Allen seconded, to approve a County License for the Shrine Club for the June 22, 2022 Circus performances at the Fremont County Fairgrounds. Motion carried unanimously. Receipt of the \$10 fee was acknowledged. Jennifer McCarty moved, Larry Allen seconded, to ratify approval of refilling the full-time, benefitted Adult Services Lead Librarian for the Lander Library with a base salary not to exceed \$33,800. Motion carried unanimously. Jennifer McCarty moved, Larry Allen seconded, to ratify approval of the Promissory Note from the State of Wyoming in the amount of \$822,511.00 to cover funding shortfalls caused by the transition to payment of ad valorem taxes under W.S. § 39-13-113(g). Motion carried unanimously.

There was nobody present for the Public Comment period.

County Clerk Julie Freese and Financial Specialist Michelle Neuenschwander were present to review a preliminary budget hearing for Unanticipated Revenue from the Wyoming Juvenile Services Board for Youth Services.

County Clerk Julie Freese informed the Commission of a recent resignation of a Title Clerk. Jennifer McCarty moved, Clarence Thomas seconded, to approve refilling the position. Motion carried unanimously.

County Clerk Julie Freese and Deputy Margy Irvine reviewed Election Districts and Precincts (32) for the next two years in Fremont County. They stated the Vote Center (8) locations will remain the same with the exception of Dubois which has changed from the School District #2 Administration Building back to the Headwaters Community Arts Center. Mike Jones moved, Jennifer McCarty seconded, to approve Resolution No. 2022-13 setting Election Districts and Precincts and Vote Centers. Motion carried unanimously. Vote Centers are located at Headwaters Community Center, Dubois; Ft. Washakie School, Ft. Washakie; Wyoming Indian High School Gym, Ethete; Kinnear Fire Hall, Kinnear; Arapahoe School Charter Multipurpose Room, Arapahoe; Fremont Center, Riverton; Shoshoni Senior Citizens Center, Shoshoni; and Bob Carey Memorial Fieldhouse, Lander.

Election Judges Wages were discussed, pursuant to W.S. 22-8-116. County Clerk Julie Freese stated they are requesting approval for an increase in the hourly rate as the wages have not increased since 2006. Increased rates are based on a 12-hour day and the difficulty in attracting volunteers for this job. Proposed wages are \$220 per Election for Manager Judge; \$195 per Election for other Judges; \$14 per

Hour for Early Voting/Absentee Judges; \$.58 per mile, one-way, after 5 miles; and \$25 for attendance to one Judges' School. Freese stated the importance of compensating Judges for their hard work. Jennifer McCarty moved, Mike Jones seconded, to approve the Election Judges Wages as presented. Motion carried unanimously.

Fremont Air Service Team (FAST) spokeswoman Missy White was joined by members Ernie Over, Kevin Kershishnik and Mick Pryor to give an update on the Central Wyoming Regional Airport.

County Assessor Tara Berg and Treasurer Jim Anderson were present to provide assessed valuation and revenue projection values for FY 2022-2023. Berg presented a spreadsheet indicating an estimated 2022 assessment of \$889,774,671. Due to Senate File 60 regarding changes in the way ad valorem taxes will be paid, \$386,889,608 taxes will be deferred until 2023. She reminded the Board that the second half of 2021 of certified mineral value until 2023 (\$673,358). Total valuation the County will actually receive revenue on is estimated at \$502,885,063. Anderson stated that the implementation of SF60 has changed procedures within his office and he stated he would a better idea of a revenue projections at the following meeting. Discussion was held on developing an assessed valuation in order to proceed with the budgeting process for FY 2022-23. Chairman Becker suggested that perhaps using a percentage of the deferred amount be used, as Berg noted residential and commercial properties have a firm assessed valuation, it is just the mineral industry that is not known. County Clerk Julie Freese stated the urgency of the Finance Committee to convene to discuss this issue, along with a process for setting up loans for Special Districts.

Frontier Ambulance Director Adam Stockton and Operations Manager Diane Lane presented a Response Time Report from July 2021-April 2022.

Planning Department Supervisor Steve Baumann reviewed proposed fee changes that were originally presented to the Board on March 23, 2021, based on time spent on subdivision review and salary in compliance with W.S. § 18-5-309. At this time, Baumann recommended beginning a 45-day Public Comment period for the fee change so that the new fees could be effective July 1, 2022, if approved following the comment period. Mike Jones moved, Jennifer McCarty seconded, to approve advertising for a 45-day comment period with comments due by 5:00 p.m. on June 20, 2022. Motion carried unanimously. A public hearing will be held on June 21st to review comments received and make the final determination on the proposed fee increases.

John Schumacher, Attorney at Law, representing Michael and Stephanie Harris, presented the Petition to Vacate Spur Road connected to Deer Valley Drive or, in the alternative, to designate it as Private. Petitioners were present in the audience. Also present was Rick Sollars, Western Law Associates, representing Ira and Jessica Waldron, Brad and Katherine Meredith (also present) and Catherine Guschewsky of Four G, LLC a/k/a Popo Agie Estates LLC (not present) who objected to the Petition. Chief Civil Deputy Darrough had submitted a written memorandum regarding the Petition, which meets the requirements outlined in W.S. 24-3-101(b)(i). She noted that, while Mr. Schumacher provided the names and mailing addresses of all the residents of the subdivision, he did not provide the address for the Popo Agie Ranch Estates Association, which borders the Road on the south side. If this Road were to be vacated, the land reverts to ownership of the adjoining landowners, each to the centerline of the road. She has requested Mr. Schumacher provide an addendum to his client's Petition, to include this landowner name and address. She noted the objection filed by Mr. Sollars and stated that it should not be addressed now but at a hearing that will be set following the comment period. Clarence Thomas moved, Mike Jones seconded, to accept the Petition. Voting against the motion: Jennifer McCarty and Larry Allen. Motion carried. Jennifer McCarty moved, Mike Jones seconded, to appoint Steve Baumann as Viewer. Motion carried unanimously. Jennifer McCarty moved, Mike Jones seconded, to require the petitioners to pay the expenses for these proceedings. Motion carried unanimously. Chairman Becker stated the Public Notice will be published and objections for claims for damages will be due by 5:00 p.m. on June 6, 2022. Motion carried unanimously. A public hearing will be scheduled for June 7, 2022 to review objections or claims for damages. Darrough noted that if anyone claims monetary damage, the Commission will then need to appoint appraisers and continue the hearing set on the matter. Along with advertising the Public Notice in the newspaper, it will also be posted on the County Website and mailed to "all persons owning lands or claiming any interest in any lands over or across which said road is proposed to be located or altered."

Discussion was held on the establishment of salaries for the next elected term of office for the Fremont County Clerk, Treasurer, Assessor, Clerk of District Court, Coroner, Sheriff, County Attorney and

Commissioners pursuant to W.S. § 18-3-107. Larry Allen moved, Mike Jones seconded, to approve Resolution No. 2022-15 setting salaries for Elected Officials for next elected term of office. Voting against the motion: Travis Becker. Motion carried. County Clerk, Treasurer, Assessor, Clerk of District Court and Coroner will have an annual salary of \$88,000, County Attorney and Sheriff will have an annual salary of \$98,000 and County Commissioners will have an annual salary of \$34,000.

Budget Hearings were held:

County Extension: Educator Chance Marshall and Rachel Fisk were present. Last year's budget received was \$178,886. This year's request is \$182,324.

Building Maintenance: Present was Supervisor JR Oakley, Assistant Supervisor John Harmelink and Jay Gunsch. John Harmelink presented: Last year's budget received was \$870,621. This year's request is \$3,080,273.

Building Maintenance Detention: Present was Superintendent JR Oakley, Assistant John Harmelink and Jay Gunsch. Jay Gunsch presented: The expenditures for this building are driven by the inmate population.

Fair Board: Board Chairman Scott Walters and Manager Pat Hart were present. The General Fund Budget for last year was \$461,444. This year's request is \$421,972.

Fair Board Self Generated: Scott Walters and Pat Hart presented. Revenues projected was \$158,650 in the current year and they brought in \$201,378.

Assessor, County Assessor Tara Berg was present: Last year's budget received was \$939,038. The next year's request amount is \$932,813.

Public Defender Jonathan Gerard was present. Last year's budget was \$166,000. This year's request is \$166,000.

Women, Infants and Children (WIC) Program Ms. Fearney was present via zoom. Last year's budget was \$78,358. This year's request is \$77,080. WIC is a fully state reimbursed fund.

The Commissioners did a weighted vote on the 16 applicants applying for the County Commissioner Scholarships, which is in the amount of \$500 per semester (\$1,000 for the academic year) and will be in addition to the Hathaway merit scholarship. Larry Allen moved, Mike Jones seconded, to award the three scholarships to Chloe Brammer (Lander Valley High School), Laura Dockery (Lander Valley High School) and Conor Christensen (Shoshoni High School) and to name Reece Hindman, Britney Edwards and Ciarah Hall as first, second and third alternates, respectively. Motion carried unanimously. The one Renewal Scholarship will be awarded next month following release of spring grades.

Commissioner meeting reports were given:

There being no further business, Larry Allen moved, Mike Jones seconded, to adjourn the meeting at 3:00 p.m. and reconvene for a Regular Meeting at 9:00 a.m. on May 10, 2022. Motion carried unanimously.

A full detailed report (informational only) and the official minutes are posted on Fremont County's website (www.fremontcountywy.gov). The meeting can also be accessed via You Tube (Fremont County WY Government).

/s/ TRAVIS BECKER, CHAIRMAN
FREMONT COUNTY COMMISSIONERS

ATTEST:

/s/ JULIE A. FREESE, FREMONT COUNTY CLERK AND CLERK OF THE BOARD