

STATE OF WYOMING)
) ss.
COUNTY OF FREMONT)

LANDER, WYOMING
OFFICE OF THE FREMONT COUNTY COMMISSIONERS
APRIL 21, 2020

OFFICIAL MINUTES

The Board of Fremont County Commissioners met in Regular Session at 9:00 a.m. with the following members present: Chairman Travis Becker, Vice-Chairman Larry Allen, Jennifer McCarty, Clarence Thomas and Michael Jones. (Commissioners Allen and Thomas and Chief Civil Deputy Attorney Jodi Darrough attended via GoToMeeting). Fremont County Clerk Julie A. Freese was present. Due to the Commissioner's March 16, 2020 declaration that all County Offices are to be closed to the public due to the COVID-19 crisis, all non-county agenda presenters were required to participate via the virtual site.

Mike Jones moved, Jennifer McCarty seconded, to approve the agenda. Motion carried unanimously.

Jennifer McCarty moved, Mike Jones seconded, to approve the minutes of the Regular Meeting held April 7, 2020. Motion carried unanimously.

Jennifer McCarty moved, Mike Jones seconded, to accept the bills for payment. Abstaining from the motion was Chairman Travis Becker. Motion carried.

Bills are listed below in the following format: Vendor Name-Department-Description-Amount.

A & I Distributors-Vehicle Maintenance-Materials/Supplies-\$1610.42; Ace Hardware-Lander-Segregated-Materials/Supplies - \$200.89; Ace Hardware-Riverton-Segregated-Materials/Supplies -\$33.42; Aire Inc-Search & Rescue- Equipment-\$2348.04; Airgas USA LLC-Segregated-Supplies/Materials-\$634.84; Aranow, Elizabeth-Operation Safeguard-Expense Reimbursement-\$396.00; B & B Enterprises LLC-Transportation-Signs & Supplies-\$555.60; Bailey Enterprises, Inc-Inventory-Fuel-\$9427.06; Bank of the West-Segregated-Credit Card Charges-\$33946.92; Bill Jones Plumbing & Heating-County Buildings-Supplies-\$331.90; Bloedorn Lumber-Lander-Transportation-Materials/Supplies -\$42.02; Blue Knight Security LLC-Detention Center- Inmate Transport-\$5150.00; Bob Barker Company, Inc-Detention Center-Inmate Supplies-\$679.88; Bowdel Steven P.-Detention Center-Contract Service-\$2750.00; Calder, William-PHEP-Expense Reimbursement-\$134.40; Carroll Septic Service-Transportation-Services-\$150.00; CDW Government, Inc-Segregated-Equipment & Supplies-\$1593.00; Central Wyoming College-Prevention Program-Event Support -\$100.00; CenturyLink-Segregated-Telephone Expenses-\$2209.10; Charter Communications-Segregated-Internet Services-\$153.48; CNA Surety-Clerk Of District Court-Bond-\$100.00; Communication Technologies Inc-Support Services-Maintenance Agreement-\$3479.58; Cowboy Chemical Inc-Detention Center-Inmate Laundry Supply-\$803.65; Crum Electric CO Inc-County Buildings-Supplies -\$18.84; DOWL LLC-Engineering-\$9751.25; Eagle Uniform & Supply CO-Vehicle Maintenance-Uniform Service-\$208.69; Edwards Communications-Prevention Program-Radio Advertising-\$1309.00; Federal Express Corp-Segregated-Shipping Fees-\$46.42; Floyd's Truck Center -Vehicle Maintenance-Parts-\$167.04; Frank, Darby-Operation Safeguard-Expense Reimbursement-\$254.80; Fremont Broadcasting-Prevention Program-Advertising Radio-\$1011.50; Gee, Brian-PHEP-Expense Reimbursement-\$686.40; Globalstar USA-Search & Rescue-Satellite Phone-\$185.00; Great Divide Towing & Recovery-County Sheriff-Vehicle Towing -\$300.00; Griffin, Bette J.-County Sheriff-Uniform Supplies-\$110.00; Heil Electric Llc-County Buildings-Material -\$660.00; High Country Construction Inc-Road Material Inventory-Sand-\$2312.00; High Plains Power, Inc-County Buildings- Utility Services-\$1568.18; Huelskamp, Joe-Detention Center-Expense Reimbursement-\$24.38; Int'l Academies Of Emergency Dispatch-Dispatch Center-Training-\$110.00; Johnson, Edie-Detention Center-Expense Reimbursement-\$40.00; Jones, Michael-Operation Safeguard-Expense Reimbursement-\$300.00; Lander Journal-County Clerk-Subscription-\$39.95; Lander Medical Clinic PC-Detention Center-Inmate Medical-\$1646.03; Lee, Kim-Operation Safeguard-Expense Reimbursement-\$55.20; Lyles, Jesse-Operation Safeguard-Expense Reimbursement-\$303.20; Mahlum, Zachary Hamilton-District Court-Court Appointment-\$1555.00; Mark's Auto Sales & Towing-Abandoned Vehicles-Vehicle Towing-\$80.00; McKay, Katherine G.-District Court-Court Appointment-\$2317.50; Media Works, Inc-Detention Center-Supplies-\$24.99; Motorola Solutions Inc-Operation Safeguard-Supplies-\$2175.75; Mountain Drivetrain-Vehicle Maintenance-Material/Parts-\$5.00; Myers Enterprises, Inc.-Detention Center-Batteries-\$125.00; NAPA Auto Parts-Riverton-Segregated-Parts & Supplies -\$2815.44; National Business Systems Inc-County Treasurer-Postage-\$693.87; Noble Medical, Inc-County Sheriff-Drug Testing Supplies-\$596.69; NOLS-Search & Rescue-Supplies-\$857.31; Norco Inc-Operation Safeguard-Supplies-\$726.08; Oceanid-Search & Rescue- Equipment-\$130.00; Office Shop Inc, The-Segregated-Service Agreement-\$355.31; Office Shop Inc, The-Computer Services-Copier Lease -\$1376.00; Olson's Auto Body & Towing-County Sheriff-Vehicle Repair-\$1457.32; Osage Industries, Inc-Vehicle Maintenance-Parts / Supplies-\$396.67; Over, Ernest-Operation Safeguard-Expense Reimbursement-\$28.80; Owens, Javen-Juvenile Treatment Court-Services-\$1950.00; Pavillion, Town Of-County Buildings-Water Utilities-\$112.50; Pioneer Products, Inc.-Detention Center-Kitchen Supplies -\$667.73; Print Shop, The-County Sheriff- Office Supplies-\$143.00; Quadiant Inc/ Formerly Neopost-County Sheriff-Postage Machine Rental-\$29.72; Quill Corporation-Segregated-Office Supplies-\$613.42; R C Lock & Key-County Buildings-Supplies & Services-\$14.65; Ratigan, Daniel, M.D.-Detention Center- Contract-\$4950.00; RELX, Inc.-County Attorney-Subscription-\$595.00; Remote Satellite Systems-Search & Rescue- Equipment-\$112.00; Riverton Physician Practices Llc-Transportation-Drug Testing-\$92.00; Riverton Ranger, Inc-Vehicle Maintenance- Advertising-\$226.20; Rocky Mountain Power-Segregated-Utilities-\$11,111.62; RS Bennett Construction Co., Inc.-Moneta Lysite Road- Construction-\$130,354.02; Safeway Inc-Detention Center-Inmate Medical-\$30.99; Schoneberger, Valerie-District Court-Court Appointment-\$950.00; Shannon Watts Art And Design-Public Health-Website Design-\$452.24; Shoshoni,Town Of-County Buildings- Water/Sewer-\$54.00; Six Robbles' Inc-Vehicle Maintenance-Parts-\$128.47; Skaggs Companies, Inc-Segregated-Uniforms/Supplies-\$932.30; Specialized Pathology Consult-County Coroner-Autopsy Fee-\$1200.00; Sylvestri Customization-Prevention Program-Graphic Design / Social Media-\$600.00; Taylor Creek Exxon-County Sheriff-Car Wash -\$16.00; Traveling Computers-Computer Services-Computer Supplies, Services-\$5591.05; Tweed's Wholesale Co-Segregated-Supplies-\$4300.78; T-Y Excavation Inc-Transportation- Road Maintenance -\$10,165.00; Tyler Technologies Inc-

County Commissioners Meeting
April 21, 2020

Asset -Implementation-\$552.50; Union Telephone Company-Segregated-Cellphones-\$727.23; University Of Wyoming-Agriculture Department- Contract Salary-\$8152.50; Verizon Wireless-Segregated-Cell Phones-\$658.00; Vetter, Patrick-Search & Rescue-Expense Reimbursement-\$300.00; WCS Telecom-Transportation-Phone Service-\$27.58; West Payment Center-District Court-Contract Service-\$73.22; Western Printing, Inc-County Clerk-Printed Supplies-\$385.63; Whiting Law, P.C.-District Court-Professional Services-\$3570.00; Wind River Transportation Authority-Cast-Transport Service-\$44.00; WY Brand Industries-Detention Center-Inmate Uniforms & Supplies-\$701.03; WY Public Health Laboratory-Public Health-Lab Fees/Supplies-\$198.00; WY State Lands & Investments-Spencer Homesites- Loan Payment-\$1615.66; Wyoming 4 X 4 Inc-Vehicle Maintenance-Parts /Supplies-\$391.71; Wyoming Behavioral Institute-Health & Welfare-Title 25-\$2262.00; Wyoming Dept Of Transportation-Segregated- Fuel-\$1389.92; Wyoming Rents, Llc-Operation Safeguard-Generator Rental-\$2277.00; Wyoming Waste Systems-Segregated-Trash Removal-\$2719.45; Wyoming.Com-County Sheriff-Internet Service-\$999.95.

The following items in the Signature File were reviewed: 1) letter of appreciation to Sherry Moore for her service on the Fremont County Historic Preservation Commission; 2) Sympathy Cards; and 3) Record of Proceedings. Mike Jones moved, Jennifer McCarty seconded, to approve a Temporary Assistance for Needy Families (TANF) Community Partnership Initiative Grant Application on behalf of the Big Brothers Big Sisters of Wyoming Program. Motion carried unanimously. Mike Jones moved, Jennifer McCarty seconded, to approve an Application/Permit to Construct Access Driveway for Mary Klaahsen for Burma Road. Motion carried unanimously.

The following items in the Priority Mail were reviewed: Jennifer McCarty moved, Mike Jones seconded, to ratify approval of a Moneta-Lysite Road Shoulder Widening Project Change Order No. 7 from R.S. Bennett Construction Company, Inc. for an additional \$25,120.00. Motion carried unanimously. Jennifer McCarty moved, Mike Jones seconded, to ratify their decision to opt out of adopting the Blue Cross Blue Shield of Wyoming provision regarding waiving cost sharing for in-patient hospital stays for treatment of COVID-19. Motion carried unanimously. Jennifer McCarty moved, Mike Jones seconded, to accept the Vehicle Maintenance Supervisor's recommendation to repair a Sheriff's Department pickup (CO-2904) in house at an estimated cost of \$461.34 with funding by the Sheriff's Department. Motion carried unanimously.

There was nobody calling in for the public comment period.

County Clerk Julie Freese and Deputy Margy Irvine reviewed the Public Notice recently advertised regarding proposed changes to the locations of polling places in Fremont County recommending that Fremont County move from 17 polling locations to 8 polling locations, and by doing this, the polling places will become Vote Centers with all precincts remaining intact. Instead of having a polling place in each of those precincts as in previous years, it is proposed to having the following eight locations for Vote Centers: Lander (Bob Carey Memorial Fieldhouse); Riverton (Fremont Center, Fairgrounds); Fort Washakie (Wrestling Room); Dubois (School Administration Building); Arapahoe (Charter School Building); Wyoming Indian High School Commons Center; Kinnear (Fire Hall) and Shoshoni (Senior Citizens Center). Freese read a prepared statement recapping how the proposal for Vote Centers was determined. In the last four years, County budgets have seen decreases and our departments have been asked to reduce our budgets while still providing the best possible service to our citizens. It is continually getting harder to secure the 230 election judges required for the former polling place system. Comments on the Vote Center proposal were due this date and she read all comments received into the record (comments in support of keeping the Jeffrey City polling place from Beckie Darnell, Rick Metcalf, Nadine Graham, Douglas L. Thompson, Judy Wilkinson, Thad and Andrea Dockery, Laurie Redland, Vern Redland, Cindy Thompson and Pepper Ottman) and one with general comment questions from Colby and Georgia Gillespie. At this time Chairman Becker took comments from the audience (participating on speaker phone) (Pepper Ottman asked for clarification on how absentee votes would be handled and early voting opportunities; Ginger Bennett asked for clarification on who can vote at certain areas). Commissioner Jones expressed appreciation for the presentation and information and thanked Freese, Irvine and staff. Commissioner Thomas stated the makeup of the Wind River Indian Reservation is unique, with 20,000 residents, with trust land interspersed with deeded land. He felt the COVID-19 issue will likely change the way we vote in the future. Vice-Chairman Allen stated the smaller rural areas are usually the ones asked to give up something and that bothers him; however, he agreed that with COVID-19, the way we do things may change in the future, but he is still concerned about smaller areas (Jeffrey City, Lysite and Atlantic City) not having polling places. Commissioner McCarty acknowledged the Vote Center process has been discussed for some time now and she too is concerned with the rural citizens who have to give up things. She felt that with early voting and absentee voting options, citizens have opportunities to cast their vote at their convenience other than making a special trip on Election Day. Chairman Becker expressed appreciation to Freese and staff as well, noting these decisions are not easy to make and that we as a county are likely to be facing more in the future. He also feels there are several options available to voters and that change is always hard, however, inevitable. Freese reiterated that all 32

County Commissioners Meeting
April 21, 2020

precincts remain intact, and as required by state statute, every registered voter will get an informational letter with the Vote Center locations, and they will further include an application for absentee ballots for voter convenience. At this time, Chairman Becker closed the public comment period. Mike Jones moved, Jennifer McCarty seconded, to approve Resolution No. 2020-09 setting Election District & Precincts and Vote Centers for the next two years. Voting against the motion: Larry Allen and Clarence Thomas. Motion carried.

A Public Hearing was held at 9:50 a.m. (advertised for 9:25) regarding Unanticipated Revenues. County Clerk Julie Freese reviewed the advertised information. Ginger Bennett requested clarification on the uses of the Secure Rural Schools and Community Self-Determined Act funding for Forest Reserve projects, totaling \$43,011. Treasurer Jim Anderson was also present and reviewed the funding for informational purposes. Mike Jones moved, Jennifer McCarty seconded, to approve Resolution No. 2020-08, FY 2019-2020 Budget Amendment No. 5. Motion carried unanimously.

Vehicle Maintenance Supervisor Brad Meredith opened sealed bids received from oil product suppliers as follows: Dooley Oil, Inc., Lander NAPA, A & I Distributors, and Bailey Enterprise. Ten different products were on the bid form and Meredith will compile the information and make his recommendation at the May 5th meeting.

Treasurer Tom Majdic, Deputy Jim Anderson and Assessor Tara Berg continued discussion on the SageWest 2019 Property Tax Payment. The Deputy County attorney will address the issues and report back.

The 45 day comment period commenced at noon the previous day regarding the petition to vacate a publicly dedicated road, Field Station Road #441 (aka College Farm Road #441). County Planner and appointed Viewer in the process, Steve Baumann, gave a recap that stated the petitioners Thomas R. Laurion and Katherine Firchow (partners in Old Orchard, LLC) presented a Petition to Vacate on March 3, 2020. Legal counsel stated the petition met the statutory requirement of the necessary five or more signatures of electors of the county residing within twenty-five miles of the proposed vacation. The Commissioners accepted the Petition to Vacate on March 3, 2020, contingent on a new road being put in place, to access the Central Wyoming College Alpine Science Institute, and also appointed Baumann as Viewer. He conducted his duties and submitted the Viewer's report on March 10, 2020 by concluding that the Vacation of Field Station Road #441 will not negatively impact public access to the Central Wyoming College Alpine Science Institute provided an alternate Publicly Dedicated Road is built to access the bridge over the Middle Fork of the Popo Agie River. Baumann stated that there no new road construction taking place at this time but he will follow up to make sure all the stipulations are met so that Field Station Road #441 will be officially vacated. Chairman Becker confirmed that no written public comment had been received by the advertised deadline, as per state statute, noting the road will be vacated without reference to such objections or claims for damages. As the vacation is contingent on the new road being put in place, Baumann will monitor the status and notify the Commission when the condition has been met at such time the Board can approve a Resolution to Vacate.

Executive Health Insurance Committee members Jim Anderson and Margy Irvine stated their Committee and the County's health insurance consultant, NOVO Benefits, reviewed revenues for the upcoming fiscal year. NOVO further negotiated with the plan's Third Party Administrator, Blue Cross Blue Shield of Wyoming, to hold administration costs to a 4% increase for the next fiscal year, totaling \$153,900. NOVO's research recommended changing the Stop Loss Carrier from Gerber Life to VOYA for a cost of \$493,368.00. Teledoc Consultation Fees (per use) recommended a rate increase of 8.89%. The Executive Health Insurance Committee recommended approval of all the proposals at a recent meeting, of which Vice-Chairman Larry Allen attended via tele-conference, and subsequently indicated his agreement. Larry Allen moved, Mike Jones seconded, to approve entering into contracts with each company as recommended. Motion carried unanimously. In other business, a request for a 16 month COBRA plan extension was reviewed. NOVO had made the recommendation to their committee noting three issues: setting precedence, discrimination and no stop loss carrier coverage. The Commissioners did not take any action to approve the extension request.

Building Maintenance Supervisor J.R. Oakley reviewed costs involved in placing sneeze or security screens at employee service counters, as plans should be in place when it is time to phase back into regular business. Twenty stations are being considered (Treasurer, County Clerk, Clerk of District Court, Public Health and some additional work for the Assessor) and sneeze screens only total \$2,000 and security screens \$26,500. Security measures have been discussed in the past and it was the consensus of the Board to go ahead with the security screen option. Oakley noted the polycarbonate material used for the security screen would offer a high impact resisting quality to the application. The major cost is for microphones at each service window,

County Commissioners Meeting
April 21, 2020

as sound will be diminished between customer and employee. Funding scenarios were discussed. Mike Jones moved, Jennifer McCarty seconded, to authorize purchasing materials for the security screens with a cap of \$27,000 with funding out of the COVID-19 budget. Motion carried unanimously.

The Commission reviewed a condolence letter they would like to send out to the citizens of Fremont County, acknowledging the passing of several citizens. The public letter will be sent to the news media immediately following the meeting.

Commissioner meeting reports were given.

Jennifer McCarty moved, Mike Jones seconded, to adjourn the meeting at 11:30 a.m. and reconvene for a Regular Meeting on May 5, 2020. Motion carried unanimously.

A full detailed report and the official minutes are posted on Fremont County's website at www.fremontcountywy.org.

/s/ TRAVIS BECKER, CHAIRMAN
FREMONT COUNTY COMMISSIONERS

ATTEST:

/s/ JULIE A. FREESE, FREMONT COUNTY CLERK AND CLERK OF THE BOARD