

STATE OF WYOMING )  
 ) ss.  
COUNTY OF FREMONT )

LANDER, WYOMING  
OFFICE OF THE FREMONT COUNTY COMMISSIONERS  
APRIL 19, 2022

### OFFICIAL MINUTES

The Board of Fremont County Commissioners met in Regular Session at 9:00 a.m. with the following members present: Chairman Travis Becker, Jennifer McCarty, Clarence Thomas and Michael Jones. Vice-Chairman Larry Allen arrived later in the meeting. County Clerk Julie A. Freese was present.

Jennifer McCarty moved, Mike Jones seconded, to approve the agenda as amended. Motion carried unanimously.

Jennifer McCarty moved, Larry Allen seconded, to approve the minutes of the Regular Meeting held on April 12, 2022 as amended. Motion carried unanimously.

Jennifer McCarty moved, Mike Jones seconded, to accept the bills for payment. Motion carried unanimously.

Bills are listed in the following format: Vendor – Department – Description – Amount: A & I Distributors-Vehicle Maintenance-Oil/Fluids-\$424.58; Apex Surveying, Inc.-Transportation-Engineer Service-\$17930.24; Bailey Enterprises, Inc.-Transportation-Vehicle Fuel-\$68.86; Bobcat of the Big Horn Basin, Inc.-Vehicle Maintenance-Supplies /Services -\$50.16; CenturyLink-Computer Services-Telephone Service-\$629.66; Davis Funeral Home-Health & Welfare-Unclaimed Burial-\$1500.00; Dealers Electrical Supply-County Buildings-Materials/Supplies-\$139.89; Eagle Uniform & Supply Co-Vehicle Maintenance-Laundry-\$82.21; Floyd's Truck Center WY-Vehicle Maintenance-Parts -\$2219.38; Fremont Counseling-Lander-Health & Welfare-Title 25-\$6900.00; Fremont County Solid Waste-County Buildings-Dump Fees-\$13.80; Grainger-County Buildings-Materials/Supplies-\$381.64; High Plains Power, Inc.-County Buildings-Utility Services-\$1743.77; Int'l Academies of Emergency Dispatch-Dispatch Center-Training-\$80.00; Lander Valley Auto Parts-Vehicle Maintenance-Parts/Supplies-\$58.90; National Food Group Inc.-Detention Center-Inmate Board-\$7367.19; NMS Laboratories-County Coroner-Toxicology Services-\$1259.00; Norco Inc.-Transportation-Supplies-\$10.54; Office Shop Inc., The-Computer Services-Printer Lease-\$155.00; O'Reilly Automotive Inc.-County Buildings Detention-Parts & Supplies -\$57.45; Pavillion, Town of-County Buildings-Water Utilities-\$141.89; Post, Raymond-County Buildings-Car Wash-\$10.00; R C Lock & Key-County Buildings-Keys, Supplies & Services-\$50.00; Rocky Mountain Power-County Buildings-Utility Services-\$1276.41; Shoshoni, Town of-County Buildings-Water/Sewer-\$60.00; State of Wyoming-Public Defender-County Supplement-\$128390.61; Terrance R. Martin PC-District Court-Court Appointed Representation-\$2286.25; T-Y Excavation Inc.-Transportation-Road Maintenance-\$7817.50; Verizon Wireless-Segregated-Cellphone Service-\$605.57; WY Public Health Laboratory-Public Health-Lab Fees/Supplies-\$158.00; Wyoming Behavioral Institute-Health & Welfare-Title 25-\$754.00; Wyoming Machinery Co-Transportation-Parts -\$7329.72.

The following items in the Signature File were reviewed: 1) January-March Quarterly Payroll Verification for County Commissioners; 2) thank you letter to Teresa McKee for serving as the primary Juvenile Treatment Court Judge for Fremont County for the last 20 years; 3) Sympathy card; and 4) Record of Proceedings. Larry Allen moved, Jennifer McCarty seconded, to approve an Interagency Agreement between the State of Wyoming, Office of the Secretary of State and Fremont County Clerk's Office setting forth responsibilities of the County regarding the use of the State's Electronic Pollbook module of the Wyoming Voter Registration and Election Management System. Motion carried unanimously. Larry Allen moved, Jennifer McCarty seconded, to approve a Carver Florek & James engagement letter for the annual audit for the year ended June 30, 2022. Motion carried unanimously. Larry Allen moved, Jennifer McCarty seconded, to approve a Memorandum of Understanding between Department of State Parks and Cultural Resources, Division of State Parks, Historic Sites and Trails and the County of Fremont designating/enrolling all duly established county roads into the State Off-Road Recreational Vehicle Trails Program. Motion carried unanimously. Larry Allen moved, Jennifer McCarty seconded, to approve Western Surety Company Official Bond and Oaths for Jeffrey City Water and Sewer District Treasurer Rebecca Ruth Darnell and Commissioner Phillip R. Moody. Motion carried unanimously. Larry Allen moved, Jennifer McCarty seconded, to approve an Approach/Access Application from Drew Elliott for Riverview Road. Motion carried unanimously. Later in the meeting, Larry Allen moved, Jennifer McCarty seconded, to approve Resolution No. 2022-14 "Appointment of a Special Prosecutor". Motion carried unanimously.

Items in the Priority Mail were reviewed. Clarence Thomas moved, Jennifer McCarty seconded, to approve a Catering Permit for Rustic Pine Tavern for a wedding at Circle Ranch, 6060 US Highway 26, Dubois, Wyoming on July 30, 2022. Motion carried unanimously. Clarence Thomas moved, Jennifer McCarty seconded, to ratify approval of a letter of support for the City of Riverton's application to the

Secretary of Transportation Office for funding for the Airport Road Improvement Project. Motion carried unanimously.

Transportation Superintendent Billy Meeks updated the Board on an offer from WYDOT for some unused rotomill tailings, projected to be 15,000 yards in the Riverton area and 7,000 yards in the Lander area.

Budget hearings were held:

**District Court: Judge Jason Conder was present.** Last year's budget received was \$117,150. This year's request is \$123,800.

**Clerk of District Court: Clerk Kristi Green was present.** Last year's budget received was \$481,722. This year's request is \$509,623. see how the rest of the year ends as far as jury trials.

County Clerk Julie Freese followed up on her earlier request to the Board via e-mail to hire the Temporary Election employee as a Regular Full Time employee. She presented written documentation stating that training a person in Elections takes at least one full election year, and preferably two election cycles. Mike Jones moved, Jennifer McCarty seconded, to approve the recommendation to change from a Temporary Election employee to a regular full-time employee with a starting salary of \$33,000. Motion carried unanimously.

In another matter, Julie Freese was joined by Building Maintenance Supervisor J.R. Oakley to review a security camera quote from Sentinel Security LLC totaling \$12,342.50. Deputy Margy Irvine was present in the audience. The quote includes cameras for the Election Office, absentee voting room, storage room and hallways, along with remote locations at the Election storage facility on Garfield Street in Lander and at the eight remote Vote Centers. The cameras are necessary due to the "Chain of Custody" security discussed earlier. She is working on new Agreements with all Vote Center sites to include the camera set up that will be trail cams. She has submitted the cost as part of the ARPA Security project; however, will proceed with this cost immediately as they need to be installed in the Courthouse Election offices prior to May 12<sup>th</sup> when filing for office begins, with absentee and early voting following the first part of July. Then the Garfield site will be done, as the motion sensors in that storage area go off on a routine basis (due to a mouse or bird).

A Public Hearing was held at 10:00 a.m., as advertised, for the Fremont County Commission Redistricting Final Plan. County Clerk Julie Freese stated the Commissioners held two public hearings (April 5 in Lander and April 7 in Crowheart). Comments and suggestions were taken at both locations and via written or e-mail. Following the meetings and comments received, the Commissioners decided not to move any lines in the Lyons Valley area but agreed to move the current Commissioner lines (between Commissioner Districts #1 and #2) in the Crowheart area from the river to Highway 26. Every voter situated North of Highway 26 would be moved to Commissioner District #2 and voters situated South of Highway 26 would remain in Commissioner District #1. Freese further distributed total population numbers for the Crowheart change for review. Nobody was present in the audience and no written comments had been received on the change. Larry Allen moved, Jennifer McCarty seconded, to approve Resolution No. 2022-12 "2022 Election Commissioner Redistricting" with changes to the Crowheart precinct. Motion carried unanimously. In closing, Freese stated all voters in Fremont County will receive a card in the mail indicating their Legislative and County Commissioner district, whether they were changed or not.

The annual review of Temporary Assistance for Needy Families (TANF) grant applications were reviewed. The Commissioners accept the applications and make their selection for submission to the Wyoming Department of Family Services for funding. The one application received was from Big Brothers Big Sisters of Wyoming in the amount of \$7,500. Clarence Thomas moved, Mike Jones seconded, to approve the application from Big Brothers Big Sisters of Wyoming. Motion carried unanimously.

Commissioner meeting reports and concerns were given.

Budget hearings continued.

**County Attorney: Patrick Lebrun was present.** Last year's budget received was \$1,429,874. This year's request is \$1,468,382.

**Emergency Management: Coordinator Vonda Huish was present.** Last year's budget received was \$163,128. This year's request is \$153,663.

**County Planning: Planner Steve Baumann was present.** Last year's budget received was \$317,876. This year's request is \$338,868.

**County Coroner: Coroner Larry Degraw and Chief Deputy Erin Ivie were present.** Last year's budget received was \$391,779. This year's request is \$425,137.

Discussion was held on the Fremont County ARPA applications received.

There being no further business, Larry Allen moved, Jennifer McCarty seconded, to adjourn the meeting at 11:45 p.m. and reconvene for a Regular Meeting at 9:00 a.m. on May 3, 2022. Motion carried unanimously.

A full detailed report (informational only) and the official minutes are posted on Fremont County's website ([www.fremontcountywy.gov](http://www.fremontcountywy.gov)). The meeting can also be accessed via You Tube (Fremont County WY Government).

/s/ TRAVIS BECKER, CHAIRMAN  
FREMONT COUNTY COMMISSIONERS

ATTEST:

/s/ JULIE A. FREESE, FREMONT COUNTY CLERK AND CLERK OF THE BOARD