

STATE OF WYOMING )  
 ) ss.  
COUNTY OF FREMONT )

LANDER, WYOMING  
OFFICE OF THE FREMONT COUNTY COMMISSIONERS  
APRIL 12, 2022

### OFFICIAL MINUTES

The Board of Fremont County Commissioners met in Regular Session at 9:00 a.m. with the following members present: Chairman Travis Becker, Jennifer McCarty, Clarence Thomas and Michael Jones. Vice-Chairman Larry Allen arrived later in the meeting. County Clerk Julie A. Freese was present.

Jennifer McCarty moved, Clarence Thomas seconded, to approve the agenda as amended. Motion carried unanimously.

Jennifer McCarty moved, Clarence Thomas seconded, to approve the minutes of the Regular Meeting held on April 5, 2022. Motion carried unanimously.

Jennifer McCarty moved, Clarence Thomas seconded, to accept the bills for payment. Motion carried unanimously.

Bills are listed in the following format: Vendor – Department – Description – Amount: A & I Distributors-Vehicle Maintenance-Oil/Fluids-\$787.38; Ace Hardware-Lander-Segregated-Materials/Supplies-\$534.04; AlSCO, Inc.-County Buildings-Laundry-\$325.65; Avail Valley Construction WY LLC-3rd Street Bridge Project-Road Reconstruction-\$148097.00; Bailey Enterprises, Inc.-Inventory-Bulk Fuel-\$39485.64; Bank of the West-Segregated-Credit Card Purchases-\$23622.35; Big Horn Co-Operative-Transportation-Parts & Supplies-\$37.38; Big Horn Water-Youth Services-Water -\$79.47; Bill Jones Plumbing & Heating-County Buildings-Services/Repairs-\$226.12; Bob's Truck Repair, Inc.-Vehicle Maintenance-Service/Repair-\$188.23; Charter Communications-Computer Services-Internet Services-\$359.96; Communication Technologies, Inc.-Support Services-Maintenance ,Repairs-\$2961.87; Dealers Electrical Supply-County Buildings Detention-Materials/Supplies-\$37.55; DOWL LLC-3rd Street Bridge Project- Road Reconstruction-\$13781.69; Dubois Frontier, The-Support Services-Advertising -\$52.20; Dubois Telephone Exchange-Segregated-Telephone -\$713.77; Edwards Communications-Prevention Program-Radio Advertising-\$2209.00; Fremont County Solid Waste-County Buildings-Dump Fees-\$30.80; Frontier Ambulance LLC-Fremont County Ambulance-Ambulance Subsidy-\$75294.00; Grainger-County Buildings-Materials/Supplies -\$541.02; Inberg-Miller Engineers-Road Construction-Project Engineer-\$450.00; Kairos Broadcasting LLC-Prevention Program-Advertising-\$1250.00; Mahlum, Zachary Hamilton-District Court-Court Appointment-\$1270.82; Midwest Connect-County Attorney-Postage Supplies-\$210.00; Napa Auto Parts-Riverton-Vehicle Maintenance-Parts & Supplies-\$3459.33; National Food Group Inc.-Detention Center-Inmate Board-\$7237.35; Orkin LLC-County Buildings- Pest Control Service-\$225.00; Osage Industries, Inc.-Vehicle Maintenance-Vehicle Repairs-\$183.31; Quill Corporation-County Attorney-Office Supplies-\$227.70; R T Communications-Dispatch Center-Telephone-\$444.11; RELX, Inc.-County Attorney-Research Subscription-\$674.00; Richardson-Linville, Laura-Support Services-Vital Registrar Services -\$62.50; Riverton Little League-Special Tax-Move Award Funding-\$10000.00; Riverton Ranger, Inc.-Segregated-Advertising-\$1564.38; Rocky Mountain Power-Segregated-Utilities-\$9779.49; Rossi, Leroy-Vehicle Maintenance-Reimbursement-\$189.99; Shultz, Kevin-Computer Services-Reimbursement -\$62.40; Stanley Convergent-Detention Doors Upgrade-Jail Equipment-\$6990.00; State Of Wyoming-County Clerk-Digital Archives Storage-\$8.26; Truenorth Steel Inc.-Road Material Inventory-Materials-\$17321.26; Verizon Wireless-Segregated-Cellphones-\$636.07; Weigel, Dominick J Jr-Support Services-Vital Registrar Services-\$8.50; WY Clerks Of District Court Assn-Clerk of District Court- Dues -\$150.00; WY Dept. of Transportation-Vehicle Maintenance-Services -\$5.00; WY Public Health Laboratory-Juvenile Treatment Court-Lab Fees/Supplies-\$18.00; Wyoming Machinery Co-Vehicle Maintenance-Parts -\$3847.82; Wyoming Office Attorney General-24/7 Program-Sobriety Program Fees -\$4974.00; Wyoming Waste Systems-County Buildings-Trash Removal-\$2864.69.

Clarence Thomas moved, Jennifer McCarty seconded, to accept a voucher from Wyoming Behavioral Institute in the amount of \$754.00 for one Title 25 patient and \$6,900 from Fremont Counseling Service for Title 25 patients from January and February. Motion carried unanimously.

The following items in the Signature File were reviewed: 1) Executive Exemption Checklist for Museum Director Scott Goetz and Administrative Exemption Checklist for Site Managers Randy Wise and Jessica Moore; and 2) Record of Proceedings. Mike Jones moved, Jennifer McCarty seconded, to approve Amendment One to the Grant Award Agreement between Wyoming Office of Homeland Security and Fremont County for an additional \$5,419.61 for the purchase of mobile and portable radios. Motion carried unanimously. Mike Jones moved, Jennifer McCarty seconded, to ratify approval of Resolution No. 2022-10 "Appointment of a Special Prosecutor" with the Sweetwater County Attorney's Office. Motion carried unanimously. Mike Jones moved, Jennifer McCarty seconded, to approve Resolution No. 2022-11 "Appointment of a Special Prosecutor" with the Hot Springs County & Prosecuting Attorney's Office. Motion carried unanimously. Mike Jones moved, Jennifer McCarty seconded, to Proclaim the month of April 2022 as Child Abuse Awareness and Prevention Month. Motion carried unanimously. Mike Jones moved, Jennifer McCarty seconded, to approve a Notice of Award with S&L Industrial in the amount of \$174,825 for the Fremont County 2022 Delineator Project. Motion carried unanimously.

The following items in the Priority Mail were reviewed: Resignation letter from Juvenile Treatment Court Judge Teresa McKee. Jennifer McCarty moved, Mike Jones seconded, to accept the resignation effective May 31, 2022 with regret. Motion carried unanimously.

There was nobody present for the Public Comment period.

Transportation Superintendent Billy Meeks informed the Board of a recent resignation in Lander and requested authorization to begin advertising for the vacancy, at a salary range between \$37,500 and \$43,000. Jennifer McCarty moved, Mike Jones seconded, to approve refilling the position. Motion carried unanimously.

Sheriff Ryan Lee presented a monthly update.

Coroner Larry DeGraw was joined by Deputy Erin Ivie who reviewed the 2022 1<sup>st</sup> Quarter Summary (as of March 31, 2022)

Riverton Fire District Business Manager Jeff Kehl reviewed the District's application of a Federal Mineral Royalty Capital Construction Account Grant to the State Loan and Investments Board for a 50% match of \$425,000 for a fire truck replacement (combination pumper/tanker fire apparatus) to service the rural areas of the District, including portions of Fremont County and the Wind River Indian Reservation. District reserves will fund the other 50% match for the total cost of \$850,000. Mike Jones moved, Jennifer McCarty seconded, to approve a letter of support to SLIB supporting the efforts of the Riverton Fire Protection District for the very specialized piece of fire apparatus. Motion carried unanimously.

In other business, Jeff Kehl was joined by Sheriff Lee and stated the District's support of funding to assist with repairs to the damaged Windy Ridge tower located at the Riverton County Shop or efforts to secure another site that will serve for many years to come.

Library Director Anita Marple presented personnel updates and requests to rehire. Present in the audience was Riverton Branch Manager Shari Haskins and Library Board member Susan Gose. She reviewed the Lander Library Adult Services Library Assistant II position, a part-time, benefitted position (34 hours/week) that is vacant due to a resignation. The starting wage for this position will not exceed the current base salary of \$24,045. The second position discussed is an existing 30-hour/week, benefitted Custodial/Maintenance position, which has been vacant since October 2021 in order to give them time to evaluate the needs for this position. The conclusion is that the current full time and part time Custodial positions are adequate and this position is not needed. They would instead like to change the custodial position to a 30-hour/week position as a Youth Services Librarian position for the Riverton Library. They have supplemented this need temporarily with funding through a Wyoming Humanities Operating Support Grant for an employee, however, this funding will be done the end of the year. If approved, the remaining \$5,822 of this grant would be moved to the General Fund salaries and benefits budget. Funding for this change is also within their current budget. Benefits of this change is the desire to bring the staffing at the Riverton branch up to the same level as the Lander branch. Mike Jones moved, Jennifer McCarty seconded, to approve filling the 34-hour/week, benefitted Library Assistant II for the Adult Services at the Lander Library with a base salary not to exceed \$24,045 and the change from a Custodial position to a 30-hour/week, benefitted Library Assistant II for Youth Services at the Riverton Library, with a base salary not to exceed \$20,670, with both hires not to take effect prior to May 1, 2022. Motion carried unanimously.

Vice-Chairman Larry Allen joined the meeting at this time.

Commissioner meeting reports were given.

A Public Hearing was held at 10:15 a.m., as advertised, regarding Unanticipated Revenues. Present was County Clerk Julie Freese and Financial Specialist Michelle Neuenschwander. There were no comments from the audience. Mike Jones moved, Jennifer McCarty seconded, to approve Resolution No. 2022-09 "FY 2021-2022 Budget Amendment No. 6." Motion carried unanimously.

Fremont County Wellness Coordinator Penny Fahey was present (via Zoom), along with Executive Health Insurance Committee members Julie Freese, Margy Irvine and Larry Allen, to inform the Board that she would not be renewing her contract with Fremont County in July. She will complete her scheduled activities such as Health Fair, Incentive Program, etc. through June 30<sup>th</sup>. She would like a seamless

transition and thanked the County for the opportunity to develop the wellness program and all the help and support she received throughout her tenure. Chairman Becker expressed appreciation for her work and development of the program. Chairman Becker asked the Executive Health Insurance Committee members return on May 3<sup>rd</sup> with a succession plan.

County Clerk Julie Freese stated public meetings were held to review the County Commissioners Redistricting plans, one on April 5<sup>th</sup> at the County Commissioners Chambers in Lander and on April 7<sup>th</sup> at the Crowheart Fire Hall. Information was presented at both stating that in order to follow legislative redistricting, two proposed changes were made: 1) move the current Commissioner lines (between Commissioner Districts #1 and #2) in the Crowheart area from the river to Highway 26. Every voter situated north of Highway 26 would be in Commissioner District #2 and every voter situated south of Highway 26 would be in Commissioner District #1; and 2) move the current Commissioner lines (between Commissioner Districts #4 and #5) on Lyons Valley Road. Every voter situated to the east would be in Commissioner District #5 and every voter situated west would be in Commissioner District #4. Based on discussion and an e-mail received, the Commissioners decided to only make the change in the Crowheart area and leave Lyons Valley as is for Commissioner Districts, as it would contain splits either way. Freese will advertise the one change for one final Public Hearing to be held at the Commissioners' next meeting on April 19<sup>th</sup>. Following discussion on any comments received, the Commissioners will finalize their districts at that meeting by Resolution.

Discussion was held on the County's intent to give the Town of Shoshoni a used patrol truck with no equipment. Mike Jones moved, Clarence Thomas seconded, to sell the vehicle for \$1.00 for the vehicle. Motion carried unanimously.

Treatment Court Director Melinda Cox informed the Board of a recent vacancy for a Case Manager at a SOC salary range between \$43,000 and \$56,000. Mike Jones moved, Clarence Thomas seconded, to authorize filling the position at salary range indicated. Motion carried unanimously.

In other business, Melinda Cox reviewed the makeup of the Juvenile Treatment Court that includes one judge or magistrate, prosecuting attorney, defense attorney, treatment provider, probation officer and program coordinator on the team.

The Commissioners recessed for a brief time to attend a swearing in ceremony. Judge Conder swore in Todd Shaker as a new member of the Wyoming State Bar, licensed to practice law in the state of Wyoming.

There being no further business, Larry Allen moved, Jennifer McCarty seconded, to adjourn the meeting at 11:50 p.m. and reconvene for a Regular Meeting at 9:00 a.m. on April 19, 2022. Motion carried unanimously.

A full detailed report (informational only) and the official minutes are posted on Fremont County's website ([www.fremontcountywy.gov](http://www.fremontcountywy.gov)). The meeting can also be accessed via You Tube (Fremont County WY Government).

/s/ TRAVIS BECKER, CHAIRMAN  
FREMONT COUNTY COMMISSIONERS

ATTEST:

/s/ JULIE A. FREESE, FREMONT COUNTY CLERK AND CLERK OF THE BOARD