

STATE OF WYOMING )  
 ) ss.  
COUNTY OF FREMONT )

LANDER, WYOMING  
OFFICE OF THE FREMONT COUNTY COMMISSIONERS  
MARCH 22, 2022

### **FULL DETAILED REPORT**

The Board of Fremont County Commissioners met in Regular Session at 9:00 a.m. with the following members present: Chairman Travis Becker, Vice-Chairman Larry Allen, Jennifer McCarty, Clarence Thomas and Michael Jones. County Clerk Julie A. Freese was present.

Larry Allen moved, Jennifer McCarty seconded, to approve the agenda as amended. Motion carried unanimously.

Jennifer McCarty moved, Mike Jones seconded, to approve the minutes of the Regular Meeting held on March 8, 2022. Motion carried unanimously.

Jennifer McCarty moved, Clarence Thomas seconded, to accept the bills for payment. Motion carried unanimously.

<u>Vendor</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>
A & I Distributors	Vehicle Maintenance	Oil/Fluids	\$62.29
Ace Hardware-Lander	Segregated	Materials/Supplies	\$524.01
Ace Hardware-Riverton	Segregated	Materials/Supplies	\$52.72
Adams, Errollyn	District Court	Reimburse	\$52.50
Airgas USA LLC	Segregated	Supplies	\$527.22
AlSCO Inc	County Buildings	Laundry	\$230.44
Anda Inc	Public Health	Vaccine	\$4,691.01
Angel, Terry L	District Court	Reimburse	\$157.50
Apex Surveying, Inc	Lower North Fork	Project Engineer	\$31,379.09
Apple Valley Tree & Lawn Care LLC	Special Tax	MOVE Award	\$55,000.00
Arcasearch Corporation	County Clerk	Website Services	\$4,861.00
Bailey Enterprises, Inc	Inventory	Bulk Fuel	\$27,035.04
Ballard, Brian T	District Court	Reimburse	\$157.50
Bank of the West	Segregated	Credit Card Purchases	\$34,080.94
Bank of the West Acct Analysis	Investment Pool	Analyzed Charges	\$150.17
Barlow, Shane C	District Court	Reimburse	\$171.00
Bell, Clayton	District Court	Reimburse	\$44.40
Benessere Clinic	Special Tax	MOVE Award	\$20,000.00
Bostick, Michael	District Court	Reimburse	\$30.00
Bowdel, Steven P.	Detention Center	Contract Service	\$2,312.50
Bower, Tamela B	County Attorney	Witness Fee	\$168.30
Breadboard, The	District Court	Jury Meals	\$117.81
Bridle, Kim	District Court	Reimburse	\$218.25
Bunds Schuh, Shirley L	District Court	Reimburse	\$157.50
Calvert, Raquel D	District Court	Reimburse	\$30.00
Carroll Septic Service	Transportation	Services	\$150.00
Cassidy, Roy A	District Court	Reimburse	\$171.00
Centurylink	Computer Services	Telephone Services	\$630.73
Charter Communications	Computer Services	Internet Services	\$234.98
Clifford, Gregory P. MD PC	Detention Center	Inmate Medical	\$1,019.00
CNA Surety	Detention Center	Bond	\$75.00
Coen, Kiara	District Court	Reimburse	\$48.90
Comesrunningbuck, Crystal	District Court	Reimburse	\$30.00
Communication Technologies Inc	Support Services	Maintenance Repairs	\$2,961.87
Cowboy Chemical Inc	Detention Center	Laundry, Kitchen Supply	\$639.10
Davey, Michael	District Court	Reimburse	\$90.00
Davison, David R	District Court	Reimburse	\$52.50
Dealers Electrical Supply	County Buildings	Supplies	\$107.67
Dubois Frontier, The	Emergency Management	Advertising	\$17.80
Dunlap, Sheree L	District Court	Reimburse	\$52.50
Eagle Uniform & Supply Co	Vehicle Maintenance	Laundry	\$82.21
Federal Express Corp	County Sheriff	Shipping Fees	\$14.11
Fegler, Daryne	District Court	Reimburse	\$48.00
Fehringer, David	District Court	Reimburse	\$117.00
Fischer, Gary	District Court	Reimburse	\$52.50
Floyd's Truck Center WY	Vehicle Maintenance	Parts	\$792.69
Fremont County School Dist #25	Youth Services	Program Meals	\$180.00
Frontier Ambulance LLC	Fremont County Ambulance	Ambulance Subsidy	\$150,588.00
Fyler, John	Search & Rescue	Reimbursement	\$117.35

Grainger	County Buildings	Materials/Supplies	\$1,029.12
Griffin, Bette J.	County Sheriff	Uniform Supplies	\$60.00
Hall, Richard	District Court	Reimburse	\$49.35
Harris, Mia D	District Court	Reimburse	\$52.50
Hawkins, Harvilan J	District Court	Reimburse	\$52.50
HDR Engineering Inc	Transportation	Engineering	\$11,438.03
Hehr, Ryan B	Prevention Program	Administrative Assistant	\$123.25
Hensley, Celia F	District Court	Reimburse	\$53.40
Herren, Deborah D	District Court	Reimburse	\$52.50
High Country Construction Inc	Transportation	Sand	\$2,736.00
Holt, Kem J	District Court	Reimburse	\$157.50
Hub International Mtn States Ltd	Clerk Of District Court	Bond	\$100.00
Inberg-Miller Engineers	Road Construction	Road Project	\$3,180.00
Jones, Michael	County Commission	Reimburse	\$299.04
Kairos Broadcasting LLC	Prevention Program	Advertising	\$1,250.00
Kister, Benjamin J	District Court	Reimburse	\$52.50
Klepser, John M	District Court	Reimburse	\$30.00
KONE Inc	County Buildings	Elevator Maintenance	\$1,341.63
Lamphier, Marjory A	District Court	Reimburse	\$30.00
Lander Medical Clinic PC	Detention Center	Inmate Medical	\$174.25
Lander Valley Auto Parts	Segregated	Parts/Supplies	\$35.88
Lee, Steve	District Court	Reimburse	\$90.00
Lohmiller, Jesse L	District Court	Reimburse	\$72.75
Lunbeck, Joseph	District Court	Reimburse	\$52.50
Maarten, Dawn	District Court	Reimburse	\$157.50
Mahlum, Zachary Hamilton	District Court	Court Appointment	\$1,186.14
Master's Touch LLC	Segregated	Mailing Services	\$14,458.42
McAuley, Lindsay	Detention Center	Medical Services	\$1,093.75
McRae, Raymond M	District Court	Reimburse	\$90.00
Mortensen, John	District Court	Reimburse	\$30.00
Motorola Solutions Inc	Segregated	Mobile Radios	\$33,632.39
Mountain Dental PC	Detention Center	Inmate Medical	\$619.00
Mr D's Food Center Inc	Segregated	Supplies	\$165.59
Newman, Craig	Transportation	Reimbursement	\$100.00
Nicholoff, Kyle D.	District Court	Reimburse	\$52.50
NMS Laboratories	County Coroner	Toxicology Services	\$2,688.00
Nolting, Fred L	District Court	Reimburse	\$157.50
Norco Inc	Transportation	Services	\$8.96
Office Shop Inc, The	Computer Services	Copier Lease/Service	\$1,782.00
Olson's Auto Body & Towing	County Sheriff	Vehicle Repair	\$13,762.23
Onstad, Maggie	District Court	Reimburse	\$30.00
Orkin LLC	County Buildings	Pest Control Service	\$230.00
Osage Industries, Inc	Vehicle Maintenance	Vehicle Repairs Parts	\$38.48
Pavillion, Town of	County Buildings	Water Utilities	\$125.09
Pear, Margaret	District Court	Jury Duty Reimburse	\$52.50
Plainsman Printing & Supply	Clerk of District Court	Supplies	\$2,844.90
Porkorny, Flint	District Court	Reimburse	\$39.00
Post, Raymond	County Buildings	Car Wash	\$33.14
Postmaster	Segregated	Box Rent	\$256.00
Print Shop, The	County Treasurer	Printed Office Supplies	\$657.00
Quadient Leasing USA Inc	County Attorney	Meter Lease	\$266.52
Quest Diagnostic	Detention Center	Inmate Medical	\$60.75
Quill Corporation	Segregated	Office Supplies	\$272.70
Reed's Moghaun Office Supply	Segregated	Office Supplies	\$125.46
Reilley, Benjamin	District Court	Reimburse	\$30.00
Remote Satellite Systems	Search & Rescue	Equipment	\$56.00
Ridgway, Eric M	District Court	Reimburse	\$59.70
Riverton Physician Practices LLC	Segregated	Drug Testing	\$1,351.00
Riverton Ranger, Inc	Support Services	Advertising	\$1,279.53
Rocky Mountain Power	Segregated	Utilities	\$10,586.84
Rogers, Jennifer I	District Court	Reimburse	\$52.50
Schmidt, Kevin B	District Court	Reimburse	\$52.50
Secretary of State	Segregated	Notary Fees	\$120.00
Shields, Eliner	District Court	Reimburse	\$30.00
Shoshoni, Town of	County Buildings	Water/Sewer	\$60.00
Smedts, Anna	District Court	Reimburse	\$30.00
Smith Psychological Services	Dispatch Center	Psychological Services	\$400.00
Smith, Mariah	Prevention Program	Administrative Assistance	\$350.00
Sorch, Tyler	District Court	Reimburse	\$84.00
Spofford, Sherry L	District Court	Reimburse	\$52.50
Stanger-Justice, Christie	District Court	Reimburse	\$59.70
Sweetwater Aire LLC	County Buildings Detention	Supplies/Parts/Repair	\$225.00
Sweetwater County Sheriff	Detention Center	Inmate Housing	\$11,405.00

Sysco Montana Inc	Detention Center	Inmate Supplies	\$11,029.49
Thompson, Jamie	District Court	Reimburse	\$57.00
Thornburg, Joshua	District Court	Reimburse	\$57.00
Traveling Computers	Computer Services	Computer Supplies, Services	\$3,235.58
Trosper, Arline J	District Court	Reimburse	\$44.40
T-Y Excavation Inc	Transportation	Dubois Road Maintenance	\$5,490.00
Union Telephone Company	Segregated	Cellphones	\$399.13
US Foods Inc	Detention Center	Inmate Board	\$17,993.86
Van Dijk, Feike	CAST	Expense Reimbursement	\$70.04
Van Vleet, Cynthia K	District Court	Reimburse	\$52.50
Van, Ramona	District Court	Reimburse	\$50.70
Verizon Wireless	Computer Services	Cellphones	\$92.96
Villa, Victoria	District Court	Reimburse	\$61.50
W C C A	County Commission	Legislative Meeting	\$200.00
Watson, Brianna K	District Court	Reimburse	\$52.50
Weese, Jamie	Detention Center	Expense Reimbursement	\$53.79
Western Printing, Inc	County Assessor	Printed Supplies	\$400.96
Wind River Towing	Abandoned Vehicles	Vehicle Towing	\$360.00
WY Public Health Laboratory	Public Health	Lab Fees/Supplies	\$251.00
Wyoming Dept of Transportation	Segregated	Fuel	\$2,943.84
Wyoming Machinery Co	Vehicle Maintenance	Parts	\$5,882.47
Wyoming Office Attorney General	24/7 Program	Sobriety Program Fees	\$4,964.00
Yardas, Ashli N	District Court	Reimburse	\$30.00
Yorgason, Eric K	District Court	Reimburse	\$66.00

Clarence Thomas moved, Jennifer McCarty seconded, to approve a voucher from Wyoming Behavioral Institute in the amount of \$2,262.00 and Cloud Peak Counseling Center in the amount of \$975.00 for Title 25 patients. Motion carried unanimously.

Larry Allen moved, Jennifer McCarty seconded, to approve a manual warrant in the amount of \$60.00 for a notary filing fee for the County Clerk's Office. Motion carried unanimously.

The following items in the Signature File were reviewed: 1) Birthday card; 2) Retail Liquor licenses for license year April 15, 2022 through April 14, 2023 (approved the previous meeting); 3) Checklist for Exemptions for: Margy Irvine (Executive); Anita Marple (Administrative); Shari Haskins (Executive); and Vonda Huish (Administrative); 4) Abatement Summary cover page; and 5) Record of Proceedings. Larry Allen moved, Jennifer McCarty seconded, to approve a Contract between Wyoming Department of Health, Behavioral Health Division and Fremont County Commissioners for the Juvenile Treatment Court of Fremont County for additional services within the Substance Abuse Block Grant COVID Emergency Funding Grant for \$58,867.36. Motion carried unanimously. Larry Allen moved, Jennifer McCarty seconded, to approve a Contract between Wyoming Department of Health, Behavioral Health Division and Fremont County Commissioners for the Court Assisted Supervised Treatment Court of Fremont County additional services within the Substance Abuse Block Grant COVID Emergency Funding Grant for \$37,418.64. Motion carried unanimously. Larry Allen moved, Jennifer McCarty seconded, to accept the resignation of David Jost from the Fremont County Library Board. Motion carried unanimously. A letter of appreciation was subsequently signed.

The following items in the Priority Mail were reviewed: 1) Davis Funeral Home invoice for unclaimed veteran professional services. According to the Fremont County Unclaimed & Indigent Burial and Cremation Policy, the Board approved preparing a voucher for an amount of \$1,500 for professional services and \$300 for transportation costs to the Oregon State Trail Veterans Cemetery. 2) A WYDOT Federal Bipartisan Infrastructure Law funding for Local Government bridges was reviewed, citing three bridges identified for replacement or rehabilitation: Wind River (County Road 298 - ELY); Wyoming Canal (County Road 298 - ELX); and Pilot Canal (County Road 412 - KEH). Transportation Superintendent Billy Meeks was in the audience and will give an update later on substituting Wilderness Bridge for one of them. 3) Statement of balance due from the Fremont County Fire Protection District for Dispatch Services. The Board asked Chief Civil Deputy Jodi Darrough to write a letter to the District requesting payment for services due.

There was nobody present for the Public Comment period.

Transportation Superintendent Billy Meeks and Vehicle Maintenance Supervisor Brad Meredith stated the approval of Senate File 18 provides two pertinent changes regarding the County Road Construction Fund: 1) amended the statute stating that work provided under this fund shall be performed under contract awarded after competitive bidding if the estimated cost of the work exceeds \$75,000 (previously

\$50,000); and 2) a new clause stating a county may designate per year not more than \$100,000 of its unobligated share of the prior fiscal year's county gasoline license tax allocation towards purchase or lease of motor graders. They stated they are waiting on figures from Wyoming Machinery regarding purchase and lease options and will report back when they are available. In closing, Senator Cale Case and the Wyoming County Commissioners Association were acknowledged for their assistance in getting the new rules passed.

County Clerk Julie Freese and Deputy Margy Irvine, with the assistance of Assessor Mapping Technician Andy Fontaine, presented a map of what the current County Commission district lines look like following finalization of legislative districts. Freese stated the County Commission lines look pretty good but she suggested two potential options to clean up lines: Crowheart – move from the river boundary to Highway 26 to match the House District line; and in Lyons Valley, moving the line east to match the House District line. She stated the suggested change in Crowheart would decrease splits in that area from four to two. Freese further suggested public meetings be held to show interested parties the current and suggested line changes.

Wyoming State Trails Regional Supervisor Josh Milek and Program Manager Forrest Kamminga were present for continued discussion on their proposal to add all county roads into the State Trails Program. Kamminga updated the Board on a proposed bill, HB0018 that would provide for an amendment to W.S. 31-2-232 "Specified off-road vehicle licensing and registration", specifically adding an annual registration for off-road recreational vehicles. It failed but they intend to reintroduce it as the Tourism, Recreation and Wildlife Committee is reviewing it as an interim topic. He further reiterated that rules and regulations are in place that apply to off-road vehicles on county roads (legal equipment such as helmets, seat belts required, liability insurance, licensed operator, etc.). The main change to enrolling county roads into the Trails Program will be that license plates can be replaced with State ORV registration stickers. Transportation Superintendent Billy Meeks was present and reiterated that he has no concern with the blanket resolution to add all county roads into the Wyoming State Trails Program and noted people are already using them nor did he see any additional maintenance issues. Zeke Goddard was present on Zoom and had several questions on the ORV registrations, which he was informed must be purchased in Wyoming if coming in from out of state. He further cautioned the Board that Moab, Utah has experienced issues in their town resulting from noise resulting in reduced speed limits for ORV's. Kamminga felt these issues are addressed in the promulgation of rules, such as spark arresters required on Forest Service lands, decibel levels within city limits, etc. Commissioner Thomas felt that some of the Moab issues stemmed from larger and louder machines being manufactured and he noted local municipalities may be affected by this increased mode of travel. Kamminga further stated a recent successful meeting in Green River that resulted in them adopting state laws regarding enforcement of ORV's on City roads. His next plan is to meet with the City of Lander Council to discuss what other towns are doing for an ordinance on their streets. Representative Pepper Ottman was present via Zoom and stated her intent to continue watching the process during the interim committee meetings with the Tourism, Recreation and Wildlife Committee. Vice-Chairman Allen reiterated his concerns regarding posting appropriate signage on all county roads (totaling 950 miles) and suggested that a smaller number of roads be designated and see how it goes. He cited hunting season issues he sees affecting private property (trash, waste, etc.). Commissioner McCarty agreed with Commissioner Allen that perhaps a blanket resolution for all county roads would be too overwhelming to monitor, police, etc. Commissioner Mike Jones stated he did not share their level of concern, he concurred with Meeks in that abuse is happening now and that enrollment with the Trails System would allow for additional funding for signage, enforcement, etc. and he sees more positives than negatives. Milek stated he felt the Fremont County Commission had started with a smaller number of roads when they approved a Resolution in 2006 (Resolution No. 2006-11) that included 70 specific county roads at that time. Kamminga reiterated that the blanket enrollment would unite various agencies in their citing and enforcement abilities and is a great partnership to allow the Sheriff to help federal land managers. He felt that since these roads were added, it has worked very well. Mike Jones moved, Clarence Thomas seconded, to approve Resolution No. 2022-08 stating "all duly established County Roads on the list of County Roads kept in the Fremont County Transportation Department are hereby opened to off-road vehicle use upon designation of those roads of those roads as off-road recreational vehicle trails by the Wyoming Department of State Parks and Cultural Resources". Voting against the motion: Larry Allen and Jennifer McCarty. Motion carried. The Board asked to be kept apprised of the proposed law changes, when the Department of State Parks and Cultural Resources certifies the Resolution, as well as education to the citizens that they may be traveling in remote areas without ready access to medical attention. They hoped the blanket use of all county roads by off road vehicles would also enhance tourism in local municipalities.

County Clerk Julie Freese informed the Board that Elected Official Salaries, by Statute, must be set by May and suggested this be an additional topic when the Elected Officials will meet on April 5<sup>th</sup> for a luncheon meeting. Other topics already set that date are IT Security Training and budget. In the meantime, she will compile information from other Counties on Elected Official salaries for informational purposes. She presented an Executive overview at the March 14<sup>th</sup> Elected Officials/Department Heads meeting and she expects everyone to be on the system next month with the exception of the Sheriff. She stated the Commissioners will be responsible for approving Department Heads, for whom they are liaison for, and will provide their training in April. She stated the Policy Committee needs to meet as several benefits changes are needed. The Auditor asked for a list of arms-length transactions. The County Policy addresses this, but it was difficult to give a list not knowing if there were other arms-length transactions in county government. Freese recommended that this is addressed with all Elected Officials and Department Heads and to provide a form to these entities to fill out annually.

Commissioner Clarence Thomas asked for Agenda items so that a meeting can be scheduled with the Wind River Intertribal Council. He felt that Solid Waste issues was a topic for consideration.

Vice-Chairman Larry Allen attended a Local Emergency Planning Committee meeting which have changed from annual to quarterly meetings. Also the Fair Board and Executive Health Insurance Committee monthly meetings.

Commissioner Mike Jones attended the Solid Waste Disposal District Board monthly meeting, where it was reported that carcass disposal in the Sand Draw landfill dropped, due to the harvest being down. The Game and Fish contributes \$1,500 over five years for this service. The Solid Waste Board is researching possibly joining the Wyoming Association of Special Districts due in part to Senate File 27 which poses a concern that County Commissioners would have the ability to disband boards, specifically ones with assets.

Chairman Travis Becker attended the Central Wyoming Airport Board meeting last week, stating the continued concern of reduced flights due to equipment and pilot issues. Not sure of the impact that the Jackson airport being closed for three months will cause. The FAST Committee has been invited to an upcoming Commission meeting in April to discuss financials, etc.

Following the meeting, the Commissioners will tour the Court area to review the proposal remodel presented several weeks ago to add an additional Circuit Court and associated office changes.

There being no further business, Mike Jones moved, Jennifer McCarty seconded, to adjourn the meeting at 10:15 a.m. and reconvene for a Regular Meeting at 9:00 a.m. on April 5, 2022. Motion carried unanimously.

A full detailed report (informational only) and the official minutes are posted on Fremont County's website ([www.fremontcountywy.gov](http://www.fremontcountywy.gov)). The meeting can also be accessed via You Tube (Fremont County WY Government).

/s/ TRAVIS BECKER, CHAIRMAN  
FREMONT COUNTY COMMISSIONERS

ATTEST:

/s/ JULIE A. FREESE, FREMONT COUNTY CLERK AND CLERK OF THE BOARD