

STATE OF WYOMING )  
 ) ss.  
COUNTY OF FREMONT )

LANDER, WYOMING  
OFFICE OF THE FREMONT COUNTY COMMISSIONERS  
MARCH 8, 2022

### **OFFICIAL MINUTES**

The Board of Fremont County Commissioners met in Regular Session at 9:00 a.m. with the following members present: Chairman Travis Becker, Vice-Chairman Larry Allen, Jennifer McCarty, Clarence Thomas and Michael Jones. County Clerk Julie A. Freese was present.

Larry Allen moved, Clarence Thomas seconded, to approve the agenda as amended. Motion carried unanimously.

Jennifer McCarty moved, Mike Jones seconded, to approve the minutes of the Regular Meeting held on March 1, 2022. Motion carried unanimously.

Jennifer McCarty moved, Clarence Thomas seconded, to accept the bills for payment. Motion carried unanimously.

Bills are listed in the following format: Vendor – Department – Description – Amount: A & I Distributors-Vehicle Maintenance- Oil/Fluids-\$1393.18; Albright, Harold-Planning-Reimburse Expenses-\$75.60; Amerigas Propane LP-County Buildings-Propane -\$3230.82; B & B Enterprises LLC-Planning-Signs & Supplies-\$268.40; Bailey Enterprises, Inc.-Inventory-Bulk Fuel -\$24101.83; Bank of the West-Detention Center-Supplies-\$62.60; Big Sky Communications Inc.-Dispatch Center-Equipment-\$360.00; Black Hills Energy-Fremont County Ambulance-Utility Service-\$142.05; Bloedorn Lumber-Lander-County Buildings-Materials/Supplies-\$746.26; Brazil, Megan-Sheriff Victim Services-Expense Reimbursement-\$50.40; Bull's Service & Towing LLC-County Sheriff- S&R Training-\$85.78; Carver, Florek & James CPAs LLC-Support Services-Audit Services-\$43868.00; Central Wyoming College-Dispatch Center-Tower Lease-\$1026.00; Civil Air Patrol Magazine-County Sheriff-Advertising-\$195.00; Clifford, Gregory P. MD PC-Detention Center-Inmate Medical-\$11681.00; CMI Teco-Vehicle Maintenance-Parts & Supplies-\$1299.00; Conde, Aivree-County Sheriff- Services-\$140.00; Cowboy Chemical Inc.-Detention Center- Laundry & Kitchen Supply-\$2052.40; Danyne Cooper Counseling, LLC-Juvenile Treatment Court-Contractual Services-\$250.00; Dubois Telephone Exchange-County Sheriff-Telephone-\$714.11; Edwards Communications-Prevention Program-Radio Advertising-\$584.00; Federal Express Corp-County Sheriff-Shipping Fees-\$19.21; Floyd's Truck Center WY-Vehicle Maintenance-Parts -\$219.41; Fremont Chevrolet GMC-Capital Asset Acquisitions-Vehicle-\$33691.00; Fremont Chevrolet GMC-Vehicle Maintenance-Parts/Repairs-\$204.48; Fremont County Cattlewomen-Agriculture Department-Catering -\$2200.00; Fremont Motor Riverton Inc.-Vehicle Maintenance-Parts/Supplies-\$4358.80; Fremont Motors - Lander-Vehicle Maintenance-Parts/Supplies-\$209.78; Fremont Orthopaedics PC-Detention Center-Inmate Medical-\$490.00; Glassburn, Jennifer M.-County Attorney-Court Transcripts-\$118.75; Globalstar USA-Search & Rescue-Satellite Phone-\$395.70; Grainger-County Buildings-Materials/Supplies -\$1098.92; Great Divide Towing & Recovery-Search & Rescue-Vehicle Towing-\$150.00; High Plains Power, Inc.-County Buildings- Utility Services-\$1570.04; Injury Prevention Resources-Juvenile Treatment Court-Contractual Services-\$975.00; Jones, Thomas W.-Planning-Reimburse Expenses-\$3.60; Kessler, Douglas E-Planning-Expense Reimbursement-\$26.55; Laboratory Corporation of America-Detention Center-Inmate Medical-\$47.00; Lander Medical Clinic PC-Detention Center-Inmate Medical-\$5059.70; Lander Valley Sportsman's Association-County Sheriff-Range Fees/Dues -\$250.00; Lander, City of-County Buildings-Water & Sewer-\$2530.27; Lowe, Sara-County Sheriff-Reimburse Expenses-\$198.80; Media Works, Inc.-County Sheriff-Supplies -\$179.98; Medical Imaging Associates of Idaho-Detention Center-Inmate Medical-\$292.00; Medow, Aubrey-Planning- Expense Reimbursement-\$33.75; Mountain Dental PC-Detention Center-Inmate Medical-\$155.00; Napa Auto Parts-Riverton-Vehicle Maintenance- Parts & Supplies-\$2100.50; Natrona County Sheriff-Detention Center-Inmate Housing-\$1755.00; Norco Inc.-County Buildings-Supplies -\$4844.33; Northwest Power Systems Inc.-County Buildings-Supplies-\$213.93; Office Shop Inc., The-Agriculture Department-Copy Repair/Service -\$29.70; O'Reilly Automotive Inc.-County Buildings-Parts & Supplies -\$9.78; Orion Healthcare Tech. Inc.-Segregated-Care Contract -\$2808.00; Orkin LLC-County Buildings-Pest Control Service-\$200.00; Palace Pharmacy-Detention Center-Inmate Rx's-\$3846.36; Post, Raymond-County Sheriff-Car Wash -\$34.71; Print Shop, The-County Sheriff-Printed Office Supplies-\$38.00; Pro-Vision Inc.-Capital Asset Acquisitions-Equipment -\$10087.45; Quadiant Inc.-County Sheriff-Postage Machine-\$118.88; Quill Corporation-County Sheriff- Office Supplies-\$959.58; R R Brink Locking Systems Inc.-County Buildings Detention-Materials/Supplies -\$509.33; R T Communications-Segregated-Telephone -\$540.41; Radar Shop Inc.-County Sheriff-Radar Certification-\$2214.50; RELX, Inc.-County Attorney-Research Subscription-\$674.00; Remote Satellite Systems-Search & Rescue-Equipment -\$56.00; Riverton Physician Practices LLC-County Sheriff-Drug Testing-\$368.00; Riverton Ranger, Inc.-Agriculture Department-Advertising-\$146.00; Sagewest Health Care-Detention Center-Inmate Medical-\$14371.26; Sagewest Health Care-Health & Welfare-Title 25 Patients-\$5950.00; Shirts & More Inc.-County Sheriff-Printed Decals-\$250.00; Skaggs Companies Inc.-Detention Center-Uniforms/Supplies-\$213.85; Smith Psychological Services-County Sheriff-Psychological Services-\$800.00; Stanley Convergent-Detention Doors Upgrade-Equipment Upgrade-\$113700.00; Sweetwater County Sheriff-Detention Center-Inmate Housing-\$4645.00; Thos. Y. Pickett & Co Inc.-County Assessor-Valuation Contract-\$25145.00; Traveling Computers-Computer Services-Computer Supplies-\$621.00; US Foods Inc.-Detention Center-Inmate Board-\$913.08; Verizon Wireless-Segregated-Cell Phone Service-\$1129.23; W C & P A A-County Attorney-Membership Dues-\$700.00; Welch, Brian-Detention Center-Expense Reimbursement-\$16.50; Western Printing, Inc.-Sheriff Victim Services-Printed Supplies-\$68.00; Whiting Law, P.C.-District Court-Professional Services-\$1560.00; WY Brand Industries-Detention Center- Uniforms & Supplies-\$695.00; WY Law Enforcement Academy-County Sheriff-Training-\$1486.45; WY State Lands & Investments-Transportation-Consideration Easements-\$655.24; Wyoming Livestock Roundup-Agriculture Department- Advertising-\$200.00; Wyoming Waste Systems-County Buildings-Trash

Removal-\$2786.78; Wyoming.Com-County Sheriff- Service-\$650.00; Wyonet Inc.-Computer Services-Telephone - Internet Service-\$4947.49.

The following items in the Signature File were reviewed: 1) Exemption forms for Kenneth Haslam (Executive); Brad Meredith (Executive) and the following Administrative Kevin Shultz, Darrell Petersen, Clyde Winchester and Billy Meeks. 2) Letter of support to the Wyoming Arts Council for the "Fremont Passage" sculpture to be created in Fremont County and installed at the Central Wyoming Regional Airport located in Riverton, Wyoming; and 3) Record of Proceedings. Notice of Award Letters (5) and Denial Letters (3) for the previously approved ½ % MOVE Applications for this quarter were reviewed. Mike Jones moved, Jennifer McCarty seconded, to approve the letters as presented. Motion carried unanimously. Larry Allen moved, Mike Jones seconded, to approve the HIPAA Exemption Election Document to the Centers for Medicare & Medicaid Services for the plan year July 1, 2022 through June 30, 2023. Motion carried unanimously. Larry Allen moved, Jennifer McCarty seconded, to approve an Approach/Access Application for Janet Jensen on Riverview Cutoff Road. Motion carried unanimously.

The following items in the Priority Mail were reviewed: 1) State Board of Equalization Decision and Order affirming Assessor's valuation in the appeal of Ann S. Watkins and Frank B. Watkins; 2) acknowledgement of the Fremont County Library System Organizational and Personnel Policies; and 3) Library approved minutes (to be accessed via their website in the future).

Sheriff Ryan Lee presented a monthly report for February.

County Coroner Larry DeGraw gave statistics for January and February.

Wind River Visitor's Council Executive Director Helen Wilson stated that the Council is mentoring three students to work on getting Dubois and Lander-South Pass City recognized as Gateway Communities for the Continental Divide Trail. This is a senior project in the Outdoor Recreation and Tourism Management degree program at the University of Wyoming. The three students introduced themselves as Seth Kemp, Bowen Reber and Cooper Reisbeck and reviewed the efforts of the Continental Divide Trail Coalition (CDTC), a 501(c)3 non-profit organization formed in 2012 that is committed to the preservation, protection and promotion of the Continental Divide Trail. Mike Jones moved, Larry Allen seconded, to approve a letter of support for the designation of Dubois and Lander-South Pass City in becoming Gateway Communities for the Continental Divide National Scenic Trail. Motion carried unanimously.

A Public Hearing was held at 10:00 a.m., as advertised, regarding Fremont County Retail Liquor License renewal applications for the license year April 15, 2022 through April 14, 2023 as follows: 3 Spear Ranch, Atlantic City Mercantile, B & K Shoreline Stop, Boysen Marina & Campground, Brooks Lake Lodge, Frank's Butcher Shop, Kinnear Store, Lava Mountain Lodge, Lazy L & B Ranch, Line Shack, Lou's Midvale Store, Miner's Grubstake, PMS Fireworks & More, Rezeride Roadhouse, Rock Shop Inn, Split Rock Bar & Café and Triangle C Ranch. A letter from the Sheriff's Office was acknowledged stating "the Sheriff's Office has no area of concern with any of the establishments and the Alcohol Compliance checks for 2021 resulted in no infractions for furnishing alcohol to minors." Mike Jones moved, Jennifer McCarty seconded, to approve the renewal applications. Motion carried unanimously. A Transfer of Ownership of a Retail Liquor License was reviewed from Crooked Creek Meadow Operation LLC to High Elevation LLC d/b/a Crooked Creek Guest Ranch. Mike Schaan was in the audience and reviewed their plans for expansion of the business which he plans to have open year round. It was noted that the current owner, Crooked Creek Meadow Operation LLC, has a Sales Tax Hold Notice on the establishment; however, has stated it will be cleared up when the sale closes on March 31, 2022. Larry Allen moved, Jennifer McCarty seconded, to approve the Transfer of Ownership to High Elevation LLC d/b/a Crooked Creek Guest Ranch effective April 15, 2022 pending the release of the Sales Tax Hold Notice. Motion carried unanimously.

Fremont County Planning Department Supervisor Steve Baumann presented a plat for Pince Subdivision, a one lot simple subdivision located approximately 3.5 miles east of Pavillion at the intersection of Harris Bridge Road and West Powerline Road. Jennifer McCarty moved, Mike Jones seconded, to approve Pince Subdivision as recommended by the Fremont County Planning Commission. Motion carried unanimously. Baumann presented a plat for KY Subdivision, a two lot simple subdivision located approximately nine miles east of Pavillion off Missouri Valley Road, just east of the intersection of Missouri Valley Road and Eight Mile Road. Jennifer McCarty moved, Mike Jones seconded, to approve KY Subdivision as recommended by the Fremont County Planning Commission. Motion carried unanimously.

In other business, Steve Baumann referenced his monthly report by stating "County budgets will be impacted for the remainder of FY 22 by approximately \$8,000 per month for gasoline and \$9,000 per month for diesel. Most of the impacts will be in the Sheriff's Office (+\$4,000/month) and Transportation (+\$10,600/month)". These figures are based on the most recent fuel delivery on March 3<sup>rd</sup> which, when compared to the average fuel prices of \$3.12 for gasoline and \$3.8 for diesel during February, saw a rise to \$3.63 for gasoline and \$4.31 for diesel.

Commission meeting reports were given:

District Court Judge Jason Conder and Circuit Court Judge Jefferson Coombs joined Building Maintenance Supervisor J.R. Oakley to discuss court remodeling suggestions.

IT Supervisor Kevin Shultz stated the Commission is aware of what is happening in the world with cyber warfare and regular criminal activity, which has escalated since the Russian invasion in Ukraine. There is no technology 100% effective against it and ultimately comes down to the users. He is proposing a training for all users. A luncheon meeting will be scheduled for April 5<sup>th</sup> with all Elected Officials to discuss cyber security issues and if needed, budget updates. Shultz stated he is ready for the mandatory training implantation to begin when asked to do so.

Priority Ambulance Director Adam Stockton, assigned to Frontier Ambulance, introduced himself to those who had not met him when he began two months ago. Present was Sheriff Ryan Lee, Dispatch Supervisor Carl Freeman and Sheriff's IT Supervisor Jesse Lyles. Stockton expects to meet monthly with the Board. Since he began, there have been some IT issues in getting both the Sheriff's Office and Frontier to agree on what the Spillman system needs for data feed, time stamps, etc.

Vice-Chairman Larry Allen reviewed his conversation yesterday with Adam Stockton and his concern on how things with Frontier Ambulance are going. He reminded him that a six-month review should have happened in January, and yet there has been no communication on their end. In another matter, Commissioner Allen asked where Frontier Ambulance is at in becoming a preferred provider with the County's Third Party Administrator, Blue Cross Blue Shield. Stockton will get updated information and report back to the Board as he knows these discussions are taking place.

There being no further business, Mike Jones moved, Jennifer McCarty seconded, to adjourn the meeting at 12:00 p.m. and reconvene for a Regular Meeting at 9:00 a.m. on March 22, 2022. Motion carried unanimously.

A full detailed report (informational only) and the official minutes are posted on Fremont County's website ([www.fremontcountywy.gov](http://www.fremontcountywy.gov)). The meeting can also be accessed via You Tube (Fremont County WY Government).

/s/ TRAVIS BECKER, CHAIRMAN  
FREMONT COUNTY COMMISSIONERS

ATTEST:

/s/ JULIE A. FREESE, FREMONT COUNTY CLERK AND CLERK OF THE BOARD