

STATE OF WYOMING)
) ss.
COUNTY OF FREMONT)

LANDER, WYOMING
OFFICE OF THE FREMONT COUNTY COMMISSIONERS
MARCH 1, 2022

OFFICIAL MINUTES

The Board of Fremont County Commissioners met in Regular Session at 9:00 a.m. with the following members present: Chairman Travis Becker, Vice-Chairman Larry Allen, Jennifer McCarty, Clarence Thomas and Michael Jones. County Clerk Julie A. Freese was present.

Larry Allen moved, Clarence Thomas seconded, to approve the agenda as amended. Motion carried unanimously.

Jennifer McCarty moved, Clarence Thomas seconded, to approve the minutes of the Regular Meeting held on February 15, 2022. Motion carried unanimously.

Jennifer McCarty moved, Clarence Thomas seconded, to accept the bills for payment. Motion carried unanimously.

Bills are listed in the following format: Vendor – Department – Description – Amount: A & I Distributors-Vehicle Maintenance-Oil/Fluids-\$32.50; American Family & Life Ins.-Segregated-Insurance-\$6185.90; Amerigas-County Buildings-Propane - \$1035.98; B & B Enterprises LLC-Transportation-Signs & Supplies-\$71.00; Bailey Enterprises, Inc-Inventory-Vehicle Fuel - \$23559.62; Black Hills Energy-County Buildings-Utility Service-\$11262.59; Blue Cross Blue Shield of WY-Co Admin-Health Insurance Claims-\$310624.63; C C & G, Inc-Road Construction-Bridge Removal-\$31250.00; California State Disbursement-Payroll-Child Support-\$50.00; Centurylink-Computer Services-Telephone Service-\$632.49; Charter Communications-Computer Services-Internet Service-\$249.96; CMI Teco-Vehicle Maintenance-Parts & Supplies-\$392.63; Colonial Life & Accident Ins-Segregated-Insurance-\$1257.80; Denevan, Danny L.-1% Gravel Projects-Contract Services -\$1140.00; Department Of Family Services-County Attorney-Background Check-\$10.00; DOWL LLC- Bridge Project-Road Reconstruction-\$9565.85; Eaton Sales & Service, LLC-Fuel Facility-Parts & Supplies-\$2232.53; Fahey, Penny-Health Promotion-Wellness Services -\$3600.00; FC Circuit Court-Payroll-Garnishment-\$218.81; Floyd's Truck Center WY-Vehicle Maintenance-Parts - \$69.50; Foutz, Traci L-Phep Covid Response-Mileage Reimbursement-\$212.94; Fremont County Solid Waste-County Buildings-Dump Fees-\$10.00; Fremont County Treasurer-Co Admin-Health Insurance-\$330045.00; Fremont County Treasurer-Co Admin-Section 125 Benefits-\$42276.19; Geotec Industrial Supply-Transportation-Equipment -\$4000.00; Grainger-County Buildings-Materials/Supplies-\$428.09; Great West Trust-Segregated-Wyoming Benefits-\$6325.00; Healthsmart Benefit Solutions-Segregated-Insurance-\$912.00; Hehr, Ryan B-Prevention Program-Administrative Assistant-\$65.25; HRdirect-County Clerk-Printed Supplies-\$535.44; Huff Sanitation LLC-County Buildings-Septic Tank Unfreeze-\$50.00; Johnson Tool Company LLC-Vehicle Maintenance-Equipment/Supplies-\$143.95; Kairos Broadcasting LLC-Prevention Program-Advertising-\$450.00; Kisling, Lisa-Public Defender-Office Rent-\$450.00; Miller, Margaret-District Court-Gal Office Rent -\$300.00; New York Life Insurance-Segregated-Insurance-\$133.11; Novo Benefits-Health Benefit Plan-Insurance Services -\$5253.00; Office Shop Inc, The-Segregated-Copier Maintenance-\$8604.25; Osage Industries, Inc-Vehicle Maintenance-Vehicle Repairs Parts-\$658.02; Payroll Taxes-Co Admin-Withholding/FICA-\$198990.70; Premier Vehicle Install Inc-Vehicle Maintenance-Parts/Freight/Service-\$377.96; R C Lock & Key-County Buildings-Keys, Supplies & Services-\$13.25; R R Brink Locking Systems Inc-Detention Doors Upgrade-Materials/Supplies -\$421.00; Ratigan, Daniel, M.D.-Detention Center-P.A. Supervisor Contract-\$4400.00; Reed's Moghaun Office Supply-County Attorney-Office Supplies-\$40.00; Riverton Physician Practices LLC-Transportation-DOT Physical -\$92.00; Riverton Ranger, Inc-North Fork Asphalt Replace-Advertising-\$103.35; Riverton, City Of-County Buildings-Water/Sewer-\$831.66; Secretary of State-County Coroner-Notary Fees-\$120.00; Smith, Mariah-Prevention Program-Administrative Assistance-\$131.25; Soule, Sierra-Public Defender-Office Rent -\$450.00; State Disbursement Unit-Payroll-Child Support-\$1066.25; State of Wyoming-Public Defender-Office Rent-\$1650.00; Sylvestri Customization-Prevention Program-Website Maintenance-\$3000.00; Terrance R. Martin PC-Public Defender-Office Rent-\$450.00; Total Net Salaries-Segregated-Salaries-\$652659.39; Traveling Computers-Computer Services-Computer Supplies, Services-\$1526.19; Trihydro Corporation-North Fork Asphalt Replace- ELE Replacement-\$401.50; U.S. Identification Manual-Segregated-Manual-\$334.50; Union Telephone Company-Segregated-Cellphones-\$399.13; Valley Lumber & Supply Co Inc-County Buildings Detention-Materials/Supplies-\$2.86; Verizon Wireless-Computer Services-Internet Service-\$97.60; Wilkerson, James A, Iv, MD PC-County Coroner-Autopsy-\$1250.00; WY Dept of Employment-Segregated-Unemployment Claims-\$408.00; WY Public Health Laboratory-Public Health-Lab Fees/Supplies-\$116.00; WY SDU-Payroll-Child Support-\$1480.00; Wyoming Child Support Enforcement-Segregated-Child Support-\$806.00; Wyo Dept of Workforce Service-Co Admin-Workers Comp-\$17641.72; Wyoming Dept of Transportation-Segregated-Fuel-\$5385.79; Wyoming Machinery Co-Transportation-Parts Supplies-\$380.09; Wyoming Retirement System-Co Admin-Contributions-\$157986.88; Wyoming.com-County Sheriff-Monthly Service-\$1326.04; Y2 Consultants LLC-County Commission-Professional Services-\$11311.47.

Larry Allen moved, Jennifer McCarty seconded, to accept a voucher from Sagewest Health Care in the amount of \$5,950.00 for two Title 25 patients. Motion carried unanimously.

The following items in the Signature File were reviewed: 1) birthday card; and 2) Record of Proceedings. Mike Jones moved, Larry Allen seconded, to approve a Grant Award Agreement between Wyoming Office of Homeland Security and Fremont County in the amount of \$5,419.61 for the purchase of P-25 compliant mobile and portable radios and allowable accessories. Motion carried unanimously. Mike Jones moved, Jennifer McCarty seconded, to ratify approval of a letter of support to the USDA Rural Development Office

offering support for a joint county effort being spearheaded by local citizens in conjunction with Central Wyoming College to conduct a comprehensive tourism feasibility study for Fremont and Hot Springs Counties. Motion carried unanimously. Mike Jones moved, Jennifer McCarty seconded, to approve Resolution No. 2022-06 "Appointment of a Special Prosecutor" via an agreement with the Sweetwater County Attorney's Office. Motion carried unanimously. Mike Jones moved, Jennifer McCarty seconded, to approve the 1838 Rendezvous Association's application for a 24 Hour Malt Beverage Permit for the annual 1838 Mountain Man Rendezvous for June 29, 2022 through July 3, 2022. Motion carried unanimously. Mike Jones moved, Jennifer McCarty seconded, to approve the Rocky Mountain National Rendezvous Association's application for a 24 Hour Malt Beverage Permit for the Rocky Mountain National Rendezvous at the 1838 Rendezvous Site for the dates of July 10, 2022 through July 16, 2022. Motion carried unanimously. Mike Jones moved, Jennifer McCarty seconded, to approve a Western Surety Company Official Bond and Oath for Edward L. Metcalf as a Board Member on the Jeffrey City Water & Sewer District. Motion carried unanimously. Mike Jones moved, Jennifer McCarty seconded, to approve a Fremont County Bank of the West Credit Card Application for Megan Brazil and Mark Sanders, Sheriff's Office employees, each with credit limits of \$2,500. Motion carried unanimously. Mike Jones moved, Jennifer McCarty seconded, to approve two Approach/Access Applications from Nick Pince for 14 Harris Bridge Road and 210 Pilot Butte Road, Pavillion; Jon Martin for 195 Tunnel Hill Road, Pavillion and Harold Hutson for an unassigned address on Burma Road, Riverton. Motion carried unanimously.

The following items in the Priority Mail were reviewed: 1) WCCA reminder that interim topics are due by Wednesday, March 2, 2022. 2) Membership list of the Local Emergency Planning Committee, along with designations of the voting members: Jennifer McCarty moved, Larry Allen seconded, to approve the 31 voting members as designated, representing the media, citizens, elected officials, emergency management, fire service, health/hospital, industry, law enforcement, transportation and tribal emergency management. Motion carried unanimously. 3) Remax comparable report of properties pertaining to the Fremont County North 8th West property in Riverton. The Board was in agreement that the listing price be reduced to \$188,000. 4) County Treasurer e-mail request to refill two upcoming vacant positions. He anticipates a possible internal transfer to the Supervisor (\$38,000-\$41,000) position, leaving two Level 1 Clerk (\$33,000 - \$35,000) openings, or if no internal move, advertise for a Supervisor and Level 1 Clerk position. Jennifer McCarty moved, Mike Jones seconded, to ratify refilling the positions at the salaries outlined. Motion carried unanimously.

The Public Comment period was held.

Vehicle Maintenance Supervisor Brad Meredith stated he expects light vehicle requests to be requested in both the Capital Revolving Fund and ARPA grants this year. The Commission has set a deadline for receipt of these applications by April 8th; however, he has been informed by a local dealership that they need all purchase requests by May 1st or they can't guarantee when the vehicle will be available (it may be a year or longer waiting period). It was determined that departments be asked to submit any vehicle requests as soon as possible to Meredith so he can assist in getting quotes, etc. for the applications. County Clerk Julie Freese recommended the ARPA Committee be convened immediately following this regular meeting to set guidelines, etc. so they are prepared to move forward with applications in a timely manner. Commissioner McCarty stated she visited with Meredith and presented him with another avenue which he is going to look at after the meeting.

County Clerk Julie Freese requested a budget infusion to allow for an additional position for the Election Department. She had planned on requesting the additional position in the upcoming budget session as standard procedure during an election year; however, due to additional requirements, immediate staffing is necessary. She stated the position will not exceed an annual salary of \$33,000 for the temporary full time position. Currently, she is using a full time title clerk position to work part-time in the Election Department, but this is just a short term solution. Remaining in this fiscal year, Freese stated a budget infusion from the General Fund of \$25,019 would be adequate for the four months remaining in this fiscal year. Larry Allen moved, Mike Jones seconded, to approve the additional temporary full-time position for the Election Department. Motion carried unanimously.

A Public Hearing was held at 10:15 a.m., as advertised, for Unanticipated Revenues and Budget Transfers within Fremont County's FY 2021-22 budget. Present was County Clerk Julie Freese and Financial Assistant Michelle Neuenschwander. There had been no changes to the advertised legal ad. Mike Jones moved, Jennifer McCarty seconded, to approve Resolution No. 2022-05, Budget Amendment No. 5. Motion carried unanimously.

County Treasurer Jim Anderson stated he has just received an additional resignation in addition to the two discussed earlier in the meeting. He requested authorization to fill the position. Larry Allen moved, Jennifer McCarty seconded, authorize refilling the Level 1 Clerk position at a salary range between \$33,000 and \$35,000. Motion carried unanimously.

Fremont County MOVE (Making Opportunity for a Viable Economy) .5% Economic Development Committee recommendations were reviewed as well as interviews with the seven applicants for funding this quarter. MOVE Chairman Holly Butler was present in the audience. Chairman Becker greeted the applicants and noted the funding requests totaled \$1,205,272.00 and available revenue from the special purpose tax is \$227,234.04. Interviews were held as follows:

- 1) The Bossert Collective, Stacy Stebner, Project Coordinator was present. Funding request is \$7,000 for the Bossert building mural. The MOVE Committee recommending full funding of \$7,000.
- 2) Apple Valley Tree & Lawn Care, LLC, Kim Riley, Office Manager, was present. Funding request is \$100,000 to purchase a business lift. The MOVE Committee recommended funding of \$55,000.
- 3) Riverton Little League, Brock Olson present. Funding request is \$17,640 for the Riverton Little League Saban Complex Renovation. The MOVE Committee recommended funding of \$8,500.
- 4) Granite & Tile Connection, LLC, Scott Enger, owner was present. Funding request is \$160,000 for shop tooling. The MOVE Committee recommended \$80,000 with the stipulation that a better business plan be produced.
- 5) Benessere Clinic, Lisa Lowham, Project Administrator, was present. Funding request is \$130,632 for the Clinic initiative to retain and expand market share through improved services with new equipment purchase. The MOVE Committee recommended funding of \$20,000.
- 6) Riverton Youth Soccer Association, present was Josh Saltsgaver, President. Funding request is \$765,000 to build an indoor facility. The MOVE Committee recommended no funding at this time until a firm timeline is established.
- 7) Central Wyoming College Foundation, Brian Young was present. Funding request is for \$25,000 for the Fremont County Start-Up Challenge. The MOVE Committee recommended full funding with the awards to go directly to the Start-Up Challenge winners, not the Foundation.
- 8) Radcast Outdoor Podcast application was denied for consideration by the MOVE Committee and Commission based on the MOVE rule "applications...are eligible for only one award per 12-month period" as Rad Innovation – Bow Spider received MOVE funding in the previous quarter.

Later in the meeting, Larry Allen moved, Mike Jones seconded, to award the MOVE applicants funding as agreed upon as a Board. Motion carried unanimously. Awards are as follows: 1) The Bossert Building Mural - \$7,000; 2) Apple Valley Tree & Lawn Care - \$55,000; 3) Riverton Little League – \$10,000; 4) Granite and Tile Connection LLC – denied at this time and encouraged to resubmit again with a better business plan; 5) Benessere Clinic - \$20,000; 6) Riverton Youth Soccer Association – denied at this time and encouraged to resubmit again with a firm time line; and 7) Central Wyoming College Foundation - \$25,000 to be awarded directly to Start Up winners.

Transportation Superintendent Billy Meeks and DOWL Engineer Kasey Jones presented several documents in conjunction with the Country Acres Road Reconstruction Project. Larry Allen moved, Jennifer McCarty seconded, to approve Agreement between Owner and Contractor (Avail Valley Construction-WY LLC). Motion carried unanimously. Larry Allen moved, Jennifer McCarty seconded, to approve the Notice to Proceed to Avail Valley Construction-WY LLC commencing March 14, 2022. Motion carried unanimously. Larry Allen moved, Jennifer McCarty seconded, to approve an Amendment to Agreement between Owner and DOWL, LLC for Professional Services, Amendment No. 2, for an increase of \$121,518.00 for additional services for a revised not-to-exceed total of \$259,038.00. Motion carried unanimously.

Wyoming State Trails Program Manager Forrest Kamminga and Regional Supervisor Joshua Milek and Mark Tesoro of Southwest Wyoming Off-Road Trails (SWOT) provided an update on the progress made

to connect communities via a series of trails, roads and county roads. Also present in the audience was Sheriff Ryan Lee and Transportation Superintendent Billy Meeks.

NOVO Benefits Consultants Diana Madvig and Rob Henderson joined Fremont County Executive Health Insurance Committee members Jim Anderson, Margy Irvine, Julie Freese and Larry Allen and Wellness Coordinator Penny Fahey (via Zoom) to discuss the Springbuk Software Program. In another matter, Irvine referenced Senate File 36 and Madvig informed the Commission that on February 25, 2022 the Wyoming State Senate voted in favor of the bill, an act related to Pharmacy Benefit Managers. As of today, the bill still needs to be passed by the House of Representatives and signed by Governor Gordon before becoming a law. Without major revision, the bill would increase the cost of your employer health plan, it imposes additional costs directly and eliminates cost controlling measures. Following discussion, the Fremont County Commissioners unanimously agreed to add Fremont County to the list of opposing Senate File 36.

A Wyoming Health Fair 2022 Wellness Contract for Fremont County Employees was reviewed, outlining the various tests to be offered at the Fremont County Health Fair in April. Mike Jones moved, Larry Allen seconded, to approve the Contract with Wyoming Health Fairs. Motion carried unanimously.

Larry Allen moved, Jennifer McCarty seconded, to adjourn into Executive Session with Treasurer Jim Anderson regarding personnel. Also present as Chief Civil Deputy Jodi Darrough, Assistant Todd Shaker and Deputy County Clerk Margy Irvine. Larry Allen moved, Jennifer McCarty seconded, to return to Regular Session. Motion carried unanimously.

There being no further business, Larry Allen moved, Mike Jones seconded, to adjourn the meeting at 12:25 p.m. and reconvene for a Regular Meeting at 9:00 a.m. on March 8, 2022. Motion carried unanimously.

A full detailed report (informational only) and the official minutes are posted on Fremont County's website (www.fremontcountywy.gov). The meeting can also be accessed via You Tube (Fremont County WY Government).

/s/ TRAVIS BECKER, CHAIRMAN
FREMONT COUNTY COMMISSIONERS

ATTEST:

/s/ JULIE A. FREESE, FREMONT COUNTY CLERK AND CLERK OF THE BOARD