

STATE OF WYOMING)
) ss.
COUNTY OF FREMONT)

LANDER, WYOMING
OFFICE OF THE FREMONT COUNTY COMMISSIONERS
MARCH 1, 2022

FULL DETAILED REPORT

The Board of Fremont County Commissioners met in Regular Session at 9:00 a.m. with the following members present: Chairman Travis Becker, Vice-Chairman Larry Allen, Jennifer McCarty, Clarence Thomas and Michael Jones. County Clerk Julie A. Freese was present.

Larry Allen moved, Clarence Thomas seconded, to approve the agenda as amended. Motion carried unanimously.

Jennifer McCarty moved, Clarence Thomas seconded, to approve the minutes of the Regular Meeting held on February 15, 2022. Motion carried unanimously.

Jennifer McCarty moved, Clarence Thomas seconded, to accept the bills for payment. Motion carried unanimously.

<u>Vendor</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>
A & I Distributors	Vehicle Maintenance	Oil/Fluids	\$32.50
American Family & Life Insurance	Segregated	Insurance	\$6,185.90
Amerigas	County Buildings	Propane	\$1,035.98
B & B Enterprises LLC	Transportation	Signs & Supplies	\$71.00
Bailey Enterprises, Inc	Inventory	Vehicle Fuel	\$23,559.62
Black Hills Energy	County Buildings	Utility Service	\$11,262.59
Blue Cross Blue Shield of WY	Co Admin	Health Insurance Claims	\$310,624.63
C C & G, Inc	Road Construction	Bridge Removal	\$31,250.00
California State Disbursement	Payroll	Child Support	\$50.00
Centurylink	Computer Services	Telephone Service	\$632.49
Charter Communications	Computer Services	Internet Service	\$249.96
CMI Teco	Vehicle Maintenance	Parts & Supplies	\$392.63
Colonial Life & Accident Insurance	Segregated	Insurance	\$1,257.80
Denevan, Danny L.	1% Gravel Projects	Contract Services	\$1,140.00
Department of Family Services	County Attorney	Background Check	\$10.00
DOWL LLC	Bridge Project	Road Reconstruction	\$9,565.85
Eaton Sales & Service, LLC	Fuel Facility	Parts & Supplies	\$2,232.53
Fahey, Penny	Health Promotion	Wellness Services	\$3,600.00
FC Circuit Court	Payroll	Garnishment	\$218.81
Floyd's Truck Center WY	Vehicle Maintenance	Parts	\$69.50
Foutz, Traci L	Phep Covid Response	Mileage Reimbursement	\$212.94
Fremont County Solid Waste	County Buildings	Dump Fees	\$10.00
Fremont County Treasurer	Co Admin	Health Insurance	\$330,045.00
Fremont County Treasurer	Co Admin	Section 125 Benefits	\$42,276.19
Geotec Industrial Supply	Transportation	Equipment	\$4,000.00
Grainger	County Buildings	Materials/Supplies	\$428.09
Great West Trust	Segregated	Wyoming Benefits	\$6,325.00
Healthsmart Benefit Solutions	Segregated	Insurance	\$912.00
Hehr, Ryan B	Prevention Program	Administrative Assistant	\$65.25
HRdirect	County Clerk	Printed Supplies	\$535.44
Huff Sanitation LLC	County Buildings	Septic Tank Unfreeze	\$50.00
Johnson Tool Company LLC	Vehicle Maintenance	Equipment/Supplies	\$143.95
Kairos Broadcasting LLC	Prevention Program	Advertising	\$450.00
Kisling, Lisa	Public Defender	Office Rent	\$450.00
Miller, Margaret	District Court	GAL Office Rent	\$300.00
New York Life Insurance	Segregated	Insurance	\$133.11
Novo Benefits	Health Benefit Plan	Insurance Services	\$5,253.00
Office Shop Inc, The	Segregated	Copier Maintenance	\$8,604.25
Osage Industries, Inc	Vehicle Maintenance	Vehicle Repairs Parts	\$658.02
Payroll Taxes	Co Admin	Withholding/FICA	\$198,990.70
Premier Vehicle Install, Inc	Vehicle Maintenance	Parts/Freight/Service	\$377.96
R C Lock & Key	County Buildings	Keys, Supplies & Services	\$13.25
R R Brink Locking Systems, Inc	Detention Doors Upgrade	Materials/Supplies	\$421.00
Ratigan, Daniel, M.D.	Detention Center	P.A. Supervisor Contract	\$4,400.00
Reed's Moghaun Office Supply	County Attorney	Office Supplies	\$40.00
Riverton Physician Practices LLC	Transportation	Dot Physical	\$92.00
Riverton Ranger, Inc	North Fork Asphalt Replace	Advertising	\$103.35
Riverton, City of	County Buildings	Water/Sewer	\$831.66
Secretary of State	County Coroner	Notary Fees	\$120.00

Smith, Mariah	Prevention Program	Administrative Assistance	\$131.25
Soule, Sierra	Public Defender	Office Rent	\$450.00
State Disbursement Unit	Payroll	Child Support	\$1,066.25
State of Wyoming	Public Defender	Office Rent	\$1,650.00
Sylvestri Customization	Prevention Program	Website Maintenance	\$3,000.00
Terrance R. Martin PC	Public Defender	Office Rent	\$450.00
Total Net Salaries	Segregated	Salaries	\$652,659.39
Traveling Computers	Computer Services	Computer Supplies, Services	\$1,526.19
Trihydro Corporation	North Fork Asphalt Replace	ELE Replacement	\$401.50
U.S. Identification Manual	Segregated	Manual	\$334.50
Union Telephone Company	Segregated	Cellphones	\$399.13
Valley Lumber & Supply Co Inc	County Buildings Detention	Materials/Supplies	\$2.86
Verizon Wireless	Computer Services	Internet Service	\$97.60
Wilkerson, James A, IV, MD PC	County Coroner	Autopsy	\$1,250.00
WY Dept of Employment	Segregated	Unemployment Claims	\$408.00
WY Public Health Laboratory	Public Health	Lab Fees/Supplies	\$116.00
WY SDU	Payroll	Child Support	\$1,480.00
Wyo Child Support Enforcement	Segregated	Child Support	\$806.00
Wyo Dept of Workforce Service	Co Admin	Workers Comp	\$17,641.72
Wyoming Dept of Transportation	Segregated	Fuel	\$5,385.79
Wyoming Machinery Co	Transportation	Parts Supplies	\$380.09
Wyoming Retirement System	Co Admin	Contributions	\$157,986.88
Wyoming.com	County Sheriff	Monthly Service	\$1,326.04
Y2 Consultants LLC	County Commission	Professional Services	\$11,311.47

Larry Allen moved, Jennifer McCarty seconded, to accept a voucher from Sagewest Health Care in the amount of \$5,950.00 for two Title 25 patients. Motion carried unanimously.

The following items in the Signature File were reviewed: 1) birthday card; and 2) Record of Proceedings. Mike Jones moved, Larry Allen seconded, to approve a Grant Award Agreement between Wyoming Office of Homeland Security and Fremont County in the amount of \$5,419.61 for the purchase of P-25 compliant mobile and portable radios and allowable accessories. Motion carried unanimously. Mike Jones moved, Jennifer McCarty seconded, to ratify approval of a letter of support to the USDA Rural Development Office offering support for a joint county effort being spearheaded by local citizens in conjunction with Central Wyoming College to conduct a comprehensive tourism feasibility study for Fremont and Hot Springs Counties. Motion carried unanimously. Mike Jones moved, Jennifer McCarty seconded, to approve Resolution No. 2022-06 "Appointment of a Special Prosecutor" via an agreement with the Sweetwater County Attorney's Office. Motion carried unanimously. Mike Jones moved, Jennifer McCarty seconded, to approve the 1838 Rendezvous Association's application for a 24 Hour Malt Beverage Permit for the annual 1838 Mountain Man Rendezvous for June 29, 2022 through July 3, 2022. Motion carried unanimously. Mike Jones moved, Jennifer McCarty seconded, to approve the Rocky Mountain National Rendezvous Association's application for a 24 Hour Malt Beverage Permit for the Rocky Mountain National Rendezvous at the 1838 Rendezvous Site for the dates of July 10, 2022 through July 16, 2022. Motion carried unanimously. Mike Jones moved, Jennifer McCarty seconded, to approve a Western Surety Company Official Bond and Oath for Edward L. Metcalf as a Board Member on the Jeffrey City Water & Sewer District. Motion carried unanimously. Mike Jones moved, Jennifer McCarty seconded, to approve a Fremont County Bank of the West Credit Card Application for Megan Brazil and Mark Sanders, Sheriff's Office employees, each with credit limits of \$2,500. Motion carried unanimously. Mike Jones moved, Jennifer McCarty seconded, to approve two Approach/Access Applications from Nick Pince for 14 Harris Bridge Road and 210 Pilot Butte Road, Pavillion; Jon Martin for 195 Tunnel Hill Road, Pavillion and Harold Hutson for an unassigned address on Burma Road, Riverton. Motion carried unanimously.

The following items in the Priority Mail were reviewed: 1) WCCA reminder that interim topics are due by Wednesday, March 2, 2022. 2) Membership list of the Local Emergency Planning Committee, along with designations of the voting members: Jennifer McCarty moved, Larry Allen seconded, to approve the 31 voting members as designated, representing the media, citizens, elected officials, emergency management, fire service, health/hospital, industry, law enforcement, transportation and tribal emergency management. Motion carried unanimously. 3) Remax comparable report of properties pertaining to the Fremont County North 8th West property in Riverton. The Board was in agreement that the listing price be reduced to \$188,000. 4) County Treasurer e-mail request to refill two upcoming vacant positions. He anticipates a possible internal transfer to the Supervisor (\$38,000-\$41,000) position, leaving two Level 1 Clerk (\$33,000 - \$35,000) openings, or if no internal move, advertise for a Supervisor and Level 1 Clerk position. Jennifer McCarty moved, Mike Jones seconded, to ratify refilling the positions at the salaries outlined. Motion carried unanimously.

The Public Comment period was held.

Vehicle Maintenance Supervisor Brad Meredith stated he expects light vehicle requests to be requested in both the Capital Revolving Fund and ARPA grants this year. The Commission has set a deadline for receipt of these applications by April 8th; however, he has been informed by a local dealership that they need all purchase requests by May 1st or they can't guarantee when the vehicle will be available (it may be a year or longer waiting period). It was determined that departments be asked to submit any vehicle requests as soon as possible to Meredith so he can assist in getting quotes, etc. for the applications. County Clerk Julie Freese recommended the ARPA Committee be convened immediately following this regular meeting to set guidelines, etc. so they are prepared to move forward with applications in a timely manner. Commissioner McCarty stated she visited with Meredith and presented him with another avenue which he is going to look at after the meeting.

County Clerk Julie Freese requested a budget infusion to allow for an additional position for the Election Department. She had planned on requesting the additional position in the upcoming budget session as standard procedure during an election year; however, due to additional requirements, immediate staffing is necessary. She stated the position will not exceed an annual salary of \$33,000 for the temporary full time position. Currently, she is using a full time title clerk position to work part-time in the Election Department, but this is just a short term solution. Remaining in this fiscal year, Freese stated a budget infusion from the General Fund of \$25,019 would be adequate for the four months remaining in this fiscal year. Larry Allen moved, Mike Jones seconded, to approve the additional temporary full-time position for the Election Department. Motion carried unanimously.

A Public Hearing was held at 10:15 a.m., as advertised, for Unanticipated Revenues and Budget Transfers within Fremont County's FY 2021-22 budget. Present was County Clerk Julie Freese and Financial Assistant Michelle Neuenschwander. There had been no changes to the advertised legal ad. Mike Jones moved. Jennifer McCarty seconded, to approve Resolution No. 2022-05, Budget Amendment No. 5. Motion carried unanimously.

County Treasurer Jim Anderson stated he has just received an additional resignation in addition to the two discussed earlier in the meeting. He requested authorization to fill the position. Larry Allen moved, Jennifer McCarty seconded, authorize refilling the Level 1 Clerk position at a salary range between \$33,000 and \$35,000. Motion carried unanimously.

Fremont County MOVE (Making Opportunity for a Viable Economy) .5% Economic Development Committee recommendations were reviewed as well as interviews with the seven applicants for funding this quarter. MOVE Chairman Holly Butler was present in the audience. Chairman Becker greeted the applicants and noted the funding requests totaled \$1,205,272.00 and available revenue from the special purpose tax is \$227,234.04. Interviews were held as follows:

- 1) The Bossert Collective, Stacy Stebner, Project Coordinator was present. Funding request is \$7,000 for the Bossert building mural. The MOVE Committee recommending full funding of \$7,000.
- 2) Apple Valley Tree & Lawn Care, LLC, Kim Riley, Office Manager, was present. Funding request is \$100,000 to purchase a business lift. The MOVE Committee recommended funding of \$55,000.
- 3) Riverton Little League, Brock Olson present. Funding request is \$17,640 for the Riverton Little League Saban Complex Renovation. The MOVE Committee recommended funding of \$8,500.
- 4) Granite & Tile Connection, LLC, Scott Enger, owner was present. Funding request is \$160,000 for shop tooling. The MOVE Committee recommended \$80,000 with the stipulation that a better business plan be produced.
- 5) Benessere Clinic, Lisa Lowham, Project Administrator, was present. Funding request is \$130,632 for the Clinic initiative to retain and expand market share through improved services with new equipment purchase. The MOVE Committee recommended funding of \$20,000.
- 6) Riverton Youth Soccer Association, present was Josh Saltgaver, President. Funding request is \$765,000 to build an indoor facility. The MOVE Committee recommended no funding at this time until a firm timeline is established.

- 7) Central Wyoming College Foundation, Brian Young was present. Funding request is for \$25,000 for the Fremont County Start-Up Challenge. The MOVE Committee recommended full funding with the awards to go directly to the Start-Up Challenge winners, not the Foundation.
- 8) Radcast Outdoor Podcast application was denied for consideration by the MOVE Committee and Commission based on the MOVE rule "applications...are eligible for only one award per 12-month period" as Rad Innovation – Bow Spider received MOVE funding in the previous quarter.

Later in the meeting, Larry Allen moved, Mike Jones seconded, to award the MOVE applicants funding as agreed upon as a Board. Motion carried unanimously. Awards are as follows: 1) The Bossert Building Mural - \$7,000; 2) Apple Valley Tree & Lawn Care - \$55,000; 3) Riverton Little League – \$10,000; 4) Granite and Tile Connection LLC – denied at this time and encouraged to resubmit again with a better business plan; 5) Benessere Clinic - \$20,000; 6) Riverton Youth Soccer Association – denied at this time and encouraged to resubmit again with a firm time line; and 7) Central Wyoming College Foundation - \$25,000 to be awarded directly to Start Up winners.

Transportation Superintendent Billy Meeks and DOWL Engineer Kasey Jones presented several documents in conjunction with the Country Acres Road Reconstruction Project. Larry Allen moved, Jennifer McCarty seconded, to approve Agreement between Owner and Contractor (Avail Valley Construction-WY LLC). Motion carried unanimously. Larry Allen moved, Jennifer McCarty seconded, to approve the Notice to Proceed to Avail Valley Construction-WY LLC commencing March 14, 2022. Motion carried unanimously. Larry Allen moved, Jennifer McCarty seconded, to approve an Amendment to Agreement between Owner and DOWL, LLC for Professional Services, Amendment No. 2, for an increase of \$121,518.00 for additional services for a revised not-to-exceed total of \$259,038.00. Motion carried unanimously.

Wyoming State Trails Program Manager Forrest Kamminga and Regional Supervisor Joshua Milek and Mark Tesoro of Southwest Wyoming Off-Road Trails (SWOT) provided an update on the progress made to connect communities via a series of trails, roads and county roads. Also present in the audience was Sheriff Ryan Lee and Transportation Superintendent Billy Meeks. Tesoro began by stating SWOT is a non-profit board working towards this goal, specifically in southwest Wyoming. The idea behind the project is to have a system of trails that people can ride their ATV's and side by sides in between different communities and then to able to access amenities of the various communities. He has worked with the Sweetwater County Commission and stated the town of Evanston, Mountain View, Lyman, Kemmerer, LaBarge, Marbelton and Big Piney have adopted ordinances that would allow the ATV's on city streets, which would ultimately allow these recreationists to enter the communities while out driving, creating a paramount economic development benefit. Tesoro stated that new roads are not being created, the project utilizes existing roads such as two-tracks, county roads, oilfield roads, wind mill roads and others that have been in existence for decades. He expects Sweetwater County to enroll certain roads into the State Trail Program and following his presentation, a short promotional video the State made for SWOT was watched. Kamminga then reviewed his efforts thus far in Fremont County, including meetings with Sheriff Lee and Billy Meeks to address any of their concerns beginning in February of 2020 and into 2021. Discussion at this time centered around a possible blank resolution to enroll all county roads, simplifying enforcement issues. An MOU process between the County and the Trails Program would be initiated once a Resolution is agreed upon, making the County eligible to apply for funding to include signage and clean up that the Trails Program has through the ORV sticker program. License plates would be replaced by ORV registration (\$15) of which the Trails Program gets a fuel tax match. The intent is that people are visiting the area will purchase a \$15 off-road sticker and ride in enrolled streets and roads. They must abide by all rules of the road (16 years of age or older, liability insurance, brake and tail lights, etc.) He further noted that Dubois has enrolled all of their streets in the Trail Program, and has spread to Lincoln and Carbon Counties. Sheriff Lee stated he supports the proposal 100% and enforces all state laws countywide through Title 31 "Uniform Traffic Code". He stated agricultural use of ATV's are exempt in Wyoming. Vice-Chairman Larry Allen brought up the possibility of trespass issues and Tesoro stated that more direction to enrolled roads would be given to the ATV riders and displayed a sign for the Commissioner's information that would be placed within the County informing riders on what road they were on and keeping them off private roads. Chairman Allen further noted that when the County blades county roads, many outdoor enthusiasts damage it immediately, to which Meeks noted is an issue but happens currently and he doesn't expect it to be any worse with the addition into the Trails system. Commissioner Mike Jones, a member of the Wind River Outdoor Recreation Collaborative, stated that through this process one of their major projects is the management of Government Draw which is a recreational hotspot, and often abused by user groups and is a common area for illegal dumping. He set

up a meeting with surrounding landowners, grazing lease holders and BLM and the State Trails input is not push for increased use in the area but to better manage the use, abuse, and conflicts between all uses the area is being utilized for, possibly an enforcement and management plan. Following all discussion, the Commission stated they would like to schedule a time on the March 22nd meeting agenda for an opportunity to hear from citizens regarding the proposal to enroll county roads into the Wyoming State Trails Program.

NOVO Benefits Consultants Diana Madvig and Rob Henderson joined Fremont County Executive Health Insurance Committee members Jim Anderson, Margy Irvine, Julie Freese and Larry Allen and Wellness Coordinator Penny Fahey (via Zoom) to discuss the Springbuk Software Program. The County purchased the software in 2018 and with the data, can predict future medical and prescription spending through the state-of-the art forecasting tool based on claim data and adherence to recommended standards of care for chronic conditions as well as trends. The data can identify gaps in care for chronic conditions so that the most effective wellness program initiatives can be implemented and outcomes measured. Current cost is \$1.65 per employee and is built into the Health Plan. Fahey does compile charts and graphs on an annual basis for the Commissioners; however, the Springbuk information is available at all times throughout the year and does help determine gaps in care and helps her determine programming accordingly. Irvine agreed the data indicating gaps in care is very beneficial and easier to access data than through the third party administrator (TPA), BlueCross BlueShield (BCBS). Henderson agreed that self-funded groups such as Fremont County need this tool, where it can be used to look at the plan and if they see any trends, determine the cause. It is a great bridge between BCBS, and in the event Fremont County were to change TPA's at any time in the future, the data would not be lost. Anderson recommended continuing the Springbuk program as the costs are built into the program. In another matter, Irvine referenced Senate File 36 and Madvig informed the Commission that on February 25, 2022 the Wyoming State Senate voted in favor of the bill, an act related to Pharmacy Benefit Managers. As of today, the bill still needs to be passed by the House of Representatives and signed by Governor Gordon before becoming a law. Without major revision, the bill would increase the cost of your employer health plan, it imposes additional costs directly and eliminates cost controlling measures. Following discussion, the Fremont County Commissioners unanimously agreed to add Fremont County to the list of opposing Senate File 36.

A Wyoming Health Fair 2022 Wellness Contract for Fremont County Employees was reviewed, outlining the various tests to be offered at the Fremont County Health Fair in April. Mike Jones moved, Larry Allen seconded, to approve the Contract with Wyoming Health Fairs. Motion carried unanimously.

Larry Allen moved, Jennifer McCarty seconded, to adjourn into Executive Session with Treasurer Jim Anderson regarding personnel. Also present as Chief Civil Deputy Jodi Darrough, Assistant Todd Shaker and Deputy County Clerk Margy Irvine. Larry Allen moved, Jennifer McCarty seconded, to return to Regular Session. Motion carried unanimously.

There being no further business, Larry Allen moved, Mike Jones seconded, to adjourn the meeting at 12:25 p.m. and reconvene for a Regular Meeting at 9:00 a.m. on March 8, 2022. Motion carried unanimously.

A full detailed report (informational only) and the official minutes are posted on Fremont County's website (www.fremontcountywy.gov). The meeting can also be accessed via You Tube (Fremont County WY Government).

/s/ TRAVIS BECKER, CHAIRMAN
FREMONT COUNTY COMMISSIONERS

ATTEST:

/s/ JULIE A. FREESE, FREMONT COUNTY CLERK AND CLERK OF THE BOARD