

STATE OF WYOMING )  
 ) ss.  
COUNTY OF FREMONT )

LANDER, WYOMING  
OFFICE OF THE FREMONT COUNTY COMMISSIONERS  
FEBRUARY 18, 2020

**OFFICIAL MINUTES**

The Board of Fremont County Commissioners met in Regular Session at 9:00 a.m. with the following members present: Chairman Travis Becker, Vice-Chairman Larry Allen, Michael Jones, Jennifer McCarty and Clarence Thomas. Fremont County Clerk Julie Freese and Chief Civil Deputy Attorney Jodi Darrough were present.

Jennifer McCarty moved, Clarence Thomas seconded, to approve the agenda as amended. Motion carried unanimously.

Jennifer McCarty moved, Clarence Thomas seconded, to approve the minutes of the Regular Meeting held on February 11, 2020. Motion carried unanimously.

Jennifer McCarty moved, Clarence Thomas seconded, to accept the bills for payment. Chairman Travis Becker abstained from voting on The Print Shop voucher. Motion carried unanimously.

Bills are listed below in the following format: Vendor Name-Department-Description-Amount.

Airgas USA LLC-Vehicle Maintenance-Tank Rental-\$253.79; Anda Inc-Public Health-Vaccine-\$4,230.68; B & B Enterprises LLC-Transportation-Signs/Supplies-\$265.00; Bailey Enterprises, Inc-Search & Rescue-Fuel-\$15.38; Becker, Josiah-Fremont County WIC-Reimburse Expenses-\$98.00; Carroll Septic Service-Transportation-Services-\$150.00; Charm Tex Inc-Detention Center-Inmate Supplies-\$3,995.00; Civil Air Patrol Magazine-County Sheriff-Advertising-\$195.00; Clair, Kelli-Detention Center-Contract Services-\$2,600.00; Clifford, Gregory P. MD PC-Detention Center-Inmate Medical-\$5,453.00; Cowboy Chemical Inc-Detention Center-Laundry/Kitchen Supply-\$684.40; Degraw, Larry R-County Sheriff-Bailiff Duties-\$165.00; Dooley, Theil-County Attorney-Reimburse Expenses-\$40.60; Dubois Hardware Co-Segregated-Supplies-\$39.98; Eagle Uniform & Supply Co-Vehicle Maintenance-Laundry-\$74.89; Eaton Sales & Service, LLC-Fuel Facility-Software Upgrades/Parts-\$15,663.39; Fremont Orthopaedics PC-Detention Center-Inmate Medical-\$297.00; Globalstar USA-Search & Rescue-Satellite Phone-\$185.00; High Plains Power, Inc-Segregated-Utility Services-\$1,611.47; Johnson Tool Company LLC-Vehicle Maintenance-Equipment/Supplies-\$876.99; Kairos Communications /County 10-Prevention Program-Advertising-\$1,250.00; Lander Medical Clinic PC-Detention Center-Inmate Medical-\$718.51; Leonard, Anthony G.-Detention Center-Inmate Medical-\$1,500.00; Mahlum, Zachary Hamilton-District Court-Court Appointment-\$331.60; Mark's Auto Sales & Towing-Segregated-Vehicle Towing-\$804.00; Media Works, Inc-County Sheriff-Supplies-\$39.99; Midwest Connect-Support Services-Postage Machine Supplies-\$270.00; Miller, Margaret-District Court-Court Appointments-\$1,005.00; Moore, Christy L.-Detention Center-Inmate Uniform Repairs-\$169.00; Mr D's Food Center Inc-Segregated-Supplies-\$279.50; Napa Auto Parts Riverton-Transportation-Parts/Supplies-\$12.49; National Business Systems Inc-County Treasurer-Postcards-\$1,000.00; National Food Group Inc-Detention Center-Inmate Board-\$4,881.62; Neopost USA Inc-County Sheriff-Postage Machine Meter-\$118.88; Noble Medical, Inc-County Sheriff-Drug Testing Supplies-\$402.43; Novo Benefits-Health Benefit Plan-Insurance Services-\$4,961.51; Office Shop Inc, The-Segregated-Lease/Service Agreements-\$1,880.49; Palace Pharmacy-Detention Center-Inmate RX's-\$6,276.92; Pavillion, Town of-County Buildings-Utilities-\$112.50; Paws For Life-County Sheriff-Animal Boarding-\$420.00; Peterbilt of Wyoming-Vehicle Maintenance-Parts-\$181.40; Phifer Law Office-District Court-Court Representation-\$24.75; Post and Associates-Detention Center-Psychological Exams-\$400.00; Post, Raymond-County Sheriff-Car Wash-\$26.33; Print Shop, The-County Sheriff-Printed Office Supplies-\$407.00; Quill Corporation-County Sheriff-Office Supplies-\$453.01; Radar Shop Inc-County Sheriff-Radar Certification-\$212.50; Reed's Moghaun Office Supply-Segregated-Office Supplies-\$636.52; Riverton Physician Practices LLC-Segregated-Drug Testing/Inmate Medical-\$1,632.00; Riverton Ranger, Inc-Segregated-Advertising-\$1,212.10; Rocky Mountain Power-County Buildings-Utilities-\$1,342.87; Sagewest Health Care-Detention Center-Inmate Medical-\$30,026.78; Six Robbles' Inc-Vehicle Maintenance-Parts-\$144.75; Skaggs Companies, Inc-Detention Center-Uniforms/Supplies-\$422.00; Stroupe Pest Control Inc-County Buildings-Pest Control-\$200.00; Sylvestri Customization-Prevention Program-Graphic Design/Social Media-\$600.00; Sysco Montana Inc-Detention Center-Inmate Supplies-\$12,157.72; Taylor Creek Exxon-County Sheriff-Car Wash-\$7.00; Traveling Computers-Computer Services-Tax Wise Repair/Network Planning-\$178.00; TW Vending, Inc-Detention Center-Inmate Supplies-\$48.95; Tweed's Wholesale Co-Detention Center-Inmate Board-\$2,054.82; Union Telephone Company-Segregated-Cellphones-\$1,294.81; US Foods Inc-Detention Center-Inmate Board-\$16,906.77; Utah Medical Insurance Assoc.-Detention Center-Medical Insurance-\$426.00; Verizon Wireless-Segregated-Cellphones-\$493.13; Western Printing, Inc-Detention Center-Printed Supplies-\$763.40; Wind River Radiology PC-Detention Center-Inmate Medical-\$2,448.00; Wind River Towing-Abandoned Vehicles-Towing-\$200.00; Wind River Vet Service-County Sheriff-Dog Boarding-\$520.00; WY Public Health Laboratory-Segregated-Inmate Medical/Lab Fees-\$267.00; Wyoming Dept of Transportation-Segregated-Fuel-\$2,042.06; Wyoming Financial Insurance-County Attorney-Notary Bond-\$50.00; Wyoming Office Attorney General-24/7 Program-Program Fees-\$7,092.00; Wyoming Planning Association-Planning-Dues-\$55.00; Wyoming.com-County Sheriff-Internet-\$999.95

Clarence Thomas moved, Larry Allen seconded, to accept a voucher from Natrona County Legal Department in the amount of \$3,740.00 for Title 25 patients. Motion carried unanimously.

The following items in the Signature File were addressed: 1) letter of appreciation to Treatment Court Director and Staff for renewal of three year CARF Accreditation; and 2) Record of Proceedings. Jennifer McCarty moved, Clarence Thomas seconded, to approve a letter of support to Volunteers of America

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Northern Rockies to provide Substance Abuse Treatment Services for fiscal year 2020. Motion carried unanimously.

The following items in the Priority Mail were reviewed: 1) Governor Gordon's letter indicating approval of the County's request for Federal Natural Resource Policy Account funding of \$50,000 to update Fremont County's Natural Resource Management Plan. 2) Larry Allen moved, Mike Jones seconded, to concur with the Transportation Superintendent and Vehicle Maintenance Supervisor to not repair a damaged 2008 GMC Pickup and place in an upcoming County auction. Motion carried unanimously. 3) Larry Allen moved, Jennifer McCarty seconded, to ratify a letter to the State Lands and Investments Board certifying the Fremont County Fire Protection District currently exists as part of the requirements for the Federal Mineral Royalty Capital Construction Account Grant application for a new fire hall in Crowheart. Motion carried unanimously.

There was nobody present for the Public Comment period.

Fremont County Sheriff Ryan Lee, Detention Supervisor Rick Filman and Building Maintenance Supervisor J.R. Oakley reviewed two quotes for the Detention Center 16 bunkbed fabrication project as follows: Weld Pro, LLC \$15,143.78 and Downey Welding \$15,776.78. Larry Allen moved, Clarence Thomas seconded, to accept the quote from Weld Pro, LLC in the amount of \$15,143.78 for labor and materials to fabricate 16 bunkbeds for the Detention Center. Motion carried unanimously.

Public Health Nurse Supervisor Becky Parkins provided a January update.

The Commissioners acknowledged receipt of five RFP's for updating Fremont County's Land Use Plan.

Commission meeting reports were given:

Vice-Chairman Allen reviewed a draft comment letter to DEQ on the Aethon (Moneta Divide) Proposed Discharge Permit. Mike Jones moved, Jennifer McCarty seconded, to submit the comment letter as drafted. Motion carried unanimously.

Financial Assistant Joe Felix and Building Maintenance Supervisor J.R. Oakley were present to review the grant application to the State Lands and Investments Board for \$750,000 with a matching local County match for the Detention Facility Security Upgrade project. The County's match will be from the Capital Revolving Fund (\$400,000) and Detention Facility Trust Fund (\$350,000) for the \$1.4 million project. Larry Allen moved, Mike Jones seconded, to approve Resolution No. 2020-06 "Authorizing submission of a Federal Mineral Royalty Capital Construction Account Grant Application to the State Land and Investment Board for the purpose of a Detention Facility Security Upgrade." Motion carried unanimously.

Wyoming State Trails Program Regional Supervisor Josh Milek and Program Manager Forrest Kamminga were present to request the Commission consider updating Resolution 2006-11 by adding several roads to the list that sets forth County roads that are opened to off-road vehicle use. Transportation Superintendent Billy Meeks, Lander Crew Chief Clyde Winchester and Administrative Assistant Jill Johnson were present in the audience.

Fremont County Fair Board Chairman Bryan Warner and Vice-Chair Brandon Haun were present to discuss the vacant Fair Director position. Present in the audience were Fair Board members Teri Long-Cash, Scott Walters, Kassie Holdren, Amanda Slack and Alan Sinner, Fair Board Office Manager Pat Hart and Grounds Supervisor Rick Wilmes. Warner stated that with the recent resignation of Fair Manager Barney Cosner, the Fair Board recommends promoting Fair Office Manager Pat Hart to the Director position at an annual salary of \$62,500. Clarence Thomas moved, Larry Allen seconded, to accept the Fair Board's recommendation to promote Pat Hart to the Manager/Fair Director position at an annual salary of \$62,500. Voting against the motion: Travis Becker. Motion carried.

AMR Operations Manager Diane Lane presented a January report of all ambulance calls indicating the time they were notified by Dispatch to time the unit arrived on scene.

Former Fremont County Fair Executive Director Barney Cosner was present for his requested exit interview, which he had requested be open to the public.

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Riverton Library Branch Manager Shari Haskins was present and stated she also serves as the Manager for the Dubois Branch by working there one day per week. Present in the audience was Lander Branch Manager Anita Marple and Library Board Vice-Chair Terry Hafner. In October of 2019, the Library Board agreed to change a Library Assistant II position to Adult Lead Librarian, with associated compensation, in lieu of not rehiring a full-time Dubois Manager. Mike Jones moved, Clarence Thomas seconded, to approve the increase in pay for the Adult Lead Librarian position in Dubois from \$15.59 to \$17.00/hour, effective February 1, 2020. Motion carried unanimously.

Union Wireless Site Development representative Tyler Tholl was joined by Transportation Superintendent Billy Meeks and County Planner Steve Bauman to discuss the final Communication Site Lease for Lost Wells South. Larry Allen moved, Jennifer McCarty seconded, to approve the Communication Site Lease on Lost Wells South as presented. Motion carried unanimously.

Commissioner Clarence Thomas was absent from the remainder of the meeting.

Transportation Superintendent Billy Meeks stated interviews have been held for the vacant Operator position and a candidate selected. Larry Allen moved, Jennifer McCarty seconded, to approve the new hire pending drug testing requirements. Motion carried unanimously. Meeks informed the Board on a recent resignation of a Truck Driver in the Riverton area. Larry Allen moved, Jennifer McCarty seconded, to approve filling the position at a salary of \$33,472 with a previous applicant, pending drug testing requirements. Motion carried unanimously.

Interviews were held with Perry Cook, Pepper Ottman and Donald Newton for a 1 ½ year term vacancy on the Fremont County Library Board. Mike Jones moved, Jennifer McCarty seconded, to appoint Donald Newton to the vacant term. Motion carried unanimously.

Commissioner Mike Jones was absent from the remainder of the meeting.

An interview was held with Steve Palmer for a five month term vacancy on the Fremont County Planning Commission. Larry Allen moved, Jennifer McCarty seconded, to appoint Steve Palmer to the vacancy. Motion carried unanimously.

Treasurer Tom Majdic, Assessor Tara Berg and Accounts Payable clerk Carla Thomas were present to review a Sage West Health Care voucher previously approved by the commission. There are some factors that the group needed to review and will get on the agenda in March to discuss it in better detail. In the interim, they recommended that the commission adjust their motion to pay the bills to remove the payment to Sage West Health Care. Larry Allen moved, Jennifer McCarty seconded, to remove the voucher to Sage West Health Care in the amount of \$263,229.06 for payment. Motion carried unanimously.

Larry Allen moved, Jennifer McCarty seconded, to adjourn the meeting at 3:10 p.m. and reconvene for a Regular Meeting on March 3, 2020. Motion carried unanimously.

A full detailed report and the official minutes are posted on Fremont County's website at [www.fremontcountywy.org](http://www.fremontcountywy.org).

/s/ TRAVIS BECKER, CHAIRMAN  
FREMONT COUNTY COMMISSIONERS

ATTEST:

/s/ JULIE A. FREESE, FREMONT COUNTY CLERK AND CLERK OF THE BOARD