

STATE OF WYOMING)
) ss.
COUNTY OF FREMONT)

LANDER, WYOMING
OFFICE OF THE FREMONT COUNTY COMMISSIONERS
FEBRUARY 2, 2021

OFFICIAL MINUTES

The Board of Fremont County Commissioners met in Regular Session at 9:00 a.m. with the following members present: Chairman Travis Becker, Vice-Chairman Larry Allen, Jennifer McCarty, Clarence Thomas and Mike Jones. County Clerk Julie A. Freese was present.

Jennifer McCarty moved, Clarence Thomas seconded, to approve the agenda as amended. Motion carried unanimously.

Jennifer McCarty moved, Mike Jones seconded, to approve the minutes of the Regular Meeting held on January 19, 202. Motion carried unanimously.

Jennifer McCarty moved, Larry Allen seconded, to accept the bills for payment. Motion carried unanimously.

Bills are listed in the following format: Vendor Name-Department-Description-Amount: Airgas USA LLC-Segregated-Gloves-\$710.14; American Family & Life Insurance-Segregated-Insurance-\$7081.38; American Medical Response-Detention Center-Inmate Medical -\$1753.50; Amerigas-County Buildings-Propane-\$664.70; Amerigas Propane LP-County Buildings-Propane-\$2913.52; API Systems Integrators-Detention Doors Upgrade-Services /Fire Alarm -\$13300.00; Artery Construction Inc-Road Material Inventory-Contract Services -\$441875.00; Bailey Enterprises, Inc-Inventory-Bulk Fuel -\$27813.12; Baldwin Creek Rental Center-County Buildings-Machinery Rental-\$250.00; Black Hills Energy-Segregated-Utility Service-\$11628.24; Blue Cross Blue Shield of WY-Co Admin-Health Insurance Claims-\$420978.59; Bob Barker Company, Inc-Detention Center-Inmate Supplies-\$622.54; Casper Fire Extinguisher Service-County Buildings Detention-Test and Certification-\$270.50; Charter Communications-Computer Services-Internet-\$224.98; Child Support Services/ORS-Payroll-Child Support-\$325.00; Circuit Court-Payroll-Garnishment-\$891.28; Clifford, Gregory P. MD PC-Detention Center-Inmate Medical-\$2285.00; Coast to Coast Computer Products Inc-Detention Center-Supplies -\$340.00; Colonial Life & Accident Ins-Segregated-Insurance-\$165.22; Comes, Patrick-Detention Center-Expenses Reimbursement-\$43.27; Cowboy Chemical Inc-Detention Center-Inmate Supply-\$1603.30; Dealers Electrical Supply-Segregated-Supplies-\$436.90; Desert Mountain Corporation-Transportation-Ice Slicer-\$6717.16; Eaton Sales & Service, LLC-Capital Asset Acquisitions-Parts & Supplies-\$1334.25; Election Systems & Software, Inc-County Elections-Supplies-\$667.60; Fahey, Penny-Health Promotion-Wellness Services Contract-\$3500.00; Fremont County Solid Waste-County Buildings-Dump Fees-\$53.60; Fremont County Treasurer-Co Admin-Health Insurance-\$334173.00; Fremont County Treasurer-Co Admin-Withholding/FICA-\$181318.62; Fremont County Treasurer-Co Admin-Section 125 Benefits-\$44667.85; Fremont Orthopaedics PC-Detention Center-Inmate Medical-\$1095.00; Globalstar USA-Search & Rescue-Satellite Phone -\$189.93; Grainger-County Buildings-Materials/Supplies -\$415.86; Great West Trust-Segregated-Wyoming Benefits-\$5345.00; Green, Kristi H-Clerk Of District Court-Reimburse -\$299.99; Healthsmart Benefit Solutions-Segregated-Insurance-\$960.00; Int'l Academies of Emergency Dispatch-Dispatch Center-Training -\$50.00; Jack's Saw Shop Inc-Transportation-Equipment-\$758.00; Johnson, Robert A-Transportation-Reimbursement-\$150.00; Kisling, Lisa-Public Defender-Office Rent-\$450.00; KONE Inc-County Buildings Detention-Elevator Maintenance -\$3540.24; Laboratory Corporation of America-Detention Center-Inmate Medical-\$886.00; Lander Journal-County Attorney-Subscription Renewal-\$40.00; Lander Medical Clinic PC-Detention Center-Inmate Medical-\$1696.60; Lander Medical Clinic PC-Phep Covid Response-Testing-\$21150.00; Lander Valley Auto Parts-Vehicle Maintenance-Parts/ Supplies -\$9.80; Lander Valley Sportsman's Assoc-County Sheriff-Range Fees/Dues -\$250.00; Lawson Products, Inc-Vehicle Maintenance-Parts & Supplies -\$924.03; Lazzari, Bailey-Public Defender- Office Rent-\$450.00; Leisy, Glen-Transportation-Reimbursement-\$79.99; Lowham Surgery & Endoscopy PC-Detention Center-Inmate Medical-\$863.50; Mark's Auto Sales & Towing-Abandoned Vehicles-Vehicle Towing-\$645.00; Master's Touch LLC-County Treasurer-Postage -\$1474.08; Medical Imaging Associates of Idaho-Detention Center-Inmate Medical-\$1663.00; Mid-Amer Research Chemical-Vehicle Maintenance-Supplies-\$419.07; Miller, Margaret-District Court-GAL Office Rent -\$150.00; Mr D's Food Center Inc-Detention Center-Supplies -\$317.84; New York Life Insurance-Segregated-Insurance-\$133.11; Newark Element14-County Buildings Detention-Supplies-\$132.99; NMS Laboratories-County Coroner-Toxicology Services -\$2461.00; Norco Inc-Transportation-Safety Supplies-\$122.28; Northern Arapaho Child Support-Payroll-Child Support-\$598.78; Novo Benefits-Health Benefit Plan-Insurance Services -\$5100.00; Office Shop Inc, The-Segregated-Maintenance -\$6307.34; Pacer Service Center-County Attorney-Service-\$34.90; Palace Pharmacy-Detention Center-Inmate Rx's -\$8088.67; Paws for Life-County Sheriff-Animal Boarding-\$3120; Peterbilt of Wyoming-Vehicle Maintenance-Parts -\$259.57; Priority Dispatch Inc-Dispatch Center-Service Agreement-\$15360.00; Quadient Inc-County Sheriff- Meter Rental -\$29.72; Quill Corporation-Segregated-Office Supplies-\$553.03; R C Lock & Key-County Buildings-Keys, Supplies & Services-\$1004.21; Ratigan, Daniel, M.D.-Detention Center-P.A. Supervisor Contract-\$4675.00; Remote Satellite Systems-Search & Rescue-Equipment-\$56.00; Riverton, City of-County Buildings-Water/Sewer-\$827.90; Sagewest Health Care-Segregated-Services -\$40757.81; Schreiber, Steve-Transportation- Reimbursement-\$33.44; Secretary of State-Detention Center-Notary Fees-\$60.00; Sirchie Finger Print Lab-County Sheriff-Supplies-\$113.70; Six Robbles' Inc-Vehicle Maintenance-Parts -\$26.87; Smith Psychological Services-Detention Center-Psychological Services -\$2000.00; Soule, Sierra-District Court-GAL Office Rent-\$150.00; State Disbursement Unit-Payroll-Child Support-\$1066.25; State of Wyoming-Public Defender-Office Rent -\$1650.00; Stroupe Pest Control Inc-Segregated-Pest Control -\$415.00; Sweetwater Aire LLC-County Buildings Detention-Supplies/Parts/ Repair-\$168.08; Terrance R. Martin PC-Public Defender- Office Rent-\$450.00; Teton Pathology PC-Detention Center-Inmate Medical-\$219.00; Total Net Salaries-Segregated-Salaries-\$597312.38; Traveling Computers-Computer Services-Computer Supplies, Services-\$579.00; US Foods Inc-Detention Center-Inmate Board-\$15474.82; Utah

Medical Insurance Assoc.-Detention Center-Medical Insurance-\$4669.00; Whiting Law, P.C.-District Court-Professional Services-\$2220.00; Winsupply of Riverton-County Buildings Detention-Materials/Supplies-\$27.35; WY Brand Industries-Detention Center-Inmate Uniforms & Supplies-\$179.00; WY Dept of Employment-Segregated-Unemployment Claims-\$1839.85; WY Law Enforcement Academy-Detention Center-Training-\$2270.00; WY SDU-Payroll-Child Support-\$1190.28; Wyo Child Support Enforcement-Segregated-Child Support-\$1456.00; Wyo Dept of Workforce Service-Co Admin-Workers Comp-\$15326.74; Wyoming Machinery Co-Transportation-Parts & Service -\$1291.50; Wyoming Rents, LLC-County Buildings-Machinery Rental-\$790.92; Wyoming Retirement System-Co Admin-Contributions-\$143863.24; Wyoming Sheriff's Association-County Sheriff-Dues-\$687.00; Wyoming.com-Segregated- Service-\$2011.65; Y2 Consultants LLC-County Commission-Professional Services-\$6644.5.

The following items in the Signature File were reviewed: 1) letters of appreciation to Fremont County Assessor and employees for meeting educational requirements pursuant to Wyoming Statute and Department of Revenue rule; 2) Abatement Summary Valuation Changes; and 3) Record of Proceedings. Larry Allen moved, Jennifer McCarty seconded, to approve a License for New Construction of Utility Easement or Encroachment from Black Hills Wyoming Gas for Delfelder Road and from Charles Whitlock for West Pavillion Road. Motion carried unanimously. Larry Allen moved, Jennifer McCarty seconded, to approve an Official Bond and Oath for Angela Wilson. Motion carried unanimously. Larry Allen moved, Clarence Thomas seconded, to approve a Grant Agreement between Wyoming Office of Homeland Security and Fremont County in the amount of \$7,000 for funds to purchase a storage trailer for storage of COVID-19 equipment. Motion carried unanimously. Larry Allen moved, Clarence Thomas seconded, to approve an Award Contract between State of Wyoming, Office of the Attorney General, Division of Criminal Investigation and Fremont County Government in the amount of \$7,876.60 for cleaning measures to respond to the COVID-19 pandemic through the Coronavirus Emergency Supplemental Fund. Motion carried unanimously.

Items in the Priority Mail were reviewed. Mike Jones moved, Jennifer McCarty seconded, to ratify letters to accompany both the Juvenile Treatment Court and Court Assisted Supervised Treatment program FY22 Funding Applications to the Behavioral Health Division, Wyoming Department of Health. Motion carried unanimously. Both letters verifying matching funds provided by Fremont County the past fiscal year for the State grants received.

There was nobody present for the Public Comment period.

Commissioner meeting reports were given:

County Clerk Julie Freese reviewed the Wyoming Retirement System percentage increases for the final year. Starting July of 2021, the final ½% increase goes into effect. Julie noted that the county had shared this increase for the last 4 years with the employee and asked if the commissioners wished to continue that trend. Larry Allen moved, Clarence Thomas seconded, to share the ½% increase to the Wyoming Retirement premium making the employee paying 6.12% and the county paying 12.50% for a total of 18.62%. Motion carried unanimously.

County Clerk Julie Freese updated the Board on a vacancy of a floater position in the Title Department. The entry level salary is the Clerk's Office is \$30,000 with the vacant position listed at \$32,000 for the floater. Larry Allen moved, Jennifer McCarty seconded, to advertise the position at a salary not to exceed \$32,000. Motion carried unanimously.

A Public Hearing was held at 9:30 a.m., as advertised, on Unanticipated Revenues and Budget Transfers. Larry Allen moved, Clarence Thomas seconded, to approve Resolution No. 2021-06 "FY 2020-2021 Budget Amendment No. 7". Motion carried unanimously.

Fremont County Library Interim Director Anita Marple updated the Board on a recent resignation of the Lead Librarian at the Riverton Branch, which creates an opportunity to adjust as follows: Promotion of a current employee to the Lead Librarian position at the starting rate of \$16.00/hour. The promotion leaves an opening for a full-time Library Assistant II and would like to promote a current part-time Library Assistant II to the full-time position, at an hourly rate of \$13.70/hour. This will leave a vacancy for a part-time Library Assistant II, with the hourly rate not to exceed \$13.25/hour. Marple reviewed the small savings the changes will make over the next four months in this budget year. Mike Jones moved, Clarence Thomas seconded, to approve the rehiring of the Lead Librarian, full-time Library Assistant II and part-time Library Assistant position at the referenced wages. Voting against the motion: Jennifer McCarty and Larry Allen. Motion carried.

Colonial Life District General Agent Ginamarie Wilson provided information on the program, and stated they are currently providing benefits to some County employees; however, would like an opportunity to share the information with all employees. She stated the services offered are similar to AFLAC by offsetting large deductibles and other expenses. The health and wellness benefits help protect employees quality of life while helping manage rising insurance costs. They fill critical gaps in medical coverage and help contain benefit costs. She stated that employees can take their policy with them if they so desire when they leave County employment. Clarence Thomas moved, Larry Allen seconded, to allow Colonial Life to send information to all employees and set a time to meet with them. Motion carried unanimously. In a related matter, Vice-Chairman Allen asked for more information on ground and air ambulance benefits and asked her to work with Deputy Civil Attorney Jodi Darrough to compare to the County's current plan with MASA.

Chief Civil Deputy Jodi Darrough stated the current MASA contract expires the end of the week and the Commissioners asked her to request an extension in order to review other options. Later in the meeting, she stated MASA is agreeable to granting an extension for renewal until March 8, 2021.

Commissioner meeting reports continued.

Vice-Chairman Larry Allen has been working with Chief Civil Deputy Attorney Darrough on the Ambulance Contract with AMR and updating a version to be used for seeking a RFP from interested entities.

Discussion was held regarding the County's program objectives for the Economic Development Tax that was recently passed.

Market analysis' were reviewed from Home Source Realty for the two County properties being offered for sale (322 N 8th West, Riverton and 130 Eugene Street, Lander). Larry Allen moved, Jennifer McCarty seconded, to list both properties at \$240,000. Motion carried unanimously. Chairman Becker will relay the information to the brokers.

Transportation Superintendent Billy Meeks informed the Board of a vacancy for a Truck Driver in the Lander area and requested permission to refill. Larry Allen moved, Jennifer McCarty seconded, to refill the position at the starting salary of \$33,472/year. Motion carried unanimously.

Larry Allen moved, Jennifer McCarty seconded, to adjourn into Executive Session for potential litigation. Motion carried unanimously. Jennifer McCarty moved, Mike Jones seconded, to return to Regular Session. Motion carried unanimously.

Mike Jones moved, Clarence Thomas seconded, to adjourn the meeting at 11:35 a.m. and reconvene for a Regular Meeting on February 9, 2021. Motion carried unanimously

A full detailed report (for informational purposes only) and the official minutes are posted on Fremont County's website.

/s/ TRAVIS BECKER, CHAIRMAN
FREMONT COUNTY COMMISSIONERS

ATTEST:

/s/ JULIE A. FREESE, FREMONT COUNTY CLERK AND CLERK OF THE BOARD