

STATE OF WYOMING)
) ss.
COUNTY OF FREMONT)

LANDER, WYOMING
OFFICE OF THE FREMONT COUNTY COMMISSIONERS
FEBRUARY 1, 2022

OFFICIAL MINUTES

The Board of Fremont County Commissioners met in Regular Session at 9:00 a.m. with the following members present: Chairman Travis Becker, Jennifer McCarty, Clarence Thomas and Michael Jones. Vice-Chairman Larry Allen arrived later in the morning. County Clerk Julie A. Freese was present.

Jennifer McCarty moved, Clarence Thomas seconded, to approve the agenda as amended. Motion carried unanimously.

Jennifer McCarty moved, Mike Jones seconded, to approve the minutes of the Regular Meeting held on January 18, 2022. Motion carried unanimously.

Jennifer McCarty moved, Clarence Thomas seconded, to accept the bills for payment. Motion carried unanimously.

Bills are listed in the following format: Vendor – Department – Description – Amount: 307 Shredding LLC-County Sheriff-Shredding Services-\$150.00; A & I Distributors-Vehicle Maintenance-Oil/Fluids-\$1553.25; American Family & Life Ins.-Segregated-Insurance-\$5980.84; Amerigas-County Buildings-Propane-\$824.73; Bailey Enterprises, Inc-Transportation-Vehicle Fuel -\$4153.09; Best Western Ramkota-County Assessor-Lodging -\$356.00; Big Brothers Big Sisters of NW WY-TANF Grant-Grant Reimbursement-\$1751.44; Big Horn Tire Inc-Segregated-Vehicle Tires -\$2837.92; Black Hills Energy-County Buildings-Utility Service-\$12896.84; Blue Cross Blue Shield of WY-Co Admin-Health Insurance Claims-\$514247.13; Bobcat of The Big Horn Basin, Inc-County Buildings-Machinery -\$36328.39; California State Disbursement-Payroll-Child Support-\$50.00; Cloud Peak Counseling Center-Health & Welfare-Title 25 Services-\$1625.00; Colonial Life & Accident Insurance-Segregated-Insurance-\$1257.80; DC Group Inc-Computer Services-Equipment Maintenance-\$1632.00; Dooley Enterprises Inc-County Sheriff-Ammunition-\$7653.85; DOWL LLC-Road Construction-Country Acres Reconstruction-\$19600.93; DSPN Media and Consulting LLC-County Coroner-Training Conference-\$125.00; Eagle Uniform & Supply Co-Vehicle Maintenance-Laundry-\$82.21; Edwards Communications-Prevention Program-Radio Advertising-\$1509.00; Fahey, Penny-Health Promotion-Wellness Services Contract-\$3600.00; FC Circuit Court-Payroll-Garnishment-\$344.82; Floyd's Truck Center WY-Vehicle Maintenance-Parts -\$10.34; Fremont Auto Center Inc-County Sheriff-Vehicle Repair -\$5623.28; Fremont County Library System-Health Promotion-Premium Reduction -\$35.00; Fremont County School District #25-Youth Services-Program Meals-\$462.50; Fremont County Treasurer-Co Admin-Health Insurance-\$328200.00; Fremont County Treasurer-Co Admin-Section 125 Benefits-\$42111.19; Fremont Orthopaedics PC-Detention Center-Inmate Medical-\$596.00; Gary Brink, Inc-County Buildings Detention-Materials/Supplies -\$250.50; Grainger-County Buildings-Materials/Supplies -\$411.75; Great West Trust-Segregated-Wyoming Benefits-\$6325.00; Green, Kristi H-Clerk of District Court-Expense Reimbursement-\$1733.26; Hall, Jared-Vehicle Maintenance-Expense Reimbursement-\$142.41; Healthsmart Benefit Solutions-Segregated-Insurance-\$912.00; Hollings, Lee-Transportation-Expense Reimbursement-\$110.00; Inberg-Miller Engineers-Road Construction-Project- Engineer-\$151.53; Kairos Broadcasting LLC-Prevention Program-Advertising-\$2150.00; Kisling, Lisa-Public Defender- Rent-\$450.00; Lawson Products, Inc-Vehicle Maintenance-Parts & Supplies-\$39.37; Lopez, Marcel-Planning-Expense Reimbursement-\$44.11; Mark Scott McCormick, M.D.-County Coroner-Autopsy Service-\$1250.00; Mark's Auto Sales & Towing-County Sheriff-Vehicle Towing-\$202.00; Master's Touch LLC-County Treasurer-Prepaid Postage -\$1695.74; Midwest Connect-Support Services-Postage Supplies -\$290.00; Miller, Margaret-District Court-Office Rent -\$300.00; Mountain Dental PC-Detention Center-Inmate Medical-\$929.00; Mr D's Food Center Inc-Detention Center-Supplies -\$277.55; Natrona County Attorney-Health & Welfare-Title 25 Services-\$14600.00; New York Life Insurance-Segregated-Insurance-\$133.11; Newman Traffic Signs -Transportation-Safety Signs -\$7879.17; Novo Benefits-Health Benefit Plan-Insurance Services-\$5253.00; Orkin LLC-County Buildings-Pest Control Service-\$125.00; Osage Industries, Inc-Vehicle Maintenance-Vehicle Repairs Parts-\$501.64; Parker, Jason-Transportation-Expense Reimbursement-\$110.00; Payroll Taxes-Co Admin-Withholding/FICA-\$195478.26; R C Lock & Key-County Buildings-Materials/Supplies-\$27.78; Ratigan, Daniel, M.D.-Detention Center-P.A. Supervisor Contract-\$4675.00; Reed's Moghaun Office Supply-Clerk of District Court-Office Supplies-\$204.13; Riverton, City of-County Buildings-Water/Sewer-\$831.66; Rocky Mountain Automatic Doors-County Buildings-Parts/Services-\$75.00; Sagewest Health Care-Detention Center-Inmate Medical-\$4585.83; Schoneberger, Valerie-District Court-Appointed Representation-\$285.00; Secretary of State-Transportation-Notary Fee -\$60.00; Shirts & More Inc-County Buildings Detention-Office Supplies-\$126.00; Six Robbles' Inc-Vehicle Maintenance-Parts -\$332.06; Skaggs Companies Inc-County Sheriff-Uniforms/Supplies-\$741.96; Smith Psychological Services-Dispatch Center-Psychological Services -\$400.00; Smith, Mariah-Prevention Program-Administrative Assistance-\$125.00; Soule, Sierra-Public Defender-Office Rent -\$450.00; Stanley Convergent-Detention Doors Upgrade-Jail Equipment Upgrade-\$293760.00; State Disbursement Unit-Payroll-Child Support-\$1066.25; State of Wyoming-Public Defender-Office Rent -\$1650.00; Sweetwater Aire LLC-County Buildings Detention-Supplies/Parts/Repair-\$90.00; Sweetwater County Sheriff-Detention Center-Inmate Housing-\$2635.00; Sylvestri Customization-Prevention Program-Graphic Design/Social Media-\$6086.80; Terrance R. Martin PC-Segregated-Rent/Contractual Services-\$3075.00; Total Net Salaries-Segregated-Salaries-\$640299.43; Trans-West, Inc-Capital Asset Acquisitions-Service Truck-\$87925.00; Traveling Computers-Computer Services-Computer Supplies/Services-\$5026.50; Trihydro Corporation-Road Construction- Road ELE Replacement-\$7082.18; Tri-Star Detention, Inc.-Detention Doors Upgrade-Detention Center Doors -\$72182.00; Uinta County-Maternal Child Health-Supplies/Service-\$159.95; Wamcat-Segregated-Caselle Training -\$300.00; Waving At You.Com-County Buildings-Outdoor Flags-\$98.00; WCTA-County Treasurer-County Dues-\$200.00; Western Printing, Inc-Segregated-Printed Supplies-\$1711.24; Winsupply of Riverton-Segregated-Materials/Supplies-\$151.62; WY Dept of Employment-Segregated-Unemployment Claims-\$0; WY Dept of Transportation-Vehicle Maintenance-Transfer County Plates-\$2.00; WY SDU-Payroll-Child Support-\$1480.00; Wyo Child Support Enforcement-Segregated-Child Support-\$806.00; Wyo Dept of Workforce Serv-Co Admin-Workers Comp-\$17361.31;

Wyoming Dept of Transportation-County Sheriff-Fuel-\$1654.62; Wyoming Retirement System-Co Admin-Contributions-\$157712.59.

Jennifer McCarty moved, Clarence Thomas seconded, to accept a voucher from Wyoming Behavioral Institute in the amount of \$5,278.00 for three Title 25 patients. Motion carried unanimously.

The following items in the Signature File were reviewed: 1) Quarterly Payroll Reports for Commissioners; 2) Thank you letter to Michael Zirbel for service on the Fremont County Museum Board; 3) Letters of appreciation to Fremont County Assessor and staff for obtaining 2022 Property Tax Appraiser Certification; and 4) Record of Proceedings. Mike Jones moved, Clarence Thomas seconded, to approve a Memorandum of Understanding between Wyoming Department of Health, Public Health Division and Fremont County setting forth terms and conditions by which the County shall utilize \$100,000 in grant funds for COVID-19 disease surveillance and testing activities. Motion carried unanimously. Mike Jones moved, Jennifer McCarty seconded, to approve a Memorandum of Understanding between Wyoming Department of Health Public Health Division and Fremont County setting forth the terms and conditions by which the County shall utilize \$325,443.00 grant funds for COVID-19 vaccination outreach activities. Motion carried unanimously. Mike Jones moved, Jennifer McCarty seconded, to approve Amendment One to the Contract between Wyoming Department of Health, Behavioral Health Division and Fremont County Juvenile Treatment Court for an increase of \$11,600.00 for a total grant award of \$191,609.48. Motion carried unanimously. Jennifer McCarty moved, Clarence Thomas seconded, to approve Amendment One to the Contract between Wyoming Department of Health, Behavioral Health Division and the Court Assisted Supervised Treatment Court for an additional \$9,200.00 for a total grant award of \$201,972.20. Motion carried unanimously. Mike Jones moved, Jennifer McCarty seconded, to approve a Memorandum of Understanding between the Wyoming Supreme Court and Fremont County setting forth terms and conditions by which the Court agrees to provide a Virtual Private Network connection to District Court Clerk's Office. Motion carried unanimously. Mike Jones moved, Jennifer McCarty seconded, to approve a letter of support for the Town of Hudson's Wyoming Business Council grant to extend their water line to Frank's Butcher Shop, located just outside of the town limits. Motion carried unanimously.

There were no action items in the Priority Mail.

There was nobody present for the Public Comment period.

Transportation Superintendent Billy Meeks continued an earlier discussion regarding WYDOT's recommendation to remove and dispose of the condemned bridge on Diversion Dam Road, structure ELX. He contacted CC&G who submitted a quote of \$31,250 and stated Road Construction Funds will be used and the amount is under the \$50,000 threshold that would require the project to be bid out. Jennifer McCarty moved, Mike Jones seconded, to approve a Contract between Fremont County Government and CC&G, Inc. for a cost not to exceed \$31,250 to remove the condemned Fremont County Bridge "ELX" on Diversion Dam Road and properly dispose of the removed structure. Motion carried unanimously. Meeks stated the contractor will begin immediately so that the project is completed before high spring runoff and irrigation season begins.

In other business, Billy Meeks and Administrative Assistant Jill Johnson indicated they did not have a lot of new information on the new Federal regulations that will require training for all new Commercial Driver License applicants as of February 7, 2022.

Public Health Nurse Supervisor Becky Parkins and Prevention Coordinator Tauna Groomsmith were both scheduled to present a grant application request; however, were both unable to attend. Chairman Travis Becker presented the 2021-2025 Substance Abuse Prevention Program request for application for the prevention of adult overconsumption, underage drinking, and the use, misuse, and abuse of opioids and other drugs. Groomsmith would like to apply for \$100,000 to focus on the Wyoming mining and energy production industries, which have a top rate of alcohol misuse and abuse by labor sector. The exact use for substance use varies, but frequent reasons include long hours, elevated stress, swing shifts, injuries and more. This increased use by the industry adds danger to a workplace where risks are already elevated, damages the workforce and ultimately impacts the overall state economy. The Commissioners were in agreement that Groomsmith submit a funding application for the requested prevention program funding.

Vice-Chairman Larry Allen joined the meeting at this time.

Commissioner meeting reports and concerns were given.

Fremont County Museums Director Scott Goetz was joined by Board members Sue Peters, Stephanie Weaver, Joanna Kail and outgoing member Mike Zirbel, to discuss their request to formally acquire the Museum of the American West property, facilities, collections, etc. on behalf of the Fremont County Pioneer Museum as a donation from MAW. The property sits adjacent to the Pioneer Museum and has become a fundamental part of cultural heritage tourism in Lander and Fremont County. The MAW property can no longer be managed successfully or to its fullest potential by the MAW Board and volunteers. Discussion was held on other support groups involved with the property besides MAW (Pioneer Association). Lander Mayor Monte Richardson spoke and indicated the visitor's center on MAW property is a Lander community asset and he wants to make sure it runs smoothly whoever takes it over. Doug Thompson, representing the Pioneer Association, are a support group funding projects for the Pioneer Museum and they do have legal ownership of two buildings on MAW property (cabin and pavillion). As multiple questions were still unanswered, Goetz was asked to keep moving forward on ownership issues and report back.

A Public Hearing was held at 10:15 a.m., as advertised, for budget transfers and unanticipated revenues. Present was County Clerk Julie Freese and Financial Specialist Michelle Neuenschwander. Mike Jones moved, Larry Allen seconded, to approve Resolution No. 2022-05 "FY 2021-2022 Budget Amendment No. 4." Motion carried unanimously.

County Planner Steve Baumann, County Assessor Tara Berg and Mapping Technician Andy Fontaine provided an update on a portion of Ray Lake Road.

The Fremont County Financial Committee, comprised of the County Commissioners Travis Becker and Larry Allen, County Clerk Julie Freese, Financial Assistant Michelle Neuenschwander, County Assessor Tara Berg and County Treasurer Jim Anderson gave a preliminary 2022 Estimate of Value for Revenue Projections. Freese noted she is statutorily required to present a budget picture to the Commission by May 15th. Some legislative changes are expected this month as well.

Budget packets will be distributed during the February 14th Elected Officials and Department Heads meeting and discussion was held on whether the Fremont County Recreation Commission will be able to be funded to some extent this fiscal year for grant awards. Chairman Becker suggested a figure of \$100,000 be budgeted, and to further allow Social Services to once again apply for funding. It needs to be clear that until the final budget picture is available, funding for these departments is pending. All Departments will again be asked to submit their budget status quo once more, and if additional personnel are needed, it will be addressed at their subsequent budget hearing.

There being no further business, Mike Jones moved, Jennifer McCarty seconded, to adjourn the meeting at 11:30 a.m. and reconvene for a Regular Meeting at 9:00 a.m. on February 8, 2022. Motion carried unanimously.

A full detailed report (informational only) and the official minutes are posted on Fremont County's website (www.fremontcountywy.gov). The meeting can also be accessed via You Tube (Fremont County WY Government).

/s/ TRAVIS BECKER, CHAIRMAN
FREMONT COUNTY COMMISSIONERS

ATTEST:

/s/ JULIE A. FREESE, FREMONT COUNTY CLERK AND CLERK OF THE BOARD