

STATE OF WYOMING)
) ss.
COUNTY OF FREMONT)

LANDER, WYOMING
OFFICE OF THE FREMONT COUNTY COMMISSIONERS
JANUARY 18, 2022

OFFICIAL MINUTES

The Board of Fremont County Commissioners met in Regular Session at 9:00 a.m. with the following members present: Chairman Travis Becker, Vice-Chairman Larry Allen, Jennifer McCarty, Clarence Thomas and Michael Jones. County Clerk Julie A. Freese was present.

Larry Allen moved, Clarence Thomas seconded, to approve the agenda as presented. Motion carried unanimously.

Jennifer McCarty moved, Clarence Thomas seconded, to approve the minutes of the Regular Meeting held on January 11, 2022. Motion carried unanimously.

Jennifer McCarty moved, Clarence Thomas seconded, to accept the bills for payment. Motion carried unanimously.

Bills are listed in the following format: Vendor – Department – Description – Amount: A & I Distributors-Vehicle Maintenance-Oil/Fluids-\$1097.30; Ace Hardware-Lander-County Buildings-Materials/Supplies-\$322.88; Ace Hardware-Riverton-County Buildings-Materials/Supplies-\$42.62; Airgas USA LLC-Search & Rescue-Supplies -\$51.00; B & B Enterprises LLC-County Sheriff-Vehicle Supplies-\$215.00; Bailey Enterprises, Inc-Segregated-Vehicle Fuel-\$12163.06; Bobcat of The Big Horn Basin, Inc-Detention Doors Upgrade- Rental-\$4000.00; Carquest Auto Parts-Vehicle Maintenance-Parts & Supplies-\$1.50; Carroll Septic Service-Transportation-Services -\$150.00; Centurylink-Computer Services-Telephone Service-\$630.46; Charter Communications-Computer Services-Internet Service-\$349.96; Dealers Electrical Supply-County Buildings-Materials/Supplies-\$310.93; Desert Mountain Corporation-Transportation-Supplies-\$2754.48; Floyd's Truck Center WY-Vehicle Maintenance-Parts -\$842.79; Fremont Auto Center Inc-County Sheriff-Vehicle Repairs-\$1776.10; Fremont County Assoc. of Govt.-Special Tax-Economic Development-\$15558.45; Fremont Motor Riverton Inc-County Sheriff-Vehicle Repair-\$119.00; Grainger-County Buildings-Materials/Supplies-\$196.98; High Plains Power, Inc-County Buildings-Utility Services-\$1452.77; Honnen Equipment-Vehicle Maintenance-Parts/Supplies-\$117.98; Jack's Saw Shop Inc-Transportation-Supplies/Equipment-\$26.60; John Deere Financial-Transportation-Materials/Supplies-\$64.99; Lander Medical Clinic PC-Detention Center-Inmate Medical-\$231.20; Lander Valley Auto Parts-Vehicle Maintenance-Parts/Supplies -\$103.46; Lawson Products, Inc-Vehicle Maintenance-Parts & Supplies-\$2498.40; Liberty Mutual Insurance Co.-Detention Center-Notary Bonds-\$150.00; Midwest Connect-County Sheriff-Postage Supplies-\$295.00; Mountain Drivetrain-Vehicle Maintenance-Supplies/Equipment-\$289.06; NAPA Auto Parts-Riverton-Vehicle Maintenance-Parts & Supplies-\$1845.67; Nelson Engineering-Horse Creek Road -Surveying Services-\$61.00; NMS Laboratories-County Coroner-Toxicology Services -\$1835.00; Norco Inc-Segregated-Supplies-\$85.01; Office Shop Inc, The-Computer Services-Lease Payment-\$1531.00; Orkin LLC-County Buildings-Pest Control Service-\$305.00; Pavillion, Town of-County Buildings-Water Utilities-\$112.50; Peterbilt of Wyoming-Vehicle Maintenance-Parts -\$105.83; Quickspace-Detention Doors Upgrade-Container Rental-\$300.00; Quill Corporation-Segregated- Office Supplies-\$364.14; R C Lock & Key-County Buildings-Materials/Supplies-\$60.05; Redacted-Health Promotion – Wellness Reimbursements - \$6,408.00; Remote Satellite Systems-Search & Rescue-Equipment-\$56.00; Riverton Ranger, Inc-Support Services-Advertising-\$1416.25; Riverton, City of-Special Tax-Economic Development-\$31116.90; Rockmount /Nassau-Segregated-Materials / Supplies-\$2304.66; Rocky Mountain Power-Segregated-Utilities-\$10635.59; Shoshoni, Town of-County Buildings-Water/Sewer-\$60.00; Sweetwater County Sheriff-Detention Center-Inmate Housing-\$4165.00; Terrance R. Martin PC-District Court-Court Appointment-\$2486.25; Tri-Star Detention, Inc.-Detention Doors Upgrade-Doors Install/Furnish-\$70672.00; T-Y Excavation Inc-Transportation-Road Maintenance-\$18996.15; Union Telephone Company-Segregated-Cellphones-\$399.13; US Foods Inc-Detention Center-Inmate Board-\$7515.24; Verizon Wireless-Computer Services-Services -\$109.15; Wilkerson, James A, IV, MD PC-County Coroner-Autopsy-\$1250.00; Windmill, LLC-Transportation-Supplies-\$1844.75; Winsupply of Riverton-County Buildings-Materials/Supplies-\$26.16; WY Dept of Transportation-Inventory-Bulk Titles-\$3907.20; WY Law Enforcement Academy-County Sheriff-Training-\$967.00; Wyoming Machinery Co-Vehicle Maintenance-Parts/Service-\$2653.88; Wyoming Office Attorney General-24/7 Program-Fees Collected-\$6244.00.

Jennifer McCarty moved, Clarence Thomas seconded, to accept a voucher from Cloud Peak Counseling Center in the amount of \$1,625.00 for one Title 25 patient. Motion carried unanimously. Jennifer McCarty moved, Clarence Thomas seconded, to accept a voucher from Natrona County Legal Department in the amount of \$14,600.00 for April through October 2021 Title 25 patients. Motion carried unanimously.

The following items in the Signature File were addressed: 1) birthday card; and 2) Record of Proceedings. Larry Allen moved, Clarence Thomas seconded, to approve a verification letter to the Wyoming Department of Health regarding County funding for the Court Assisted Supervised Treatment program and Juvenile Treatment Court as required by their FY23 funding applications. Motion carried unanimously. Larry Allen moved, Clarence Thomas seconded, to approve an amended Memorandum of Understanding between Fremont County Government and the City of Lander for fiscal year funding of \$100,000 towards the ground ambulance service. Motion carried unanimously. A voucher for purchase of a Bobcat from Bobcat of the Big Horn Basin for a total cost of \$36,328.39 was presented. The purchase

was approved the previous meeting; however, the funding source had not been finalized at that time. Larry Allen moved, Jennifer McCarty seconded, to fund the purchase with ARPA funding. Motion carried unanimously. Larry Allen moved, Clarence Thomas seconded, to approve a State of Wyoming Board of Land Commissioners Easement #9526 Post Construction Report for the Moneta/Lysite Road Improvement Project. Motion carried unanimously. Larry Allen moved, Jennifer McCarty seconded, to approve a State of Wyoming Board of Land Commissioners Easement #8601 Post Construction Report for the Heritage Trail Project. Motion carried unanimously.

The following items in the Priority Mail were addressed: 1) letter of resignation from Michael Zirbel from the Fremont County Museum Board. Mike Jones moved, Jennifer McCarty seconded, to accept the resignation with regret. Motion carried unanimously. Advertisement will commence for the vacancy along with three current vacancies on the Fremont County Historic Preservation Commission. 2) Bureau of Land Management intent to prepare an Environmental Impact Statement to analyze and disclose the potential effects of amending management plans for Greater sage-grouse and sagebrush habitats on public lands. Their invitation to Fremont County to participate in the process as a cooperating agency in the National Environmental Policy Act and land use planning processes will be accepted. The Commissioners were in agreement to send a duplicate letter accepting cooperating agency status following their initial invitation in November 2021 and the County's acceptance at that time. 3) National Association of County Officers April 2022 High Performance Leadership course availability and NACo offer of \$850 scholarship to counties to bring the price from \$2,495 to \$1,645 per participant. 4) United States of America Federal Energy Regulatory Commission Notice of Preliminary Permit Application accepted for filing and soliciting comments for Great Divide Energy Park LLC to study the feasibility of the Great Divide Closed Loop Pumped Storage Hydro Project to be located near Jeffrey City (60-day comment period has begun). 5) Department of Revenue notice that the South Lander Industrial Park Special Improvement and Service District has been officially dissolved.

There was nobody present for the Public Comment period.

Chairman Travis Becker relayed a request from Vehicle Maintenance Supervisor Brad Meredith to fill a vacancy for a Mechanic in the Riverton Shop. Level one entry salary is \$50,000 and Level Two \$51,523, depending upon experience. Mike Jones moved, Larry Allen seconded, to authorize advertising and refilling the position. Motion carried unanimously.

Transportation Superintendent Billy Meeks, Financial Specialist Michelle Neuenschwander and DOWL Engineer Kasey Jones were present to discuss the Country Acres Road Reconstruction Project. The final budget picture was explained by Neuenschwander as follows: One Percent Infrastructure Fund infusion of \$1,700,000 (deallocation of funding for four roads on Wind River Indian Reservation) added to the already allocated \$150,000 for the project, leaving a deficit of \$79,432 that will come from the 1% fund balance for the \$1,929,432 project. The 1% overall project budget stands at \$4.7 million, minus the deficit funding of approximately \$80,000 required for this project. The project encompasses Country Acres Road from Highway 789 to North 8th West in Riverton.

Billy Meeks was scheduled to provide an update on new federal requirements, taking place February 7, 2022, requiring prospective CDL drivers to complete Entry-Level Training. Meeks will keep the Board updated on any information he receives between now and their next meeting of February 1st.

The Board adjourned as the Board of Fremont County Commissioners and convened as the District Boundary Board of Fremont County which consists of the county assessor, board of county commissioners and the county treasurer. Present was Assessor Tara Berg and Treasurer Jim Anderson. Berg stated that the annual meeting of the Board is pursuant to W.S. 21-6-203 and that she is not aware of any proposed school district changes within the County at this time. W.S. 21-6-205 further requires that a chairman and secretary be selected. Clarence Thomas moved, Jennifer McCarty seconded, to reappoint both Travis Becker as Chairman Tara Berg as Secretary of the District Boundary Board of Fremont County. Motion carried unanimously. The District Boundary Board of Fremont County adjourned and the Board of Fremont County Commissioners reconvened.

Chairman Becker acknowledged a letter from the Fremont County Museum Board regarding a donation of the Museum of the American West property adjacent to the Fremont County Pioneer Museum. The Board agreed to request a detailed plan and financial information prior to meeting with both entities on February 8th.

A Public Hearing was held at 9:45 a.m., as advertised, regarding Budget Transfers. Present was County Clerk Julie Freese and Financial Specialist Michelle Neuenschwander who reviewed the One Percent budget transfers earlier addressed for Country Acres Road. Clerk Freese proceeded to review the Cash Reserve transfers to Departments and Off Line Boards, committed as part of the budget process for SOC adjustments, totaling \$678,883. Larry Allen moved, Jennifer McCarty seconded, to approve Resolution No. 2022-04 "FY 2021-2022 Budget Amendment No. 3". Motion carried unanimously.

County Clerk Julie Freese and Financial Specialist Michelle Neuenschwander reviewed the upcoming budget process.

A Work Session was held to review the proposed Legislative redistricting plan and how that would affect the Commissioner districts. Present was County Clerk Julie Freese and Deputy Margy Irvine. Present in the audience was Assessor Tara Berg, Treasurer Jim Anderson and County 10 reporter Amanda Fehring. Assessor Mapping Technician Andy Fontaine assisted with the computer presentation of the proposed four legislative districts with an overlay of the five Commission Districts.

Commissioner meeting reports were given.

County Clerk Julie Freese stated the dinner/meeting with legislators has been scheduled for January 31st at 4:00 p.m. in the Commission Chambers. County Elected Officials will provide the meal and a zoom meeting option will also be available.

There being no further business, Larry Allen moved, Mike Jones seconded, to adjourn the meeting at 11:15 a.m. and reconvene for a Regular Meeting at 9:00 a.m. on February 1, 2022. Motion carried unanimously.

A full detailed report (informational only) and the official minutes are posted on Fremont County's website (www.fremontcountywy.gov). The meeting can also be accessed via You Tube (Fremont County WY Government).

/s/ TRAVIS BECKER, CHAIRMAN
FREMONT COUNTY COMMISSIONERS

ATTEST:

/s/ JULIE A. FREESE, FREMONT COUNTY CLERK AND CLERK OF THE BOARD