

STATE OF WYOMING)
) ss.
COUNTY OF FREMONT)

LANDER, WYOMING
OFFICE OF THE FREMONT COUNTY COMMISSIONERS
JANUARY 12, 2021

FULL DETAILED REPORT

The Board of Fremont County Commissioners met in Regular Session at 9:00 a.m. with the following members present: Chairman Travis Becker, Jennifer McCarty, Mike Jones, and Clarence Thomas. County Clerk Julie A. Freese was present.

Jennifer McCarty moved, Mike Jones seconded, to approve the agenda as presented. Motion carried unanimously.

Jennifer McCarty moved, Clarence Thomas seconded, to approve the minutes of the Regular Meeting held on January 5, 2021. Motion carried unanimously.

Jennifer McCarty moved, Clarence Thomas seconded, to accept the bills for payment. Motion carried unanimously.

<u>Vendor Name</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>
A & I Distributors	Vehicle Maintenance	Oil/Fluids	\$5,367.16
Ace Hardware-Riverton	County Buildings	Materials/Supplies	\$119.07
AlSCO Inc	County Buildings	Laundry	\$222.58
Amerigas	County Buildings	Supplies	\$381.58
API Systems Integrators	County Buildings	Service/Supply	\$365.52
Bailey Enterprises, Inc	Transportation	Vehicle Fuel	\$33.89
Bank of the West	Segregated	Credit Card Purchases	\$46,346.18
Big Brothers Big Sisters of NW WY	TANF Grant	Grant Quarter Reimburse	\$5,727.47
Bloedorn Lumber-Lander	County Buildings	Materials, Supplies	\$27.86
Bowdel Steven P.	Detention Center	Contract Service	\$2,687.50
Breadboard, The	Health Promotion	Meals Challenge Award	\$89.99
Centurylink	Computer Services	Telephone Service	\$358.35
Charter Communications	Computer Services	Internet Service	\$114.98
Communication Technologies Inc	Support Services	Maintenance Agreement, Repairs	\$2,961.87
Dealers Electrical Supply	County Buildings	Materials/Supplies	\$87.33
Dubois Frontier, The	Support Services	Advertising	\$22.25
Dubois Telephone Exchange	Segregated	Telephone Service	\$814.67
Fremont Chevrolet GMC	Vehicle Maintenance	Parts/Supplies	\$159.01
Fremont County Solid Waste	County Buildings	Dump Fees	\$5.00
Fremont Motors – Lander	Vehicle Maintenance	Parts/Supplies	\$100.00
Grainger	County Buildings	Materials/Supplies	\$845.08
Jpats/USMS	Detention Center	Inmate Transport	\$2,321.00
Killebrew Irrigation	Willow Creek	Pipe/Supplies	\$2,830.00
Lander, City of	County Buildings	Water & Sewer	\$2,081.00
Leonard, Anthony G.	Detention Center	Inmate Medical Services	\$1,187.50
Mahlum, Zachary Hamilton	District Court	Court Appointment	\$61.30
Matthew Bender & Co., Inc	County Attorney	WY Court Rules	\$244.31
McKay, Katherine G.	District Court	Court Appointment	\$2,040.00
Mountain Drivetrain	Vehicle Maintenance	Supplies/Equipment	\$445.00
Napa Auto Parts-Riverton	Vehicle Maintenance	Parts & Supplies	\$1,033.65
Natrona County Attorney	Health & Welfare	Title 25 Services	\$3,335.00
Norco Inc	County Buildings	Supplies	\$5,565.05
Office Shop Inc, The	Agriculture Department	Copy Repair/Service	\$34.66
O'Reilly Automotive Inc	Vehicle Maintenance	Parts & Supplies	\$21.99
Peterbilt of Wyoming	Vehicle Maintenance	Parts	\$415.78
Quadient Inc	Planning	Mailing Service	\$8.97
R C Lock & Key	County Buildings	Keys, Supplies & Services	\$1,819.55
R T Communications	Dispatch Center	Telephone Service	\$541.22
Ratigan, Daniel, M.D.	Detention Center	P.A. Supervisor Contract	\$4,950.00
Reed's Moghaun Office Supply	Vehicle Maintenance	Office Supplies	\$4.67
Relx, Inc.	County Attorney	Research Subscription	\$625.00
Riverton Ranger, Inc	Support Services	Advertising	\$1,001.65
Rocky Mountain Power	Segregated	Utilities	\$10,388.20
Service Plumbing & Heating Co., Inc.	County Buildings	Supplies/Parts	\$33.98
Shoshoni, Town of	County Buildings	Water/Sewer	\$56.00
Stroupe Pest Control Inc	County Buildings	Pest Control	\$200.00
Sweetwater Aire LLC	County Buildings	Repair Heater/Air Units	\$259.30
Terrance R. Martin PC	District Court	Contractual Services	\$2,040.00

County Commissioner Minutes
January 12, 2021

Traveling Computers	Computer Services	Computer Supplies, Services	\$82.50
USPS- Hasler	County Attorney	Postage	\$1,000.00
Valley Lumber & Supply Co Inc	County Buildings	Materials/Supplies	\$61.49
Verizon Wireless	Computer Services	Wireless Telephones	\$58.60
Wyoming Machinery Co	Vehicle Maintenance	Parts	\$2,548.48
Wyoming Waste Systems	County Buildings	Trash Service	\$2,782.19

The following items in the Signature File were reviewed: 1) Commissioner employee quarterly payroll verification report; and 2) Record of Proceedings.

There were no action items in the Priority Mail.

There was no one present for the Public Comment period.

County Clerk Julie Freese presented a bill in the amount of \$10,019.24 for computer replacements in the County Clerk's Office. She stated that Kevin Shultz, IT Department Supervisor, gives each department a list of the replacements he will perform in a fiscal year and an estimated price to budget. Freese had budgeted \$5,050.00 for the department's replacements during the budget season. During the year, other computers started to fail and Shultz decided to replace all County Clerk computers instead of just a portion of the computers. This action cost \$10,019.24 which now meets the Capital Revolving threshold. Freese noted that the Commissioners are in charge of authorizing costs for the Capital Revolving Fund and asked if they would approve the payment of this bill out of the Capital Revolving Fund. Jennifer McCarty moved, Mike Jones seconded, to authorize and approve the County Clerk's computer replacement project to be paid out of the Capital Revolving Fund in the amount of \$10,019.24. Motion carried unanimously.

Commissioner Reports were given.

Jennifer McCarty: Met with FCAG along with other commissioners and would let Commissioner Jones comment on that meeting.

Mike Jones: The Buildings Department had experienced many needs while Supervisor Oakley was on vacation. A roof top unit in Detention was replaced and there were also elevator and dryer repairs performed. Jones gave kudos to staff for following up and working hard on getting these all completed. He also stated that the Public Health freezers were causing some circuit breaker issues and they worked hard to make sure they were functional at all times. He attended the FCAG meeting where a proposal was presented to hire a grant writer with money to be received from the Economic Development Tax which was soundly defeated.

Commissioner Larry Allen joined the meeting at this time.

Travis Becker: He received a lot of applications and talked to many organizations about the Charity Relief Program. It appears that there will be almost \$1.9 million in requests for \$854,021.55 in funding to give out. He mentioned that the Half Cent Economic Development Committee applications advertising will begin January 13, 2021. The Commissioners will discuss how this committee will develop criteria on making decisions on projects. Commissioner Jones has drafted some ideas for review and will share that will all Commissioners. Commissioner Becker also stated he would be the liaison for this committee.

Larry Allen: reported he had also gone to the FCAG meeting and has another full week of meetings coming up. Thursday he will meet with Sage West Hospital on concerning emergency services not going through dispatch.

Liaison Changes were discussed. Clarence Thomas will take Tribal Relations and Larry Allen will take the Extension Office. Jennifer McCarty will take the Library and Mike Jones will take FCAG. Travis Becker will continue to be the Transportation Liaison and take on the Economic Development Tax Committee liaisonship. He also serves as the liaison for COVID meetings, but had also been working with the Public Health Department. He encouraged Commissioner Thomas to join these meetings as their Liaison.

A Public Hearing was held at 9:25 a.m., as advertised, on Unanticipated Revenues. County Clerk Julie Freese and Financial Specialist Michelle Neuenschwander were present. Michelle explained that a donation from the Stewart Family had been received by the Sheriff's Search and Rescue Department.

Larry Allen moved, Jennifer McCarty seconded, to approve Resolution No. 2021-04 "FY 2020-2021 Budget Amendment No. 5". Motion carried unanimously.

County Clerk Julie Freese stated that the Charitable Relief Program Funds had been received by the Treasurer's Office in the amount of \$854,021.55 and that she would schedule that public hearing next Tuesday when a list of the Non-profit organizations who were awarded funds under this Program would be available.

Riverton Fire District Business Manager Jeff Kehl was present to request a letter of support to accompany their State Land and Investment Board's grant request for two fire engines. Kehl stated they have old fire engines and are in need of replacement and that the old fire engines would be available for smaller towns through a statewide program. Larry Allen moved, Jennifer McCarty seconded, to provide a letter of support for the Riverton Fire Protection District's grant application to the State Lands and Investment Board for two fire engines. Motion carried unanimously.

Transportation Superintendent Billy Meeks was present along with HDR Engineer Kyle Lehto. Work Change Directive No. 1 was presented on the Harris Bridge Road: Structure Replacement Project. The Directive is to cover the relocation of a telephone pedestal by CenturyLink on the southern end of the project. Change Order No. 1 was presented to allow for a time extension for the project, with no contract price to be associated with this order. Larry Allen moved, Jennifer McCarty seconded, to approve Work Directive No. 1 and Change Order No. 1 on the Harris Bridge Road: Structure Replacement Project as submitted. Motion carried unanimously.

Scott Lee and Jeff Young of Trihydro were present to discuss the Paradise Valley Road Project Site at the Pilot Canal Crossing. Lee stated that the bridge is only 12-13 feet wide and large equipment can't utilize the west end of Paradise Valley. They are figuring out the best solution to replace this bridge so the agricultural community can better utilize this area. This project is funded by the Road Construction Fund and the engineering services contract amount is \$64,211.00. A committee of County Planner Steve Baumann, County Treasurer Jim Anderson and Transportation Superintendent Billy Meeks reviewed this project. The final design is scheduled for end of May or early June with bidding to happen around May through early July. Plans for the old bridge are being looked into as the Transportation Department has some slabs that will match this bridge. Mike Jones moved, Jennifer McCarty seconded, to approve the Paradise Valley Road Project Site at the Pilot Canal Crossing Canal Crossing Engineering Services Agreement with Trihydro in the amount of \$64,211.00 commencing on January 11, 2021. Motion carried unanimously.

Billy then presented a Master Services Agreement for the Delineator and Striping Project with Inberg Miller Engineers. Meeks supplied a list of where the delineators will be placed. This project is also being paid for out of the Road Construction Fund. The cost of the delineators and striping is \$400,000 each for a total of \$800,000. The engineering agreement will be \$73,125. They will be working with WYDOT on paint and delineators as this will save money. Mike Jones moved, Jennifer McCarty seconded, to approve the Master Services Agreement with Inberg-Miller Engineering in the amount of \$73,125. Motion carried unanimously.

Superintendent Billy Meeks reported that due to a mild winter so far, crews have not had a lot of snow removal and they are getting other things accomplished such as cleaning culverts, trimming trees and other things that didn't get performed in the fall. Meeks mentioned they are seeing a lot of graffiti on signs on the reservation. Commissioner Allen mentioned that another county had placed American flag stickers on their road signs and found that graffiti was reduced. Crews fixed a washout on Wilderness Road. They are fully staffed starting February 8, 2021.

Wellness Coordinator Penny Fahey was present to give her Annual Report. She reported that total participation has decreased and believes it might be due to new employees not signing up. Eligible participants are 356 and 269 are participating which is down from 82% to 76%. A majority of the participants have met all of the standards and are receiving the full reduction. Physician waivers have been received of 53 participants. Improvements on the standards is down in BMI & waist measurements but up for Glucose. In 2020, there was a notable increase in total participants within the normal range for Cholesterol and the average blood pressure actually changed from the average from the past 3 years. The total number of participants eligible to earn an incentive in July 2020 was 69 giving the program a 42% increase from participation rate of 37% in July 2019. The number of

participants in the Prescription Coverage Program is currently 84, a decrease from 91 from July 2019. Penny will return in March for another report and discuss her next year's contract.

County Clerk Julie Freese discussed having the Treasurer and Assessor join the commission next week for a work session on preparing for the budget season set to start in mid-February. She discussed the Capital Revolving Committee and deciding the process since FY 20-21 there were no set funding out of this fund.

The board adjourned as the Board of Fremont County Commissioners and convened as the Fremont County Boundary Board. Present was Assessor Tara Berg and Treasurer Jim Anderson. Berg stated that the annual meeting of the board happens one time a year per W.S. 21-6-103 and that she is not aware of any school boundary changes coming before the Board. A requirement of the annual meeting is to select a chairman and secretary. Jennifer McCarty moved, Clarence Thomas seconded, to select Travis Becker as Chairman and Tara Berg as Secretary. Motion carried unanimously. The Boundary Board adjourned and the Board of County Commissioners reconvened.

The Board reviewed all applications received for the Charitable Relief Funding which was available for Non-Profits (501(C)3 or 501(C)19) organizations. Almost \$1.9 million in requests were received from Riverton Youth Soccer Association, High Country Sr. Citizens Center, Mountain Vista Retirement Residences Inc., Volunteers of American Northern Rockies, Muley Fanatic Foundation, Shoshoni Sr. Citizens Center, Fremont County Alliance Against Domestic Violence, First Stop Help Center, PAWS for Life, Friends of the Riverton Branch Library, Fremont County Library Foundation, Help for Help Hospice, Riverton Raiders, Lander Sr. Citizens Center, Lander Friends of the Library, Lander Pet Connection, Child Development Services, Water for Wildlife, Wind River Heritage Center, Eagle's Hope Transitions, White Heart Foundation, Riverton Senior Citizens Center, Shoshoni Activities Association, Hunting With Heroes, Riverton Ice Hockey Association, Lander Children's Museum, The Center for Popular Research, Education, and Policy, The Treeline Project, VFW Post 954 and the Lander Cycling Club. Commissioners asked questions of any representatives of the organizations either in person or by Zoom Conferencing. Then the board prioritized the list. The commissioners then proposed funding per priority number and went through this process three consecutive times until all funding was allocated. Funding was allocated as follows: Larry Allen moved, Clarence Thomas seconded, to approve the following list for funding: Child Development Services \$29,836.97; Eagle's Hope Transitions \$7435.00; First Stop Help Center \$87,767.00; Fremont Co. Alliance Against Domestic Violence \$129,608.14; Fremont Co. Library Foundation \$15,576.06; Friends of the Riverton Branch Library \$5,036.00; Help for Health Hospice \$109,218.95; High Country Sr. Citizens Center \$28, 780.15; Hunting With Heroes \$20,000.00; Lander Cycling Club \$2,500.00; Lander Friends of the Library \$4,167.16; Lander Pet Connection \$35,000.00; Lander Sr. Citizens Center \$12,552.02; Mountain Vista Retirement Residences, Inc. \$45,000.00; Muley Fanatic Foundation \$50,000; PAWS for Life \$35,000.00; Riverton Ice Hockey Association \$10,000.00; Riverton Raiders \$10,000.00; Riverton Sr. Citizens Center \$12,141.50; Riverton Youth Soccer \$20,000.00; Shoshoni Activities Association \$1,827.00; Shoshoni Sr. Citizens Center \$45,159.37; The Center for Popular Research, Education, and Policy \$2,580.00; VFW Post 954 \$19, 836.23; Volunteers of American Northern Rockies \$30,000.00; White Heart Foundation \$55,000; Wind River Heritage Center \$30,000.00. Motion carried unanimously.

Mike Jones moved, Jennifer McCarty seconded, to adjourn the meeting at 4:30 p.m. and reconvene for a Regular Meeting on January 19, 2021. Motion carried unanimously

A full detailed report (for informational purposes only) and the official minutes are posted on Fremont County's website.

/s/ TRAVIS BECKER, CHAIRMAN
FREMONT COUNTY COMMISSIONERS

ATTEST:

/s/ JULIE A. FREESE, FREMONT COUNTY CLERK AND CLERK OF THE BOARD

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/s/ TRAVIS BECKER, CHAIRMAN
FREMONT COUNTY COMMISSIONERS

ATTEST:

/s/ JULIE A. FREESE, FREMONT COUNTY CLERK AND CLERK OF THE BOARD