

STATE OF WYOMING)
) ss.
COUNTY OF FREMONT)

LANDER, WYOMING
OFFICE OF THE FREMONT COUNTY COMMISSIONERS
JANUARY 7, 2020

OFFICIAL MINUTES

The Board of Fremont County Commissioners met in Regular Session at 9:00 a.m. with the following members present: Chairman Travis Becker, Vice-Chairman Larry Allen, Clarence Thomas, Jennifer McCarty and Michael Jones. Fremont County Clerk Julie A. Freese was present.

Jennifer McCarty moved, Mike Jones seconded, to approve the agenda as presented. Motion carried unanimously.

Larry Allen moved, Jennifer McCarty seconded, to approve the minutes of the Regular Meeting held December 17, 2019. Commissioner Mike Jones abstained due to his absence. Motion carried. Larry Allen moved, Mike Jones seconded, to approve the minutes of the Special Meeting held on December 27, 2019 at the Hudson Fire Hall. Commissioners Jennifer McCarty and Clarence Thomas abstained due to their absence. Motion carried.

Jennifer McCarty moved, Clarence Thomas seconded, to accept the bills for payment. Motion carried unanimously.

Bills are listed below in the following format: Vendor Name-Department-Description-Amount.

A & I Distributors-Vehicle Maintenance-Oil/Fluids-\$443.15; Ace Hardware Riverton-Segregated-Materials/Supplies-\$194.07; Airgas USA LLC-Vehicle Maintenance-Supplies-\$430.79; Alliance Commercial Equip Co-County Buildings Detention-Equipment/Supplies-\$93.93; Alsco Inc-Segregated-Laundry-\$207.04; American Family & Life Ins.-Segregated-Insurance-\$8,309.36; Amerigas-County Buildings-Propane-\$576.39; Amerigas Propane LP-County Buildings-Propane-\$914.69; Anda Inc-Public Health-Vaccine-\$2,884.00; Bailey Enterprises, Inc-Inventory-Fuel-\$21,320.38; Bank of the West Acct Analysis-Investment Pool-Bank Charges-\$284.58; Becker, Josiah-Fremont County WIC-Reimburse Expenses-\$174.00; Bill Jones Plumbing & Heating-Segregated-Materials/Services/Repairs-\$256.40; Black Hills Energy-Segregated-Utility Service-\$11,019.42; Bloedorn Lumber Riverton-Transportation-Materials/Supplies-\$5.62; Blue Cross Blue Shield of WY-Co Admin-Health Ins Claims-\$420,210.98; Carroll Septic Service-Transportation-Services-\$150.00; CenturyLink-Segregated-Telephone-\$498.76; Charter Communications-Segregated-Internet-\$537.72; Child Support Services/ORS-Payroll-Child Support-\$564.00; Cloud Peak Counseling Center-Health & Welfare-Title 25-\$1,300.00; CMI Teco-Vehicle Maintenance-Parts/Supplies-\$408.23; CNA Surety-County Attorney-Notary Renewal-\$50.00; Colonial Life & Accident Ins-Segregated-Insurance-\$165.22; Communication Technologies Inc-Capital Asset Acquisitions-Installed Radio-\$243.90; Cruickshank, Robert-Transportation-Reimburse Expenses-\$100.00; Decoria Maichel & Teague, PS-Segregated-Audit Contract-\$21,300.00; Desert Mountain Corporation-Transportation-Ice Slicer-\$2,944.59; Dubois Telephone Exchange-Segregated-Telephone-\$740.36; Eaton Sales & Service, LLC-Fuel Facility-Parts/Supplies-\$240.94; Ecolab, Inc.-County Buildings Detention-Machine Switch-\$23.86; Edwards Communications-Prevention Program-KVOW Radio-\$384.00; Federal Express Corp-County Attorney-Shipping Fees-\$40.30; Floyd's Truck Center WY/Jack's Truck-Vehicle Maintenance-Parts-\$380.83; Fremont Broadcasting-Prevention Program-Advertising-\$900.00; Fremont County Treasurer-Co Admin-Health Insurance-\$329,351.00; Fremont County Treasurer-Co Admin-Withholding/FICA-\$200,405.01; Fremont County Treasurer-Co Admin-Section 125 Benefits-\$41,790.45; Fremont Motor Riverton Inc-Vehicle Maintenance-Parts/Supplies-\$307.24; Gee, Brian-Segregated-County Health Officer-\$1,400.00; Glasgow, Marian-Health Benefit Plan-Payment-\$10,000.00; Grainger-Segregated-Materials/Supplies-\$567.27; Great West Trust-Segregated-Wyoming Benefits-\$5,845.00; Groomsmith, Tauna-Prevention Program-Reimburse Expenses-\$195.46; Healthsmart Benefit Solutions-Segregated-Insurance-\$928.00; I State Truck Center-Vehicle Maintenance-Parts-\$2,345.00; Kairos Communications /County 10-Prevention Program-Advertising-\$1,250.00; Kisling, Lisa-Public Defender-Office Rent-\$450.00; Lander, City of-Segregated-Water/Sewer-\$2,629.45; Lawson Products, Inc-Vehicle Maintenance-Parts/Supplies-\$968.79; Lazzari, Bailey-Public Defender-Office Rent-\$450.00; Lifetime Benefit Solutions, Inc-Health Benefit Plan-COBRA Premium-\$1,463.00; Mailfinance, Inc-County Attorney-Postage Meter-\$266.52; McKay, Katherine G.-District Court-Court Appointment-\$922.50; Meyer's Gambles-Detention Facility Trust Fund-Whirlpool Microwave-\$299.99; Miller, Margaret-District Court-GAL Office Rent-\$150.00; Napa Auto Parts Riverton-Fuel Facility-Parts/Supplies-\$2,269.11; National Business Systems Inc-County Treasurer-Postcards-\$503.38; Natrona County Circuit Court-Segregated-Garnishments-\$174.21; Nelson Engineering-Horse Creek Road Reconstruction-Surveying Services-\$650.00; New York Life Insurance-Segregated-Insurance-\$133.11; Norco Inc-Segregated-Supplies-\$3,988.17; Northern Arapaho Child Support-Payroll-Child Support-\$598.78; Office Shop Inc, The-Agriculture Department-Copier Service-\$31.35; Prestrud, Becky-Segregated-Reimburse Expense-\$116.10; Quality Tire Company-Vehicle Maintenance-Fleet Tires-\$1,542.40; Quill Corporation-County Attorney-Office Supplies-\$163.73; R C Lock & Key-County Buildings-Materials/Supplies-\$99.60; R T Communications-Dispatch Center-Telephone-\$538.03; Ratigan, Daniel, M.D.-Detention Center-P.A. Supervisor Contract-\$4,950.00; Relx, Inc.-County Attorney-Research Subscription-\$595.00; Riverton Ranger, Inc-District Court-Subscription-\$65.00; Riverton, City of-County Buildings-Water/Sewer-\$725.43; Rocky Mountain Automatic Doors-County Buildings-Repair Door-\$110.00; Secretary of State-County Attorney-Notary Fees-\$60.00; Shirts & More Inc-Planning-Signs-\$30.00; Shoshoni,Town of-County Buildings-Water/Sewer-\$54.00; Shroyer, Tiffany-Attorney Victim Services-Reimburse Expenses-\$67.20; Soule, Sierra-District Court-GAL Office Rent-\$150.00; State Disbursement Unit-Payroll-Child Support-\$586.00; State of Wyoming, Public Defenders Offc-Public Defender-Office Rent-\$1,650.00; Stroupe Pest Control Inc-County Buildings-Pest Control-\$115.00; Sweetwater Aire LLC-Segregated-Repairs/RTUs-\$18,012.97; Sylvestri Customization-Prevention Program-Graphic Design/Social Media-\$600.00; Terrance R. Martin PC-Public Defender-Office Rent-\$450.00; Thos. Y. Pickett & Co Inc-County Assessor-Valuation Contract-\$25,145.00; Total Net Salaries-Segregated-Salaries-\$645,481.05; Traveling Computers-Computer Services-Supplies/Services-\$385.50; Tyler Technologies Inc-Capital Asset

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Acquisitions-Executime-\$6,186.50; University of Wyoming-Agriculture Department-Contract Salary-\$8,152.50; Us Dept of Education-Segregated-Garnishments-\$406.72; Valley Lumber & Supply Co Inc-County Buildings-Materials/Supplies-\$52.47; Verizon Wireless-Segregated-Cellphones-\$285.89; West Payment Center-District Court-Library Plan-\$68.43; Western Printing, Inc-Segregated-Printed Supplies-\$904.33; Whiting Law, P.C.-District Court-Professional Services-\$1,552.50; Wind River Heart Clinic-Detention Center-Inmate Medical-\$538.00; WY Public Health Laboratory-Segregated-Lab Fees/Supplies-\$248.00; WY SDU-Payroll-Child Support-\$984.00; Wyo Child Support Enforcement-Segregated-Child Support-\$806.00; Wyo Dept of Workforce Serv-Co Admin-Workers Comp-\$16,620.34; Wyoming Machinery Co-Segregated-Parts-\$1,697.80; Wyoming Office Attorney General-24/7 Program-Program Fees-\$5,734.00; Wyoming Retirement System-Co Admin-Contributions-\$152,024.57; Wyoming Supreme Court-District Court-Salary Reimbursement-\$6,742.00; Wyoming Waste Systems-Segregated-Trash Removal-\$2,758.66; Wyoming.com-Segregated-Internet-\$1,296.95.

The following items in the Signature File were reviewed: 1) sympathy card; and 2) Record of Proceedings. Larry Allen moved, Jennifer McCarty seconded, to approve a Western Surety Company Official Bond and Oath for Larry D. Allen. Motion carried unanimously. Larry Allen moved, Jennifer McCarty seconded, to approve the Youth Services Agreement between Fremont County and City of Riverton for the term ending June 30, 2020. Motion carried unanimously. Larry Allen moved, Jennifer McCarty seconded, to approve an ArcaSearch proposal for digitization archiving of commissioner records and voter abstracts. Motion carried unanimously. Larry Allen moved, Jennifer McCarty seconded, to approve Amendment One to the Contract between Wyoming Department of Health, Behavioral Health Division and Fremont County Commissioners as Governing Body for the Juvenile Treatment Court. Motion carried unanimously. Larry Allen moved, Jennifer McCarty seconded, to approve Amendment One to the Contract between Wyoming Department of Health, Behavioral Health Division and Fremont County Commissioners as Governing Body for the Court Assisted Supervised Treatment Court. Motion carried unanimously. Larry Allen moved, Jennifer McCarty seconded, to approve a Fremont County Bank of the West Credit Card Application for Levi Hallock with a credit limit of \$2,500. Motion carried unanimously.

The following items in the Priority Mail were reviewed: 1) Moneta-Lysite Road Shoulder Widening Project e-mail detailing Commissioner and Contractor meeting regarding fence issue. Chairman Becker stated a Change Order would be needed to get the fence constructed per BLM requirements. Further action was tabled until later in the meeting; 2) The Board acknowledged the Deputy Civil Attorney's comments and suggestions regarding the Willow Creek Engineering Services Document; 3) Wyoming Retirement System informational letter regarding possible retirement contribution rate adjustments in the Law Enforcement Pension Plan; 4) letter of introduction from Dr. Alan Thomalla offering professional services (Dr. Thomalla will be invited to the following meeting); 5) Fremont County Prevention Partnership meeting on January 30, 2020; and 6) Public Notice regarding District non-compliance (County Clerk Julie Freese stated the District is now in compliance).

Nominations for officers for 2020 was held. Jennifer McCarty moved, Clarence Thomas seconded, to re-appoint Chairman Travis Becker and Vice-Chairman Larry Allen for 2020. Motion carried unanimously.

Larry Allen moved, Jennifer McCarty seconded, to approve official depositories for Fremont County Government for 2020 as follows: Dubois: Wells Fargo Bank of Wyoming and Bank of Jackson Hole; Lander: Central Bank and Trust, Bank of the West, US Bank, Wyoming Community Bank and First Interstate Bank; Riverton: First Interstate Bank, Bank of the West, Wells Fargo Bank of Wyoming, US Bank, Wyoming Community Bank and Central Bank and Trust; and Fort Washakie: Central Bank and Trust. Motion carried unanimously.

Larry Allen moved, Jennifer McCarty seconded, to designate the Riverton Ranger and Lander Journal as the Official County Newspapers for Fremont County Government for 2020 with the remaining newspapers within the County to be used for other purposes. Motion carried unanimously.

Larry Allen moved, Jennifer McCarty seconded, to approve Certified Resolution No. 2020-01 that establishes investment firms and qualifying financial institutions for Fremont County Government. Motion carried unanimously.

Larry Allen moved, Jennifer McCarty seconded, to approve Resolution No. 2020-02 authorizing the release of monies prior to each county payroll distribution via direct deposit. Motion carried unanimously.

The Public Comment period was held.

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Fremont County Planning Supervisor Steve Baumann stated the Army Corps of Engineers 205 Flood Study draft final report will be available mid-February. The group will do a presentation for the Commissioners in February.

Transportation Superintendent Billy Meeks and Administrative Assistant Jill Johnson were present to discuss several items. Meeks followed up on an earlier action to start an employee as a Truck Driver and then promote to an Operator following a training period. At this time he feels the employee is qualified to permanently fill the Operator position, effective January 1, 2020, at the entry level salary of \$38,000/year. Larry Allen moved, Jennifer McCarty seconded, to approve of the action. Motion carried unanimously. Johnson stated she just received the Wyoming Department of Transportation grant award agreement for two projects (mag chloride and rumble strips). The Board stated they would review the documents and act on them the following meeting.

WIC Supervisor Josiah Becker updated the Board on a vacant Nurse/Nutritionist position, currently being advertised. There is currently a WIC Nurse/Nutritionist on staff working 36 hours since the 20 hour position has been vacant for some time. The current employee is expected to resign within the next several months and Becker wanted to ensure the Commissioners were aware of his intent to hire for a 32 hour position.

Interviews were held with incumbents Tom Massey and Joe Crofts for four year terms on the Weed and Pest Control District Board. Following interviews, Larry Allen moved, Jennifer McCarty seconded, to reappoint Tom Massey and Joe Crofts. Motion carried unanimously.

Sales Tax for Economic Development Team spokesperson Kevin Kershisnik was joined by fellow team members Missy White, Monte Richardson, Rajean Strube Fossen, Joel Highsmith, Gary Michaud, Mike Anderson, Andy Gramlich, Richard Gard and Mick Pryor. County Clerk Deputy Margy Irvine and Financial Assistant Joe Felix were present in the audience. A power point handout was distributed containing the economic development definition, Economic Development building blocks, process for getting question on the ballot, election timeline for excise tax question, sales tax amount and use, and how a ½ cent sales tax would be distributed among county and municipalities.

Transportation Superintendent Billy Meeks, Administrative Assistant Jill Johnson and Deputy Civil Attorney Jodi Darrough continued discussion from earlier in the meeting regarding the fence requirements for the Moneta Lysite Road Shoulder Widening Project. Larry Allen moved, Mike Jones seconded, to authorize Chairman Becker to sign the Change Order as soon as it is prepared. Motion carried unanimously.

Discussion on the MASA Contract renewal was postponed until the following meeting pending an Extension document for signature.

The Commissioners discussed the draft RFP that Commissioner Jones drafted regarding Fremont County updating the Natural Resource Management Plan. Mike Jones moved, Clarence Thomas seconded, to send out the RFP to consultants identified by the State as well as any local consultants. Motion carried unanimously.

Commissioner meeting reports were given.

There being no further business, Larry Allen moved, Jennifer McCarty seconded, to adjourn the meeting at 11:25 a.m. and reconvene for a Regular Meeting on January 14, 2020. Motion carried unanimously.

A full detailed report and the official minutes are posted on Fremont County's website at www.fremontcountywy.org.

/s/ TRAVIS BECKER, CHAIRMAN
FREMONT COUNTY COMMISSIONERS

ATTEST:

/s/ JULIE A. FREESE, FREMONT COUNTY CLERK AND CLERK OF THE BOARD