

STATE OF WYOMING)
) ss.
COUNTY OF FREMONT)

LANDER, WYOMING
OFFICE OF THE FREMONT COUNTY COMMISSIONERS
JANUARY 5, 2021

OFFICIAL MINUTES

The Board of Fremont County Commissioners met in Regular Session at 9:00 a.m. with the following members present: Chairman Travis Becker, Vice-Chairman Larry Allen, Jennifer McCarty and Mike Jones. Commissioner Clarence Thomas participated via Zoom. County Clerk Julie A. Freese was present.

Chairman Travis Becker congratulated Larry Allen and Jennifer McCarty on their successful re-election to the Board.

Jennifer McCarty moved, Larry Allen seconded, to approve the agenda as presented. Motion carried unanimously.

Jennifer McCarty moved, Mike Jones seconded, to approve the minutes of the Regular Meeting held on December 22, 2020. Motion carried unanimously.

Jennifer McCarty moved, Mike Jones seconded, to accept the bills for payment. Motion carried unanimously.

Bills are listed in the following format: Vendor Name-Department-Description-Amount: American Family & Life Insurance-Segregated-Insurance-\$7423.27; API Systems Integrators-Detention Doors Upgrade-Services /Fire Alarm -\$16500.00; Bailey Enterprises, Inc-CAST- Vehicle Fuel-\$35.71; Black Hills Energy-Segregated-Utility Service-\$12403.46; Blue Cross Blue Shield Of WY-Co Admin-Health Ins Claims-\$420789.08; Child Support Services/ORS-Payroll-Child Support-\$325.00; Colonial Life & Accident Insurance-Segregated-Insurance-\$165.22; DOWL LLC-Road Construction-County Roads Engineering-\$8346.25; Fahey, Penny-Health Promotion-Wellness Services Contract-\$3500.00; Floyd's Truck Center WY-Vehicle Maintenance-Parts -\$1444.75; Fremont County Treasurer-Co Admin-Health Insurance-\$333,046.00; Fremont County Treasurer-Co Admin-Withholding/FICA-\$187757.77; Fremont County Treasurer-Co Admin-Section 125 Benefits-\$44023.35; Great West Trust-Segregated-Wyoming Benefits-\$5320.00; Healthsmart Benefit Solutions-Segregated-Insurance-\$960.00; High Country Construction Inc-Transportation-Materials -\$6084.00; High Plains Power, Inc-County Buildings-Utility Services-\$1311.19; Kisling, Lisa-Public Defender-Public Defenders Rent-\$450.00; Lazzari, Bailey-Public Defender-Public Defender Rent-\$450.00; Little Wind Convenient Care-PHEP Covid Response-Covid Testing-\$800.00; McKesson Medical Surgical Inc-Fremont County WIC-Medical Supplies -\$100.86; Miller, Margaret-District Court-Court Appointments-\$405.00; Miller, Margaret-District Court-Gal Office Rent -\$150.00; New York Life Insurance-Segregated-Insurance-\$133.11; Norco Inc-Transportation-Supplies-\$130.39; Northern Arapaho Child Support-Payroll-Child Support-\$598.78; Novo Benefits-Health Benefit Plan-Insurance Services-\$4961.51; Oakley, Ember-County Attorney-Reimburse Expenses-\$50.00; Quadient Leasing USA Inc-County Attorney- Meter Lease-\$266.52; Quill Corporation-County Attorney-Office Supplies-\$90.14; Riverton Ranger, Inc-District Court-Subscription Renew-\$65.00; Riverton, City Of-County Buildings-Water/Sewer-\$796.35; Secretary Of State-County Clerk-Notary Fee -\$90.00; Soule, Sierra-District Court-Gal Office Rent-\$150.00; State Disbursement Unit-Payroll-Child Support-\$1066.25; State Of Wyoming-Public Defender-Office Rent -\$1650.00; Stroupe Pest Control Inc-County Buildings-Pest Control-\$115.00; Terrance R. Martin PC-Public Defender-Public Defenders Rent-\$450.00; Total Net Salaries-Segregated-Salaries-\$613314.83; Traveling Computers-Computer Services-Computer Supplies,Services-\$2605.12; University of Wyoming-Agriculture Department- Contract Salary-\$8160.00; Valley Lumber & Supply Co Inc-Transportation-Materials/Supplies-\$56.99; Verizon Wireless-Youth Services-Telephone Service-\$108.78; Whiting Law, P.C.-District Court-Professional Services-\$2205.00; WY SDU-Payroll-Child Support-\$1190.28; WYO Child Support Enforcement-Segregated-Child Support-\$1456.00; WYO Dept Of Workforce Serv-Co Admin-Workers Comp-\$15720.19; Wyoming Dept Of Transportation-Segregated-Wydot Fuel -\$992.21; Wyoming Machinery Co-Transportation-Parts -\$1185.03; Wyoming Retirement System-Co Admin-Contributions-\$147123.29; Wyoming Supreme Court-District Court-Salary Reimbursement-\$7836.75; Wyoming.Com-Computer Services-Internet Service-\$1236.70; Wyonet Inc.-Computer Services-Telephone Service-\$3351.43.

Larry Allen moved, Jennifer McCarty seconded, to accept a voucher from Natrona County Legal Department for Title 25 patients totaling \$3,335.00. Motion carried unanimously.

The following items in the Signature File were reviewed: 1) Sympathy card; 2) thank you letters to William Peden and Timothy Hayes for service on the Weed and Pest Control District Board; and 3) Record of Proceedings. Jennifer McCarty moved, Mike Jones seconded, to approve Amendment One to the Contract between Wyoming Department of Health, Behavioral Health Division and Fremont County Commissioners as Governing Body for the Juvenile Treatment Court of Fremont County (previously approved but Signature Page needed redone to incorporate Attorney General's Signature line). Motion carried unanimously. Larry Allen moved, Jennifer McCarty seconded, to approve Certified Resolution No. 2021-01 authorizing County Treasurer James A. Anderson to obligate the County with respect to the purchase, sale, transfer and exchange of U.S. Government agency securities. Motion carried unanimously. Jennifer McCarty moved, Mike Jones seconded, to approve Resolution No. 2021-03 authorizing the

release of monies prior to each county payroll distribution via direct deposit. Motion carried unanimously.

There were no action items in the Priority Mail.

Chairman Becker opened the floor up for nominations for Chairman and Vice-Chairman of the Board for 2021. Jennifer McCarty moved, Larry Allen seconded, to re-elect Travis Becker as Chairman of the Board. Motion carried unanimously. Jennifer McCarty moved, Mike Jones seconded, to re-elect Larry Allen as Vice-Chairman of the Board. Motion carried unanimously.

Larry Allen moved, Jennifer McCarty seconded, to designate the following depositories for Fremont County Government for 2021: Dubois: Wells Fargo Bank of Wyoming and Bank of Jackson Hole; Lander: Central Bank and Trust, Bank of the West, Wyoming Community Bank and First Interstate Bank; Riverton: First Interstate Bank, Bank of the West, Wells Fargo Bank of Wyoming, US Bank, Wyoming Community Bank and Central Bank and Trust; and Fort Washakie: Central Bank and Trust. Motion carried unanimously.

Larry Allen moved, Jennifer McCarty seconded, to designate the Riverton Ranger and Lander Journal as the official county newspapers for Fremont County Government for 2021 with the remaining newspapers within the county to be used for other purposes. Motion carried unanimously.

The 2021 County Commissioner Liaison Contact list was briefly discussed. Several suggested changes were made and a final decision will be made at the next meeting.

Fremont County Clerk Julie Freese and Michelle Neuenschwander presented a preliminary budget hearing regarding a private donation to Search and Rescue. The information will be advertised and the final budget hearing will be held during the next meeting.

County Clerk continued the discussion by stating the Community Charitable Relief Program funding of \$854,021.55 has been received for the Commissioners to distribute to 501(c)(3) and 501(c)(19) entities.

Clerk of District Court Kristi Green continued discussion on the turnover she is experiencing within her office. She has two open positions at this time, one with a starting salary of \$30,000 and the other \$36,000; however, she cannot compete with the starting salaries of State positions, citing a starting salary of \$48,000 within the Public Defender's Office. After considering numerous plans, job descriptions, duties, etc., she does not feel advertising at the current budget salary is feasible. She instead requested authorization to advertise for one position at a salary of \$40,000, leaving \$26,000 within her allocated budget to be filled at a later date. Training only one person at a time will help meet the other demands of the office. Larry Allen moved, Mike Jones seconded, to approve advertising for a position with a starting wage at \$40,000. Motion carried unanimously. Green will return later in the year with a plan on the other position (part-time, etc.). Further discussion ensued regarding her statutory obligations to file documents within her office by due dates and times, and those that are filed at a 5:00 p.m. deadline requires several procedures within her office.

Fremont County Library Manager Anita Marple updated the Board on the recent resignation of the Facilities Manager. As a result, the library system leadership met in December to evaluate and discuss changes to this position from Facilities Manager (management level) to Facilities Supervisor (supervisory level) position. The primary business of the Library system is coordinated by the Director and Branch Managers, with the Facilities Supervisor duties will essentially remain the same (coordinate the maintenance, security and custodial activities) but without any budgetary duties and will report to the Director. Because this will no longer be a management level position, the hourly wage will be less than the previous amount of \$20.00/hour and instead be a range between \$18.00-\$19.00/hour for the position. The salary recognizes the specialized skill set needed for the position. Mike Jones moved, Jennifer McCarty seconded, to accept the proposal to change the Facilities Manager to Facilities Supervisor with the hourly wage not to exceed \$19.00/hour. Motion carried unanimously. In other business, Commissioner Thomas asked for their reasoning for closing the Libraries during the Christmas holiday. Marple stated this was the first time they tried it, citing the low visitation historically during this time, having one half the staffing numbers of last year and the stress of trying to accommodate staff requests for vacation during this time. She stated that including holidays and weekends, there were a total of 11 days the libraries were closed. They will evaluate how the closure went this year prior to seeing if it is logical to do it again.

A Public Hearing was held at 11:00 a.m., as advertised, on the application for a Transfer of Ownership of a Retail Liquor License for Lava Mountain Lodge from Poverty Hill North LLC to Lava Mountain Lodge LLC. Corporation president Frank Chapman was present. There was no public comment on the Transfer. Mike Jones moved, Jennifer McCarty seconded, to approve the Transfer of Ownership. Motion carried unanimously.

Discussion was held regarding the formation of a ½% Committee for the newly passed Economic Development Tax. It was determined that applicants will be selected with one member from each Commissioner District and advertising will begin in the near future for interested applicants. A Commissioner Liaison will also be assigned to the Committee.

Wyoming Downs LLC Mini-Sites Manager Jill Jarrard introduced herself and stated they have been in business since 2013. Wyoming Downs Racetrack in Evanston is the only privately-owned racetrack in Wyoming and in 2020, raced fourteen days and anticipates to run live racing for eighteen days in 2021. They are authorized by the Wyoming Game Commission to conduct horse racing events including live racing and simulcasting and are requesting approval to add authorized historic horse racing terminals in existing bars and other legally authorized establishments within Fremont County. Additional historic horse racing terminals will substantially financially benefit Fremont County and the municipalities. Chairman Becker stated that in addition to approving the proposition, she must also let the City of Riverton, or other municipalities, know their intent to offer simulcasting within the City, as has been the County's practice in the past. Jennifer McCarty moved, Mike Jones seconded, to approve Resolution No. 2021-02 Approving Wyoming Downs LLC to Conduct Pari-Mutual Wagering on Live Horse Racing, Historic Horse Racing and Simulcast Events in Fremont County, Wyoming. Voting against the motion: Clarence Thomas. Motion carried.

Commissioner meeting reports and concerns were given:

Interviews were held with Rio Stafford (At-Large) and Kip Post (Riverton) for vacancies on the Weed and Pest Control District. District Supervisor Aaron Foster and Board Chairman Solly Cadman were present in the audience. Larry Allen moved, Jennifer McCarty seconded, to appoint Rio Stafford and Kip Post to four year terms on the District Board. Motion carried unanimously.

Mike Jones moved, Jennifer McCarty seconded, to adjourn the meeting at 11:30 a.m. and reconvene for a Regular Meeting on January 12, 2021. Motion carried unanimously

A full detailed report (for informational purposes only) and the official minutes are posted on Fremont County's website.

/s/ TRAVIS BECKER, CHAIRMAN
FREMONT COUNTY COMMISSIONERS

ATTEST:

/s/ JULIE A. FREESE, FREMONT COUNTY CLERK AND CLERK OF THE BOARD