

STATE OF WYOMING )  
 ) ss.  
COUNTY OF FREMONT )

LANDER, WYOMING  
OFFICE OF THE FREMONT COUNTY COMMISSIONERS  
SEPTEMBER 22, 2020

### **FULL DETAILED REPORT**

The Board of Fremont County Commissioners met in Regular Session at 9:00 a.m. with the following members present: Chairman Travis Becker, Vice-Chairman Larry Allen, Jennifer McCarty, Clarence Thomas and Michael Jones. Fremont County Clerk Julie A. Freese was present.

Jennifer McCarty moved, Clarence Thomas seconded, to approve the agenda as presented. Motion carried unanimously.

Jennifer McCarty moved, Clarence Thomas seconded, to approve the minutes of the Regular Meeting held on September 8, 2020. Motion carried unanimously.

Jennifer McCarty moved, Clarence Thomas seconded, to accept the bills for payment. Motion carried unanimously.

<u>Name</u>	<u>Department</u>	<u>Description</u>	<u>Total Cost</u>
71 Construction	1% Infrastructure Projects	Materials	\$151,936.04
Ace Hardware Lander	Transportation	Materials/Supplies	\$49.95
Airgas USA LLC	Vehicle Maintenance	Cylinder Rental	\$195.19
AlSCO Inc	County Buildings	Laundry	\$164.64
ANDA Inc	Public Health	Vaccine	\$6,369.60
Arcsearch Corporation	County Commission	Digital Archiving	\$336.00
Bailey Enterprises, Inc	Inventory	Bulk Fuel Account	\$9,657.79
Bank of the West	Segregated	Credit Card Charges	\$35,239.04
Bloedorn Lumber Lander	County Buildings	Materials/Supplies	\$52.10
C. Starks Refrigeration Inc	Public Health	Service Call	\$92.00
Carroll Septic Service	Transportation	Services	\$150.00
Centurylink	Computer Services	Phone	\$1,991.74
Charter Communications	Computer Services	Internet	\$114.98
Communication Technologies Inc	Support Services	Maintenance Agreement, Repairs	\$2,961.87
DC Group Inc	Computer Services	Equipment Maintenance	\$1,600.00
Division of Criminal Investigation	Juvenile Treatment Court	Background Check	\$39.00
DOWL LLC	Road Construction	Rumble Strip	\$795.74
Eagle Uniform & Supply Co	Vehicle Maintenance	Laundry	\$78.52
Edwards Communications	Operation Safeguard	Radio Advertising	\$324.00
Electrical Dynamics, Inc	County Buildings	Services/Repairs	\$2,800.00
Fremont Broadcasting	Segregated	Advertising	\$1,280.00
Fremont County BOCES	Prevention Program	Suicide Prevention	\$73.38
Fremont County Treasurer	County Commission	Property Tax	\$4,391.42
Fremont Motor Riverton Inc	Vehicle Maintenance	Parts/Supplies	\$1.28
Fremont Motors Lander	Vehicle Maintenance	Parts/Supplies	\$417.70
Grainger	County Buildings	Materials/Supplies	\$183.06
High Country Construction, Inc	Willow Creek	Shoulder Repair	\$299,183.60
High Plains Power, Inc	County Buildings	Utility Services	\$1,180.31
Jack's Saw Shop, Inc	Segregated	Repairs/Parts	\$479.90
Kisling, Lisa	District Court	Professional Services	\$622.50
KONE Inc	Segregated	Elevator Maintenance	\$1,299.03
KTUG 105.1	Operation Safeguard	Radio Advertising	\$238.00
Larimer County Coroner	County Coroner	Autopsy	\$600.00
Mahlum, Zachary Hamilton	District Court	Court Appointment	\$181.00
McKay, Katherine G.	District Court	Court Appointment	\$1,385.00
Napa Auto Parts Riverton	Vehicle Maintenance	Parts/Supplies	\$1,892.51
NMS Laboratories	County Coroner	Toxicology Services	\$1,758.00
Norco Inc	Transportation	Supplies	\$85.53
Normont Equipment Company	Transportation	Parts/Supplies	\$950.56
Novo Benefits	Health Benefit Plan	Insurance Services	\$4,961.51
Oakley, Gerald R.	County Buildings	Straw Bales	\$100.00
Office Shop Inc, The	Computer Services	Copier Lease Payments	\$1,440.75
Pavillion, Town of	County Buildings	Water Utilities	\$112.50
Post, Raymond	County Buildings	Car Wash	\$10.00
Quadiant Inc	Segregated	Parcel Charges	\$60.08

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Quadient Leasing USA Inc	County Attorney	Meter Lease	\$266.52
Quill Corporation	County Attorney	Office Supplies	\$245.13
RELX, Inc.	County Attorney	Research Subscriptions	\$625.00
Riverton Ranger, Inc	Segregated	Advertising	\$6,016.61
Rocky Mountain Power	County Buildings	Utility Services	\$1,661.89
RS Bennett Construction Co., Inc.	Moneta Lysite	Safety Shoulder	\$27,330.00
Schumacher Law Firm, P.C.	County Commission	Professional Services	\$2,100.50
Shoshoni, Town of	County Buildings	Water/Sewer	\$56.00
Stroupe Pest Control Inc	County Buildings	Pest Control	\$325.00
Sweetwater Aire LLC	Segregated	Repair Heater/Air Units	\$2,505.97
Thos. Y. Pickett & Co Inc	County Assessor	Valuation Contract	\$25,150.00
TW Enterprises Inc.	County Buildings	Supplies/Parts	\$191.60
T Y Excavation Inc	Transportation	Dubois Road Maintenance	\$1,980.00
Union Telephone Company	Segregated	Cell Phones	\$1,101.57
Van Riper, Katherine J	Transportation	Fencing	\$1,648.64
Verizon Wireless	Segregated	Cellphones	\$674.09
West Payment Center	District Court	Library Plan	\$73.22
Western Printing, Inc	County Treasurer	Printed Supplies	\$1,183.71
Wyoming County Assessors Assoc.	County Buildings	Association Dues	\$200.00
Wyoming Public Health Laboratory	Public Health	Lab Fees/Supplies	\$290.00
Wyoming Behavioral Institute	Health & Welfare	Title 25 Patients	\$70.00
Wyoming Waste Systems	Segregated	Trash	\$2,766.02

Jennifer McCarty moved, Clarence Thomas seconded, to accept a voucher from Wyoming Behavioral Institute in the amount of \$70.00 for a Title 25 patient. Motion carried unanimously.

The following items in the Signature File were reviewed: 1) Abatement Summary cover page; and 2) Record of Proceedings. Larry Allen moved, Jennifer McCarty seconded, to ratify acceptance of Fremont County Treasurer Tom Majdic's resignation, effective September 30, 2020. Motion carried unanimously. Larry Allen moved, Clarence Thomas seconded, to approve submission of a letter on September 30, 2020 to the Republican Central Committee notifying them of the Treasurer vacancy. Motion carried unanimously. Larry Allen moved, Jennifer McCarty seconded, to approve a comment letter to the Shoshone National Forest regarding the Travel Management Plan Preliminary Environmental Assessment. Motion carried unanimously. Larry Allen moved, Jennifer McCarty seconded, to approve an Application/Permit to Construct Access Driveway for Derrin Albrandt for Marlatt Road. Motion carried unanimously. Larry Allen moved, Jennifer McCarty seconded, to approve the Y2 Consultants Contract for Services to update the Fremont County Land Use Plan. Motion carried unanimously.

Receipt of the following irrigation assessment rolls were acknowledged: Riverton Valley Irrigation District, LeClair Irrigation District, Mountain View Water District and Midvale Irrigation District.

Community Prevention Specialist Tauna Groomsmith was joined by Public Health Nurse Manager Becky Parkins, to review the focus areas included in the Fremont County Community Prevention grant funding for 2020-2022. Focus areas include Capacity Enhancement; Underage Drinking and Marijuana Use; Adult Over-Consumption; Tobacco; Opioids and other drugs; Suicide and other (media, partnerships, taskforce meetings, travel, memberships, operational supports and equipment/supplies), totaling a budget of \$300,712.11. The entire grant packet was distributed for review which detailed each focus area in depth. Groomsmith stated the importance of identifying community readiness for each program as well as the availability of data that can be collected. She further handed out a public health model that they are using in the schools, outlining sources of strength, and a newsletter "Collaborating for a safer, healthier, more productive, Fremont County". If she could, she would like to have additional funding for the Opioids and Other Drugs focus areas. The Board encouraged her to seek other grant funding to enhance her programs. In closing, Chairman Becker stated that the Board's intent of the program was for the majority of the funding to go towards programs and not personnel, which has happened.

Wyoming County Commissioners Association Executive Director Jerimiah Rieman was present, via speaker phone, to discuss the Public Health Orders and CARES Act Allocation. Present in the audience was WCCA Natural Resource Specialist Bailey Brennan, Joe Felix, Michelle Neuenschwander, Carla Thomas, JP Parrill, Scott Goetz, Jim Anderson and Anita Marple. Rieman reviewed a power point handout that referenced the Public Health Orders and relevant websites; CARES Act Funding – Federal Overview that listed links to the U.S. Treasury. It further stated funds may only be used to cover expenses that were incurred during the period that begins March 1, 2020 and ends on December 30, 2020. The State Lands and Investment County Government Allocation Model was reviewed, with a \$1 million allocation

minimum then percentages added based on three factors: population, economic impact and number of COVID cases. Fremont County was successful in submitting COVID expenses and received an additional SLIB application based on the Allocation Model totaling \$5,635,941.61 and he stated an application is required to apply for the funding, there are no direct reimbursements. Unfortunately, at this time, there are still new guidelines being written on how to apply and secure the funding. He suggested the County strive to meet the October 29, 2020 deadline for the November 5<sup>th</sup> SLIB hearing and forwarded "Additional Guidance Regarding Payroll Expense" for informational purposes on assistance in applying.

County Clerk Julie Freese was joined by Joe Felix and Financial Specialist Michelle Neuenschwander, to present a preliminary budget hearing. Freese introduced Michelle as recently hired to the position, and expressed thanks to Felix for returning on a contractual basis for several weeks to assist in her training. The preliminary budget consisted of \$25,000 from the Cash Reserve to Operation Safeguard (COVID-19). In other business, Freese was happy to report that all of her other three positions have also been filled and they are fully staffed.

Commissioner Clarence Thomas stated the BIA has purchased their own sanitization system for the courts and wondered if the County should research that option as well. The Building Maintenance Department supervisor will be contacted to discuss the option.

Planning Department Director Steve Baumann stated the proposed changes to the Small Wastewater Regulations are ready for review. When advertising commences for the 45 day comment period, they will distribute the changes to real estate entities and septic distributors for their information as well. Jennifer McCarty moved, Clarence Thomas seconded, to begin the 45-day comment period and hold the public hearing on November 17, 2020, with deadline for comments that day by 9:00 a.m. Motion carried unanimously.

Steve Baumann presented the plat for the Upper Little Warm Spring Creek Lots 82, 83 and Outlot B Replat. The subdivision was developed in 1974, predating the current Subdivision Regulations. The purpose of the Replat is to put in order what would today be an incorrect deed that was given for a portion of Outlot B to the owners of Lot 83, to sell Lot 82 and a portion of Outlot B for additional space and to recognize the remainder of Outlot B as a numbered Lot. Jennifer McCarty moved, Larry Allen seconded, to approve the Upper Little Warm Spring Creek Lots 82, 83 and Outlot B Replat, as recommended by the Fremont County Planning Commission. Motion carried unanimously.

Steve Baumann was joined by The Butte Subdivision developer John Falls, WHS Engineer Dave Fehringer and Transportation Superintendent Billy Meeks to review a new design drawing for proposed upgrades to Shoshone Lake Road, from the bridge over Baldwin Creek Road to the final 22 lot Subdivision Road, as a provision of the Fremont County Regular Subdivision Regulations. This portion of the Road is being upgraded to Fremont County Road Standards with regard to width of driving surface and thickness of crushed materials. Additionally, the Right-of-Way for the road is increased to 60' through that portion of the road owned by the developer. Baumann stated the necessity for the developer to perform necessary subgrade foundation testing to ensure the foundation of the road can be maintained and there may be some desire to have them perform some additional analysis to reduce the grade to less than 10% in two short sections. Meeks reviewed his Department's obligations and stated maintenance expectations may be higher when the subdivision is fully occupied. He stated his concern with residents on the first stretch of that road who have homes very close to the road, he expects dust complaints and increased traffic from those residents. BLM does place a seasonal closure on the road past the subdivision. As detailed in the Subdivision Regulations, a cost share with the developer based on increased traffic volume is required. Baumann stated the traffic increase could be as much as threefold. The Commissioners asked for cost share information in writing, as Falls stated he will purchase material if the County would help with hauling and laying the road base. An agreement will need to be approved detailing the cost share items. In closing, Baumann stated the Fremont County Planning Commission approved the preliminary plat at their September meeting, giving Falls the authority to proceed with engineering and development design.

Mike Jones moved, Clarence Thomas seconded, to adjourn into Executive Session regarding personnel. Motion carried unanimously. Clarence Thomas moved, Larry Allen seconded, to return to Regular Session. Motion carried unanimously.

Clarence Thomas moved, Jennifer McCarty seconded, to adjourn the meeting at 11:30 a.m. and reconvene for a Regular Meeting on October 6, 2020. Motion carried unanimously

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A full detailed report (for informational purposes only) and the official minutes are posted on Fremont County's website at [www.fremontcountywy.gov](http://www.fremontcountywy.gov).

/s/ TRAVIS BECKER, CHAIRMAN  
FREMONT COUNTY COMMISSIONERS

ATTEST:

/s/ JULIE A. FREESE, FREMONT COUNTY CLERK AND CLERK OF THE BOARD