

STATE OF WYOMING )  
 ) ss.  
COUNTY OF FREMONT )

LANDER, WYOMING  
OFFICE OF THE FREMONT COUNTY COMMISSIONERS  
DECEMBER 21, 2021

### OFFICIAL MINUTES

The Board of Fremont County Commissioners met in Regular Session at 9:00 a.m. with the following members present: Chairman Travis Becker and Jennifer McCarty and Clarence Thomas (via Zoom). Vice-Chairman Larry Allen and Commissioner Mike Jones were absent. County Clerk Julie A. Freese was present.

Jennifer McCarty moved, Clarence Thomas seconded, to approve the agenda as amended. Motion carried unanimously.

Jennifer McCarty moved, Clarence Thomas seconded, to approve the minutes of the Regular Meeting held on December 14, 2021. Motion carried unanimously.

Jennifer McCarty moved, Clarence Thomas seconded, to accept the bills for payment. Motion carried unanimously.

Bills will be listed in the following format: Vendor – Department – Description – Amount: ABC Sign Inc-Phep Covid Response-Sign Engineering Materials-\$9944.40; Amerigas Propane LP-County Buildings-Propane-\$4027.68; B & B Enterprises LLC-Planning-Signs & Supplies-\$279.40; Bailey Enterprises, Inc-Inventory-Bulk Fuel -\$19130.19; Big Horn Co-Operative-Transportation-Parts & Supplies -\$19.99; Blue Knight Security LLC-Detention Center-Inmate Transport-\$1025.00; Bull's Service & Towing LLC-Abandoned Vehicles-Vehicle Towing-\$450.00; Carroll Septic Service-Transportation-Services -\$150.00; Central Wyoming College Foundation-Special Tax-MOVE Award-\$200000.00; Centurylink-Computer Services-Telephone Service-\$638.28; Christiansteven Software LLC-Segregated-Software Maintenance-\$1303.17; Clifford, Gregory P. MD PC-Detention Center-Inmate Medical-\$6449.00; Desert Mountain Corporation-Transportation-Ice Slicer-\$2317.27; Eagle Uniform & Supply Co-Vehicle Maintenance- Laundry-\$82.21; Federal Auto Recycling-Vehicle Maintenance-Materials / Parts-\$150.00; Forbis, Kevin-Transportation-Reimbursement-\$144.69; Forterra Concrete Products, Inc-North Fork Asphalt Replace-Material/Supplies-\$39009.40; Freese, Julie-Segregated-Expense Reimbursement-\$118.20; Fremont County Fair-Capital Revolving- Loan Disbursement -\$39003.00; Geotec Industrial Supply-Transportation-Equipment -\$392.90; Grainger-County Buildings Detention-Materials/Supplies -\$450.08; Hoffman Electric-Phep Covid Response-Sign Electrical Services -\$3817.50; Inberg-Miller Engineers-Road Construction-Striping Project Engineer-\$3376.59; Kisling, Lisa-District Court-Professional Services-\$1338.40; Lander Medical Clinic PC-Detention Center-Inmate Medical-\$313.65; Mark's Auto Sales & Towing-Abandoned Vehicles-Vehicle Towing-\$172.00; Medical Imaging Associates of Idaho-Detention Center-Inmate Medical-\$480.00; Mountain Dental PC-Detention Center-Inmate Medical-\$774.00; Mountain West Towing LLC-Abandoned Vehicles-Vehicle Towing-\$338.50; Mr D's Food Center Inc-Detention Center-Supplies -\$299.02; Next Level Gymnastics LLC-Special Tax-MOVE Award-\$50000.00; NMS Laboratories-County Coroner-Toxicology Services -\$3935.00; Norco Inc-Segregated-Supplies-\$58.59; Novo Benefits-Health Benefit Plan-Insurance Services -\$5100.00; One Stop Market-Search & Rescue-Vehicle Fuel-\$42.83; Osage Industries, Inc-Vehicle Maintenance- Repairs Parts-\$22.21; Plainsman Printing & Supply - Clerk of District Court-Office Supplies -\$62.62; Quill Corporation-County Sheriff- Office Supplies-\$234.80; Sagewest Health Care-Detention Center-Inmate Medical-\$17241.86; Six Robbles' Inc-Vehicle Maintenance-Parts -\$15.26; Skaggs Companies Inc-County Sheriff-Uniforms/Supplies-\$1784.70; Smith Psychological Services-Detention Center-Psychological Services -\$800.00; Sutherland Lumber Co.-Vehicle Maintenance-Supplies/Materials-\$22.39; Trihydro Corporation-North Fork Asphalt Replace-Road ELE Replacement-\$7017.28; T-Y Excavation Inc-Transportation- Road Maintenance-\$9420.00; Union Telephone Company-Segregated-Cellphones-\$488.12; Wind River Adventure & Design Service LLC-Special Tax-MOVE Award-\$189556.00.

The following items in the Signature File were reviewed: 1) SOC Salary Adjustments for Department Heads and Off Line Board Managers, and 2) Record of Proceedings. Jennifer McCarty moved, Clarence Thomas seconded, to approve a Fremont County Approach/Access Application submitted by Joseph Chupp, Custom Wood Designs, for 412 Gabes Road. Motion carried unanimously. Jennifer McCarty moved, Clarence Thomas seconded, to approve an Agreement for Temporary Entry and Work with Leigh Fairhead for the purpose of the Wiggins Fork bridge replacement/construction project. Motion carried unanimously. The Agreement will not be used until construction commences. Jennifer McCarty moved, Clarence Thomas seconded, to approve an Inberg-Miller Engineers Amendment No. 1 to the Master Services Agreement for the 2022 Delineator Road Project to include Fremont County's paved portion of Riverview Road. Motion carried unanimously.

There were no action items in the Priority Mail.

Chairman Becker stated he has spent a lot of time working with the MOVE Committee. Applications will be taken in January and reviewed in February for the next round of awards. The funding must be expended within one year; however, a six-month extension may be granted. Those applicants receiving funding will be required to provide a year-end report.

County Clerk Julie Freese reported that Off Line Boards will need to adjust their budgets according to SOC Salary adjustments for managers (effective January 2022) and staff (effective November 2021). Jennifer McCarty moved, Clarence Thomas seconded, to authorize the Fair Board to hold a public hearing to amend their FY 2021-2022 budget. Motion carried unanimously. Jennifer McCarty moved, Clarence Thomas seconded, to authorize the Museum Board to hold a public hearing to amend their FY 2021-2022 budget. Motion carried unanimously. Jennifer McCarty moved, Clarence Thomas seconded, to authorize the Library Board to hold a public hearing to amend their FY 2021-2022 budget. Motion carried unanimously.

Planning Department Supervisor Steve Baumann presented a plat for Ridgeline Subdivision, a five lot simple subdivision located approximately 3.5 miles west of Lander off Bunker Road. Baumann outlined the Fremont County Planning Commission's request of several items prior to final approval by them: 1) Gravel the access road to meet Simple Subdivision requirements; 2) Installation of erosion control to the slopes of the road fill to minimize potential to harm adjacent property or fill the culvert; 3) road name sign to be installed; 4) Road Maintenance agreement must be recorded; and 5) document describing the shared fence cost must be recorded at the subdivider's expense. Baumann stated he inspected the property and assured the Planning Commission all stipulations had been met. Jennifer McCarty moved, Clarence Thomas seconded, to accept the Planning Commission's recommendation to approve Ridgeline Subdivision. Motion carried unanimously.

Cathy Meyer, Manager of the Lower Wind River Conservation District, presented an Annual Report.

Planning Department Supervisor Steve Baumann relayed a request from the City of Lander for a letter of support for their grant request of FEMA funds to purchase the 1<sup>st</sup> Street trailer court. The County participated with funding for the Section 205 Feasibility Study at which time the property was deemed a hazard for future flooding events, both life and possible flooding projectiles that could damage the Main Street bridge, creating major havoc in the Lander area. The City is currently working on a FEMA grant to acquire three other parcels that are on the west bank of the Middle Fork of the Popo Agie River. The City's intent is to acquire the properties about a year from now, successfully relocate the residents who live in 26 units of mobile homes and remove a 28 bay storage unit building. The foundations will be removed, new top soil graded in, and native vegetation and species restored after that. The letter of support is needed by the end of the year and with only three Commissioners being present this date, Chairman Becker stated he did not see support from those in attendance due to short notice and potential liability issues.

Jennifer McCarty moved, Clarence Thomas seconded, to adjourn into Executive Session with Steve Baumann for potential litigation. Motion carried unanimously. Jennifer McCarty moved, Clarence Thomas seconded, to return to Regular Session. Motion carried unanimously.

There being no further business, Jennifer McCarty moved, Clarence Thomas seconded, to adjourn the meeting at 10:00 a.m. and reconvene for a Regular Meeting at 9:00 a.m. on January 4, 2022. Motion carried unanimously.

A full detailed report (informational only) and the official minutes are posted on Fremont County's website ([www.fremontcountywy.gov](http://www.fremontcountywy.gov)). The meeting can also be accessed via You Tube (Fremont County WY Government).

/s/ TRAVIS BECKER, CHAIRMAN  
FREMONT COUNTY COMMISSIONERS

ATTEST:

/s/ JULIE A. FREESE, FREMONT COUNTY CLERK AND CLERK OF THE BOARD