

STATE OF WYOMING)
) ss.
COUNTY OF FREMONT)

LANDER, WYOMING
OFFICE OF THE FREMONT COUNTY COMMISSIONERS
DECEMBER 21, 2021

FULL DETAILED REPORT

The Board of Fremont County Commissioners met in Regular Session at 9:00 a.m. with the following members present: Chairman Travis Becker and Jennifer McCarty and Clarence Thomas (via Zoom). Vice-Chairman Larry Allen and Commissioner Mike Jones were absent. County Clerk Julie A. Freese was present.

Jennifer McCarty moved, Clarence Thomas seconded, to approve the agenda as amended. Motion carried unanimously.

Jennifer McCarty moved, Clarence Thomas seconded, to approve the minutes of the Regular Meeting held on December 14, 2021. Motion carried unanimously.

Jennifer McCarty moved, Clarence Thomas seconded, to accept the bills for payment. Motion carried unanimously.

<u>Vendor</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>
ABC Sign Inc	Phep Covid Response	Sign Engineering Materials	\$9,944.40
Amerigas Propane LP	County Buildings	Propane	\$4,027.68
B & B Enterprises LP	Planning	Signs & Supplies	\$279.40
Bailey Enterprises, Inc	Inventory	Bulk Fuel	\$19,130.19
Big Horn Co-Operative	Transportation	Parts & Supplies	\$19.99
Blue Knight Security LLC	Detention Center	Inmate Transport	\$1,025.00
Bull's Service & Towing LLC	Abandoned Vehicles	Vehicle Towing	\$450.00
Carroll Septic Service	Transportation	Services	\$150.00
Central Wyoming College Foundation	Special Tax	MOVE Award	\$200,000.00
Centurylink	Computer Services	Telephone Service	\$638.28
Christiansteven Software LLC	Segregated	Software Maintenance	\$1,303.17
Clifford, Gregory P. MD PC	Detention Center	Inmate Medical	\$6,449.00
Desert Mountain Corporation	Transportation	Ice Slicer	\$2,317.27
Eagle Uniform & Supply Co	Vehicle Maintenance	Laundry	\$82.21
Federal Auto Recycling	Vehicle Maintenance	Materials/Parts	\$150.00
Forbis, Kevin	Transportation	Reimbursement	\$144.69
Forterra Concrete Products, Inc	North Fork Asphalt Replace	Material/Supplies	\$39,009.40
Freese, Julie	Segregated	Expense Reimbursement	\$118.20
Fremont County Fair	Capital Revolving	Loan Disbursement	\$39,003.00
Geotec Industrial Supply	Transportation	Equipment	\$392.90
Grainger	County Buildings Detention	Materials/Supplies	\$450.08
Hoffman Electric	Phep Covid Response	Sign Electrical Services	\$3,817.50
Inberg-Miller Engineers	Road Construction	Project Engineer	\$3,376.59
Kisling, Lisa	District Court	Professional Services	\$1,338.40
Lander Medical Clinic PC	Detention Center	Inmate Medical	\$313.65
Mark's Auto Sales & Towing	Abandoned Vehicles	Vehicle Towing	\$172.00
Medical Imaging Associates of Idaho	Detention Center	Inmate Medical	\$480.00
Mountain Dental PC	Detention Center	Inmate Medical	\$774.00
Mountain West Towing LLC	Abandoned Vehicles	Vehicle Towing	\$338.50
Mr D's Food Center Inc	Detention Center	Supplies	\$299.02
Next Level Gymnastics LLC	Special Tax	MOVE Award	\$50,000.00
NMS Laboratories	County Coroner	Toxicology Services	\$3,935.00
Norco Inc	Segregated	Supplies	\$58.59
Novo Benefits	Health Benefit Plan	Insurance Services	\$5,100.00
One Stop Market	Search & Rescue	Vehicle Fuel	\$42.83
Osage Industries, Inc	Vehicle Maintenance	Repairs Parts	\$22.21
Plainsman Printing & Supply	Clerk of District Court	Office Supplies	\$62.62
Quill Corporation	County Sheriff	Office Supplies	\$234.80
Sagewest Health Care	Detention Center	Inmate Medical	\$17,241.86
Six Robbles' Inc	Vehicle Maintenance	Parts	\$15.26
Skaggs Companies Inc	County Sheriff	Uniforms/Supplies	\$1,784.70
Smith Psychological Services	Detention Center	Psychological Services	\$800.00
Sutherland Lumber Co.	Vehicle Maintenance	Supplies/Materials	\$22.39
Trihydro Corporation	North Fork Asphalt Replace	Road ELE Replacement	\$7,017.28
T-Y Excavation Inc	Transportation	Road Maintenance	\$9,420.00
Union Telephone Company	Segregated	Cellphones	\$488.12
Wind River Adventure & Design Serv LLC	Special Tax	MOVE Award	\$189,556.00

The following items in the Signature File were reviewed: 1) SOC Salary Adjustments for Department Heads and Off Line Board Managers, and 2) Record of Proceedings. Jennifer McCarty moved, Clarence Thomas seconded, to approve a Fremont County Approach/Access Application submitted by Joseph Chupp, Custom Wood Designs, for 412 Gabes Road. Motion carried unanimously. Jennifer McCarty moved, Clarence Thomas seconded, to approve an Agreement for Temporary Entry and Work with Leigh Fairhead for the purpose of the Wiggins Fork bridge replacement/construction project. Motion carried unanimously. The Agreement will not be used until construction commences. Jennifer McCarty moved, Clarence Thomas seconded, to approve an Inberg-Miller Engineers Amendment No. 1 to the Master Services Agreement for the 2022 Delineator Road Project to include Fremont County's paved portion of Riverview Road. Motion carried unanimously.

There were no action items in the Priority Mail.

Chairman Becker stated he has spent a lot of time working with the MOVE Committee. Applications will be taken in January and reviewed in February for the next round of awards. The funding must be expended within one year; however, a six-month extension may be granted. Those applicants receiving funding will be required to provide a year-end report.

County Clerk Julie Freese reported that Off Line Boards will need to adjust their budgets according to SOC Salary adjustments for managers (effective January 2022) and staff (effective November 2021). Jennifer McCarty moved, Clarence Thomas seconded, to authorize the Fair Board to hold a public hearing to amend their FY 2021-2022 budget. Motion carried unanimously. Jennifer McCarty moved, Clarence Thomas seconded, to authorize the Museum Board to hold a public hearing to amend their FY 2021-2022 budget. Motion carried unanimously. Jennifer McCarty moved, Clarence Thomas seconded, to authorize the Library Board to hold a public hearing to amend their FY 2021-2022 budget. Motion carried unanimously.

Planning Department Supervisor Steve Baumann presented a plat for Ridgeline Subdivision, a five lot simple subdivision located approximately 3.5 miles west of Lander off Bunker Road. Baumann outlined the Fremont County Planning Commission's request of several items prior to final approval by them: 1) Gravel the access road to meet Simple Subdivision requirements; 2) Installation of erosion control to the slopes of the road fill to minimize potential to harm adjacent property or fill the culvert; 3) road name sign to be installed; 4) Road Maintenance agreement must be recorded; and 5) document describing the shared fence cost must be recorded at the subdivider's expense. Baumann stated he inspected the property and assured the Planning Commission all stipulations had been met. Jennifer McCarty moved, Clarence Thomas seconded, to accept the Planning Commissions' recommendation to approve Ridgeline Subdivision. Motion carried unanimously.

Cathy Meyer, Manager of the Lower Wind River Conservation District, presented an Annual Report. The office has moved from the USDA Center at 508 North Broadway Avenue to 625 E. Madison Avenue, Suite 1 in Riverton. The LWRCD programs are determined by an elected five-member Board of Supervisors: Nick Biltoft, Chairman; Richard Denke, Vice-Chairman; Rod Rivers, Secretary/Treasurer; and members Ron Lucas and Ray Appellance. Kristen Becker has been hired as the new Program Assistant. Griffin stated that in 2016 the voters approved a mill levy for the District and they have been steadily growing their programs since then. Programs include Resource and Community Enhancement Cost-Share Program, well water testing (sent to certified labs), E-coli water quality monitoring (testing done in-house on water samples for Total Coliform and E.coli) and purchase of a No Till Drill (available for rental county-wide). Highlights include continued monitoring for E.coli on Muddy Creek through a Wyoming Department of Agriculture grant, working with landowners to implement Best Management Practices to reduce the amount of sediment entering Ocean Lake either through drains or along the shoreline. The District purchased a multiparameter probe, with grant proceeds from the Wyoming Department of Agriculture, in order to be able to determine if Harmful Cyanobacteria Blooms (HCBs) are present in Muddy Creek, a tributary to Boysen Reservoir. Rangeland Monitoring in the Muskrat Open Allotment was done with the assistance of two Rangeland Management Specialists with funds from the Wyoming Department of Agriculture Rangeland Health Assessment Program and the LWRCS. The District sponsored five Dog Waste Stations throughout Riverton. Following the presentation, Chairman Becker expressed appreciation for the annual update.

Planning Department Supervisor Steve Baumann relayed a request from the City of Lander for a letter of support for their grant request of FEMA funds to purchase the 1st Street trailer court. The County participated with funding for the Section 205 Feasibility Study at which time the property was deemed a hazard for future flooding events, both life and possible flooding projectiles that could damage the Main

Street bridge, creating major havoc in the Lander area. The City is currently working on a FEMA grant to acquire three other parcels that are on the west bank of the Middle Fork of the Popo Agie River. The City's intent is to acquire the properties about a year from now, successfully relocate the residents who live in 26 units of mobile homes and remove a 28 bay storage unit building. The foundations will be removed, new top soil graded in, and native vegetation and species restored after that. The letter of support is needed by the end of the year and with only three Commissioners being present this date, Chairman Becker stated he did not see support from those in attendance due to short notice and potential liability issues.

Jennifer McCarty moved, Clarence Thomas seconded, to adjourn into Executive Session with Steve Baumann for potential litigation. Motion carried unanimously. Jennifer McCarty moved, Clarence Thomas seconded, to return to Regular Session. Motion carried unanimously.

There being no further business, Jennifer McCarty moved, Clarence Thomas seconded, to adjourn the meeting at 10:00 a.m. and reconvene for a Regular Meeting at 9:00 a.m. on January 4, 2022. Motion carried unanimously.

A full detailed report (informational only) and the official minutes are posted on Fremont County's website (www.fremontcountywy.gov). The meeting can also be accessed via You Tube (Fremont County WY Government).

/s/ TRAVIS BECKER, CHAIRMAN
FREMONT COUNTY COMMISSIONERS

ATTEST:

/s/ JULIE A. FREESE, FREMONT COUNTY CLERK AND CLERK OF THE BOARD