

STATE OF WYOMING)
) ss.
COUNTY OF FREMONT)

LANDER, WYOMING
OFFICE OF THE FREMONT COUNTY COMMISSIONERS
DECEMBER 14, 2021

FULL DETAILED REPORT

The Board of Fremont County Commissioners met in Regular Session at 9:00 a.m. with the following members present: Chairman Travis Becker, Vice-Chairman Larry Allen, Jennifer McCarty, Clarence Thomas and Mike Jones. County Clerk Julie A. Freese was present.

Larry Allen moved, Jennifer McCarty seconded, to approve the agenda as amended. Motion carried unanimously.

Jennifer McCarty moved, Clarence Thomas seconded, to approve the minutes of the Regular Meeting held on December 7, 2021. Motion carried unanimously.

Jennifer McCarty moved, Larry Allen seconded, to accept the bills for payment. Motion carried unanimously.

<u>Vendor</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>
Ace Hardware-Lander	County Buildings	Materials/Supplies	\$559.36
Ameda Inc	Public Health	Supplies	\$1,728.00
Amerigas	County Buildings	Propane	\$673.95
Amerigas Propane LP	County Buildings	Tank Rent	\$140.08
Bank of the West	Segregated	Credit Card Purchases	\$62,891.26
Bill Jones Plumbing & Heating	Segregated	Supplies/Parts	\$69.05
Bobcat of the Big Horn Basin, Inc	Detention	Bobcat	\$4,000.00
Central Wyoming College	Prevention Program	Service	\$50.00
Charter Communications	Computer Services	Internet Service	\$349.96
CNA Surety	Clerk of District Court	Surety Bond	\$100.00
Dealers Electrical Supply	County Buildings	Materials/Supplies	\$25.93
Desert Mountain Corporation	Road Construction	Mag Chloride	\$4,098.46
Edwards Communications	Prevention Program	Radio Advertising	\$1,559.00
Floyd's Truck Center WY	Vehicle Maintenance	Parts	\$21.13
Fremont County Assoc. of Govt.	Special Tax	Economic Development	\$16,615.40
Fremont Motor Riverton Inc	Vehicle Maintenance	Parts/Supplies	\$1,275.46
Fremont Motors – Lander	Vehicle Maintenance	Parts/Supplies	\$28.66
Geotec Industrial Supply	Road Material Inventory	Materials	\$3,700.00
Grainger	Segregated	Materials/Supplies	\$644.17
High Plains Power, Inc	County Buildings	Utility Services	\$1,014.89
Holiday Inn Hotel & Suites	County Assessor	Lodging	\$1,440.00
Injury Prevention Resources	Segregated	Contractual Services	\$765.00
Irvine, Margy	County Elections	Reimburse Expenses	\$132.42
Jerry Bornhoft Construction Inc	1% Gravel Projects	Contract Services	\$5,700.00
Kairos Broadcasting LLC	Prevention Program	Advertising	\$2,600.00
Lander Valley Auto Parts	Vehicle Maintenance	Parts/Supplies	\$422.11
Mid-Amer Research Chemical	Vehicle Maintenance	Supplies	\$5,511.54
Museum of the American West	Special Tax	MOVE Award	\$15,000.00
Napa Auto Parts-Riverton	Vehicle Maintenance	Parts & Supplies	\$2,747.28
Nelson Engineering	Horse Creek Road Recon	Surveying Services	\$763.00
Nolan, Whitney L	County Sheriff	Baliff Services	\$540.00
Office Shop Inc, The	Segregated	Repair/Service/Lease	\$1,576.82
Orkin LLC	County Buildings	Pest Control Service	\$305.00
Pavillion, Town of	County Buildings	Water Utilities	\$115.29
Peterbilt of Wyoming	Vehicle Maintenance	Parts	\$73.80
Quickspace	Detention Doors	Container Rental	\$300.00
Riverton Ranger, Inc	Segregated	Advertising	\$2,735.15
Riverton, City of	Special Tax	Economic Development	\$33,230.81
Rocky Mountain Automatic Doors	County Buildings Detention	Parts/Services	\$418.75
Rocky Mountain Logistics Inc	Transportation	Contract Services	\$2,900.00
Rocky Mountain Power	Segregated	Utilities	\$10,345.35
Service Plumbing & Heating Co., Inc.	County Buildings	Service/Parts	\$28.84
Sweetwater Aire LLC	County Buildings	Supplies/Parts/Repair	\$694.97
Tilton, Kathleen	District Court	Court Appointment	\$4,605.00
Traveling Computers	Computer Services	Computer Supplies/Services	\$445.00
Tri-Star Detention, Inc.	Detention Doors	Doors	\$76,851.00
Upright Construction & Restoration	County Buildings	Cleaning Services	\$2,850.00
Verizon Wireless	Segregated	Cell Phone Service	\$984.96
WY DEQ	Transportation	Contaminated Site Fee	\$200.00
WY Public Health Laboratory	Public Health	Lab Fees/Supplies	\$309.00

Wyoming Dept of Transportation	Segregated	Fuel	\$2,336.81
Wyoming Machinery Co	Vehicle Maintenance	Parts & Service	\$451.96

The following items in the Signature File were reviewed: 1) letters to various MOVE applicants not successful in receiving funding; 2) thank you letter to Gary Weisz for service on Fremont County Solid Waste Disposal District Board; and 3) Record of Proceedings. Larry Allen moved, Jennifer McCarty seconded, to approve a Western Surety Company Official Bond and Oath for Larry Allen. Motion carried unanimously. Larry Allen moved, Mike Jones seconded, to approve an HDR Multiple Project Agreement Task Order No. 2021-01 for the Lander Streets, Hillcrest Drive Strategic Plan. Motion carried unanimously.

The following items in the Priority Mail were reviewed: 1) State of Wyoming Department of Audit list of Special Districts in Fremont County not filing an annual report as required by State Statute (County Clerk Julie Freese gave an update on the status of each entity listed on the report, noting most on the list had recently filed and she will keep the Commission apprised of the status at the next meeting. At that time she will follow up with a public notice indicating they are in danger of being dissolved if still noncompliant).

County Clerk Julie Freese was joined by South Lander Industrial Park Special Improvement and Service District Treasurer Steve Wiles, who stated the District's intention to dissolve. County Clerk Freese has been in contact with counsel for the District, as three options are available under State Statute to dissolve a Special District. Wiles stated the District was formed in 1998 to install water, sewer and paved roads. The project was completed and the District kept operational since then; however, there is no reason to keep the District solvent as there is no funding purpose remaining. Wiles stated he was under the impression the Resolution filed by their Directors complied with one of the options to dissolve the entity; however, Freese indicated several statutory steps were not followed. In an effort to dissolve the District, she recommended one of the other options, that being a resolution by the Commissioners, be the option taken at this point. She further informed the Board that she assisted Wiles the previous day in filing the Local Government Annual Report Summary for Special Districts. Larry Allen moved, Jennifer McCarty seconded, to approve Resolution No. 2021-28 "Declaring that the South Lander Industrial Improvement and Service District be Dissolved." Motion carried unanimously. Chief Civil Deputy Attorney Darrough will complete the necessary Findings of Fact and Conclusions of Law.

Library Director Anita Marple was joined by County Clerk Julie Freese and Financial Specialist Michelle Neuenschwander regarding the Library's receipt of \$10,000 from the Wyoming Humanities American Rescue Plan Operating Support Grant. Riverton Branch Manager Shari Haskins was present in the audience. Marple stated the funding will fund an 18-hour per week, non-benefitted Library Assistant in the Youth Services Department in the Riverton Branch Library. Jennifer McCarty moved, Clarence Thomas seconded, to authorize the Library Board's request to hold a public hearing for the purpose of amending their fiscal year 2021-2022 budget. Motion carried unanimously.

Museum Director Scott Goetz was present, joined by County Clerk Julie Freese and Financial Specialist Michelle Neuenschwander, to inform the Board that the Pioneer Museum was also awarded \$7,500 from the Wyoming Humanities American Rescue Plan Operating Support Grant for part-time salaries. Mike Jones moved, Clarence Thomas seconded, to authorize the Museum Board to hold a public hearing for the purpose of amending their FY 2021-2022 budget accordingly. Motion carried unanimously.

Sheriff Ryan Lee gave a monthly update. Detention: November bookings totaled 142 (down 13 from the previous month) from the following agencies – Riverton Police Department (68); Fremont County Sheriff's Office (29); Lander Police Department (37); Wyoming Highway Patrol (7); US Marshall's Office (2) and Shoshoni Police Department (4). Current inmate population as of December 13th total 170 in house and 174 in custody. One adult is currently housed out of county. Forty-five inmates are sentenced (32 males; 13 females). Pre-adjudicated inmates are 98. The Detention Facility Upgrade is continuing. Staffing vacancies consist of one Cook, five Deputy Sheriffs and one Nurse, some of these positions have conditional offers. The budget is not a concern at this time. Emergency/Dispatch: November statistics listed 1,700 calls and 1,000 Emergency 911 calls answered. Work continues with Frontier Ambulance regarding mapping interfacing. Currently down five positions (with three conditional offers of employment). No budget concerns at this time. Patrol/Enforcement: Down one position in the Riverton Division. There have been 7,130 calls this calendar year. Still acquiring capital revolving purchases (vehicles). Fuel costs may cause overages later in the fiscal year, at this time they are 49% of their budget at half of the fiscal year. Search and Rescue: Mission counts remain the same as the previous month, 11

missions this fiscal year compared to 25 this time last fiscal year. There are no budget considerations at this time.

Alan Sinner was present to reapply for another term on the Fremont County Predator Animal Board. Larry Allen moved, Mike Jones seconded, to appoint Alan Sinner to a three-year term on the Predator Animal Board. Motion carried unanimously.

Rob Dolcater was present to apply for a term on the Fremont County Fair Board. Fair Board Manager Pat Hart was present in the audience. Larry Allen moved, Clarence Thomas seconded, to appoint Rob Dolcater to a five-year term on the Fremont County Fair Board. Motion carried unanimously.

The Commissioners reviewed SOC Salary Adjustments for Department Heads. Said adjustments will become effective January 2022. Chairman Becker thanked fellow Board members for their dedication in moving the SOC adjustments forward and hoped they would keep on top of salary issues in the years to come as funding allows.

County Clerk Julie Freese noted the off-line board had concurred with the Commissioners recommendation of 10% increases for their directors. She reminded the Board that they had budgeted \$650,000 for the SOC adjustments, and she would compile an exact budget once all adjustments are made in January. At that time budgeted adjustments will be made for the various departments.

Executive Health Insurance Committee members Jim Anderson and Margy Irvine reviewed the Contract between NOVO Benefits, Inc. and Fremont County for Health Benefits Consulting Services for another three-year term beginning January 2022. The contract amount has been proposed at \$63,036 billed in twelve monthly installments. This amount represents a 3% increase over the 2021 contract amount and subsequent years will each see a 3% escalation in fees. They reported the escalation is substantially lower than the annual increases in both the administrative fees with BlueCross Blue Shield of Wyoming and stop loss premiums and locking in three years gives them a solid number upon which to base budgets. NOVO Benefits have been extremely helpful in keeping the County's health plan in compliance with federal requirements, seeking out ways to realize cost savings, negotiating annual contracts with the third party administrator and stop loss carrier, supporting the wellness program and providing individual claim assistance to employees. They are industry experts and the Executive Health Insurance Committee relies on their assistance, guidance and advice. Larry Allen moved, Jennifer McCarty seconded, to approve the Contract as submitted. Motion carried unanimously.

County Clerk Julie Freese, Chief Deputy Margy Irvine and IT Supervisor Kevin Shultz were present to discuss costs associated with purchase of equipment to operate the E-Poll Book software that is being developed by the Wyoming Secretary of State's Office. In 2020 they rented the E-Poll Book system from their voting equipment vendor (ES&S) as the State's was not ready at that time. They further secured a grant that payed the entire amount that year. The State's system will be ready in 2022 and will provide the software and support and the County will need to purchase the computers, label printers and regular printers (detailed on a spreadsheet). Freese stated the Wyoming SOS system will integrate with the WyoReg System for access to immediate information on a particular voter (driver's license information, DCI record for felony information and information through Vital Records to verify they are not deceased). The system will help identify voters that are not eligible to vote in Fremont County. The purchase of computers, printers, etc. is a large investment for only two election cycles; however, would be available for other offices after their life cycle with the Election Office as Shultz replaces computers on a rotating basis for county offices. ARPA funding for the purchases was further discussed and they discussed the ability to sanitize the hardware easier than paper documents. In closing, Freese stated the Election budget has \$29,400 for the rental of the next two election E-Poll books but would still need an infusion of \$17,717 to purchase the items. Shultz recommended immediate ordering due to supply chain issues so they cannot wait until the upcoming budget cycle to make the request as a result. They also want them here as early as possible to test them prior to deploying them in the election. Jennifer McCarty moved, Larry Allen seconded, to approve an additional \$18,000 infusion to the Election budget to purchase equipment to operate the E-Poll book software developed by the Wyoming Secretary of State's Office with funding entirely with ARPA funding. Motion carried unanimously.

Chief Civil Deputy Attorney Jodi Darrough presented several documents associated with the County's participation with the State on the Opioid Settlement. Two agreements are nationwide settlements that resolve all Opioids litigation brought by states and local political subdivisions against the three largest pharmaceutical distributors: McKesson, Cardinal Health and AmerisourceBergen ("Distributors") and manufacturer Janssen Pharmaceuticals, Inc. and its parent company Johnson & Johnson (collectively, "J

& J”). The OneWyo Memorandum of Agreement establishes the framework for distributing and sharing not only the settlement proceeds from the Distributor and J&J Agreement, but is expected that the MOA will govern the distribution of settlements with other opioid defendants in the future. This will include any settlement from Purdue Pharma’s bankruptcy proceeding. Wyoming would get a base payment of 55%, (approximately \$19.8 million) of the distribution agreement and under the manufacture settlement, Wyoming is entitled to a base payment of 45% (approximately \$3.6 million). The funds are to be used solely for opioid abatement purposes and we can distribute it ourselves or grant it to entities to use for the intended purpose. Larry Allen moved, Jennifer McCarty seconded, to approve Settlement Participation Forms for the Distributor Settlement and the Janssen Settlement and the OneWyo Opioid Settlement Memorandum of Agreement. Motion carried unanimously.

Commissioner meeting reports were given:

Commissioner Jennifer McCarty shared Aaron Foster, Weed and Pest Control District Supervisor, comments to the City of Lander’s Public Works Director regarding their concerns related to the District’s use of the fire hydrant and back flow issues. She stated she wanted the Board to have the information so they can be kept aware of ongoing issues.

Commissioner Mike Jones attended a meeting with both Judge Conder and Judge Coombs and J.R. Oakley, Building Maintenance Supervisor, the previous week where the immediate concerns centered around safety issues. He asked them to work with Oakley to develop a long term plan on how they would like to proceed with safety and segregation of both courts. He would like to set up an ARPA Committee to set guidelines on what qualifies for its intended use and develop a process. The money must be used for one of the following four categories: 1) public health care crisis; 2) premium pay; 3) lost revenue and 4) infrastructure for water, sewer and broadband. He will continue to develop the committee and have them meet after the first of the year.

There being no further business, Larry Allen moved, Clarence Thomas seconded, to adjourn the meeting at 11:10 a.m. and reconvene for a Regular Meeting on December 21, 2021. Motion carried unanimously.

A full detailed report (informational only) and the official minutes are posted on Fremont County’s website (www.fremontcountywy.gov). The meeting can also be accessed via You Tube (Fremont County WY Government).

/s/ TRAVIS BECKER, CHAIRMAN
FREMONT COUNTY COMMISSIONERS

ATTEST:

/s/ JULIE A. FREESE, FREMONT COUNTY CLERK AND CLERK OF THE BOARD