

STATE OF WYOMING)
) ss.
COUNTY OF FREMONT)

LANDER, WYOMING
OFFICE OF THE FREMONT COUNTY COMMISSIONERS
DECEMBER 7, 2021

OFFICIAL MINUTES

The Board of Fremont County Commissioners met in Regular Session at 9:00 a.m. with the following members present: Chairman Travis Becker, Vice-Chairman Larry Allen, Jennifer McCarty, Clarence Thomas and Mike Jones. County Clerk Julie A. Freese was present.

Larry Allen moved, Clarence Thomas seconded, to approve the agenda as amended. Motion carried unanimously.

Jennifer McCarty moved, Clarence Thomas seconded, to approve the minutes of the Regular Meeting held on November 23, 2021. Motion carried unanimously.

Jennifer McCarty moved, Clarence Thomas seconded, to accept the bills for payment. Motion carried unanimously.

Bills are listed in the following format: Vendor – Department – Description – Amount: A & I Distributors-Vehicle Maintenance-Oil/Fluids-\$186.94; Alexander Excavation-1% Gravel Projects-Contract Services -\$12990.00; Alsco Inc-County Buildings-Laundry -\$260.16; American Family & Life Ins.-Segregated-Insurance-\$4778.95; Anda Inc-Public Health-Vaccine-\$6359.15; Apex Surveying, Inc-Lower North Fork -Engineer -\$25182.08; Bailey Enterprises, Inc-Inventory-Bulk Fuel -\$29976.56; Bank Of The West Acct Analysis-Investment Pool-Analyzed Charges-\$256.40; Biddle Consulting Group-Dispatch Center-Maintenance Agreement-\$699.00; Bill Jones Plumbing & Heating-County Buildings-Supplies / Parts-\$36.90; Black Hills Energy-County Buildings-Utility Service-\$8544.12; Black, Leland-County Attorney-Witness Fee-\$106.80; Bloedorn Lumber-Lander-County Buildings- Materials / Supplies-\$1453.25; Blue Cross Blue Shield of WY-Co Admin-Health Insurance Claims-\$887852.97; Bowdel Steven P.-Detention Center-Contract Service-\$2125.00; C C & G, Inc-North Fork -Contractor -\$46775.00; California State Disbursement-Payroll-Child Support-\$50.00; Clear Creek Construction LLC-1% Gravel Projects-Contract Services -\$1080.00; Clifford, Gregory P. MD PC-Detention Center-Inmate Medical-\$3441.00; Cloud Peak Counseling Center-Health & Welfare-Title 25-\$5200.00; CNA Surety-Segregated-Surety Bond-\$200.00; Colonial Life & Accident Ins-Segregated-Insurance-\$2122.18; Communication Technologies Inc-Support Services-Maintenance Agreement-\$2961.87; Cowboy Chemical Inc-Detention Center-Inmate Supply-\$1535.10; Crane, Peter, MD-Detention Center-Inmate Medical-\$152.00; Crosseyed Custom Rifles LLC-Capital Asset Acquisitions-Custom Rifles-\$8264.50; Cruickshank, Robert-Transportation-Expense Reimbursement-\$31.64; Denevan, Danny L.-1% Gravel Projects-Contract Services-\$4440.00; DOWL LLC-Transportation-Road Reconstruction-\$32418.92; Dubois Frontier, The-Support Services-Advertising -\$43.50; Dubois Telephone Exchange-Segregated-Telephone -\$715.07; Evan's Trucking-1% Gravel Projects-Contract Services-\$4090.00; Fahey, Penny-Health Promotion-Wellness Contract-\$3600.00; Fremont County Circuit Court-Payroll-Garnishment-\$373.55; Fremont Counseling-Lander-Health & Welfare-Title 25-\$9450.00; Fremont County Treasurer-Co Admin-Health Insurance-\$337405.00; Fremont County Treasurer-Co Admin-Section 125 Benefits-\$45695.26; Fremont Engineering & Surveying-Transportation-Professional Services-\$2408.75; Fremont Orthopaedics PC-Detention Center-Inmate Medical-\$971.29; G Bar G Veterinary-County Sheriff-Contract Services-\$63.00; Globalstar USA-Search & Rescue-Satellite Phone -\$400.74; Great West Trust-Segregated-Wyoming Benefits-\$5985.00; Healthsmart Benefit Solutions-Segregated-Insurance-\$912.00; Hoffman Electric-Phep Covid Response-Electrical Services-\$13832.50; Hornet Trucking Inc-1% Gravel Projects-Contract Services -\$6300.00; Int'l Academies Of Emergency Dispatch-Dispatch Center-Training -\$210.75; Judicial Dialog Systems-County Attorney-Maintenance / Support-\$10159.27; Kisling, Lisa-Public Defender- Rent-\$450.00; KONE Inc-County Buildings-Elevator Maintenance-\$1341.63; Lander, City Of-County Buildings-Water & Sewer-\$2415.79; LCI Trucking & Construction LLC-1% Gravel Projects-Contract Services -\$2280.00; Lyles, Jesse-County Sheriff-Reimbursement-\$83.70; Mahlum, Zachary Hamilton-District Court-Court Appointment-\$645.00; Master's Touch LLC-County Treasurer- Tax Billing-\$1641.59; Matthew Bender & Co., Inc-Clerk of District Court-WY Court Rules-\$73.08; McAuley, Lindsay-Detention Center-Inmate Medical Services-\$1531.25; Medical Imaging Associates of Idaho-Detention Center-Inmate Medical-\$2124.00; Miller, Margaret-District Court- Rent-\$300.00; Mountain Dental PC-Detention Center-Inmate Medical-\$774.00; New York Life Insurance-Segregated-Insurance-\$133.11; Norco Inc-Segregated-Supplies -\$4787.31; Office Shop Inc, The-Computer Services-Supplies -\$726.88; One Stop Market-Search & Rescue-Fuel-\$140.59; Orkin LLC-County Buildings-Pest Control Service-\$75.00; Overhead Door Inc-County Buildings-Service/Supplies -\$127.93; Palace Pharmacy-Detention Center-Inmate Rx's-\$12792.82; Payroll Taxes-Co Admin-Withholding/FICA-\$196849.94; Post And Associates-County Sheriff-Administrative Fee -\$3000.00; Quadient Leasing USA Inc-County Sheriff-Meter Lease-\$148.60; Quill Corporation-Segregated-Office Supplies-\$2769.25; R T Communications-Segregated-Telephone -\$541.37; Rapid Fire Protection, Inc-County Buildings-Fire Sprinklers Inspection-\$1100.00; Ratigan, Daniel, M.D.-Detention Center-P.A. Supervisor Contract-\$4950.00; Redacted-Health Benefit Plan-Death Benefit-\$10000.00; Reed, David K.-1% Gravel Projects-Contract Services-\$13290.00; RELX, Inc.-County Attorney- Research Subscription-\$674.00; Remote Satellite Systems-Search & Rescue-Equipment-\$56.00; Riverton, City Of-Segregated-Water/Sewer-\$917.04; Rodriguez, Jessica-Detention Center-Contract Services-\$1531.25; Sagewest Health Care-Detention Center-Inmate Medical-\$28591.41; Shirts & More Inc-County Sheriff- Vehicle Decals-\$250.00; Shoshoni, Town of-County Buildings-Water/Sewer-\$60.00; Soule, Sierra-Public Defender-Rent -\$450.00; State Disbursement Unit-Payroll-Child Support-\$1066.25; State Of Wyoming-Public Defender-Office Rent -\$1650.00; Stewart & Stevenson, LLC-Segregated-Supplies -\$2304.66; Sweetwater Aire LLC-County Buildings-Supplies / Parts / Repair-\$5872.91; Sweetwater County Sheriff-Detention Center-Inmate Housing-\$5755.00; Sylvestri Customization-Prevention Program-Website Design-\$7669.70; Terrance R. Martin PC-Public Defender-Rent-\$450.00; Total Net Salaries-Segregated-Salaries-\$631356.73; Traveling Computers-Computer Services-Computer Supplies/Services-\$1619.67; US Foods Inc-Detention Center-Inmate Board-\$15125.35; Valley Lumber & Supply Co Inc-Transportation-Materials/Supplies -\$19.31; Western Printing, Inc-Transportation-Printed Supplies-

\$97.56; Whiting Law, P.C.-District Court-Professional Services-\$1890.00; Wind River Towing-Abandoned Vehicles-Tow Abandoned Vehicle-\$360.00; WY Brand Industries-Detention Center-Inmate Supplies-\$6270.00; WY Dept of Employment-Segregated-Unemployment Claims-\$2840.94; WY SDU-Payroll-Child Support-\$1480.00; Wyo Child Support Enforcement-Segregated-Child Support-\$806.00; Wyo Dept of Workforce Service-Co Admin-Workers Comp-\$17079.05; Wyoming Behavioral Institute-Health & Welfare-Title 25-\$9802.00; Wyoming Retirement System-Co Admin-Contributions-\$154717.08; Wyoming Waste Systems-County Buildings-Trash Removal-\$2467.64; Wyoming.Com-County Sheriff-Internet Service-\$650.00; Wyonet Inc.-Computer Services-Telephone Service-\$4787.56.

The following items in the Signature File were reviewed: 1) thank you letter to Brian Warner for service on the Fremont County Fair Board; 2) thank you letter to Rocky McWilliams for service on the Local Emergency Planning Committee; and 3) Record of Proceedings. Larry Allen moved, Clarence Thomas seconded, to approve a Bore, Cut, Overhead and Parallel Public Utilities Right-of-Way Permit from Bonneville Builders LLC for Red Canyon Road. Motion carried unanimously. Larry Allen moved, Clarence Thomas seconded, to approve a Memorandum of Understanding between the Wyoming Department of Transportation and the Fremont County Commissioners for the Wyoming Rural Road Safety Program Signing at Various Locations in Fremont County. Motion carried unanimously. Larry Allen moved, Mike Jones seconded, to approve a letter to Bureau of Land Management expressing Fremont County's desire to be a Cooperating Agency for re-initiating the NEPA process to withdraw the Sagebrush Focal Areas from location and entry under the Mining Law of 1872 to protect Greater Sage Grouse and its habitat. Motion carried unanimously. The letter further requested coordinator status, pursuant to FLPMA. Larry Allen moved, Mike Jones seconded, to approve the Official Board Election Ballot for the Local Government Liability Pool by selecting Municipal Elected Officials Kelly Krakow (Albin) and Linda Smith (Rawlins) and Special District Representative Lindsey Woodward (Hot Springs Weed and Pest Control District). Motion carried unanimously.

The following items in the Priority Mail were reviewed: 1) Wyoming County Commissioners Association Agenda for the Legislative Conference February 21-23, 2022; and 2) Department of Audit letter regarding Special Districts in Fremont County that have not filed an annual report as required by State Statute (County Clerk Julie Freese will follow up with those not reporting and prepare the required public notice indicating the Special Districts are in danger of being dissolved due to failure to comply with the legal reporting requirements).

Priority Ambulance EMT-P Director of Government and Industry Relations Dennis Rowe and Frontier Ambulance Operations Manager Diane Lane gave an update on the ground ambulance service.

Planning Supervisor Steve Baumann presented a plat for the Views Subdivision, a five lot simple subdivision located just east of old Highway 28 near the turnoff to Atlantic City. Mike Jones moved, Jennifer McCarty seconded, to approve The Views Subdivision as recommended by the Fremont County Planning Commission. Motion carried unanimously. A Plat of Gard Subdivision was presented, a four lot simple subdivision located east of old Highway 8 near the turnoff to Atlantic City and adjoining The Views Subdivision. The developer wishes to eliminate the easement between Lots 1 & 2 because Gard Lane is described as a Road, Utility and Drainage Easement, and as such, will be available for the installation of any utilities to the existing home on Lot 1 should they be desired. Additionally, the slope of the property between Lots 1 & 2 precludes its use for utility installation. As a result, a Variance Application will be required to the Fremont County Simple Subdivision Regulations stating "utility easements within the plat boundary shall be twenty (20') feet in width along the exterior boundary and twenty (20') feet in width following interior lot lines located at the subdivider's discretion." Jennifer McCarty moved, Mike Jones seconded, to approve the request for the Variance to Chapter III Section 3(B)(XIII)(a) eliminating the Utility and Drainage Easement between Lots 1 & 2 for the Gard Subdivision as recommended by the Fremont County Planning Commission. Motion carried unanimously. Jennifer McCarty moved, Mike Jones seconded, to approve the Gard Subdivision as recommended by the Fremont County Planning Commission. Motion carried unanimously.

Interviews were held for three positions on the Fremont County Solid Waste Disposal District Board. Incumbents Gary Weisz, Jennifer Lamb and Robert Townsend (telephone) and new applicant Normandy Rose interviewed. Later in the day, Clarence Thomas moved, Jennifer McCarty seconded, to re-appoint Jennifer Lamb and Robert Townsend and new applicant Normandy Rose to three year terms on the Fremont County Solid Waste Disposal District Board. Motion carried unanimously.

Building Maintenance Supervisor J.R. Oakley informed the Board of an upcoming vacancy for a Custodial position. Mike Jones moved, Larry Allen seconded, to authorize refilling the position at a salary of \$32,000. Motion carried unanimously.

On behalf of County Attorney Patrick LeBrun, Chief Civil Deputy Attorney Jodi Darrough requested approval to fill a secretarial position in the Riverton office. Mike Jones moved, Jennifer McCarty seconded, to authorize refilling the position at a salary of \$41,500. Motion carried unanimously.

Fremont County MOVE (Making Opportunity for a Viable Economy) ½ % Economic Development Committee recommendations were reviewed as well as interviews with the six applicants. MOVE Chairman Holly Butler was present in the audience and other members, Cy Lee and Jon Mays, were present via Zoom. Chairman Becker greeted the applicants and noted the funding requests this quarter totaled \$949,233 and available revenue from the special purpose tax is \$679,172.19. Interviews were held with the following applicants:

- 1) Next Level Gymnastics LLC, Sarah Hutchison, Owner. Funding request is \$70,000 for expansion. The MOVE Committee recommended \$50,000 with the stipulation that grant funding be used to procure the new building down payment (buy or build).
- 2) Rad Innovations – Bow Spider, David Merrill, Owner. Funding request is \$54,000 for expansion of product line and manufacturing facility. The MOVE Committee recommended \$47,000.
- 3) CWC Equine Facility, Dr. Brad Tyndall and Foundation Executive Director Beth Monteiro. Funding request is \$354,800 for Facility for Equine Events at the Rocky Mountain Complex. The MOVE Committee recommended \$200,000.
- 4) Fremont County Museums, Director Scott Goetz and Board member Joanna Kail. Funding request is \$80,877 for rebranding and marketing program. MOVE Committee denied the request.
- 5) Wyoming Wood Products, Forrest Kamminga and Pat Hickerson owner/partners were present. Funding request is \$200,000 for expansion of existing sawmill and update and install new planer mill. The MOVE Committee recommended \$150,000.
- 6) Wind River Adventure & Design (WRAD) LLC, CEO Matthew Cobb, Edward Hooper, Production Manager, COO and Monte Paddleford, Tech Business Advisor. Funding request is \$189,556 for van conversion start up. The MOVE Committee recommended full funding of \$189,556 with the stipulation that all equipment purchased by the grant is WRAD equipment.

Following the interviews, Larry Allen moved, Mike Jones seconded, to award the MOVE applicants as follows: Wind River Adventures & Design Services Van Conversion - \$189,556 (with stipulation of MOVE Committee); CWC Equine Facility \$200,000; Rad Innovations – Bow Spider - \$54,000; Next Level Gymnastics - \$50,000 (with stipulation of MOVE Committee); Wyoming Wood Products - \$185,000; and Fremont County Museums Rebranding and marketing - \$0. Motion carried unanimously. Chairman Becker stated an Award letter to those successful applicants would be sent out directly, and pursuant to MOVE rules, the money must be spent within one year, with the opportunity for one six-month extension. The Commission will also request a progress report. The Commission expressed appreciation to the MOVE Committee for their thorough report with recommendations.

Larry Allen moved, Jennifer McCarty seconded, to adjourn into Executive Session with Transportation Superintendent Billy Meeks for personnel. Motion carried unanimously. Larry Allen moved, Mike Jones seconded, to return to Regular Session. Motion carried unanimously.

There being no further business, Mike Jones moved, Jennifer McCarty seconded, to adjourn the meeting at 1:00 p.m. and reconvene for a Regular Meeting on December 14, 2021. Motion carried unanimously.

A full detailed report (informational only) and the official minutes are posted on Fremont County's website (www.fremontcountywy.gov). The meeting can also be accessed via You Tube (Fremont County WY Government).

/s/ TRAVIS BECKER, CHAIRMAN
FREMONT COUNTY COMMISSIONERS

ATTEST:

/s/ JULIE A. FREESE, FREMONT COUNTY CLERK AND CLERK OF THE BOARD