

STATE OF WYOMING )  
 ) ss.  
COUNTY OF FREMONT )

LANDER, WYOMING  
OFFICE OF THE FREMONT COUNTY COMMISSIONERS  
DECEMBER 7, 2021

**FULL DETAILED REPORT**

The Board of Fremont County Commissioners met in Regular Session at 9:00 a.m. with the following members present: Chairman Travis Becker, Vice-Chairman Larry Allen, Jennifer McCarty, Clarence Thomas and Mike Jones. County Clerk Julie A. Freese was present.

Larry Allen moved, Clarence Thomas seconded, to approve the agenda as amended. Motion carried unanimously.

Jennifer McCarty moved, Clarence Thomas seconded, to approve the minutes of the Regular Meeting held on November 23, 2021. Motion carried unanimously.

Jennifer McCarty moved, Clarence Thomas seconded, to accept the bills for payment. Motion carried unanimously.

<u>Vendor</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>
A & I Distributors	Vehicle Maintenance	Oil/Fluids	\$186.94
Alexander Excavation	1% Gravel Projects	Contract Services	\$12,990.00
AlSCO Inc	County Buildings	Laundry	\$260.16
American Family & Life Insurance	Segregated	Insurance	\$4,778.95
ANDA Inc	Public Health	Vaccine	\$6,359.15
Apex Surveying, Inc	Lower North Fork	Engineer	\$25,182.08
Bailey Enterprises, Inc	Inventory	Bulk Fuel	\$29,976.56
Bank of the West Acct Analysis	Investment Pool	Analyzed Charges	\$256.40
Biddle Consulting Group	Dispatch Center	Maintenance Agreement	\$699.00
Bill Jones Plumbing & Heating	County Buildings	Supplies/Parts	\$36.90
Black Hills Energy	County Buildings	Utility Service	\$8,544.12
Black, Leland	County Attorney	Witness Fee	\$106.80
Bloedorn Lumber-Lander	County Buildings	Materials/Supplies	\$1,453.25
Blue Cross Blue Shield of WY	Co Admin	Health Insurance Claims	\$887,852.97
Bowdel Steven P.	Detention Center	Contract Service	\$2,125.00
C C & G, Inc	North Fork	Contractor	\$46,775.00
California State Disbursement	Payroll	Child Support	\$50.00
Clear Creek Construction LLC	1% Gravel Projects	Contract Services	\$1,080.00
Clifford, Gregory P. MD PC	Detention Center	Inmate Medical	\$3,441.00
Cloud Peak Counseling Center	Health & Welfare	Title 25	\$5,200.00
CNA Surety	Segregated	Surety Bond	\$200.00
Colonial Life & Accident Insurance	Segregated	Insurance	\$2,122.18
Communication Technologies Inc	Support Services	Maintenance Agreement	\$2,961.87
Cowboy Chemical Inc	Detention Center	Inmate Supply	\$1,535.10
Crane, Peter, MD	Detention Center	Inmate Medical	\$152.00
Crosseyed Custom Rifles LLC	Capital Asset Acquisitions	Custom Rifles	\$8,264.50
Cruikshank, Robert	Transportation	Expense Reimbursement	\$31.64
Denevan, Danny L.	1% Gravel Projects	Contract Services	\$4,440.00
DOWL LLC	Transportation	Road Reconstruction	\$32,418.92
Dubois Frontier, The	Support Services	Advertising	\$43.50
Dubois Telephone Exchange	Segregated	Telephone	\$715.07
Evan's Trucking	1% Gravel Projects	Contract Services	\$4,090.00
Fahey, Penny	Health Promotion	Wellness Contract	\$3,600.00
Fremont County Circuit Court	Payroll	Garnishment	\$373.55
Fremont Counseling-Lander	Health & Welfare	Title 25	\$9,450.00
Fremont County Treasurer	Co Admin	Health Insurance	\$337,405.00
Fremont County Treasurer	Co Admin	Section 125 Benefits	\$45,695.26
Fremont Engineering & Surveying	Transportation	Professional Services	\$2,408.75
Fremont Orthopaedics PC	Detention Center	Inmate Medical	\$971.29
G Bar G Veterinary	County Sheriff	Contract Services	\$63.00
Globalstar USA	Search & Rescue	Satellite Phone	\$400.74
Great West Trust	Segregated	Wyoming Benefits	\$5,985.00
Healthsmart Benefit Solutions	Segregated	Insurance	\$912.00
Hoffman Electric	Phep Covid Response	Electrical Services	\$13,832.50
Hornet Trucking Inc	1% Gravel Projects	Contract Services	\$6,300.00
Int'l Academies of Emergency Dispatch	Dispatch Center	Training	\$210.75
Judicial Dialog Systems	County Attorney	Maintenance/Support	\$10,159.27
Kisling, Lisa	Public Defender	Rent	\$450.00
KONE Inc	County Buildings	Elevator Maintenance	\$1,341.63
Lander, City of	County Buildings	Water & Sewer	\$2,415.79

LCI Trucking & Construction LLC	1% Gravel Projects	Contract Services	\$2,280.00
Lyles, Jesse	County Sheriff	Reimbursement	\$83.70
Mahlum, Zachary Hamilton	District Court	Court Appointment	\$645.00
Master's Touch LLC	County Treasurer	Tax Billing	\$1,641.59
Matthew Bender & Co., Inc	Clerk of District Court	WY Court Rules	\$73.08
McAuley, Lindsay	Detention Center	Inmate Medical Services	\$1,531.25
Medical Imaging Associates of Idaho	Detention Center	Inmate Medical	\$2,124.00
Miller, Margaret	District Court	Rent	\$300.00
Mountain Dental PC	Detention Center	Inmate Medical	\$774.00
New York Life Insurance	Segregated	Insurance	\$133.11
Norco Inc	Segregated	Supplies	\$4,787.31
Office Shop Inc, The	Computer Services	Supplies	\$726.88
One Stop Market	Search & Rescue	Fuel	\$140.59
Orkin LLC	County Buildings	Pest Control Service	\$75.00
Overhead Door Inc	County Buildings	Service/Supplies	\$127.93
Palace Pharmacy	Detention Center	Inmate Rx's	\$12,792.82
Payroll Taxes	Co Admin	Withholding/FICA	\$196,849.94
Post and Associates	County Sheriff	Administrative Fee	\$3,000.00
Quadiant Leasing USA Inc	County Sheriff	Meter Lease	\$148.60
Quill Corporation	Segregated	Office Supplies	\$2,769.25
R T Communications	Segregated	Telephone	\$541.37
Rapid Fire Protection, Inc	County Buildings	Fire Sprinklers Inspection	\$1,100.00
Ratigan, Daniel, M.D.	Detention Center	P.A. Supervisor Contract	\$4,950.00
Redacted	Health Benefit Plan	Death Benefit	\$10,000.00
Reed, David K.	1% Gravel Projects	Contract Services	\$13,290.00
RELX, Inc.	County Attorney	Research Subscription	\$674.00
Remote Satellite Systems	Search & Rescue	Equipment	\$56.00
Riverton, City of	Segregated	Water/Sewer	\$917.04
Rodriguez, Jessica	Detention Center	Contract Services	\$1,531.25
Sagewest Health Care	Detention Center	Inmate Medical	\$28,591.41
Shirts & More Inc	County Sheriff	Vehicle Decals	\$250.00
Shoshoni,Town of	County Buildings	Water/Sewer	\$60.00
Soule, Sierra	Public Defender	Rent	\$450.00
State Disbursement Unit	Payroll	Child Support	\$1,066.25
State of Wyoming	Public Defender	Office Rent	\$1,650.00
Stewart & Stevenson, LLC	Segregated	Supplies	\$2,304.66
Sweetwater Aire LLC	County Buildings	Supplies/Parts/Repair	\$5,872.91
Sweetwater County Sheriff	Detention Center	Inmate Housing	\$5,755.00
Sylvestri Customization	Prevention Program	Website Design	\$7,669.70
Terrance R. Martin PC	Public Defender	Rent	\$450.00
Total Net Salaries	Segregated	Salaries	\$631,356.73
Traveling Computers	Computer Services	Computer Supplies, Services	\$1,619.67
US Foods Inc	Detention Center	Inmate Board	\$15,125.35
Valley Lumber & Supply Co Inc	Transportation	Materials/Supplies	\$19.31
Western Printing, Inc	Transportation	Printed Supplies	\$97.56
Whiting Law, P.C.	District Court	Professional Services	\$1,890.00
Wind River Towing	Abandoned Vehicles	Tow Abandoned Vehicle	\$360.00
WY Brand Industries	Detention Center	Inmate Supplies	\$6,270.00
WY Dept of Employment	Segregated	Unemployment Claims	\$2,840.94
WY SDU	Payroll	Child Support	\$1,480.00
Wyo Child Support Enforcement	Segregated	Child Support	\$806.00
Wyo Dept of Workforce Service	Co Admin	Workers Comp	\$17,079.05
Wyoming Behavioral Institute	Health & Welfare	Title 25	\$9,802.00
Wyoming Retirement System	Co Admin	Contributions	\$154,717.08
Wyoming Waste Systems	County Buildings	Trash Removal	\$2,467.64
Wyoming.com	County Sheriff	Internet Service	\$650.00
Wyonet Inc	Computer Services	Telephone Service	\$4,787.56

The following items in the Signature File were reviewed: 1) thank you letter to Brian Warner for service on the Fremont County Fair Board; 2) thank you letter to Rocky McWilliams for service on the Local Emergency Planning Committee; and 3) Record of Proceedings. Larry Allen moved, Clarence Thomas seconded, to approve a Bore, Cut, Overhead and Parallel Public Utilities Right-of-Way Permit from Bonneville Builders LLC for Red Canyon Road. Motion carried unanimously. Larry Allen moved, Clarence Thomas seconded, to approve a Memorandum of Understanding between the Wyoming Department of Transportation and the Fremont County Commissioners for the Wyoming Rural Road Safety Program Signing at Various Locations in Fremont County. Motion carried unanimously. Larry Allen moved, Mike Jones seconded, to approve a letter to Bureau of Land Management expressing Fremont County's desire to be a Cooperating Agency for re-initiating the NEPA process to withdraw the Sagebrush Focal Areas from location and entry under the Mining Law of 1872 to protect Greater Sage Grouse and its habitat. Motion carried unanimously. The letter further requested coordinator status, pursuant to FLPMA. Larry Allen moved, Mike Jones seconded, to approve the Official Board Election Ballot for the Local Government Liability Pool by selecting Municipal Elected Officials Kelly Krakow (Albin) and Linda Smith (Rawlins)

and Special District Representative Lindsey Woodward (Hot Springs Weed and Pest Control District). Motion carried unanimously.

The following items in the Priority Mail were reviewed: 1) Wyoming County Commissioners Association Agenda for the Legislative Conference February 21-23, 2022; and 2) Department of Audit letter regarding Special Districts in Fremont County that have not filed an annual report as required by State Statute (County Clerk Julie Freese will follow up with those not reporting and prepare the required public notice indicating the Special Districts are in danger of being dissolved due to failure to comply with the legal reporting requirements).

Priority Ambulance EMT-P Director of Government and Industry Relations Dennis Rowe and Frontier Ambulance Operations Manager Diane Lane gave an update on the ground ambulance service. Number of transports total 5,050 with 75% being 911 calls and 25% facility calls. Average response time is 12.07 minutes. Generally speaking, all ambulances are staffed with one Advanced Level (EMT-1 or Paramedic) and one Basic Level (EMT-B or EMT-A) provider. Frontier Ambulance has become available for transfers originating in Fremont County and other communities (Casper) and plans to deploy two additional ambulances in 2022 primarily focused on inter-facility transports to and from Fremont County. They have been working in close collaboration with the SageWest Hospital system to capture a significant number of transports currently being transferred by air. They have had some issues with staffing, Rowe estimated they are 80% staffed; however, they bring in people from other areas to help when needed, who immediately fall in love with the area. The Commission and community have been very supportive. Diane Lane reviewed education and recruitment programs and Vice-Chairman Allen will work with her to secure a place on the Wind River Indian Reservation to hold an Emergency First Responder Course. Title 25 transports are occurring with the Medical Director requirement of three personnel per transport.

Planning Supervisor Steve Baumann presented a plat for the Views Subdivision, a five lot simple subdivision located just east of old Highway 28 near the turnoff to Atlantic City. Mike Jones moved, Jennifer McCarty seconded, to approve The Views Subdivision as recommended by the Fremont County Planning Commission. Motion carried unanimously. A Plat of Gard Subdivision was presented, a four lot simple subdivision located east of old Highway 8 near the turnoff to Atlantic City and adjoining The Views Subdivision. The developer wishes to eliminate the easement between Lots 1 & 2 because Gard Lane is described as a Road, Utility and Drainage Easement, and as such, will be available for the installation of any utilities to the existing home on Lot 1 should they be desired. Additionally, the slope of the property between Lots 1 & 2 precludes its use for utility installation. As a result, a Variance Application will be required to the Fremont County Simple Subdivision Regulations stating "utility easements within the plat boundary shall be twenty (20') feet in width along the exterior boundary and twenty (20') feet in width following interior lot lines located at the subdivider's discretion." Jennifer McCarty moved, Mike Jones seconded, to approve the request for the Variance to Chapter III Section 3(B)(XIII)(a) eliminating the Utility and Drainage Easement between Lots 1 & 2 for the Gard Subdivision as recommended by the Fremont County Planning Commission. Motion carried unanimously. Jennifer McCarty moved, Mike Jones seconded, to approve the Gard Subdivision as recommended by the Fremont County Planning Commission. Motion carried unanimously.

Interviews were held for three positions on the Fremont County Solid Waste Disposal District Board. Incumbents Gary Weisz, Jennifer Lamb and Robert Townsend (telephone) and new applicant Normandy Rose interviewed. Later in the day, Clarence Thomas moved, Jennifer McCarty seconded, to re-appoint Jennifer Lamb and Robert Townsend and new applicant Normandy Rose to three year terms on the Fremont County Solid Waste Disposal District Board. Motion carried unanimously.

Building Maintenance Supervisor J.R. Oakley informed the Board of an upcoming vacancy for a Custodial position. Mike Jones moved, Larry Allen seconded, to authorize refilling the position at a salary of \$32,000. Motion carried unanimously.

On behalf of County Attorney Patrick LeBrun, Chief Civil Deputy Attorney Jodi Darrough requested approval to fill a secretarial position in the Riverton office. Mike Jones moved, Jennifer McCarty seconded, to authorize refilling the position at a salary of \$41,500. Motion carried unanimously.

Fremont County MOVE (Making Opportunity for a Viable Economy) ½ % Economic Development Committee recommendations were reviewed as well as interviews with the six applicants. MOVE Chairman Holly Butler was present in the audience and other members, Cy Lee and Jon Mays, were present via Zoom. Chairman Becker greeted the applicants and noted the funding requests this quarter

totaled \$949,233 and available revenue from the special purpose tax is \$679,172.19. Interviews were held with the following applicants:

- 1) Next Level Gymnastics LLC, Sarah Hutchison, Owner. Funding request is \$70,000 for expansion. The MOVE Committee recommended \$50,000 with the stipulation that grant funding be used to procure the new building down payment (buy or build).
- 2) Rad Innovations – Bow Spider, David Merrill, Owner. Funding request is \$54,000 for expansion of product line and manufacturing facility. The MOVE Committee recommended \$47,000.
- 3) CWC Equine Facility, Dr. Brad Tyndall and Foundation Executive Director Beth Monteiro. Funding request is \$354,800 for Facility for Equine Events at the Rocky Mountain Complex. The MOVE Committee recommended \$200,000.
- 4) Fremont County Museums, Director Scott Goetz and Board member Joanna Kail. Funding request is \$80,877 for rebranding and marketing program. MOVE Committee denied the request.
- 5) Wyoming Wood Products, Forrest Kamminga and Pat Hickerson owner/partners were present. Funding request is \$200,000 for expansion of existing sawmill and update and install new planer mill. The MOVE Committee recommended \$150,000.
- 6) Wind River Adventure & Design (WRAD) LLC, CEO Matthew Cobb, Edward Hooper, Production Manager, COO and Monte Paddleford, Tech Business Advisor. Funding request is \$189,556 for van conversion start up. The MOVE Committee recommended full funding of \$189,556 with the stipulation that all equipment purchased by the grant is WRAD equipment.

Following the interviews, Larry Allen moved, Mike Jones seconded, to award the MOVE applicants as follows: Wind River Adventures & Design Services Van Conversion - \$189,556 (with stipulation of MOVE Committee); CWC Equine Facility \$200,000; Rad Innovations – Bow Spider - \$54,000; Next Level Gymnastics - \$50,000 (with stipulation of MOVE Committee); Wyoming Wood Products - \$185,000; and Fremont County Museums Rebranding and marketing - \$0. Motion carried unanimously. Chairman Becker stated an Award letter to those successful applicants would be sent out directly, and pursuant to MOVE rules, the money must be spent within one year, with the opportunity for one six-month extension. The Commission will also request a progress report. The Commission expressed appreciation to the MOVE Committee for their thorough report with recommendations.

Chief Civil Deputy Attorney Jodi Darrough stated her report on the Opioid Settlement can be postponed until the following meeting.

Chairman Becker stated that the last Department Head evaluation will be held next and asked the Board to be ready to discuss Department Head SOC Salary Adjustments at the next meeting.

County Clerk Julie Freese reported that the Fremont County redistricting plan is near completion and that the County Commission districts appear to mirror the legislative districts in the majority of areas.

Larry Allen moved, Jennifer McCarty seconded, to adjourn into Executive Session with Transportation Superintendent Billy Meeks for personnel. Motion carried unanimously. Larry Allen moved, Mike Jones seconded, to return to Regular Session. Motion carried unanimously.

There being no further business, Mike Jones moved, Jennifer McCarty seconded, to adjourn the meeting at 1:00 p.m. and reconvene for a Regular Meeting on December 14, 2021. Motion carried unanimously.

A full detailed report (informational only) and the official minutes are posted on Fremont County's website ([www.fremontcountywy.gov](http://www.fremontcountywy.gov)). The meeting can also be accessed via You Tube (Fremont County WY Government).

/s/ TRAVIS BECKER, CHAIRMAN  
FREMONT COUNTY COMMISSIONERS

ATTEST:

/s/ JULIE A. FREESE, FREMONT COUNTY CLERK AND CLERK OF THE BOARD