

STATE OF WYOMING )  
 ) ss.  
COUNTY OF FREMONT )

LANDER, WYOMING  
OFFICE OF THE FREMONT COUNTY COMMISSIONERS  
DECEMBER 1, 2020

### **FULL DETAILED REPORT**

The Board of Fremont County Commissioners met in Regular Session at 9:00 a.m. with the following members present: Vice-Chairman Larry Allen, Jennifer McCarty and Michael Jones. Deputy County Clerk Margy Irvine was present. Chairman Travis Becker and Commissioner Clarence Thomas and Fremont County Clerk Julie A. Freese attended via videoconference.

Jennifer McCarty moved, Mike Jones seconded, to approve the agenda as amended. Motion carried unanimously.

Jennifer McCarty moved, Mike Jones seconded, to approve the minutes of the Regular Meeting held on November 24, 2020. Motion carried unanimously.

Mike Jones moved, Jennifer McCarty seconded, to accept the bills for payment. Motion carried unanimously.

<u>Vendor Name</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>
Ace Hardware-Lander	Segregated	Materials/Supplies	\$190.91
American Family & Life Insurance	Segregated	Insurance	\$7,533.77
B & B Enterprises LLC	Planning	Signs & Supplies	\$58.40
Bailey Enterprises, Inc	Search & Rescue	Vehicle Fuel	\$58.94
Black Hills Energy	Segregated	Utility Service	\$8,943.96
Blue Cross Blue Shield of WY	Co Admin	Health Ins Claims	\$273,465.22
C C & G, Inc	Harris Bridge	Bridge Replacement	\$341,911.81
Calder, William	County Elections	Election Courier	\$29.40
Carroll Septic Service	Transportation	Services	\$150.00
Charm-Tex Inc	Detention Center	Inmate Supplies	\$2,114.90
Child Support Services/ORS	Payroll	Child Support	\$325.00
Circuit Court	Payroll	Garnishment	\$116.35
Colonial Life & Accident Insurance	Segregated	Insurance	\$165.22
Cowboy Chemical Inc	Detention Center	Inmate Laundry& Kitchen Supply	\$808.70
DOWL LLC	Moneta Lysite Road	Safety Shoulder	\$534.00
Election Systems & Software, Inc	County Elections	General Election	\$1,412.55
Fahey, Penny	Health Promotion	Wellness Program	\$3,500.00
Freese, Burton D.	County Elections	Election Courier	\$135.00
Fremont County Treasurer	Co Admin	Health Insurance	\$339,740.00
Fremont County Treasurer	Co Admin	Withholding/FICA	\$187,517.88
Fremont County Treasurer	Co Admin	Section 125 Benefits	\$47,389.17
Globalstar USA	Search & Rescue	Satellite Phone	\$189.93
Goff, Thomas	Vehicle Maintenance	Reimbursement.	\$160.00
Great West Trust	Segregated	Wyoming Benefits	\$5,390.00
Haper, Mary D.	County Elections	General Election	\$10.00
Healthsmart Benefit Solutions	Segregated	Insurance	\$976.00
Horizons Unlimited LLC	County Elections	Stickers	\$60.00
Irvine, Dudley	County Elections	Election Courier	\$44.10
Kail, Jared O.	County Attorney	Court Recordings	\$187.50
Kelleher, Kevin	County Sheriff	Services	\$1,475.00
Kisling, Lisa	Public Defender	Office Rent	\$450.00
Lander Medical Clinic PC	Segregated	Services	\$529.45
Lazzari, Bailey	Public Defender	Office Rent	\$450.00
Mark's Auto Sales & Towing	Abandoned Vehicles	Vehicle Towing	\$130.00
McKesson Medical Surgical Inc	Fremont County WIC	Medical Supplies	\$63.59
McWain, Phillip L	County Elections	Election Courier	\$33.95
Medical Imaging Assoc. of Idaho	Detention Center	Inmate Medical	\$70.00
Miller, Margaret	District Court	Office Rent	\$150.00
Millsap, Steven M	County Elections	Election Courier	\$81.30
Mr D's Food Center Inc	Detention Center	Supplies	\$226.14
Natrona County Sheriff	Detention Center	Inmate Housing	\$6,045.00
New York Life Insurance	Segregated	Insurance	\$133.11
NMS Laboratories	County Coroner	Toxicology Services	\$3,640.00
Northern Arapaho Child Support	Payroll	Child Support	\$598.78
Palace Pharmacy	Detention Center	Inmate Rx's	\$7,844.68
Post, Raymond	County Sheriff	Car Wash	\$43.84
Premier Vehicle Install., Inc.	County Sheriff	Parts	\$292.09

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December 1, 2020

Quill Corporation	Segregated	Office Supplies	\$507.85
Ratigan, Daniel, M.D.	Detention Center	P.A. Supervisor Contract	\$4,675.00
Remote Satellite Systems	Search & Rescue	S & R Equipment	\$56.00
Riggs, Ella	County Elections	Reimbursement	\$28.10
Sagewest Health Care	Detention Center	Inmate Medical	\$3,256.96
Soule, Sierra	District Court	Office Rent	\$150.00
State Disbursement Unit	Payroll	Child Support	\$1,066.25
State of Wyoming	Public Defender	Office Rent	\$1,650.00
Sysco Montana Inc	Detention Center	Inmate Supplies	\$4,578.35
Taylor Creek Exxon	County Sheriff	Car Wash/Fuel	\$6.00
Terrance R. Martin PC	Public Defender	Rent	\$450.00
Total Net Salaries	Segregated	Salaries	\$615,084.28
Transmetron Inc	Detention Center	Supplies	\$403.85
Tri-Star Detention, Inc.	Detention Doors Upgrade	Detention Center Doors	\$14,900.00
Truenorth Steel Inc	Road Material Inventory	Materials	\$9,751.92
US Foods Inc	Detention Center	Inmate Board	\$1,322.73
US Testing Equipment LTD	Operation Safeguard	Scanning Equipment	\$130,867.35
Valley Lumber & Supply Co Inc	Transportation	Materials/Supplies	\$25.90
Wind River Towing	County Sheriff	Vehicle Towing	\$300.00
WY Assoc of Co Ag Agents	Agriculture Department	Association Dues	\$100.00
WY SDU	Payroll	Child Support	\$1,190.28
Wyo Child Support Enforcement	Segregated	Child Support	\$1,456.00
Wyo Dept of Workforce Service	Co Admin	Workers Comp	\$16,119.36
Wyoming Dept of Transportation	Segregated	Fuel	\$1,618.01
Wyoming Retirement System	Co Admin	Contributions	\$147,148.93
Wyoming State 4-H Foundation	Agriculture Department	Membership Dues	\$100.00
Wyoming.com	County Sheriff	Monthly Service	\$999.95

The following items in the Signature File were reviewed: 1) sympathy card, 2) letter of concern to AMR regarding inability of ambulance service to locate patients; and 3) Record of Proceedings. Mike Jones moved, Jennifer McCarty seconded, to approve a License for New Construction of Utility Crossing or Encroachment from Black Hills Wyoming Gas for Riverview Road. Motion carried unanimously.

The following items in the Priority Mail were addressed: E-mail from Sheriff Ryan Lee requesting authorization to fill positions due to one retirement and numerous resignations. All positions are currently being funded in the budget and exist in the Detention Center (two Deputies, three Civilian positions, two Control positions, one Kitchen position and two Administrative/Records positions. Chairman Becker had earlier polled the Commissioners to get their vote prior to the meeting to allow Sheriff Lee to proceed with filling the vacancies. Mike Jones moved, Jennifer McCarty seconded, to ratify approval to refill the budgeted positions within the Detention Center. Motion carried unanimously.

There was nobody present for the Public Comment period.

Commission meeting reports were given.

Commissioner Mike Jones attended the monthly Solid Waste Disposal District board meeting via Zoom. They are working with new auditors this year.

Chairman Travis Becker continues to deal with COVID-19 issues, he noted vaccine could be coming soon and needs to be stored at 80 degrees below zero. Building Maintenance Supervisor J.R. Oakley was present in the audience and informed the Board that the new freezers purchased for the Public Health Office relocation have the capability to go to 90 degrees below zero. Commissioner Becker stated the vaccine is a two dose vaccine and will first be offered to those on the front line first (doctors, nurses and first responders). The first batch of vaccine coming to Wyoming is 4,800 doses, with 245 doses scheduled to come to Fremont County.

Deputy County Clerk Margy Irvine informed the Commissioners that the in home testing kits (Vault) have just arrived for distribution to employees. She will draft a memo for submission to Elected Officials and Department Heads as this is an attempt to avoid costs to employees who need to be tested.

Commissioner Thomas asked for an update on the vacant Fremont County Public Health Officer position. Commissioner Mike Jones has contacted several local physicians, and a higher salary has been offered, but at this time there have been no applicants. He further stated that even though we don't have anybody on the ground, the County is having very good discussion with Wind River Cares and the State Epidemiologist

regarding information sharing. Commissioner Jones stated Public Health continues to work very hard and deserve our praise, they are covering a lot of ground.

County Clerk Julie Freese is working with Chairman Becker regarding the SLIB applications for CARES funding. There is an upcoming webinar she will attend regarding review of the applications submitted.

Fremont County Planning Department Supervisor Steve Baumann presented the proposed Aspen Springs Subdivision, a four lot simple subdivision located west of Dubois and approximately ½ mile west of the intersection off Highway 26 and Union Pass Road. He stated there were several comments submitted to the Planning Commission during their September 24<sup>th</sup> meeting and they were documented on the written report provided the Commission regarding ditch easements, boundary lines and minimum road requirements. Baumann further provided written documentation that the concerns had been addressed and the plat was ready as recommended by the Fremont County Planning Commission. Photos were presented for review as well. It was noted that access is available via Dunoir Road and Twin Peaks Road to those properties east of the proposed subdivision. Adjoining landowner Amy Cross stated she has had historic access in the past across the proposed subdivision property and requested that be placed on the plat. As this is a verbal agreement only, Baumann stated it could not be placed on the plat. In a related matter, Chairman Becker stated any possible conflict of interest issues coming before the Fremont County Planning Commission should be addressed by that member recusing themselves from the vote so as not to cause any look of impropriety in the future. The concern was echoed by the other Commissioners. Mike Jones moved, Jennifer McCarty seconded, to approve Aspen Springs Subdivision as recommended by the Fremont County Planning Commission. Motion carried unanimously.

Albert Herbst was interviewed (via speakerphone) for re-appointment to the Fremont County Predatory Animal Board. Jennifer McCarty moved, Clarence Thomas seconded, to re-appoint Mr. Herbst to a three year term. Motion carried unanimously.

Jennifer McCarty moved, Mike Jones seconded, to adjourn into Executive Session with Vehicle Maintenance Supervisor Brad Meredith regarding personnel. Motion carried unanimously. Following that session, they remained in Executive Session for another personnel matter. Jennifer McCarty moved, Mike Jones seconded, to return to Regular Session. Motion carried unanimously.

Mike Jones moved, Jennifer McCarty seconded, to adjourn the meeting at 11:00 a.m. and reconvene for a Regular Meeting on December 8, 2020. Motion carried unanimously

A full detailed report (for informational purposes only) and the official minutes are posted on Fremont County's website.

/s/ TRAVIS BECKER, CHAIRMAN  
FREMONT COUNTY COMMISSIONERS

ATTEST:

/s/ JULIE A. FREESE, FREMONT COUNTY CLERK AND CLERK OF THE BOARD