

STATE OF WYOMING)
) ss.
COUNTY OF FREMONT)

LANDER, WYOMING
OFFICE OF THE FREMONT COUNTY COMMISSIONERS
NOVEMBER 24, 2020

OFFICIAL MINUTES

The Board of Fremont County Commissioners met in Regular Session at 9:00 a.m. with the following members present: Vice-Chairman Larry Allen, Jennifer McCarty and Michael Jones. Deputy County Clerk Margy Irvine was present. Chairman Travis Becker and Commissioner Clarence Thomas, Fremont County Clerk Julie A. Freese and Chief Civil Deputy Attorney Jodi Darrough attended via videoconference.

Jennifer McCarty moved, Mike Jones seconded, to approve the agenda as presented. Motion carried unanimously.

Jennifer McCarty moved, Mike Jones seconded, to approve the minutes of the Regular Meeting held on November 17, 2020. Motion carried unanimously.

Jennifer McCarty moved, Mike Jones seconded, to accept the bills for payment. Chairman Travis Becker abstained from voting on The Print Shop voucher. Motion carried unanimously.

Bills are listed in the following format: Vendor Name-Department-Description-Amount: A & I Distributors-Vehicle Maintenance- Oil/Fluids-\$140.70; Abel, Rozella-County Elections-Election Judge Compensation-\$85.00; Anderson, Sandra L-County Elections-Election Judge Compensation-\$43.00; Aponte, Joanie-County Elections-Election Judge Compensation-\$70.00; Ash, Linda W.-County Elections-Election Judge Compensation-\$782.90; Bailey Enterprises, Inc-Inventory-Bulk Fuel-\$13232.31; Baker, Lynda C-County Elections-Election Judge Compensation-\$228.85; Ballinger, Jennet L.-County Elections-Election Judge Compensation-\$208.00; Ballou, Janet Marie-County Elections-Election Judge Compensation-\$145.00; Bang, Lilly M-County Elections-Election Judge Compensation-\$17.20; Bang, Patricia J.-County Elections-Election Judge Compensation-\$586.30; Bang, Perry-County Elections-Election Judge Compensation-\$386.90; Bang, Skyler L-County Elections-Election Judge Compensation-\$17.20; Barela, Angel-County Elections-Election Judge Compensation-\$200.00; Barr, Virginia A.-County Elections-Election Judge Compensation-\$208.00; Barton, Linda L-County Elections-Election Judge Compensation-\$103.45; Barton, Myron-County Elections-Election Judge Compensation-\$103.45; Baumann, Steve-County Elections-Election Judge Compensation-\$145.00; Bell-Milby, Susan A.-County Elections-Election Judge Compensation-\$176.50; Bestul, Joey-County Elections-Election Judge Compensation-\$25.00; Blackburn, Kevin-County Elections-Election Judge Compensation-\$110.00; Borders, Karla J.-County Elections-Election Judge Compensation-\$205.30; Brodrick, Marlene E-County Elections-Election Judge Compensation-\$151.75; Burke, Rose-County Elections-Election Judge Compensation-\$10.00; Callison-Burch, Alexa-County Elections-Election Judge Compensation-\$79.90; Calvert, Ella-County Elections-Election Judge Compensation-\$157.20; Can-Am Wireless LLC-Operation Safeguard- Temperature Screen System-\$6672.36; Caskey, Gerald M.-County Elections-Election Judge Compensation-\$25.00; Chidsey, Carol-County Elections-Election Judge Compensation-\$174.45; Christensen, Bradley J-County Elections-Election Judge Compensation-\$231.80; CNA Surety-Segregated-Surety Bonds-\$650.00; Cole, Maureen-County Elections-Election Judge Compensation-\$145.00; Cole, Forrest J-County Elections-Election Judge Compensation-\$335.00; Collins, Kim-County Elections-Election Judge Compensation-\$119.60; Comesrunningbuck, Nicole Pc-County Elections-Election Judge Compensation-\$186.05; Cox, Melinda K-County Elections-Election Judge Compensation-\$85.00; Crain, Michael-County Elections-Election Judge Compensation-\$60.00; Cullers, Candi-County Elections-Election Judge Compensation-\$163.00; Cunningham, Jim W.-County Elections-Election Judge Compensation-\$163.00; Cunningham, Theresa L-County Elections-Election Judge Compensation-\$163.00; Davis, Georgia M.-County Elections-Election Judge Compensation-\$163.00; Davis, James E-County Elections-Election Judge Compensation-\$163.00; Delay, Lea M.-County Elections-Election Judge Compensation-\$181.00; Dickinson, Candra-County Elections-Election Judge Compensation-\$146.00; Dixon, Maddison-County Elections-Election Judge Compensation-\$55.00; Donovan, Christipher T-County Elections-Election Judge Compensation-\$148.75; Dubois Hardware Co-Vehicle Maintenance-Supplies-\$159.99; Dyer, Benjamin L-County Elections-Election Judge Compensation-\$190.90; Election Systems & Software, Inc-County Elections-Ballot Supplies-\$2077.95; Emerson, Hayden S-County Elections-Election Judge Compensation-\$109.75; Enos, Becky-County Elections-Election Judge Compensation-\$111.00; Etsinger, Tammie-County Elections-Election Judge Compensation-\$64.50; Falken, Karl Richard-County Elections-Election Judge Compensation-\$655.80; Fifield, Teresa L.-County Elections-Election Judge Compensation-\$119.60; Fisk, Rachel-County Elections-Election Judge Compensation-\$158.95; Flohr, Mary Ellis-County Elections-Election Judge Compensation-\$553.60; Fontaine, Andy-County Elections-Election Judge Compensation-\$85.00; Fossen, Lauren N.-County Elections-Election Judge Compensation-\$103.00; Foutz, Traci L-County Elections-Election Judge Compensation-\$119.60; Fremont Movers Inc-County Buildings-Contract Services Moving-\$5337.00; Gallinger, Bruce E-County Elections-Election Judge Compensation-\$235.28; Gallinger, Nancy K-County Elections-Election Judge Compensation-\$234.20; Gans, John N-County Elections-Election Judge Compensation-\$168.50; Gans, Mara A-County Elections-Election Judge Compensation-\$85.00; Graff, Rosemary P-County Elections-Election Judge Compensation-\$208.00; Greene, Mary-County Elections-Election Judge Compensation-\$110.00; Gribowskas, Maria-County Elections-Election Judge Compensation-\$90.43; Griewahn, Cynthia-County Elections-Election Judge Compensation-\$297.48; Hamilton, Amy M.-County Elections-Election Judge Compensation-\$154.45; Harper, Carol A.-County Elections-Election Judge Compensation-\$603.18; Harper, Robert C.-County Elections-Election Judge Compensation-\$140.63; Hawks, Angela Marie-County Elections-Election Judge Compensation-\$85.00; Hayes, J.T.-County Elections-Election Judge Compensation-\$25.00; HDR Engineering Inc-Harris Bridge Replacement-Harris Bridge Replacement-Engineering-\$24360.09; Hehr, Jo-County Elections-Election Judge Compensation-\$25.00; Hereford, Geraldine L.-County Elections-Election Judge Compensation-\$131.13; High Plains Power, Inc-County Buildings-Utility Services-\$1294.71; Hill, Julie-County Elections-Election Judge Compensation-\$60.00; Homelvig, Mary A-County Elections-Election Judge Compensation-\$163.90; Honsaker, Mary-County Elections-Election Judge Compensation-\$10.00;

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Horton, Leena-County Elections-Election Judge Compensation-\$259.95; Hulme, Linda M.-County Elections-Election Judge Compensation-\$145.35; Jamerman, Joy A-County Elections-Election Judge Compensation-\$624.98; Johnson, Jill-County Elections-Election Judge Compensation-\$182.80; Jones, Mary Ann-County Elections-Election Judge Compensation-\$230.50; Jones, Cheryl A-County Elections-Election Judge Compensation-\$163.90; Jones, Thomas W.-County Elections-Election Judge Compensation-\$208.00; Kasper, John F-County Elections-Election Judge Compensation-\$114.25; Kasper, Nadine F-County Elections-Election Judge Compensation-\$54.25; Kellner, Ruth K.-County Elections-Election Judge Compensation-\$746.13; Kenyon, Rebecca L-County Elections-Election Judge Compensation-\$161.20; Kessler, Stephanie-County Elections-Election Judge Compensation-\$60.00; Klaahsen, Kaylee-County Elections-Election Judge Compensation-\$60.00; Klassen, Michael D-County Elections-Election Judge Compensation-\$145.00; Kleen Pipe LLC-County Buildings-Plumbing Clean Out-\$883.75; Koltiska, Teresa Lyn-County Elections-Election Judge Compensation-\$68.00; Kopriva, Patricia A.-County Elections-Election Judge Compensation-\$196.60; Ladner, Willard R. Jr-County Elections-Election Judge Compensation-\$153.55; Lain, Jolene F-County Elections-Election Judge Compensation-\$77.30; Larsen, Debra L.-County Elections-Election Judge Compensation-\$313.50; Larsen, John L-County Elections-Election Judge Compensation-\$145.00; Larsen, Rebecca L.-County Elections-Election Judge Compensation-\$231.80; Lewis, Alex-County Elections-Election Judge Compensation-\$10.00; Long, Jennifer A-County Elections-Election Judge Compensation-\$166.60; Lopez, Darlene-County Elections-Election Judge Compensation-\$170.43; Lynch, Carol A-County Elections-Election Judge Compensation-\$145.00; Mahoney, Anika-County Elections-Election Judge Compensation-\$10.00; Majdic, Thomas-County Elections-Election Judge Compensation-\$55.00; Malcolm, Donna K.-County Elections-Election Judge Compensation-\$207.76; Malcolm, William A-County Elections-Election Judge Compensation-\$207.76; Mann, Penny-County Elections-Election Judge Compensation-\$81.60; Marcus-Thomas, Carla-County Elections-Election Judge Compensation-\$85.00; Marple, Anita-County Elections-Election Judge Compensation-\$85.00; Mason, Nancy J.-County Elections-Election Judge Compensation-\$423.43; Master's Touch LLC-County Treasurer-Postage.-\$1012.89; Mayes, Amy K-County Elections-Election Judge Compensation-\$165.70; McOmie, Lisa-County Elections-Election Judge Compensation-\$85.00; McWain, Sara-County Elections-Election Judge Compensation-\$145.00; Mikkelsen, Michelle L.-County Elections-Election Judge Compensation-\$111.00; Miller, Lesli-County Elections-Election Judge Compensation-\$78.00; Miller, Peggy M.-County Elections-Election Judge Compensation-\$365.30; Milleson, Rebecca (Beckie)-County Elections-Election Judge Compensation-\$10.00; Moravek, Cynthia K-County Elections-Election Judge Compensation-\$145.00; Moravek, Gail J-County Elections-Election Judge Compensation-\$184.60; Nations, Yesenia-County Elections-Election Judge Compensation-\$60.00; Ness, Margaret A-County Elections-Election Judge Compensation-\$196.60; Neuenschwander, Michelle-County Elections-Election Judge Compensation-\$83.40; Newton, Dorothy-County Elections-Election Judge Compensation-\$145.00; Niemi, Melinda J Long-County Elections-Election Judge Compensation-\$103.00; Nolan, Melody-County Elections-Election Judge Compensation-\$429.33; O'Brien, Cheryl-County Elections-Election Judge Compensation-\$145.00; Ottman, Pepper-County Elections-Election Judge Compensation-\$64.20; Packer, Rebecca F.-County Elections-Election Judge Compensation-\$59.40; Parrill, Jeanine-County Elections-Election Judge Compensation-\$164.80; Patrick, Nichole R-County Elections-Election Judge Compensation-\$68.00; Pedersen, Beverly K-County Elections-Election Judge Compensation-\$167.50; Pedersen, Judith-County Elections-Election Judge Compensation-\$106.60; Petersen,Carolynn F-County Elections-Election Judge Compensation-\$98.50; Pingree, Wanita Kay-County Elections-Election Judge Compensation-\$129.20; Pitt, Orley C -County Elections-Election Judge Compensation-\$196.60; Print Shop, The-County Treasurer-Printed Office Letterhead-\$80.00; Purdum, Virginia-County Elections-Election Judge Compensation-\$184.05; Quadiant-Planning-Shipping-\$20.47; Ratliff-Stanley, Shanell-County Elections-Election Judge Compensation-\$60.00; Rector, Mary Elizabeth-County Elections-Election Judge Compensation-\$256.50; Reed, Debra L.-County Elections-Election Judge Compensation-\$158.95; Revize LLC-Computer Services-Website Services -\$4900.00; Richardson, Debbie-County Elections-Election Judge Compensation-\$85.00; Richardson, Elizabeth A-County Elections-Election Judge Compensation-\$179.40; Richardson, Kenneth P-County Elections-Election Judge Compensation-\$179.40; Riggs, Ella-County Elections-Election Judge Compensation-\$167.50; Rogers, Peny L.-County Elections-Election Judge Compensation-\$350.33; Romero, Amy-County Elections-Election Judge Compensation-\$55.00; Rose, Maia-County Elections-Election Judge Compensation-\$547.05; Rudd, Courtney-County Elections-Election Judge Compensation-\$70.00; Samietz, Molly-County Elections-Election Judge Compensation-\$88.90; Sanchez, Amanda-County Elections-Election Judge Compensation-\$73.90; Sawyer, Marit S-County Elections-Election Judge Compensation-\$185.95; Schilling, Stephanie-County Elections-Election Judge Compensation-\$213.80; Schimelpfenig, Emily-County Elections-Election Judge Compensation-\$70.00; Schroeder, Celeste A.-County Elections-Election Judge Compensation-\$86.80; Secretary of State-County Clerk-Notary Fee Renewal-\$30.00; Shakespeare, Jordan-County Elections-Election Judge Compensation-\$44.40; Shoup, Mary Sue-County Elections-Election Judge Compensation-\$103.00; Skinner, Amy-County Elections-Election Judge Compensation-\$190.13; Sloan, Michelle L.-County Elections-Election Judge Compensation-\$232.15; Smith, Carol A-County Elections-Election Judge Compensation-\$111.20; Smith, Lucyelle-County Elections-Election Judge Compensation-\$176.20; Smith, Stephen-County Elections-Election Judge Compensation-\$211.80; Smith, Clair P-County Elections-Election Judge Compensation-\$25.00; Spoonhunter, Angela-County Elections-Election Judge Compensation-\$10.00; Spriggs, Brenda-County Elections-Election Judge Compensation-\$111.00; Stanbury, Rose M-County Elections-Election Judge Compensation-\$224.85; Stillman, Gailee R.-County Elections-Election Judge Compensation-\$173.80; Stone, Coeurd'alene P-County Elections-Election Judge Compensation-\$232.40; Stoudt, Sally A.-County Elections-Election Judge Compensation-\$163.00; Strasser, Stacy-County Elections-Election Judge Compensation-\$147.70; Stroupe Pest Control Inc-County Buildings-Pest Control- -\$315.00; Sweetwater Aire LLC-County Buildings Detention-Repair / Maintenance-\$968.52; Swistowicz, Katherine J-County Elections-Election Judge Compensation-\$179.85; Team Laboratory Chemical LLC-Transportation-Road Patch-\$1695.00; Tendore, Rory K-County Elections-Election Judge Compensation-\$85.00; Thompson, Douglas L-County Elections-Election Judge Compensation-\$158.50; Townsend, Barbara L-County Elections-Election Judge Compensation-\$564.15; Ulrich, Adrianna-County Elections-Election Judge Compensation-\$55.00; Union Telephone Company-Segregated-Cellphones-\$542.66; Vann, Katherine S.-County Elections-Election Judge Compensation-\$145.00; Visher, Rusty-County Elections-Election Judge Compensation-\$25.00; Wachtendonk, Michael-County Elections-Election Judge Compensation-\$28.00; Wagon, Wilma-County Elections-Election Judge Compensation-\$70.00; Weber, Kassandra R-County Elections-Election Judge Compensation-\$86.00; Weber, Lori Ann-County Elections-Election Judge Compensation-\$89.30; Welch, Travis-County Elections-Election Judge Compensation-\$88.90; Weller, Karl R-County Elections-Election Judge Compensation-\$78.00; Wells, Dixie-County Elections-Election Judge Compensation-\$328.60; Wheeler, Hayley-County Elections-Election Judge Compensation-\$88.90; White, Alanita-County Elections-Election Judge Compensation-\$70.00; White, Barbara A.-County Elections-Election Judge Compensation-\$810.70; White, Sean W.-County Elections-Election Judge Compensation-\$217.18; Wicks, Kelly Lyn-County Elections-Election Judge Compensation-\$163.00; Wilson, Jennifer-County Elections-Election Judge Compensation-\$196.05; Wilson, Angela D-County Elections-Election Judge Compensation-\$145.00; Wilson, Charles E.-County Elections-Election Judge

Compensation-\$25.00; Wood, John F.-County Elections-Election Judge Compensation-\$186.40; Yennie, Gerald A-County Elections-Election Judge Compensation-\$286.60.

The following items in the Signature File were reviewed: 1) Fremont County Treasurer Statement of Gross Receipts for Fiscal Year Ending 6/30/2020; 2) thank you letter to Governor's Office Policy Director Renny MacKay for efforts in distributing handmade facemasks to the counties; 3) letter confirming that the Popo Agie Conservation District is a Special District, formed as per state records, for submission with a grant application; and 4) Record of Proceedings. Mike Jones moved, Jennifer McCarty seconded, to approve a letter of support for the Bureau of Land Management's Wyoming Pipeline Corridor Initiative Final Environmental Impact Statement and Preferred Alternative. Motion carried unanimously. Mike Jones moved, Jennifer McCarty seconded, to approve a letter of support to Senator John Barrasso for advancement of the Wyoming Public Lands Initiative Act of 2020. Motion carried unanimously.

WIC Supervisor Aislynn Basta had e-mailed information updating the Commissioners on the hiring of a full time Fremont County WIC Clinic Supervisor starting on December 1st. She further requested authorization to fill a soon to be vacated Women, Infants and Children (WIC) Program Technician with a salary range of \$17.92 - \$18.30/hr. Jennifer McCarty moved, Mike Jones seconded, to approve refilling the position at the referenced salary range. Motion carried unanimously.

There was nobody present for the public comment period.

County Planner Steve Baumann updated the Board on a recent complaint from a resident who was not able to be located by the ambulance service, AMR. The Commission asked him to draft a letter for them to send to AMR citing the concerns.

In another matter, Steve Baumann updated the Commission on the 205 Flood Study that the County participates in with the City of Lander and the Popo Agie Soil Conservation Service. The Commissioners authorized Baumann to write a letter of support to accompany the grant application from the County.

Executive Health Insurance Committee member Margy Irvine stated a Plan Change to temporarily allow coverage for physical therapy, occupational therapy and speech therapy when provided via telemedicine has been approved by the Committee and she recommended approval. Jennifer McCarty moved, Mike Jones seconded, to approve a BlueCross BlueShield ASO Group In Change to affirm the temporary coverage effective December 1, 2020. Motion carried unanimously.

Kassie Holdren was present to interview for a five year term on the Fremont County Fair Board. She was appointed to a partial term in 2018. Fremont County Fair Director Pat Hart was present in the audience. Jennifer McCarty moved, Larry Allen seconded, to appoint Kassie Holdren to a five year term on the Fremont County Fair Board. Motion carried unanimously.

Building Maintenance Supervisor J.R. Oakley updated the Board on the various department moves.

Commissioner meeting reports were given.

A Public Hearing was held at 10:00 a.m., as advertised, regarding Budget Transfers. County Clerk Julie Freese stated both items have been advertised. Mike Jones moved, Jennifer McCarty seconded, to approve Resolution No. 2020-27 "FY 2020-2021 Budget Amendment No. 4". Motion carried unanimously.

Transportation Superintendent Billy Meeks informed the Board of an Operator vacancy effective on December 1st due to a retirement. Mike Jones moved, Jennifer McCarty seconded, to allow the internal move of a Truck Driver to Operator at the salary of \$38,000 and replace a Truck Driver vacancy at a salary of \$33,472. Motion carried unanimously.

DOWL Engineer Kasey Jones reviewed the status of the correction of two cattle guards on the Lysite-Moneta project. Travis Becker moved, Mike Jones seconded, that DOWL send a letter notifying the contractor that the owner may choose to repair defective work themselves if it is not corrected within seven days after written notice, with all costs to be deducted from the final project payment. Motion carried unanimously.

In other business, Transportation Superintendent Billy Meeks has been in contact with the WRITC Department of Transportation regarding their request to relinquish four County roads to the Tribes (Trout

Creek, Ethete, North and South Fork Roads). It was agreed to wait until a new Resolution is presented and then schedule a meeting with WRITC and legal representation on both sides. Assessor Tara Berg presented a map of the four roads and applicable deeded land on each road for informational purposes. Also for information, the Fremont County Transportation Department had prepared a list of work performed on each of the four roads.

A Public Hearing was held at 10:30 a.m., as advertised, regarding an Application for a New Retail Liquor License for FBS-Hudson LLC d/b/a Frank's Butcher Shop. Applicant Billy Brenton and Jake Hager were present. There were no comments regarding the application. Mike Jones moved, Jennifer McCarty seconded, to approve a New Retail Liquor License for FBS-Hudson LLC d/b/a Frank's Butcher Shop. Motion carried unanimously.

Interim Library Manager Anita Marple requested authorization to hold a public hearing for the purpose of amending their Fiscal Year 2020-2021 budget. Mike Jones moved, Jennifer McCarty seconded, to authorize the Library Board's request to amend their budget due to Unanticipated Revenues. Motion carried unanimously. In other business, Marple requested authorization to rehire two positions at the Lander Library. Mike Jones moved, Jennifer McCarty seconded, to approve the shift from a part-time Library Assistant II employee to the full-time position and refill the vacant part-time position. Motion carried unanimously.

Mike Jones moved, Jennifer McCarty seconded, to adjourn into Executive Session with Emergency Management Coordinator Kathi Metzler for personnel. Motion carried unanimously. Following that session, the Commissioners remained in Executive Session for another personnel matter. Jennifer McCarty moved, Mike Jones seconded, to return to Regular Session. Motion carried unanimously.

Mike Jones moved, Jennifer McCarty seconded, to adjourn the meeting at 11:45 a.m. and reconvene for a Regular Meeting on December 1, 2020. Motion carried unanimously

A full detailed report (for informational purposes only) and the official minutes are posted on Fremont County's website.

/s/ TRAVIS BECKER, CHAIRMAN
FREMONT COUNTY COMMISSIONERS

ATTEST:

/s/ JULIE A. FREESE, FREMONT COUNTY CLERK AND CLERK OF THE BOARD