

STATE OF WYOMING )  
 ) ss.  
COUNTY OF FREMONT )

LANDER, WYOMING  
OFFICE OF THE FREMONT COUNTY COMMISSIONERS  
NOVEMBER 23, 2021

### OFFICIAL MINUTES

The Board of Fremont County Commissioners met in Regular Session at 9:00 a.m. with the following members present: Chairman Travis Becker, Vice-Chairman Larry Allen, Jennifer McCarty, Clarence Thomas and Mike Jones. County Clerk Julie A. Freese was present.

Jennifer McCarty moved, Clarence Thomas seconded, to approve the agenda as amended. Motion carried unanimously.

Jennifer McCarty moved, Clarence Thomas seconded, to approve the minutes of the Regular Meeting held on November 9, 2021. Motion carried unanimously.

Jennifer McCarty moved, Clarence Thomas seconded, to accept the bills for payment. Chairman Travis Becker abstained from voting on The Print Shop voucher. Motion carried.

Bills are listed in the following format: Vendor – Department – Description - Amount: 2 M Construction Inc-1% Gravel Projects-Contract Service -\$3030.00; A. D. Martin Lumber Co-County Buildings-Materials-\$145.54; Ace Hardware-Lander-Segregated-Materials/ Supplies -\$491.82; Airgas USA LLC-Transportation-Materials/ Supplies-\$49.65; Alliance Commercial Equip Co-County Buildings Detention-Equipment/Supplies-\$40.93; B & B Enterprises LLC-Vehicle Maintenance-Signs & Supplies -\$260.50; Bailey Enterprises, Inc-Inventory-Bulk Fuel-\$23274.88; Big Horn Tire Inc-Vehicle Maintenance-Vehicle Tires -\$5020.72; Boysen Marina-Search & Rescue-Pontoon Boat Repair-\$810.00; Bullington, Shaun-1% Gravel Projects-Contract Services-\$3120.00; Bull's Service & Towing LLC-Search & Rescue-Vehicle Fuel -\$181.64; Burback's Refrigeration-Phep Covid Response-Freezer Repair-\$744.53; Bush, Ron-1% Gravel Projects-Contract Services -\$5550.00; Carroll Septic Service-Transportation-Services -\$150.00; Centurylink-Computer Services-Telephone /Internet-\$640.68; CMI Teco-Capital Asset Acquisitions-Equipment-\$48301.30; CNA Surety-Segregated-Surety Bond-\$700.00; Community Anti-Drug Coalition Of America-Prevention Program-Membership Dues-\$200.00; Dave's Asphalt, Inc-1% Gravel Projects-Contract Service -\$10110.00; DC Group Inc-Computer Services-Equipment Maintenance -\$3775.82; Dealers Electrical Supply-County Buildings-Materials/Supplies-\$120.42; Denevan, Danny L.-1% Gravel Projects-Contract Services-\$9780.00; Division of Criminal Investigation-Juvenile Treatment Court-Background Check -\$39.00; Double S Trucking Inc-1% Gravel Projects-Contract Services-\$6180.00; Eagle Uniform & Supply Co-Vehicle Maintenance- Laundry-\$82.21; Eaton Sales & Service, LLC-Fuel Facility-Parts & Supplies -\$1429.51; Edwards Communications-Prevention Program-Radio Advertising-\$1259.00; Evan's Trucking-1% Gravel Projects-Contract Services -\$11030.00; Floyd's Truck Center WY-Vehicle Maintenance-Parts -\$242.53; Forterra Concrete Products, Inc-North Fork Asphalt-Material / Supplies-\$82772.00; Fremont County Assoc. Of Govt.-Special Tax-Economic Development -\$15978.11; Fremont County Solid Waste-County Buildings-Dump Fees-\$17.20; Grainger-County Buildings-Materials/Supplies -\$537.75; High Plains Power, Inc-County Buildings-Utility Services-\$1654.90; Intuitive Control Systems LLC-Phep Covid Response-Messaging Software-\$2422.50; Jace Water Service Inc-1% Gravel Projects-Contract Services -\$4050.00; Kairos Broadcasting LLC-Prevention Program-Radio Advertising-\$1350.00; Lander Valley Auto Parts-County Buildings-Parts/Supplies-\$222.21; Lawson Products, Inc-Vehicle Maintenance-Parts & Supplies -\$841.56; LCI Trucking & Construction LLC-1% Gravel Projects-Contract Services -\$12450.00; Redacted-Health Benefit Plan-Death Benefit Payout-\$10000.00; Mahlum, Zachary Hamilton-District Court-Court Appointment-\$641.16; Mark's Supply-County Buildings-Supplies -\$1522.17; Mid-Amer Research Chemical-Vehicle Maintenance-Supplies -\$4144.23; NMS Laboratories-County Coroner-Toxicology Services-\$2783.00; Non Typical Services & Logistics LLC-1% Gravel Projects-Contract Services -\$840.00; Norco Inc-Transportation-Supplies-\$93.30; Novo Benefits-Health Benefit Plan-Services / Supplies-\$6257.66; Office Shop Inc, The-Computer Services-Lease Payments-\$1686.00; Orkin LLC-County Buildings-Pest Control Service-\$230.00; Pavillion, Town of-County Buildings-Water Utilities-\$112.50; Peterbilt of Wyoming-Vehicle Maintenance-Parts -\$454.93; Post, Raymond-County Buildings-Car Wash -\$13.59; Print Shop, The-County Coroner-Forms-\$128.00; Quill Corporation-Segregated-Office Supplies-\$305.65; Revize LLC-Computer Services-Website Services-\$4900.00; Riverton Physician Practices LLC-Segregated-Drug Testing-\$202.00; Riverton Ranger, Inc-County Clerk-Subscription -\$65.00; Riverton, City Of-Special Tax-Economic Development -\$31956.21; Rocky Mountain Boilers Inc-County Buildings-Boiler Maintenance-\$4000.00; Sagewest Health Care-County Coroner-Covid Test-\$194.26; Shirts & More Inc-County Buildings Detention-Supplies-\$75.00; Shoshoni, Town of-County Buildings-Water/Sewer-\$60.00; Sweetwater Aire LLC-County Buildings-Supplies / Parts / Repair-\$13389.79; Traveling Computers-Computer Services-Supplies, Services-\$712.00; Trihydro Corporation-North Fork Asphalt-Engineering-\$6818.24; T-Y Excavation Inc-Transportation-Dubois Road Maintenance-\$1345.80; Union Telephone Company-Segregated-Cellphones-\$488.12; Valley Lumber & Supply Co Inc-County Buildings-Materials/Supplies-\$8.59; Wind River Oilfield Service Inc-1% Gravel Projects-Contract Services -\$4110.00; Winsupply of Riverton-County Buildings-Materials/Supplies-\$10.98; WY Public Health Laboratory-Public Health-Lab Fees/Supplies-\$42.00; Wyoming Dept Of Transportation-Segregated-Fuel-\$1933.68.

Jennifer McCarty moved, Larry Allen seconded, to accept a voucher from Wyoming Behavioral Institute in the amount of \$9,802.00 for Title 25 patients. Motion carried unanimously. Jennifer McCarty moved, Clarence Thomas seconded, to accept a voucher from Cloud Peak Counseling Center in the amount of \$5,200.00 for Title 25 patients. Motion carried unanimously. Jennifer McCarty moved, Clarence Thomas seconded, to accept a voucher from Fremont Counseling Service for Title 25 patients in July, August and September totaling \$9,450.00. Motion carried unanimously.

The following items in the Signature File were reviewed: 1) Local Government Liability Pool Official Board Election Ballot was forwarded to the following meeting for action; and 2) Notice of Award of ½ Percent Economic Development Funds to Museum of American West. Larry Allen moved, Jennifer McCarty seconded, to approve an Agreement for Transfer of Land and Warranty Deed from Dana L. Clawson and Frances M. Clawson and Fremont County. Motion carried unanimously. Larry Allen moved, Jennifer McCarty seconded, to approve an Approach/Access Application from Taylor and Hilary Engum for Clothesline Road, Shoshoni. Motion carried unanimously. Bore, Cut, Overhead and Parallel Public Utilities Right-of-Way Permits were reviewed for Edwin Robert Cruickshank for Ray Lake Road; Black Hills Energy for Pinto Road, Black Hills Wyoming Gas for Hilltop Drive Road and Black Hills Wyoming Gas for Riverview Road. Larry Allen moved, Jennifer McCarty seconded, to approve the Permits as presented. Motion carried unanimously. Larry Allen moved, Jennifer McCarty seconded, to approve an Amendment to the Fremont County Health Plan Benefit Booklet to revise language regarding open enrollment. Motion carried unanimously.

The following items in the Priority Mail were reviewed. Letter of resignation from Rocky McWilliams from the Local Emergency Planning Committee. The Board accepted the resignation with sincere regret and will send a letter of appreciation to McWilliams for his service.

There was nobody present for the public comment period.

County Clerk Julie Freese requested authorization to fill a vacancy for a Title Clerk. Jennifer McCarty moved, Mike Jones seconded, to approve re-filling the position at a salary not to exceed \$33,000. Motion carried unanimously.

A Public Hearing was held at 9:20, as advertised. Present was County Clerk Julie Freese and Financial Specialist Michelle Neuenschwander. Larry Allen moved, Jennifer McCarty seconded, to approve Resolution No. 2021-27 "FY 2021-22 Budget Amendment No. 2" for budget transfers. Motion carried unanimously.

Museum Central Director Scott Goetz updated the Board on the award of a grant from the America Rescue Plan for part-time salaries for the Dubois Museum in the amount of \$7,500. Jennifer McCarty moved, Clarence Thomas seconded, to authorize the Museum Board to hold a public hearing to amend their FY 2021-2022 budget pursuant to W.S. 16-4-111(c). Motion carried unanimously.

In another matter, Scott Goetz informed the Board of several vacancies: Riverton Site Manager, part-time position in the Riverton Museum and the part-time temporary position in the Dubois Museum. He noted all positions would be filled at the current salary. Jennifer McCarty moved, Mike Jones seconded, to approve refilling the three positions. Motion carried unanimously.

Commissioner meeting reports were given:

Commissioner Mike Jones presented a draft Memorandum of Understanding with the City of Lander for them to provide financial support to assist Fremont County in funding the current ground ambulance service contract with Frontier Ambulance. The Board agreed to send to the City and approve at their following meeting after the City signs it.

Fremont County Fire Warden Craig Haslam was joined by Colleen Forbis, Office Manager, and John Campbell, District Treasurer, to discuss the Final Budget for the Fremont County Fire Protection District.

In another matter, Treasurer Anderson brought it to the attention of the Commission that the Fire District is invoiced monthly for things such as fuel (WYDOT and county) and dispatch fees. Sheriff Lee was present in the audience. The District is current on all items other than Dispatch fees. Haslam noted concern with staffing shortages at the Dispatch Center and the promise for designated dispatch for Fire and EMS. He further noted that the Town of Hudson is having difficulty receiving pages. He has spoken with Dispatch Supervisor Freeman in the past who promised the committee that is made up of all entities paying into Dispatch would meet, but has not happened. Sheriff Lee was present in the audience and stated he was just informed of the issue and would work on rectifying the issue and agreed staffing issues have hampered this department. He is willing to help in any way as it is all about public safety and he would welcome the steering committee becoming active again.

Craig Haslam distributed copies of new Fire Restriction Rules from the Office of Lands and Investments, specifically titled Chapter 9: Governing Fire Danger Closures. He thanked the Board for concurring with his decision this summer to institute a fire ban and the new rules will ensure the same language throughout the state (including federal agencies).

Transportation Superintendent Billy Meeks was joined by DOWL Engineer Kasey Jones to discuss the Willow Creek Road Shoulder Repair Project. Earlier wet snow at two sites caused damage that needs repaired on one culvert mat and additional rip rap at the other site. The damage occurred after the October warranty ending date. High Country Construction was hired to complete the work, as they were the contractor on the original work, at a cost of \$7,850 to be funded by the Road Construction Fund.

The Country Acres Road project was discussed. New permitting laws are now in place for irrigation canals and, as a result, additional engineering will be needed to comply with the wetland mitigation and compliance paperwork, totaling \$10,000. Chairman Travis Becker expressed his concern that the Waters of the US law will cost more money for taxpayers as in this instance which is a travesty to the citizens. As the project is just in the design phase and not actual construction, it cannot be grandfathered in. Larry Allen moved, Jennifer McCarty seconded, to approve Amendment to Agreement between Fremont County and DOWL, LLS for Professional Services (Amendment No. 1) not to exceed \$10,000. Motion carried unanimously. The men asked for authorization to go ahead and order the box culvert now so that it will be here and ready for installation by mid-March 2022 in order to be done by the April 15<sup>th</sup> deadline when water is turned on. The Commissioners were all in agreement to order the culvert immediately.

In closing, Billy Meeks gave a report on the recent County gravel haul that took place on several County roads until the supply of gravel was depleted.

Vehicle Maintenance Supervisor Brad Meredith informed the Board of the need for a new tire spin balancer for the Riverton Shop. He presented three quotes for review. Larry Allen moved, Jennifer McCarty seconded, to accept the low bid from Lander NAPA for a Coats balancer in the amount of \$7,727.08 for both the equipment and installation. Motion carried unanimously. The equipment should be delivered mid-December and the funding will come from his Machine and Equipment, less than \$10,000, line item.

Mike Jones moved, Clarence Thomas seconded, to adjourn into Executive Session for personnel. Motion carried unanimously. A separate session was held with Vehicle Maintenance Supervisor Brad Meredith and then Planning Department Director Steve Baumann. The Commissioners remained in Executive Session for another personnel matter. Larry Allen moved, Jennifer McCarty seconded, to return to Regular Session. Motion carried unanimously.

In other business, Chairman Becker stated the last Department Head evaluation is scheduled for their next meeting of December 7<sup>th</sup> and the Commission will then need to discuss SOC salary adjustments for them to be effective in January.

There being no further business, Mike Jones moved, Clarence Thomas seconded, to adjourn the meeting at 12:10 p.m. and reconvene for a Regular Meeting on December 7, 2021. Motion carried unanimously.

A full detailed report (informational only) and the official minutes are posted on Fremont County's website ([www.fremontcountywy.gov](http://www.fremontcountywy.gov)). The meeting can also be accessed via You Tube (Fremont County WY Government).

/s/ TRAVIS BECKER, CHAIRMAN  
FREMONT COUNTY COMMISSIONERS

ATTEST:

/s/ JULIE A. FREESE, FREMONT COUNTY CLERK AND CLERK OF THE BOARD