

STATE OF WYOMING)
) ss.
COUNTY OF FREMONT)

LANDER, WYOMING
OFFICE OF THE FREMONT COUNTY COMMISSIONERS
NOVEMBER10, 2020

FULL DETAILED REPORT

The Board of Fremont County Commissioners met in Regular Session at 9:00 a.m. with the following members present: Chairman Travis Becker, Jennifer McCarty, Clarence Thomas and Michael Jones. Vice-Chairman Larry Allen arrived later in the meeting. Fremont County Clerk Julie A. Freese was present.

Jennifer McCarty moved, Clarence Thomas seconded, to approve the agenda as amended. Motion carried unanimously.

Jennifer McCarty moved, Clarence Thomas seconded, to approve the minutes of the Regular Meeting held on October 20, 2020. Motion carried unanimously.

Jennifer McCarty moved, Clarence Thomas seconded, to accept the bills for payment. Motion carried unanimously.

<u>Vendor Name</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>
71 Construction	1% Infrastructure Projects	Materials	\$194,957.25
Airgas USA LLC	Vehicle Maintenance	Supplies	\$166.42
Alsco Inc	County Buildings	Laundry	\$277.35
American Family & Life Insurance	Segregated	Insurance	\$7,533.77
Anda Inc	Public Health	Vaccine	\$3,469.27
Anderson, Sandra L	County Elections	Election Judge	\$100.00
Aponte, Joanie	County Elections	Election Judge	\$140.00
Ash, Linda W.	County Elections	Election Judge	\$300.00
B & B Enterprises LLC	Segregated	Supplies	\$200,110.04
B & T Fire Extinguishers, Inc	County Buildings	Extinguisher Services	\$537.50
Bailey Enterprises, Inc	Inventory	Bulk Fuel	\$9,188.39
Baker, Lynda C	County Elections	Election Judge	\$300.00
Ballinger, Jennet L.	County Elections	Election Judge	\$140.00
Ballou, Janet Marie	County Elections	Election Judge	\$140.00
Bang, Patricia J.	County Elections	Election Judge	\$420.00
Bang, Perry	County Elections	Election Judge	\$300.00
Barr, Virginia A.	County Elections	Election Judge	\$140.00
Bell-Milby, Susan A.	County Elections	Election Judge	\$140.00
Big Brothers Big Sisters of NW WY	Prevention Program	Program Materials & Support	\$1,875.00
Bill Jones Plumbing & Heating	County Buildings	Supplies	\$359.62
Black Hills Energy	County Buildings	Utility Service	\$3,730.05
Blackburn, Kevin	County Elections	Election Judge	\$140.00
Blue Cross Blue Shield of WY	Co Admin	Health Ins Claims	\$238,596.05
Borders, Karla J.	County Elections	Election Judge	\$140.00
Bowdel Steven P.	Detention Center	Medical Services	\$2,500.00
Bradford Supply Co	Transportation	Supplies Account	\$8.08
Brodrick, Marlene E	County Elections	Election Judge	\$140.00
Callison-Burch, Alexa	County Elections	Election Judge	\$140.00
Calvert, Ella	County Elections	Election Judge	\$140.00
Centurylink	Computer Services	Phone Services	\$358.35
Charter Communications	Computer Services	Internet Services	\$339.96
Chidsey, Carol	County Elections	Election Judge	\$120.00
Child Support Services/ORS	Payroll	Child Support	\$325.00
Christensen, Bradley J	County Elections	Election Judge	\$300.00
Circuit Court	Payroll	Garnishment	\$261.37
Clifford, Gregory P. MD PC	Detention Center	Inmate Medical	\$6,354.00
Cole, Forrest J	County Elections	Election Judge	\$165.00
Collins, Kim	County Elections	Election Judge Abs	\$100.00
Colonial Life & Accident Insurance	Segregated	Insurance	\$165.22
Comesrunningbuck, Nicole Pc	County Elections	Election Judge	\$255.00
Communication Technologies, Inc	Support Services	Maintenance, Repairs	\$2,961.87
Courchesne, Phil	Dispatch Center	Expense Reimbursement	\$289.65
Cowboy Chemical Inc	Detention Center	Inmate Laundry& Kitchen Supply	\$660.20
Crane, Peter, MD	Detention Center	Inmate Medical	\$84.75
Cunningham, Jim W.	County Elections	Election Judge	\$140.00
Cunningham, Theresa L	County Elections	Election Judge	\$140.00
Davis, Georgia M.	County Elections	Election Judge	\$140.00
Davis, James E	County Elections	Election Judge	\$140.00
Dealers Electrical Supply	County Buildings	Materials/Supplies	\$871.59

County Commissioner Minutes
November 10, 2020

Delay, Lea M.	County Elections	Election Judge	\$140.00
Donovan, Christopher T	County Elections	Election Judge	\$70.00
DOWL LLC	Road Construction	County Road Repair	\$20,907.59
Dubois Frontier, The	Segregated	Advertising	\$343.65
Dubois Telephone Exchange	Segregated	Telephone	\$682.05
Dyer, Benjamin L	County Elections	Election Judge	\$140.00
Eaton Sales & Service, LLC	Fuel Facility	Parts & Supplies	\$1,586.39
Edwards Communications	Prevention Program	Radio Advertising	\$1,509.00
Election Systems & Software, Inc	County Elections	Voting Supplies	\$622.77
Etsinger, Tammie	County Elections	Election Judge	\$140.00
Fahey, Penny	Health Promotion	Wellness Program Services	\$3,638.68
Fifield, Teresa L.	County Elections	Election Judge	\$100.00
Flohr, Mary Ellis	County Elections	Election Judge	\$302.50
Floyd's Truck Center WY	Vehicle Maintenance	Parts Account	\$1,677.25
Fremont Broadcasting	Prevention Program	Advertising Radio	\$1,250.00
Fremont County Treasurer	Co Admin	Health Insurance	\$332,435.00
Fremont County Treasurer	Co Admin	Withholding/FICA	\$192,461.19
Fremont County Treasurer	Co Admin	Section 125 Benefits	\$45,838.84
Fremont Motor Riverton Inc	Vehicle Maintenance	Parts/Supplies	\$99.37
Fremont Orthopaedics PC	Detention Center	Inmate Medical	\$444.00
Gallinger, Bruce E	County Elections	Election Judge	\$182.50
Gallinger, Nancy K	County Elections	Election Judge	\$180.00
Gans, John N	County Elections	Election Judge	\$300.00
Graff, Rosemary P	County Elections	Election Judge	\$140.00
Grainger	County Buildings Detention	Materials/Supplies	\$334.24
Great West Trust	Segregated	Wyoming Benefits	\$5,365.00
Gribowskas, Maria	County Elections	Election Judge	\$187.50
Griewahn, Cynthia	County Elections	Election Judge	\$32.50
Groomsmith, Tauna	Prevention Program	Mileage/Expense Reimbursement	\$92.70
Hamilton, Amy M.	County Elections	Election Judge	\$140.00
Harper, Carol A.	County Elections	Election Judge	\$542.50
Healthsmart Benefit Solutions	Segregated	Insurance	\$976.00
Hereford, Geraldine L.	County Elections	Election Judge	\$70.00
High Plains Power, Inc	County Buildings	Utility Services	\$1,197.40
Hill, Julie	County Elections	Election Judge	\$140.00
Homelvig, Mary A	County Elections	Election Judge	\$140.00
Horton, Leena	County Elections	Election Judge	\$180.00
Hulme, Linda M.	County Elections	Election Judge	\$100.00
Jamerman, Joy A	County Elections	Election Judge	\$300.00
Jones, Mary Ann	County Elections	Election Judge	\$140.00
Jones, Cheryl A	County Elections	Election Judge	\$140.00
Jones, Thomas W.	County Elections	Election Judge	\$140.00
Kairos Communications	Prevention Program	County 10 Advertising	\$1,250.00
Kasper, John F	County Elections	Election Judge	\$140.00
Kellner, Ruth K.	County Elections	Election Judge	\$335.00
Kenyon, Rebecca L	County Elections	Election Judge	\$165.00
Kessler, Stephanie	County Elections	Election Judge	\$140.00
Kisling, Lisa	Public Defender	Rent	\$450.00
Kopriva, Patricia A.	County Elections	Election Judge	\$220.00
Ladner, Willard R. Jr	County Elections	Election Judge	\$140.00
Lander Medical Clinic PC	Detention Center	Inmate Medical	\$731.85
Lander, City of	County Buildings	Water & Sewer	\$1,953.88
Larsen, Debra L.	County Elections	Election Judge	\$450.00
Larsen, John L	County Elections	Election Judge	\$140.00
Larsen, Rebecca L.	County Elections	Election Judge	\$300.00
Lazzari, Bailey	Public Defender	Rent	\$450.00
Leonard, Anthony G.	Detention Center	Inmate Medical Services	\$625.00
Little Wind Convenient Care	Phep Covid Response	Covid Testing	\$800.00
Long, Jennifer A	County Elections	Election Judge	\$140.00
Lowham Surgery & Endoscopy	Detention Center	Inmate Medical	\$500.00
Lynch, Carol A	County Elections	Election Judge	\$140.00
Mahlum, Zachary Hamilton	District Court	Court Appointment	\$67.50
Mahoney, Anika	County Elections	Election Judge	\$80.00
Malcolm, Donna K.	County Elections	Election Judge	\$262.50
Malcolm, William A	County Elections	Election Judge	\$262.50
Mann, Penny	County Elections	Election Judge	\$140.00
Marple, Anita	County Elections	Election Judge	\$70.00
Mason, Nancy J.	County Elections	Election Judge	\$310.00
Mayes, Amy K	County Elections	Election Judge	\$140.00
McKay, Katherine G.	District Court	Court Appointment	\$615.00
Medical Imaging Associates of Idaho	Detention Center	Inmate Medical	\$793.00
Miller, Margaret	District Court	GAL Office Rent	\$150.00
Miller, Peggy M.	County Elections	Election Judge	\$260.00

County Commissioner Minutes
November 10, 2020

Moravek, Cynthia K	County Elections	Election Judge	\$165.00
Moravek, Gail J	County Elections	Election Judge	\$165.00
Mountain Dental PC	Detention Center	Inmate Medical	\$169.00
Mr D's Food Center Inc	County Elections	Supplies	\$24.95
Ness, Margaret A	County Elections	Election Judge	\$140.00
New York Life Insurance	Segregated	Insurance	\$133.11
Newman Traffic Signs	Transportation	Safety Signs	\$4,991.34
Newton, Dorothy	County Elections	Election Judge	\$140.00
NMS Laboratories	County Coroner	Toxicology Services	\$1,807.00
Nolan, Melody	County Elections	Election Judge	\$427.50
Northern Arapaho Child Support	Payroll	Child Support	\$598.78
Novo Benefits	Health Benefit Plan	Insurance Services	\$4,961.51
O'Brien, Cheryl	County Elections	Election Judge	\$140.00
Office Shop Inc, The	Segregated	Copy Repair/Service	\$9,430.02
Pedersen, Beverly K	County Elections	Election Judge	\$140.00
Petersen,Carolynn F	County Elections	Election Judge	\$70.00
Pingree, Wanita Kay	County Elections	Election Judge	\$40.00
Pitt, Orley C	County Elections	Election Judge	\$140.00
Pokorny Ranch FLP	Transportation	Sander	\$1,500.00
Post and Associates	Segregated	Employee Psych Exams	\$1,600.00
Post, Raymond	County Sheriff	Car Wash	\$111.66
Precision Outdoor Power	Vehicle Maintenance	Parts & Repairs	\$15.51
Purdum, Virginia	County Elections	Election Judge	\$100.00
Quadient Inc	County Sheriff	Postage Machine	\$148.60
Quill Corporation	Detention Center	Office Supplies	\$35.00
R T Communications	Segregated	Telephone Services	\$539.05
Ratigan, Daniel, M.D.	Detention Center	P.A. Supervisor Contract	\$4,950.00
Ratliff-Stanley, Shanell	County Elections	Election Judge	\$140.00
Rector, Mary Elizabeth	County Elections	Election Judge	\$190.00
Reed's Moghaun Office Supply	Segregated	Office Supplies	\$271.13
Reichle, Andrea RPR	Public Defender	Court Transcripts	\$464.75
Relx, Inc.	County Attorney	Research Subscription	\$625.00
Remote Satellite Systems	Search & Rescue	Equipment	\$168.00
Richardson, Elizabeth A	County Elections	Election Judge	\$180.00
Richardson, Kenneth P	County Elections	Election Judge	\$180.00
Riverton Physician Practices LLC	Detention Center	Inmate Medical	\$1,975.00
Riverton Ranger, Inc	Road Construction	Advertising	\$649.35
Riverton, City of	County Buildings	Water/Sewer/ Building Permit	\$1,548.81
Rockmount /Nassau	Transportation	Materials/Supplies	\$1,354.94
Rocky Mountain Power	County Buildings	Utilities	\$10,833.33
Rogers, Peny L.	County Elections	Election Judge	\$340.00
Rose, Maia	County Elections	Election Judge	\$455.00
Rudd, Courtney	County Elections	Election Judge	\$140.00
Sagewest Health Care	Detention Center	Inmate Medical	\$10,169.98
Samietz, Molly	County Elections	Election Judge	\$140.00
Sawyer, Marit S	County Elections	Election Judge	\$220.00
Schilling, Stephanie	County Elections	Election Judge	\$300.00
Schimelpfenig, Emily	County Elections	Election Judge	\$140.00
Schroeder, Celeste A.	County Elections	Election Judge	\$140.00
Shakespeare, Jordan	County Elections	Election Judge	\$80.00
Shoshoni,Town of	County Buildings	Water/Sewer	\$56.00
Skinner, Amy	County Elections	Election Judge	\$377.50
Sloan, Michelle L.	County Elections	Election Judge.	\$140.00
Smith, Carol A	County Elections	Election Judge	\$40.00
Smith, Lucyelle	County Elections	Election Judge	\$320.00
Smith, Stephen	County Elections	Election Judge	\$220.00
Snider, Yvonne	Sheriff Victim Services	Reim. Mileage & or Expenses	\$225.00
Soule, Sierra	District Court	GAL Office Rent	\$150.00
Stanbury, Rose M	County Elections	Election Judge	\$310.00
State Disbursement Unit	Payroll	Child Support	\$1,066.25
State of Wyoming	Public Defender	Office Rent	\$1,650.00
Stillman, Gailee R.	County Elections	Election Judge	\$140.00
Stone, Coeurd'alene P	County Elections	Election Judge	\$180.00
Stroupe Pest Control Inc	County Buildings	Pest Control	\$415.00
Sublette Co. Sheriff's Office	Forest Reserve	Search & Rescue - Lease	\$3,150.00
Summitt Forests, Inc.	Forest Reserve	Firewise Project	\$10,579.80
Swistowicz, Katherine J	County Elections	Election Judge	\$165.00
Sysco Montana Inc	Detention Center	Inmate Supplies	\$4,978.98
Tendore, Rory K	County Elections	Election Judge	\$140.00
Terrance R. Martin PC	Public Defender	Rent	\$450.00
Teton Pathology PC	Detention Center	Inmate Medical	\$165.00
Thompson, Douglas L	County Elections	Election Judge	\$140.00
Total Net Salaries	Segregated	Salaries	\$619,190.55

County Commissioner Minutes
November 10, 2020

Townsend, Barbara L	County Elections	Election Judge	\$260.00
Traveling Computers	Computer Services	User Awareness Training	\$863.30
Truenorth Steel Inc	Road Material Inventory	Materials	\$36,600.00
T-Y Excavation Inc	Transportation	Road Maintenance	\$3,255.00
University of Wyoming	Agriculture Department	Contract Salary	\$8,160.00
US Foods Inc	Detention Center	Inmate Board	\$7,481.73
Utah Department of Public Safety	County Attorney	Driving Record Criminal Case	\$8.00
Vann, Katherine S.	County Elections	Election Judge	\$140.00
Verizon Wireless	Segregated	Wireless Telephone	\$510.77
WACERS	Transportation	Membership Dues	\$75.00
Wagon, Wilma	County Elections	Election Judge	\$140.00
Weber, Lori Ann	County Elections	Election Judge	\$70.00
Welch, Travis	County Elections	Election Judge	\$140.00
Weller, Karl R	County Elections	Election Judge	\$140.00
Wells, Dixie	County Elections	Election Judge	\$40.00
Western Printing, Inc	County Sheriff	Printed Supplies	\$55.00
Wheeler, Hayley	County Elections	Election Judge	\$140.00
White, Alanita	County Elections	Election Judge	\$140.00
White, Barbara A.	County Elections	Election Judge	\$430.00
Whiting Law, P.C.	District Court	Professional Services	\$1,515.00
Wicks, Kelly Lyn	County Elections	Election Judge	\$140.00
Wilhelm, Noah	Detention Center	Expense Reimbursement	\$35.64
William H. Smith & Associates Inc	Transportation	Surveying Services	\$460.00
Wilson, Jennifer	County Elections	Election Judge	\$220.00
Wind River Towing	Abandoned Vehicles	Vehicle Towing	\$180.00
Winsupply of Riverton	County Buildings	Materials/Supplies	\$44.79
Wood, John F.	County Elections	Election Judge	\$165.00
WY Clerks of District Court Assn	Clerk Of District Court	Association Dues	\$150.00
WY Public Health Laboratory	Public Health	Lab Fees/Supplies	\$333.00
WY SDU	Payroll	Child Support	\$1,190.28
Wyo Child Support Enforcement	Segregated	Child Support	\$1,456.00
Wyo Dept of Workforce Services	Co Admin	Workers Comp	\$15,964.00
Wyoming Dept of Transportation	Segregated	Fuel	\$2,013.15
Wyoming Machinery Co	Transportation	Rental	\$2,090.40
Wyoming Retirement System	Co Admin	Contributions	\$146,188.46
Wyoming Waste Systems	County Buildings	Trash	\$2,763.34
Wyoming.com	Computer Services	Internet Services	\$970.36
Wyoming.com	County Elections	Vote Center Wi-Fi	\$614.90
Wyonet Inc.	Computer Services	Telephone Service	\$4,021.92
Yennie, Gerald A	County Elections	Election Judge	\$220.00

Jennifer McCarty moved, Clarence Thomas seconded, to accept the following vouchers for Title 25 patients: Fremont Counseling Service in the amount of \$7,350.00 and Wyoming Behavioral Institute in the amount of \$9,802.00. Motion carried unanimously.

The following items in the Signature File were reviewed: 1) Sympathy Card; 2) Appreciation letters to Daniel Starks and Larry Day for monetary donations to Search & Rescue; and 3) Record of Proceedings. Mike Jones moved, Jennifer McCarty seconded, to approve Amendment One to the Contract between Wyoming Department of Health, Behavioral Health Division, and Fremont County Commissioners for the Juvenile Treatment Court for a contract amount increase of \$8,548.00. Motion carried unanimously. Mike Jones moved, Jennifer McCarty seconded, to approve Amendment One to the Contract between Wyoming Department of Health, Behavioral Health Division and Fremont County Commissioners for the Court Assisted Supervised Treatment Program for an additional \$13,675.85. Motion carried unanimously. Mike Jones moved, Jennifer McCarty seconded, to approve a Subdivision Access Road Improvement Agreement with the Butte Subdivision. Motion carried unanimously.

Items in in the Priority Mail were reviewed. Clarence Thomas moved, Jennifer McCarty seconded, to accept the bid from Rodney's Collision in the amount of \$3,040.64 and Hertz Rental Car for \$30.00/day for damages to a private vehicle by a Transportation Department motor grader, with funding from that department. Motion carried unanimously.

The Public Comment period was held.

Vice-Chairman Allen joined the meeting at this time.

Colby Gillespie asked for clarification on the ownership of Urbigkeit Road, which Chairman Becker responded was on the Wind River Indian Reservation inventory. Commissioner Thomas recommended

that he contact the BIA Superintendent for that road related information. Gillespie then referenced the recent newspaper article reporting on the Wind River Inter-Tribal Council's request to take over ownership/inventory status of Ethete, Trout Creek, North and South Fork Roads. He reviewed past road maintenance on Urbigkeit Road, which is minimal, with the recent exception of blading due to High Country Construction being in the area working on a project. He stated that last winter residents of the road were snowed in by 6-8" drifts and that High Country Construction was able to open up the road, he was not sure how long it would have taken the Tribes to get to that area. He strongly urged the Commissioners to think strongly about turning over the four roads to the Tribes as maintenance will be minimal and cause an inconvenience to those residents. He further felt that newly elected tribal council members may not agree with the proposal of accepting additional roads into their system. He suggested if the Commissioners move forward, perhaps a Maintenance Agreement be put in place. In closing, he stated the Tribe's bladed Urbigkeit Road recently, the first time all summer, as the road conditions were terrible with vehicles only able to travel 10 mile an hour and there was subsequent repairs needed on vehicles traveling that road daily.

Polly Hines requested a copy of the Subdivision Access Road Improvement Agreement with the Butte Subdivision.

County Treasurer Jim Anderson asked for authorization to refill a clerk position, at the same salary. Jennifer McCarty moved, Mike Jones seconded, to approve rehiring the position. Motion carried unanimously.

Transportation Superintendent Billy Meeks stated the Moneta-Lysite Road Shoulder Improvement Project is nearing completion, other than two cattle guards that were installed incorrectly. He stated DOWL engineering will be submitting a Change Order to cover additional work required for the project, he estimated an additional \$5,000 will be requested.

Building Maintenance Supervisor J.R. Oakley stated the opportunity exists to apply for a Division of Criminal Investigation Coronavirus Emergency Supplemental Funds Grant Program to prevent, prepare and respond to COVID-19 pandemic within the State of Wyoming. The Project Title is Facility Treatment in the amount of \$349,800.00 that will provide sanitization equipment and chemicals for County facilities. Treasurer Jim Anderson stated the grant is 100% reimbursable if awarded. Clarence Thomas moved, Jennifer McCarty seconded, to approve submission of the application for DCI grant funding pending review of the application by the County Attorney's Office. Motion carried unanimously.

A Public Hearing was held at 9:20 a.m., as advertised, regarding Unanticipated Revenues. Present was County Clerk Julie Freese and Financial Specialist Michelle Neuenschwander. Larry Allen moved, Jennifer McCarty seconded, to approve Resolution No. 2020-24, FY 2020-2021 Budget Amendment No. 3, for Unanticipated Revenues, as advertised. Motion carried unanimously.

Paul Knight, representing Terrace Subdivision homeowners, reviewed the Petition to Vacate Roads, pursuant to W.S. 34-12-106. The Petition was signed by the subdivision landowners and requested the vacation of certain public roads contained within the platted Terrace Subdivision and commonly referred to as Terrace Drive and Crystal Avenue. Present via speaker phone was Chief Civil Deputy Attorney Jodi Darrough and Transportation Superintendent Billy Meeks and Planning Supervisor Steve Baumann were present in the audience. There was discussion regarding the proper statute to follow for the petition as well as questions regarding surrounding land ownership (public or private). Chairman Becker tabled further discussion until more information could be presented.

County Planning Supervisor Steve Baumann presented a plat for the Little Warm Spring Creek No. 1 Subdivision Lots 3 & 12 Replat. The Subdivision is located southwest of the Town of Dubois and south of the Dubois Airport off Soda Springs Drive. The purpose of the Replat is to realign the boundary between the two lots to accommodate a structure and small wastewater system that were inadvertently constructed outside the Lot 12 boundary. Jennifer McCarty moved, Clarence Thomas seconded, to approve the Replat as presented upon the recommendation of the Fremont County Planning Commission. Motion carried unanimously. Baumann then presented a plat for the Lander Hills Estates Subdivision Tracts D, E & F Replat. The Subdivision is located ½ mile west of the Town of Lander off Squaw Creek Road and the purpose is to combine the three Tracts into a single parcel removing the associated lot and setback lines between the current Tracts. Jennifer McCarty moved, Larry Allen seconded, to approve the Replat as recommended by the Fremont County Planning Commission. Motion carried unanimously.

Building Maintenance Supervisor J.R. Oakley was joined by Vehicle Maintenance Supervisor Brad Meredith for discussion regarding the possible purchase of a fork lift or skid steer. Oakley stated the need for such a machine for the upcoming Detention Center door retrofit project. The SLIB grant will pay for either a rental or lease agreement for the equipment, which will be needed for at least five months. They feel a purchase would be more cost effective for the County as the machine could be used by other departments when the retrofit project is completed. Meredith researched various brands and recommended a Bobcat Skid Steer for a purchase price of \$57,870 that includes various implements (bucket, pallet fork, snow blade, and sweeper). Purchase vs. leasing options were discussed, as well as possible funding sources for an outright purchase and Chairman Becker asked the men to return with firm numbers on a return on investment by comparing leasing/rentals vs. purchasing. Chief Civil Deputy Attorney Darrough will meet with Treasurer Anderson to review the requirements for purchases through the Detention Trust Fund.

Vehicle Maintenance Supervisor Brad Meredith updated the Board on the recent Big Iron Auction that netted the County \$47,528.00 after expenses. He stated he is very happy with the outcome and discussion was held on how to distribute the proceeds (Capital Revolving Fund or General Fund). Treasurer Jim Anderson was present and stated the last auction proceeds was split among the various departments that sold items in the auction.

Interim Library Manager Anita Marple, Branch Manager Tom Norwood and Library Board member Dave Jost presented proposed COVID grant purchases (cleaning supplies, Air Purifiers, cleaning supplies and protective products, water bottle filling stations, hand sanitizing stations, E-Book collection development and children's book collection development), totaling \$16,742.69. IT Supervisor Kevin Shultz and Building Maintenance Supervisor J.R. Oakley were present in the audience. Following discussion, Mike Jones moved, Larry Allen seconded, to approve the entire list, with the last two items (book collection development) not being purchased until approval is received. Motion carried unanimously. Proposed COVID grant purchases for technology items totaling \$36,044.35 were reviewed. Shultz had assisted in these items and recommended their submittal for grant funding. Mike Jones moved, Jennifer McCarty seconded, to submit the technology items for grant funding with no purchases made until funding is awarded. Motion carried unanimously.

Larry Allen moved, Jennifer McCarty seconded, to adjourn into Executive Session with Chief Civil Deputy Attorney Jodi Darrough, County Assessor Tara Berg and County Treasurer Jim Anderson regarding potential litigation. Motion carried unanimously. Following that session, the Board remained in Executive Session for Personnel with IT Supervisor Kevin Shultz. Following that session, the Board remained in Executive Session for another personnel matter. Jennifer McCarty moved, Mike Jones seconded, to return to Regular Session. Motion carried unanimously.

IT Supervisor Kevin Shultz stated he is looking at a good day to upgrade servers, which will take at least five hours. Potential days in 2021 were reviewed, and discussion was held on potentially having Martin Luther King Day (January 18) as a holiday instead of Good Friday (April 2). Shultz stated the upgrade needs to be scheduled on a work day. Chairman Becker stated discussion will resume the following meeting after the bank's closure dates can be compared with both holiday dates.

Judge Conder and Judge Denhardt updated the Commissioners on the Wyoming Judicial Branch receipt of CARES funding to upgrade Courtroom Technology (audio and video), which will include the District Court, Auxiliary District Court and Circuit Court in the Courthouse. Present in the audience was IT Supervisor Kevin Shultz and Building Maintenance Supervisor J.R. Oakley. The judicial branch is scheduled to begin installation the week of December 6th. The upgrades are necessary and will be extremely helpful for the courts to carry out their essential functions during the COVID-19 pandemic, as well as after the crisis has passed. They represent the "minimum standards" for courtroom technology, all of which have been adopted and implemented in newer courtrooms across the state (including Circuit Court at the Fremont County Justice Center). The judicial branch receipt of CARES funding will help the County offset any infrastructure cost associated with this project. The judicial branch will work cooperatively with county maintenance and IT staff and be in contact with them in the near future. The Commissioners thanked the Judges for the update.

The Commissioners expressed appreciation to County Clerk Julie Freese and her staff for all their efforts in making the recent election a great success.

Commissioner Thomas was absent from the remainder of the meeting.

Jennifer McCarty moved, Larry Allen seconded, to adjourn into Executive Session for personnel. Motion carried unanimously. Larry Allen moved, Jennifer McCarty seconded, to return to Regular Session. Motion carried unanimously.

County Coroner Mark Stratmoen's monthly report was noted. Chairman Becker acknowledged his statement that due to the worsening situation as far as COVID community spread, as of this month until further notice, Stratmoen will not attend public meetings unless absolutely necessary, but will continue to update the Commission on a regular basis.

Larry Allen moved, Jennifer McCarty seconded, to adjourn the meeting at 12:15 p.m. and reconvene for a Regular Meeting on November 17, 2020. Motion carried unanimously

A full detailed report (for informational purposes only) and the official minutes are posted on Fremont County's website.

/s/ TRAVIS BECKER, CHAIRMAN
FREMONT COUNTY COMMISSIONERS

ATTEST:

/s/ JULIE A. FREESE, FREMONT COUNTY CLERK AND CLERK OF THE BOARD