

STATE OF WYOMING )  
 ) ss.  
COUNTY OF FREMONT )

LANDER, WYOMING  
OFFICE OF THE FREMONT COUNTY COMMISSIONERS  
OCTOBER 20, 2020

**FULL DETAILED REPORT**

The Board of Fremont County Commissioners met in Regular Session at 9:00 a.m. with the following members present: Chairman Travis Becker, Vice-Chairman Larry Allen, Jennifer McCarty, Clarence Thomas (via speaker phone) and Michael Jones. Fremont County Clerk Julie A. Freese was present.

Larry Allen moved, Jennifer McCarty seconded, to approve the agenda as amended. Motion carried unanimously.

Jennifer McCarty moved, Mike Jones seconded, to approve the minutes of the Regular Meeting held on October 13, 2020. Motion carried unanimously.

Jennifer McCarty moved, Mike Jones seconded, to accept the bills for payment. Motion carried unanimously.

<u>Vendor Name</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>
71 Construction	1% Infrastructure Projects	Materials	\$16,693.21
A & I Distributors	Vehicle Maintenance	Oil/Fluids	\$890.00
Ace Hardware-Lander	Segregated	Materials/Supplies	\$358.46
Ace Hardware-Riverton	County Buildings	Materials/Supplies	\$30.28
Bailey Enterprises, Inc	Inventory	Bulk Fuel	\$11,127.48
Bailey Enterprises, Inc	Segregated	Vehicle Fuel	\$393.72
Biddle Consulting Group	Dispatch Center	Software	\$699.00
Bill Jones Plumbing & Heating	County Buildings	Supplies	\$290.41
Bloedorn Lumber-Lander	Segregated	Materials, Supplies	\$255.83
Carroll Septic Service	Transportation	Services	\$150.00
Centurylink	Computer Services	Telephone Service	\$1,987.53
Coast to Coast Solutions	County Sheriff	Printer Supplies	\$886.43
Cowboy Chemical Inc	Detention Center	Inmate Laundry & Kitchen	\$609.70
Dealers Electrical Supply	County Buildings	Supplies	\$1,653.47
Eagle Uniform & Supply Co	Vehicle Maintenance	Laundry	\$78.52
Englert, David	Search & Rescue	Reimburse Expenses	\$78.00
Floyd's Truck Center WY	Vehicle Maintenance	Parts	\$263.93
Fremont Chevrolet GMC	Vehicle Maintenance	Parts	\$73.00
Fremont County Solid Waste	County Buildings	Dump Fees	\$60.20
Grainger	County Buildings	Materials/Supplies	\$168.90
Kairos Communications	Transportation	County 10 Advertising	\$250.00
Kleen Pipe LLC	County Buildings	Plumbing Clean Out	\$517.50
Law Enforcement Targets Inc	Segregated	Targets & Freight	\$403.19
Lawson Products, Inc	Vehicle Maintenance	Parts & Supplies	\$466.83
Lyles, Jesse	County Sheriff	Mileage Reimbursement	\$120.60
Master's Touch LLC	County Treasurer	Postage & Printing	\$325.56
Midwest Connect	County Sheriff	Postage Machine Supplies	\$295.00
Mr D's Food Center Inc	Segregated	Supplies	\$451.20
Murdoch's Ranch & Home Supply	County Sheriff	Supplies / Equipment	\$72.97
Napa Auto Parts-Riverton	Vehicle Maintenance	Parts & Supplies	\$2,425.54
Natrona County Sheriff	Detention Center	Inmate Housing	\$17,550.00
Norco Inc	Segregated	Supplies	\$38.35
Normont Equipment Company	Segregated	Parts & Supplies	\$3,117.09
One Stop Market	Search & Rescue	Supplies	\$76.41
Pacific Steel & Recycling	Vehicle Maintenance	Materials	\$655.00
Palace Pharmacy	Detention Center	Inmate Rx's	\$10,537.29
Pavillion, Town of	County Buildings	Water Utilities	\$112.50
Quill Corporation	Segregated	Office Supplies	\$625.73
R C Lock & Key	County Buildings	Keys, Supplies & Services	\$1,012.50
Reed's Moghaun Office Supply	Segregated	Office Supplies	\$33.77
Remote Satellite Systems	Search & Rescue	Equipment	\$56.00
Riverton Physician Practices LLC	Transportation	Drug Testing	\$404.00
Rocky Mountain Boilers Inc	County Buildings	Boilers Start Up	\$4,000.00
Rocky Mountain Information	County Sheriff	Membership	\$200.00
RS Bennett Construction Co., Inc.	Transportation	Road Construction	\$122,245.60
Sherwin Williams Paint Co	County Buildings	Paint/Supplies	\$676.24
Sweetwater Aire LLC	County Buildings	Supplies / Parts / Repair	\$759.18
Sysco Montana Inc	Detention Center	Inmate Supplies	\$3,556.47
Traveling Computers	Computer Services	Supplies, Services	\$6,938.32
Union Telephone Company	Segregated	Cellphones	\$289.26
US Foods Inc	Detention Center	Inmate Board	\$3,776.49

County Commissioner Minutes  
October 20, 2020

USPS- Hasler	County Sheriff	Postage	\$1,000.00
Wind River Vet Service	County Sheriff	Dog Boarding	\$240.00
WY State Lands & Investments	Transportation	Wiggins Fork Lease	\$17.00
Wyonet Inc.	Computer Services	Telephone Service	\$3,160.18

The following items in the Signature File were reviewed: 1) Abatement Summary cover page; 2) CyberSecurity Awareness Training employee certificates; and 3) Record of Proceedings. Mike Jones moved, Jennifer McCarty seconded, to approve the BlueCross BlueShield Benefit Booklet Amendment, Schedule of Benefits, regarding Open Enrollment dates. Motion carried unanimously. Mike Jones moved, Larry Allen seconded, to approve the BlueCross BlueShield Summary Plan Document. Motion carried unanimously. Mike Jones moved, Larry Allen seconded, to approve an Application/Permit to Construct Access Driveway for Jared Foutz on Tweed Lane. Motion carried unanimously. Mike Jones moved, Jennifer McCarty seconded, to approve an Application/Permit to Construct Access Driveway for Roger West for Boulder Loop Road. Motion carried unanimously. Mike Jones moved, Jennifer McCarty seconded, to approve an Application/Permit to Construct Access Driveway for David Sanders for Country Gardens Lane. Motion carried unanimously. Mike Jones moved, Jennifer McCarty seconded, to verify receipt of the preceding 12 months of expenditures for Fremont County Government. Motion carried unanimously. The Fremont County Sales Tax for Economic Development Memorandum of Understanding is on hold pending an Attorney General's opinion.

The following items in the Priority Mail were reviewed: 1) cover letter to State Lands and Investments requesting CARES funding reimbursements in the amount of \$100,616.16; and 2) Department of Audit letter listing reporting entities in Fremont County that have not filed the required annual report (Julie Freese is following up on updated list).

The Public Comment period was held. Bob Joslin read a written statement of concern regarding the infestation of Leafy Spurge in Fremont County and offered several suggestions. The Board thanked him for his comments and will forward them to the Weed and Pest Control District Supervisor.

County Assessor Tara Berg updated the Board on the status of the employee earlier shared with the County Clerk's Office, who has now returned full time to her office as of mid-September. She requested authorization to move her from the \$32,000 annual salary that was shared between the two departments to \$33,000, which is the budgeted amount for the full time position, and consistent with the other employees in the office. She has not replaced a part-time position, and has one employee on extended medical leave, so the increase will not impact her budget. Berg further noted the staff is extremely busy, having relisted 4,000 files this year. Larry Allen moved, Jennifer McCarty seconded, to adjust the full time employee from \$32,000 to \$33,000, the budgeted amount for the position. Motion carried unanimously.

County Clerk Julie Freese and Financial Specialist Michelle Neuenschwander presented a preliminary budget hearing, consisting of several donations to Search and Rescue totaling \$27,000. The information will be advertised for a public hearing to be set during the Commissioners' November 10<sup>th</sup> meeting. The Commissioners expressed appreciation to both donors and will send a letter to that affect.

In other business, Julie Freese reviewed recent discussion regarding the Detention Center's interest in purchasing food services and some medical services with the County credit card. The credit card company requires monthly purchase of at least \$20,000 or a service charge is implemented, and these large monthly expenditures would help meet that criteria. As a result, the credit limit requested is \$50,000, and this will be used instead of other smaller limited card line cards in Detention. Mike Jones moved, Larry Allen seconded, to approve a credit limit for the Detention Supervisor of \$50,000. Motion carried unanimously.

Julie Freese updated the Board on her being short staffed in the Clerk's office, and she will need to work the counter and be absent from the rest of the meeting. She stated that testing and sealing voting equipment is further happening this afternoon so she will be busy with that. Fremont County has received three additional voting machines and the testing and sealing process occurring this afternoon is the final step to get the machines to the polls. She compiled current statistics for the press and indicated 6,800 absentee ballots have been mailed out and 5,600 received thus far, these include early voters. The Secretary of State's Office has provided curbside voting rules for assuring the accessibility of polling places for individuals under isolation or quarantine. Any individual in these circumstances must vote curbside in Fremont County for the safety of all citizens, and especially the election judges assisting in the process. She continues to work with the media to provide correct information to the voters.

IT Supervisor Kevin Shultz continued discussion on the recent survey sent to departments inquiring into their interest in teleconferencing equipment. The Commissioners felt there was adequate interest in the tool, with conferencing capabilities for meetings, thereby reducing travel costs. It could provide safety measures and better services to Fremont County. Each department will now be polled to see how many they would like per department with a firm number by Friday so that Shultz can place an order. As this is CARES funding, the equipment must be received by the end of December.

Larry Allen moved, Jennifer McCarty seconded, to adjourn into Executive Session with Treatment Courts Director Melinda Cox regarding personnel. Motion carried unanimously. Larry Allen moved, Jennifer McCarty seconded, to return to Regular Session. Motion carried unanimously.

Transportation Superintendent Billy Meeks was joined by DOWL Engineer Kasey Jones who presented the Willow Creek Road Shoulder Repair project Certificate of Substantial Completion. Transportation Department Administrative Secretary Jill Johnson was present in the audience. Jones stated a walk through was done last week and stated the project went very smoothly, there were some weather related issues and hot plant delays beyond their control. Larry Allen moved, Jennifer McCarty seconded, to approve the Certificate of Substantial Completion. Motion carried unanimously. Larry Allen moved, Jennifer McCarty seconded, to approve starting of the 41 day advertising period prior to final payment. Motion carried unanimously. Willow Creek Road landowner Richard Buss asked for clarification on the east portion of the repairs and associated costs, and Jones stated the geotechnical analysis could not find one contributing factor for the elevated moisture content in that area. Mr. Buss further commented on the delineators recently put up, which he felt may be excessive. The men stated that for liability reasons, they were installed per WYDOT standards. Chairman Becker noted county-wide delineator installment is scheduled next year with funding from the Road Construction Fund. The Commissioners expressed appreciation to the contractor and engineer for getting the project completed, which began as an emergency project last year.

Billy Meeks and Kasey Jones reviewed the status of several cattle guards on the Moneta-Lost Cabin Road. Meeks stated they do not meet WYDOT specs and expressed concern. Jones will send a letter to the contractor requiring correct installation, and if not repaired to WYDOT specs, the County will do it and deduct the amount from the final payout. They further stated it was appropriate to begin the 41 day advertising period prior to final payout. Larry Allen moved, Mike Jones seconded, to approve starting the process. Motion carried unanimously. It was clarified that the one year warranty will not begin on any corrective work until the actual date of completion.

Commissioner meeting reports were given:

Commissioner Jennifer McCarty attended the Fremont County Historic Preservation Commission meeting where their by-laws were updated by implementing term limits. They are rebranding the "Dangerous Duties" book.

Vice-Chairman Larry Allen has been working with Vehicle Maintenance Supervisor Brad Meredith and the Fremont County Fair Manager to retrofit a used Sheriff's Office vehicle with a snow plow. The \$7,000 snow plow will be purchased through the Fair budget.

Chairman Travis Becker stated discussions with State Lands and Investments Board regarding CARES funding reimbursement is ongoing. He reminded fellow Commissioners that he is on the Wyoming County Commissioners Association nominating committee so if there is interest in serving on a board, let him know.

307 Horse Racing LLC member Randy Greer was joined by TM Quarter Horses owner Steve Wocicki to discuss plans to offer horse racing simulcasting at 1409 West Main Street in Riverton (the former Spur Restaurant). The Wyoming pari-mutual commission may issue a permit, not to exceed three years to any Wyoming county, city, county fair board or corporation which has been approved by the board of county commissioners (W.S. § 11-25-105(a)). Greer stated his company will join the other two companies currently operating in Wyoming. A licensed operation must host 16 live races over the course of a year to qualify for a permit, which he did this year in Gillette. He is now ready for the next step of requesting County Commissioner approval. A County Attorney's memo stated the election held in the late 1960's approving pari-mutual wagering in Fremont County is still valid. The Historic Racing Terminals are generating money to bring the live horse racing industry back to life in Wyoming, and breeders are eligible for breeders' awards. A percentage of the gross sales is split between the municipality and the county, and

they distributed a spreadsheet for the first half of 2020 detailing what individual towns/counties have received that currently have the horse racing simulcasting in place. Greer further provided a drawing of various scenarios for the building, including a bar and restaurant. The Commissioners asked if the City of Riverton was apprised of the proposal, and Wocicki indicated they were waiting on the Commissioner's decision and will then put it on their upcoming City Council meeting on November 3<sup>rd</sup>. Mike Jones moved, Larry Allen seconded, to approve Resolution No. 2020-22 approving 307 Horse Racing LLC to conduct pari-mutuel wagering on live horse racing, historic horse racing, simulcast events and rodeo events within Fremont County, Wyoming, contingent upon City of Riverton's concurrence. Voting against the motion: Clarence Thomas. Motion carried.

Mike Jones moved, Jennifer McCarty seconded, to adjourn into Executive Session regarding personnel. Motion carried unanimously. Larry Allen moved, Mike Jones seconded, to return to Regular Session. Motion carried unanimously.

Larry Allen moved, Mike Jones seconded, to adjourn the meeting at 11:00 a.m. and reconvene for a Regular Meeting on November 10, 2020. Motion carried unanimously

A full detailed report (for informational purposes only) and the official minutes are posted on Fremont County's website at [www.fremontcountywy.gov](http://www.fremontcountywy.gov).

/s/ TRAVIS BECKER, CHAIRMAN  
FREMONT COUNTY COMMISSIONERS

ATTEST:

/s/ JULIE A. FREESE, FREMONT COUNTY CLERK AND CLERK OF THE BOARD