

STATE OF WYOMING)
) ss.
COUNTY OF FREMONT)

LANDER, WYOMING
OFFICE OF THE FREMONT COUNTY COMMISSIONERS
SEPTEMBER 28, 2021

OFFICIAL MINUTES

The Board of Fremont County Commissioners met in Regular Session at 9:00 a.m. with the following members present: Chairman Travis Becker, Jennifer McCarty, Clarence Thomas and Mike Jones. Vice-Chairman Larry Allen arrived later in the meeting. County Clerk Julie A. Freese was present.

Jennifer McCarty moved, Clarence Thomas seconded, to approve the agenda as amended. Motion carried unanimously.

Jennifer McCarty moved, Clarence Thomas seconded, to approve the minutes of the Regular Meeting held on September 14, 2021 as amended. Motion carried unanimously.

Jennifer McCarty moved, Clarence Thomas seconded, to accept the bills for payment. Motion carried unanimously.

Bills are listed in the following format: Vendor – Department – Description – Amount: 71 Construction-Road Construction-Rumble Strips-\$16680.41; A. D. Martin Lumber Co-County Buildings-Materials/Supplies-\$174.11; Alldata-Vehicle Maintenance-Subscription-\$1500.00; B & B Enterprises LLC-Planning-Signs & Supplies-\$401.60; Bailey Enterprises, Inc-Segregated-Vehicle Fuel-\$29092.76; Biometrics4all, Inc-Detention Center-Support Service-\$90.00; Bloedorn Lumber-Lander County Sheriff- Materials/Supplies-\$66.91; Blue 360 Media, LLC-County Sheriff-Law Books -\$331.50; Blue Knight Security LLC-Detention Center-Inmate Transport-\$4750.00; Bowdel Steven P.-Detention Center-Medical Services-\$2250.00; Breadboard, The-Search & Rescue-Meals -\$202.80; Bull's Service & Towing LLC-Abandoned Vehicles-Towing -\$450.00; Casper Star Tribune-Transportation-Advertising-\$237.04; Centurylink-Computer Services-Telephone Service-\$638.38; Clifford, Gregory P. MD PC-Detention Center-Inmate Medical-\$1944.00; Cowboy Chemical Inc-Detention Center-Laundry & Kitchen Supply-\$1188.10; Eaton Sales & Service, LLC-Fuel Facility-Parts & Supplies, Repair-\$918.55; Edwards Communications-Prevention Program-Radio Advertising-\$2009.00; Freese, Julie-County Clerk-Reimburse Petty Cash-\$13.80; Fremont County Solid Waste-County Buildings-Dump Fees-\$10.80; Fremont County Treasurer-County Commission- Property Tax-\$4478.40; G Bar G Veterinary-County Sheriff-Contract Services-\$318.00; Glassburn, Jennifer M.-Public Defender-Court Transcripts -\$3854.25; Globalstar USA-Search & Rescue-Satellite Phone-\$115.66; Grainger-County Buildings-Materials/Supplies-\$819.60; Great Divide Towing & Recovery-Abandoned Vehicles-Vehicle Towing-\$100.00; Groomsmith, Tauna-Prevention Program-Expense Reimbursement-\$247.31; High Plains Power, Inc-County Buildings-Utility Services-\$1216.53; Inberg-Miller Engineers-Road Construction-Project- Engineer-\$2515.50; Kairos Broadcasting LLC-Prevention Program-Advertising-\$1600.00; Kisling, Lisa-District Court-Professional Services-\$2515.17; Kraus, Christine-Prevention Program-Expense Reimbursement-\$178.50; Laboratory Corporation of America-Detention Center-Inmate Medical-\$17.00; Lander Medical Clinic PC-Segregated-Medical Services-\$3253.55; Liquidspring LLC-Vehicle Maintenance-Supplies -\$84.38; Mahlum, Zachary Hamilton-District Court-Court Appointment-\$120.00; Mark's Auto Sales & Towing-Abandoned Vehicles-Vehicle Towing-\$130.00; Master's Touch LLC-County Treasurer-Postage Service-\$1897.37; McAuley, Lindsay-Detention Center-Contract Services-\$156.25; Media Works, Inc-Dispatch Center-Supplies -\$24.99; Medical Imaging Associates of Idaho-Detention Center-Inmate Medical-\$25.00; Miller Excavation LLC-1% Gravel Projects-Contract Services-\$2040.00; Moore, Christy L.-Detention Center-Uniform Repairs-\$97.50; Mountain Dental PC-Detention Center-Inmate Medical-\$621.00; Mountain West Towing LLC-Abandoned Vehicles-Vehicle Towing-\$1536.30; Mr. D's Food Center, Inc-Detention Center-Supplies -\$986.79; Office Shop Inc, The-Computer Services-Copier Services-\$1592.34; One Stop Market-Search & Rescue-Vehicle Fuel-\$142.53; Palace Pharmacy-Detention Center-Inmate Rx's-\$5604.34; Parkins, Becky-Prevention Program-Reimburse Expenses-\$178.50; Pavement Maintenance Inc-Capital Asset Acquisitions-Crack Sealing-\$5975.00; Pavillion, Town of-County Buildings-Water Utilities-\$112.50; Post, Raymond-Segregated-Car Wash -\$63.88; Quadient Inc-Segregated-Postage Service-\$61.22; Quadient Leasing USA Inc-County Attorney-Postage Service-\$266.52; Quill Corporation-County Sheriff- Office Supplies-\$328.66; Reed's Moghaun Office Supply-Clerk of District Court-Office Supplies-\$91.56; Remote Satellite Systems-Search & Rescue-Telephone Service-\$112.00; Riverton Physician Practices LLC-Detention Center-Drug Testing-\$453.00; Rodriguez, Jessica-Detention Center-Contract Services-\$843.75; Sagewest Health Care-Detention Center-Inmate Medical-\$5213.00; Smith Psychological Services-Detention Center-Psychological Services-\$800.00; Soule, Sierra-Public Defender-Office Rent -\$450.00; Specialty Towing Auto & RV-County Sheriff-Towing Charge-\$200.00; Stewart & Stevenson, LLC-County Buildings-Services, Repair-\$1733.00; Stitches Embroidery Inc-County Sheriff-Embroidering/Uniforms-\$885.12; Summit Fire & Security LLC-County Buildings Detention-Service & Supplies-\$204.50; Sutherland Lumber Co.-County Buildings-Supplies / Materials-\$27.99; Sweetwater County Sheriff-Detention Center-Inmate Housing-\$25586.99; Trihydro Corporation-Transportation-Milling & Asphalt-\$3369.97; Union Telephone Company-Segregated-Cellphones-\$488.67; US Foods Inc-Detention Center-Inmate Board-\$22180.35; Western Printing, Inc-County Attorney-Printed Supplies-\$87.69; Wilkerson, James A, IV, MD PC-County Coroner-Autopsy-\$2500.00; Wind River Towing-Abandoned Vehicles- Towing-\$280.00; WY Law Enforcement Academy-Detention Center-Training-\$265.00; WY Law Enforcement Academy-Dispatch Center-Training-\$550.00; WY Public Health Laboratory-Public Health-Lab Services-\$511.00; Wyoming Dept of Transportation-Segregated-Fuel -\$3192.51; Wyoming Office Attorney General-24/7 Program- Program Fees -\$6254.00; Wyoming.com-County Sheriff-Monthly Service-\$650.00.

The following items in the Signature File were reviewed: 1) retirement card for Steve Werner; 2) Abatement Summary cover page; and 3) Record of Proceedings. Jennifer McCarty moved, Mike Jones seconded, to ratify Amendment Two to the Ground Ambulance Service Contract between Fremont

County Government and Priority Ambulance, LLC that acknowledges Priority Ambulance received Certification to do Business in the State of Wyoming as Frontier Ambulance LLC and to transfer all the rights bestowed under the Agreement to Priority Ambulance, LLC to Fremont Ambulance, LLC. Motion carried unanimously. Jennifer McCarty moved, Mike Jones seconded, to accept the low bid from Olson's Auto Body and Towing in the amount of \$2,858.07 and Shirt's and More (logo) for \$250 for a total amount of \$3,108.07 for damages to a 2015 Sheriff's Office patrol vehicle with funding through the Sheriff's Office. Motion carried unanimously. Jennifer McCarty moved, Clarence Thomas seconded, to accept a bid from Fremont Auto Collision Center in the amount of \$5,623.28 and Shirt's and More (logo) for \$250 for damages to a 2019 Sheriff's Office patrol vehicle with funding through the Sheriff's Office. Motion carried unanimously. Jennifer McCarty moved, Clarence Thomas seconded, to approve a Memorandum of Understanding between Fremont County Government and City of Lander, Wyoming and Wyoming Department of Transportation to each fund a portion of a planning study for the Hillcrest Drive Strategic Plan. Motion carried unanimously. Jennifer McCarty moved, Mike Jones seconded, to approve Fremont County Bank of the West Credit Card Applications for Public Health Nurses Brooke Lancaster and Juli Conder with credit limits of \$2,500.00. Motion carried unanimously. Mike Jones moved, Jennifer McCarty seconded, to approve a Nelson Engineering Agreement for Professional Engineering Services for Horse Creek Road in Dubois, pending review by the County Attorney's Chief Civil Deputy Attorney. Motion carried unanimously.

There were no action items in the Priority Mail.

There was nobody present for the Public Comment period.

Chairman Travis Becker adjourned as the Board of Fremont County Commissioners and convened as the Fremont County Board of Equalization. Hearing Examiner John Schumacher reviewed the County Board of Equalization Decision and Order prepared in the matter of the appeal of Ann S. and Frank B. Watkins (Docket No. 2021-01). Jennifer McCarty moved, Mike Jones seconded, to approve the Decision and Order upholding the Assessor's 2021 Notice of Assessment for the subject property. Motion carried unanimously. The Board expressed their appreciation to Mr. Schumacher for his service as hearing examiner. Chairman Becker adjourned as the Fremont County Board of Equalization and reconvened as the Board of Fremont County Commissioners.

Commissioner meeting reports were given.

Transportation Superintendent Billy Meeks presented a DOWL Standard Agreement for Professional Services for the Country Acres Road Reconstruction Project. Jennifer McCarty moved, Clarence Thomas seconded, to approve the Agreement as presented. Motion carried unanimously.

Vice-Chairman Larry Allen arrived at this time.

Trihydro Engineer Scott Lee joined Billy Meeks and presented a Notice to Proceed with CC&G, Inc. for the Paradise Valley Road Box Culvert Replacement Project. Jennifer McCarty moved, Clarence Thomas seconded, to approve the document that will commence on October 11, 2021 with Substantial Completion on December 3, 2021. Motion carried unanimously. Lee reviewed the documentation he had provided on a request for Change Order No. 2 for additional funding for construction services on the project due to an increase in construction schedule and associated services beyond the original proposal. As the project was increased 30 working days over the proposed estimate of a 20-day construction schedule, the change order includes only part-time observation for an increase of \$44,032. If the board prefers full time construction oversight, the amount would be \$62,392. The Board asked Lee to revisit the Change Order and see if anything can be decreased (vehicle reimbursement, etc.) and return on October 5th with a revised Change Order for review.

HDR Engineer Kyle Lehto was present to discuss the status of the bridges on Diversion Dam Road. Due to time constraints on the Commission agenda, he distributed maps of the area for review and will return the following meeting to continue discussion.

Building Maintenance Supervisor J.R. Oakley was joined by Sheriff Ryan Lee and Detention Lt. Rick Filman to provide an update on the Detention Facility Security Upgrade Project.

J.R. Oakley updated the Board on training he has scheduled for Columbus Day (October 11) in which the Commissioners have approved having the Courthouse closed to the public for an in-house staff training and cleaning day.

Jennifer McCarty moved, Clarence Thomas seconded, to adjourn into Executive Session with Building Maintenance Supervisor J.R. Oakley and Deputy County Clerk Margy Irvine for personnel. Motion carried unanimously. Mike Jones moved, Jennifer McCarty seconded, to return to Regular Session. Motion carried unanimously.

Planning Department Supervisor Steve Baumann presented a Certificate of Appreciation to Steve Warner who is retiring effective October 1, 2021. Steve has been with the Planning Department for 13 years as Small Wastewater Specialist and GIS Technician. Co-workers Cheryl Crowson and Marcel Lopez were present in the audience. Baumann stated Steve has been instrumental in rural addressing with the Tribes.

Larry Allen moved, Jennifer McCarty seconded, to adjourn into Executive Session with Chief Civil Deputy Jodi Darrough and new employee Todd Shaker, regarding potential litigation. Motion carried unanimously. Larry Allen moved, Jennifer McCarty seconded, to return to Regular Session. Motion carried unanimously. Mike Jones moved, Larry Allen seconded, to approve Resolution No. 2021-22 to begin the imminent domain process to obtain the last parcel necessary to replace the Wiggins Fork Bridge. Motion carried unanimously.

Executive Health Insurance Committee members Margy Irvine, Jim Anderson, Julie Freese and Larry Allen were joined by NOVO representative Kellie Grady and BCBS representative Shane Allen to discuss several prescription drug programs that would affect some individuals participating in the County plan. Larry Allen moved, Clarence Thomas seconded, to accept the Executive Health Committee's recommendation to change to both prescription drug programs, Rx CoPay Maximizer and Net Results Formulary Program. Motion carried unanimously.

County Clerk Julie Freese, Financial Specialist Michelle Neuenschwander and Sheriff Ryan Lee were present to review preliminary Unanticipated Revenues. Additional funding was received from the WYDOT Highway Safety Program for Deputy salaries for overtime over the Labor Day weekend.

In other business, Sheriff Lee informed the Board that, in conjunction with Frontier Ambulance representatives, the interface software has been ordered for Dispatch and they are waiting for installation to make it possible for real time and address data to be available on all calls dispatched by the Sheriff's Office.

Chief Civil Deputy Attorney Jodi Darrough informed the Board that she will be preparing an Amendment Three to the Frontier Ambulance contract to update Attachment A "Inventory List".

A SOC Work Session was held to continue discussion on creating appropriate job titles and stay within below or within the northwest medium level for each classification.

The Board will travel to Fort Washakie to meet with the Wind River Intertribal Council on various issues following adjournment of the meeting.

There being no further business, Larry Allen moved, Jennifer McCarty seconded, to adjourn the meeting at 11:40 a.m. and reconvene for a Regular Meeting on October 5, 2021. Motion carried unanimously.

A full detailed report (informational only) and the official minutes are posted on Fremont County's website (www.fremontcountywy.gov). The meeting can also be accessed via You Tube (Fremont County WY Government).

/s/ TRAVIS BECKER, CHAIRMAN
FREMONT COUNTY COMMISSIONERS

ATTEST:

/s/ JULIE A. FREESE, FREMONT COUNTY CLERK AND CLERK OF THE BOARD