

STATE OF WYOMING)
) ss.
COUNTY OF FREMONT)

LANDER, WYOMING
OFFICE OF THE FREMONT COUNTY COMMISSIONERS
SEPTEMBER 1, 2020

OFFICIAL MINUTES

The Board of Fremont County Commissioners met in Regular Session at 9:00 a.m. with the following members present: Chairman Travis Becker, Vice-Chairman Larry Allen, Jennifer McCarty, Clarence Thomas and Michael Jones. Fremont County Clerk Julie A. Freese was present.

Jennifer McCarty moved, Clarence Thomas seconded, to approve the agenda as amended. Motion carried unanimously.

Jennifer McCarty moved, Clarence Thomas seconded, to approve the minutes of the Regular Meeting held on August 25, 2020. Chairman Becker abstained due to his absence at said meeting. Motion carried.

Jennifer McCarty moved, Clarence Thomas seconded, to accept the bills for payment. Motion carried unanimously.

Bills are listed in the following format: Name; Department; Description; Total Cost. 71 Construction-1% Infrastructure Projects-Materials \$68475.58; A & I Distributors-Vehicle Maintenance- Oil/Fluids \$105.70; Ace Hardware-Lander-Segregated-Materials/Supplies \$327.65; American Family & Life Ins.-Segregated-Insurance \$7776.87; B & B Enterprises LLC-Planning-Signs & Supplies \$39.90; Bank of the West Acct Analysis-Investment Pool-Bank Charges \$363.18; Black Hills Energy-Segregated-Utility Service \$1902.96; BLR-County Clerk-HR Subscription \$1695.00; Blue Cross Blue Shield of WY-Co Admin-Health Insurance Claims \$505520.27; Child Support Services/ORS-Payroll-Child Support \$325.00; Collins, Kim-County Elections-Election Judge Abs \$20.00; Colonial Life & Accident Ins-Segregated-Insurance \$165.22; Dubois Telephone Exchange-Segregated-Telephone \$681.89; Fahey, Penny-Health Promotion-Wellness Program Contract \$3500.00; Fifield, Teresa L.-County Elections-Election Judge Abs \$20.00; Fremont County Treasurer-Co Admin-Health Insurance \$340965.00; Fremont County Treasurer-Co Admin-Withholding/FICA \$183591.06; Fremont County Treasurer-Co Admin-Section 125 Benefits \$46963.34; Great West Trust-Segregated-Wyoming Benefits \$7130.00; Healthsmart Benefit Solutions-Segregated-Insurance \$992.00; Hulme, Linda M.-County Elections-Election Judge Abs \$20.00; Kisling, Lisa-Public Defender-Public Defenders Rent \$450.00; Lazzari, Bailey-Public Defender-Public Defender Rent \$450.00; Malcolm, Donna K.-County Elections-Election Judge Abs \$20.00; Malcolm, William A-County Elections-Election Judge Abs \$20.00; Miller, Margaret-District Court-GAL Office Rent \$150.00; Natrona County Circuit Court-Payroll-Garnishment \$141.10; New York Life Insurance-Segregated-Insurance \$133.11; Northern Arapaho Child Support-Payroll-Child Support \$598.78; Ottman, Pepper-County Elections-Election Judge Abs \$20.00; Post, Raymond-County Buildings-Car Wash \$10.00; Purdum, Virginia-County Elections-Election Judge Abs \$20.00; Quill Corporation-County Attorney- Office Supplies \$100.76; R R Brink Locking Systems Inc-County Buildings Detention-Materials/Supplies \$447.00; R T Communications-Segregated-Telephone Services \$538.89; Riverton, City of-County Buildings-Water/Sewer \$1191.83; Rockmount /Nassau-Vehicle Maintenance-Materials / Supplies \$436.12; Sagewest Health Care-Health & Welfare-Title 25 Patients \$2975.00; Six Robbles' Inc-Vehicle Maintenance-Parts \$29.30; Soule, Sierra-District Court-Gal Office Rent \$150.00; Specialized Pathology Consult-County Coroner-Autopsy Fee \$1250.00; State Disbursement Unit-Payroll-Child Support \$1066.25; State Of Wyoming-Public Defender-Office Rent \$1650.00; Stroupe Pest Control Inc-County Buildings-Pest Control \$415.00; Sweetwater Aire LLC- County Buildings-Repair / Maintenance \$1319.78; Terrance R. Martin PC-Public Defender-Public Defenders Rent \$450.00; Total Net Salaries-Segregated-Salaries \$600934.75; Traveling Computers-Computer Services-Computer Supplies, Services \$2805.49; WY Department of Unemployment-Co Admin-Unemployment \$3871.88; WY SDU-Payroll-Child Support \$1190.28; Wyoming Child Support Enforcement-Segregated-Child Support \$1456.00; Wyoming Dept of Workforce Service-Co Admin-Workers Comp \$0; Wyoming Behavioral Institute-Health & Welfare-Title 25\$8224.00; Wyoming Retirement System-Co Admin-Contributions \$145829.66; Wyoming.Com-Computer Services-Internet Services \$1084.65; Wyonet Inc.-Computer Services-Gmail Accounts \$2940.00.

Jennifer McCarty moved, Clarence Thomas seconded, to accept a voucher for two Title 25 patients from Sage West Health Care in the amount of \$5,950.00. Motion carried unanimously.

The following items in the Signature File were reviewed: 1) Record of Proceedings. Clarence Thomas moved, Mike Jones seconded, to approve an Application/Permit to Construct Access Driveway from Dean McKee on Union Pass Road. Motion carried unanimously. Clarence Thomas moved, Jennifer McCarty seconded, to approve a License for New Construction of Utility Crossing or Encroachment from RT Communications on Lost Cabin Road. Motion carried unanimously. Clarence Thomas moved, Jennifer McCarty seconded, to approve a Federal Highway Administration Agreement and Project Memorandum of Understanding for Wiggins Creek Bridge on East Fork Road. Motion carried unanimously. Chairman Becker noted these documents are updates to the 2016 agreements originally approved for the project. Clarence Thomas moved, Jennifer McCarty seconded, to approve a DC Group Proposal for Services for Uninterrupted Power Service (UPS) service and maintenance. Motion carried unanimously. Clarence Thomas moved, Jennifer McCarty seconded, to approve an Agreement among Wyoming Department of Health, Public Health Division, Fremont County WIC Program and Fremont County. Motion carried unanimously.

The following items in the Priority Mail were reviewed: 1) Fremont County Vehicle Accident Report involving a Sheriff's Department pickup and a deer. The low bid was submitted by Hague Auto Body in the amount of \$5,551.53. The Wyoming Association of Risk Management deductible is \$5,000. Mike Jones moved, Jennifer McCarty seconded, to accept the low bid from Hague Auto Body. Motion carried unanimously. 2) National Association of County Officials (NACO) scholarship offer for a 12 week online program for leadership development. Several individuals had expressed interest in the program. Mike Jones moved, Clarence Thomas seconded, to accept UW Extension Administrative Secretary Rachel Fisk as the scholarship recipient. Motion carried unanimously. 3) Rededication Ceremony of the Fremont County Veteran's War Memorial on September 11, 2020 at noon.

Chief Civil Deputy Jodi Darrough stated she is researching County Attorney LeBrun's request for more information on the Presidential Executive Order Deferring Payroll Tax Obligations for the 4th Quarter of 2020.

Fremont County Prevention Coordinator Tauna Groomsmith and Public Health Nurse Manager Becky Parkins discussed suicide statistics, noting a 2018 Prevention Needs Assessment indicated 21.86% of youth stated they have seriously considered suicide. Suicide has no age limit, it affects age groups from 8 years of age to elders. A Proclamation was presented and Larry Allen moved, Jennifer McCarty seconded, to proclaim September as National Suicide Prevention and Recovery Month. Motion carried unanimously. National lifelines have been set up.

Fremont County Planner Steve Baumann presented a plat for the West Wind Simple Subdivision Lot 2, Re-Subdivision. The subdivision is located approximately 7.5 miles west of Dubois, just south of Highway 26 prior to crossing the Wind River. This is a proposed split of Lot 2 into three lots ranging in size from 1.58 to 5.45 acres. Jennifer McCarty moved, Clarence Thomas seconded, to approve West Wind Simple Subdivision Lot 2, Re-Subdivision as recommended by the Fremont County Planning Commission. Motion carried unanimously.

Transportation Superintendent Billy Meeks and DOWL Engineer Kasey Jones presented a Certificate of Substantial Completion for the Moneta-Lysite Road Shoulder Widening project, effective July 21, 2020. The Punch List was attached, with seeding and mulching remaining. Jennifer McCarty moved, Mike Jones seconded, to approve the Certificate of Substantial Completion. Motion carried unanimously. Jones stated the contractor has requested a retainage reduction of 2.5%, leaving \$68,000 which would cover the remaining item. Mike Jones moved, Jennifer McCarty seconded, to release 2.5% retaining to R.S. Bennett Construction Company, Inc. Motion carried unanimously. In other business, Jones stated the Willow Creek Road project is on schedule and work on the retaining wall on the east side is starting today.

Acting Library Director Anita Marple and Facilities Manager Tom Norwood joined the meeting to review their budget. The Commissioners have been meeting with all the off-line boards to monitor budget issues due to the cuts taken this fiscal year. Library Board member Perry Cook was present in the audience.

Deputy Treasurer Jim Anderson gave an update on revenues stating property taxes are status quo and sales and use tax is higher than this time last year.

Fremont County Nurse Manager Becky Parkins reviewed the CARES funding she received: \$40,000 for Personnel Costs for contract tracers (retired RN's); \$20,000 for the County Health Officer (former and new); and \$170,000 for PPE supplies. Parkins stated a County Grant Funded Nursing position for Maternal Children's Health was recently vacated. Larry Allen moved, Mike Jones seconded, to approve refilling the position as long as there is state funding available. Motion carried unanimously. Larry Allen moved, Mike Jones seconded, to approve a Memorandum of Understanding between Wyoming Department of Health, Public Health Division and Fremont County for the Maternal and Child Health position. Motion carried unanimously. Larry Allen moved, Jennifer McCarty seconded, to approve a Contract between Wyoming Department of Health, Public Health Division and Fremont County for funding for the Public Health Preparedness and Response Unit. Motion carried unanimously. Parkins further stated a 40-hour State Nursing position was recently vacated. She stated that due to instability at the state level, there is no guarantee they will approve filling the position, but she would like to try. Larry Allen moved, Jennifer McCarty seconded, to refill the State position at the same salary level. Motion carried unanimously.

A Fremont County Sales and Use Tax for Economic Development draft Memorandum of Understanding was discussed. Present was Sales Tax for Economic Development Committee members Gary Michaud, Kevin Kershisnik and Rajean Strube-Fossen, Riverton Mayor Richard Gard and Lander Mayor Monte Richardson.

Fremont County Association of Government membership status was then discussed, which the Board had agreed not to fund the membership dues this budget year. Following discussion, Chairman Becker stated the County will continue its membership with FCAG but reiterated the changes discussed and the need to refocus their efforts.

Commission meeting reports were given.

Larry Allen moved, Clarence Thomas seconded, to adjourn the meeting at 11:35 a.m. and reconvene for a Regular Meeting on September 8, 2020. Motion carried unanimously

A full detailed report (for informational purposes only) and the official minutes are posted on Fremont County's website at www.fremontcountywy.gov.

/s/ TRAVIS BECKER, CHAIRMAN
FREMONT COUNTY COMMISSIONERS

ATTEST:

/s/ JULIE A. FREESE, FREMONT COUNTY CLERK AND CLERK OF THE BOARD