

STATE OF WYOMING)
) ss.
COUNTY OF FREMONT)

LANDER, WYOMING
OFFICE OF THE FREMONT COUNTY COMMISSIONERS
AUGUST 24, 2021

OFFICIAL MINUTES

The Board of Fremont County Commissioners met in Regular Session at 9:00 a.m. with the following members present: Chairman Travis Becker, Jennifer McCarty, Clarence Thomas and Mike Jones. Vice-Chairman Larry Allen was absent. County Clerk Julie A. Freese was present.

Jennifer McCarty moved, Clarence Thomas seconded, to approve the agenda as amended. Motion carried unanimously.

Jennifer McCarty moved, Clarence Thomas seconded, to approve the minutes of the Regular Meeting held on August 10, 2021. Motion carried unanimously.

Jennifer McCarty moved, Mike Jones seconded, to accept the bills for payment. Chairman Travis Becker abstained from voting on The Print Shop voucher. Motion carried unanimously.

Bills are listed in the following format: Vendor Name – Department – Description - Amount: A & I Distributors-Vehicle Maintenance- Oil/Fluids-\$1165.60; Ace Hardware-Lander-County Buildings-Materials/Supplies -\$229.04; Alliance Commercial Equip Co-County Buildings Detention-Equipment/Supplies-\$216.64; Anda Inc-Public Health-Vaccine-\$6090.53; B & B Enterprises LLC-Segregated-Signs & Supplies-\$426.40; Bailey Enterprises, Inc-Inventory-Bulk Fuel -\$25839.56; Baldwin Creek Rental Center-Vehicle Maintenance-Equipment Rental-\$28.80; Big Brothers Big Sisters of NW WY-Prevention Program-Material & Support-\$3750.00; Boys & Girls Clubs of Central Wyo-Prevention Program-Program Implementation - \$2500.00; Bull's Service & Towing LLC-County Sheriff-Towing-\$385.00; Centurylink-Computer Services-Telephone Service-\$640.47; Charter Communications-Computer Services-Internet Service-\$224.98; Clifford, Gregory P. MD PC-Detention Center-Inmate Medical-\$4364.00; Communication Technologies Inc-Dispatch Center-Maintenance, Repairs-\$573.47; Dealers Electrical Supply-County Buildings Detention-Materials/Supplies-\$39.20; Desert Mountain Corporation-Road Construction-Material-\$14302.62; Eagle Uniform & Supply Co-Vehicle Maintenance- Laundry-\$124.15; Edwards Communications-Prevention Program-Radio Advertising-\$3068.00; Extra Packaging LLC-County Coroner-Supplies-.\$6325.80; Freese, Julie-County Elections-Expense Reimbursement-\$85.40; Fremont Broadcasting-Prevention Program-Radio Advertising-\$800.00; Fremont Counseling-Lander-Health & Welfare-Title 25-\$8850.00; Fremont County Fair-Prevention Program-Sponsorship Fair Booth-\$2000.00; Fremont County Solid Waste-County Buildings-Dump Fees-\$20.00; Globalstar USA-Search & Rescue-Satellite Phone-\$195.04; Grainger-County Buildings Detention-Materials/Supplies -\$332.64; Groomsmith, Tauna-Prevention Program-Expense Reimbursement-\$225.00; Guardian EMS Inc-Detention Center-Inmate Medical-\$1670.00; Hague Auto Body-County Sheriff-Towing-\$160.00; High Plains Power, Inc-County Buildings-Utility Services-\$1218.60; Jack's Saw Shop Inc-County Buildings-Supplies/Equipment-\$44.95; Kairos Communications-Prevention Program-County 10 Advertising-\$2500.00; Lander Medical Clinic PC-Detention Center-Inmate Medical -\$1054.85; Lander Medical Clinic PC-PHEP COVID Response-Testing -\$1200.00; Mahlum, Zachary Hamilton-District Court-Court Appointment-\$249.40; Master's Touch LLC-County Treasurer-Mailing Service-\$11318.67; McCallister, Aaron-Transportation-Reimbursement-\$26.35; Medical Imaging Associates Of Idaho-Detention Center-Inmate Medical-\$444.00; Mountain West Towing LLC-Abandoned Vehicles-Vehicle Towing-\$314.00; Napa Auto Parts-Riverton-Transportation-Parts & Supplies-\$150.13; Nat'l Indian Youth Leadership-Prevention Program-Project Workshop-\$13266.28; NMS Laboratories-County Coroner-Toxicology Services-\$1612.00; Norco Inc-Transportation- Rental / Supplies-\$9.92; Office Shop Inc, The-Agriculture Department-Repair/Service-\$38.91; Office Shop Inc, The-Computer Services-Machine Lease-\$1531.00; One Stop Market-Search & Rescue-Vehicle Fuel-\$94.56; Orkin LLC-County Buildings-Pest Control Service-\$355.00; Palace Pharmacy-Detention Center-Inmate Rx's-\$7328.48; Paris, Clarke A-Prevention Program-Battle Training-\$4000.00; Paws For Life-County Sheriff-Animal Boarding-\$525.00; Peterbilt of Wyoming-Vehicle Maintenance-Parts -\$234.13; Post, Raymond-Planning-Car Wash -\$4.42; Print Shop, The-County Sheriff-Printed Office-\$407.00; Quadient Inc-Segregated-Machine Rent / Mail-\$140.01; Quill Corporation-County Sheriff-Office Supplies-\$360.24; Reed's Moghaun Office Supply-County Clerk-Office Supplies-\$26.50; Riverton Physician Practices LLC-Detention Center-Inmate Medical-\$240.00; Riverton Ranger, Inc-County Commission-Subscription-\$18.75; Riverton, City of-County Buildings-Water/Sewer-\$1132.53; Rocky Mountain Power-County Buildings-Utilities-\$1676.90; S & L Industrial-Road Construction-Projects-\$2378.25; Sagewest Health Care-Detention Center-Inmate Medical-\$5698.32; Six Robbles' Inc-Vehicle Maintenance-Parts -\$77.15; Smith Psychological Services-Detention Center-Services-\$1200.00; Stock Doc, PC The-County Sheriff-Services-\$2460.20; Stotz Equipment-Vehicle Maintenance-Parts/Equipment/Supplies-\$119.24; Tilton, Kathleen-District Court-Court Appointment-\$1815.00; Traveling Computers-Computer Services-Computer Supplies, Services-\$1049.50; Trihydro Corporation-North Fork - ELE Replacement-\$14358.00; Union Telephone Company-Segregated-Cellphones-\$488.67; US Foods Inc-Detention Center-Inmate Board-\$12528.50; Verizon Wireless-Segregated-Cellphones-\$606.99; Warehouse Twenty One Inc-Prevention Program- Brochures-\$500.00; Weese, Jamie-Detention Center-Expense Reimbursement-\$1170.00; Western Printing, Inc-Segregated-Printed Supplies-\$1577.08; WY Public Health Laboratory-Public Health-Lab Fees/Supplies-\$416.00; Wyoming Dept of Transportation-County Sheriff-Fuel -\$5326.31; Wyoming Dept. of Agriculture-Detention Center-Food License-\$100.00; Wyoming Office Attorney General-24/7 Program-Program Fees -\$5158.00; Wyoming.Com-County Sheriff-Internet Service-\$650.

Clarence Thomas moved, Jennifer McCarty seconded, to accept a voucher from Cloud Peak Counseling Center in the amount of \$1,625.00 for a Title 25 patient. Motion carried unanimously.

The following items in the Signature File were reviewed: 1) sympathy card; 2) Abatement Summary; and 3) Record of Proceedings. Mike Jones moved, Jennifer McCarty seconded, to approve a Fremont County Approach/Access Application submitted by Daniel Schurg for Spriggs Drive. Motion carried unanimously. Mike Jones moved, Jennifer McCarty seconded, to approve a Service Agreement between the City of Riverton and Juvenile Justice Services of Fremont County a/k/a Youth Services. Motion carried unanimously. Mike Jones moved, Jennifer McCarty seconded, to ratify approval of Resolution No. 2021-20 "Appointment of a Special Prosecutor". Motion carried unanimously. Mike Jones moved, Jennifer McCarty seconded, to accept the bid from Marks Supply (\$1,552.17); Rocky Mountain Applicators, Inc. (\$5,500.00); and RMA Doors LLC (\$7,950.00) totaling \$14,972.17 for the Court Entry Improvement Project with funding through the Capital Revolving Fund. Motion carried unanimously. Jennifer McCarty moved, Mike Jones seconded, to ratify approval of a Federal Lands Highway Agreement for Horse Creek Road regarding several exemptions to design standards. Motion carried unanimously. Later in the meeting, Jennifer McCarty moved, Mike Jones seconded, to approve a draft Contract between Wyoming Department of Family Services and Fremont County Commissioners to operate the Temporary Assistance for Needy Families Community Partnership Initiative, pending review by the County Attorney. Motion carried unanimously.

The following items in the Priority Mail were reviewed: Inmate correspondence regarding unhealthy environment (forwarded to Sheriff Lee).

There was nobody present for the Public Comment period.

County Attorney Patrick LeBrun was present to review the Standard Occupational Classifications and levels set for positions with in his office.

Treatment Court Director Melinda Cox also reviewed the SOC's and levels set for positions within her department.

Sheriff Ryan Lee joined Building Maintenance Supervisor J.R. Oakley who provided an overview of the Detention Center Facility Upgrade Project currently taking place which is a three phase project consisting of Phase #1 - Fire Alarm Systems (completed); Phase #2 - Computer and Camera Upgrade (90% completed and delayed due to supply issues) and Phase #3 - Door Upgrades (beginning August 25th).

Building Maintenance Supervisor J.R. Oakley reviewed SOC's and levels and presented a new spreadsheet for Commission review.

Frontier Ambulance Director of EMS Matthew Behl, Sheriff Ryan Lee and Communications Supervisor Carl Freeman discussed the status of the new ambulance provider for Fremont County, Frontier Ambulance.

Commissioner meeting reports were given:

Transportation Superintendent Billy Meeks was joined by Inberg-Miller Engineer Dawn Willhelm who presented Change Order No. 1 from S & L Industrial for the Fremont County Roads Delineator Project. Due to supply shortages, the request is for an extension of one month for a substantial completion date of October 31, 2021 with no monetary change. Jennifer McCarty moved, Mike Jones seconded, to approve Change Order No. 1 as presented. Motion carried unanimously.

HKD Engineer Kyle Lehto was present for discussion with Transportation Superintendent Billy Meeks regarding preliminary project costs for the recently closed bridge Structure ELX based on the critical finding from Wyoming Department of Transportation indicating bridge substructure severe decay and advanced deterioration of several of the timber piles and caps. This bridge carries Diversion Dam Road over the Wyoming Canal and Driskell Draw and replacement cost is projected at \$2,000,000. Also up for discussion was the load limit currently in place for Structure ELY, the Diversion Dam Bridge, a quarter of a mile away, which carries traffic over the Wind River, and its estimated replacement cost of \$11,500,000. Traffic counts indicate 55 vehicles per day, 7% of which is truck traffic even though the bridge has been closed to heavy traffic via load limit signage. The Commission stated Structure ELX should remain closed and to have options presented for Structure ELY in conjunction with Bureau of Reclamation officials.

Administrative Assistant Jill Johnson joined Billy Meeks to review the SOC's for their department, along with levels assigned to each.

Mike Jones moved, Jennifer McCarty seconded, to adjourn as the Board of Fremont County Commissioners and convene as the Fremont County Board of Equalization. Motion carried unanimously.

Hearing Officer John Schumacher opened the hearing of Docket No. 2021-01 in the matter of the appeal by Ann S. and Frank B. Watkins. Present was Chief Civil Deputy Jodi Darrough, Assessor Tara Berg, Supervisor Mike Klaassen and Appellant Frank Watkins. Present in the audience was Skye Coleman-Weisz, RE/MAX All Star Realtors Broker/Owner, Assessor Deputy Angela Wilson, Andy Fontaine, Maureen Cole and Yvonne Facinelli. Appellant Watkins requested the property not be assessed as commercial property but as personal property and consider depreciation. Following testimony by both parties, the hearing closed.

Following deliberations, Mike Jones moved, Jennifer McCarty seconded, to uphold the Assessor decision on assessment as commercial real estate and associated assessment. Motion carried unanimously. The Order will be prepared by Hearing Officer Schumacher for presentation at a later meeting.

In related business, three Order of Dismissals were acknowledged:

Docket No. 2021-02	Teton County Hospital District d/b/a St. John's Medical Center
Docket No. 2021-03	Joyce Hazlewood
Docket No. 2021-04	Nathan Maxon

The Fremont County Board of Equalization adjourned at 1:10 p.m. and the Board of Fremont County Commissioners reconvened.

SOC discussion was held with the following:

- 1) Fremont County Fair Manager Pat Hart
- 2) Extension Chairperson Chance Marshall and Administrative Assistant Rachel Fisk
- 3) Fremont County Coroner Larry DeGraw
- 4) Fremont County Library Manager Anita Marple
- 5) Vehicle Maintenance Supervisor Brad Meredith
- 6) Fremont County Museum Director Scott Goetz
- 7) Fremont County Planner Steve Baumann

Due to illness, Public Health Nurse Manager Becky Parkins was absent. With that exception, the Commission has now heard from every department submitting SOC changes and level explanations. Continued work will be held at the next regular meeting of September 7th in a work session.

There being no further business, Mike Jones moved, Jennifer McCarty seconded, to adjourn the meeting at 2:25 p.m. and reconvene for a Regular Meeting on September 7, 2021. Motion carried unanimously.

A full detailed report (informational only) and the official minutes are posted on Fremont County's website (www.fremontcountywy.gov). The meeting can also be accessed via You Tube (Fremont County WY Government).

/s/ TRAVIS BECKER, CHAIRMAN
FREMONT COUNTY COMMISSIONERS

ATTEST:

/s/ JULIE A. FREESE, FREMONT COUNTY CLERK AND CLERK OF THE BOARD