

STATE OF WYOMING)
) ss.
COUNTY OF FREMONT)

LANDER, WYOMING
OFFICE OF THE FREMONT COUNTY COMMISSIONERS
AUGUST 24, 2021

FULL DETAILED REPORT

The Board of Fremont County Commissioners met in Regular Session at 9:00 a.m. with the following members present: Chairman Travis Becker, Jennifer McCarty, Clarence Thomas and Mike Jones. Vice-Chairman Larry Allen was absent. County Clerk Julie A. Freese was present.

Jennifer McCarty moved, Clarence Thomas seconded, to approve the agenda as amended. Motion carried unanimously.

Jennifer McCarty moved, Clarence Thomas seconded, to approve the minutes of the Regular Meeting held on August 10, 2021. Motion carried unanimously.

Jennifer McCarty moved, Mike Jones seconded, to accept the bills for payment. Chairman Travis Becker abstained from voting on The Print Shop voucher. Motion carried unanimously.

<u>Vendor</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>
A & I Distributors	Vehicle Maintenance	Oil/Fluids	\$1,165.60
Ace Hardware-Lander	County Buildings	Materials/Supplies	\$229.04
Alliance Commercial Equip Co	County Buildings Detention	Equipment/Supplies	\$216.64
ANDA Inc	Public Health	Vaccine	\$6,090.53
B & B Enterprises LLC	Segregated	Signs/Supplies	\$426.40
Bailey Enterprises, Inc	Inventory	Bulk Fuel	\$25,839.56
Baldwin Creek Rental Center	Vehicle Maintenance	Equipment Rental	\$28.80
Big Brothers Big Sisters of NW WY	Prevention Program	Material/Support	\$3,750.00
Boys & Girls Clubs of Central WY	Prevention Program	Program Implementation	\$2,500.00
Bull's Service & Towing LLC	County Sheriff	Towing	\$385.00
Centurylink	Computer Services	Telephone Service	\$640.47
Charter Communications	Computer Services	Internet Service	\$224.98
Clifford, Gregory P. MD PC	Detention Center	Inmate Medical	\$4,364.00
Communication Technologies Inc	Dispatch Center	Maintenance/Repairs	\$573.47
Dealers Electrical Supply	County Buildings Detention	Materials/Supplies	\$39.20
Desert Mountain Corporation	Road Construction	Material	\$14,302.62
Eagle Uniform & Supply Co	Vehicle Maintenance	Laundry	\$124.15
Edwards Communications	Prevention Program	Radio Advertising	\$3,068.00
Extra Packaging LLC	County Coroner	Supplies	\$6,325.80
Freese, Julie	County Elections	Expense Reimbursement	\$85.40
Fremont Broadcasting	Prevention Program	Radio Advertising	\$800.00
Fremont Counseling-Lander	Health & Welfare	Title 25	\$8,850.00
Fremont County Fair	Prevention Program	Sponsorship Fair Booth	\$2,000.00
Fremont County Solid Waste	County Buildings	Dump Fees	\$20.00
Globalstar USA	Search & Rescue	Satellite Phone	\$195.04
Grainger	County Buildings Detention	Materials/Supplies	\$332.64
Groomsmith, Tauna	Prevention Program	Expense Reimbursement	\$225.00
Guardian EMS Inc	Detention Center	Inmate Medical	\$1,670.00
Hague Auto Body	County Sheriff	Towing	\$160.00
High Plains Power, Inc	County Buildings	Utility Services	\$1,218.60
Jack's Saw Shop Inc	County Buildings	Supplies/Equipment	\$44.95
Kairos Communications	Prevention Program	County 10 Advertising	\$2,500.00
Lander Medical Clinic PC	Detention Center	Inmate Medical	\$1,054.85
Lander Medical Clinic PC	PHEP COVID Response	Testing	\$1,200.00
Mahlum, Zachary Hamilton	District Court	Court Appointment	\$249.40
Master's Touch LLC	County Treasurer	Mailing Service	\$11,318.67
McCallister, Aaron	Transportation	Reimbursement	\$26.35
Medical Imaging Associates Of Idaho	Detention Center	Inmate Medical	\$444.00
Mountain West Towing LLC	Abandoned Vehicles	Vehicle Towing	\$314.00
Napa Auto Parts-Riverton	Transportation	Parts & Supplies	\$150.13
Nat'l Indian Youth Leadership	Prevention Program	Project Workshop	\$13,266.28
NMS Laboratories	County Coroner	Toxicology Services	\$1,612.00
Norco Inc	Transportation	Rental/Supplies	\$9.92
Office Shop Inc, The	Agriculture Department	Repair/Service	\$38.91
Office Shop Inc, The	Computer Services	Machine Lease	\$1,531.00
One Stop Market	Search & Rescue	Vehicle Fuel	\$94.56
Orkin LLC	County Buildings	Pest Control Service	\$355.00
Palace Pharmacy	Detention Center	Inmate Rx's	\$7,328.48
Paris, Clarke A	Prevention Program	Battle Training	\$4,000.00
Paws for Life	County Sheriff	Animal Boarding	\$525.00

Peterbilt of Wyoming	Vehicle Maintenance	Parts	\$234.13
Post, Raymond	Planning	Car Wash	\$4.42
Print Shop, The	County Sheriff	Printed Office	\$407.00
Quadient Inc	Segregated	Machine Rent/Mail	\$140.01
Quill Corporation	County Sheriff	Office Supplies	\$360.24
Reed's Moghaun Office Supply	County Clerk	Office Supplies	\$26.50
Riverton Physician Practices LLC	Detention Center	Inmate Medical	\$240.00
Riverton Ranger, Inc	County Commission	Subscription	\$18.75
Riverton, City of	County Buildings	Water/Sewer	\$1,132.53
Rocky Mountain Power	County Buildings	Utilities	\$1,676.90
S & L Industrial	Road Construction	Projects	\$2,378.25
Sagewest Health Care	Detention Center	Inmate Medical	\$5,698.32
Six Robbles' Inc	Vehicle Maintenance	Parts	\$77.15
Smith Psychological Services	Detention Center	Services	\$1,200.00
Stock Doc, PC, The	County Sheriff	Services	\$2,460.20
Stotz Equipment	Vehicle Maintenance	Parts/Equipment/Supplies	\$119.24
Tilton, Kathleen	District Court	Court Appointment	\$1,815.00
Traveling Computers	Computer Services	Computer Supplies, Services	\$1,049.50
Trihydro Corporation	North Fork	Ele Replacement	\$14,358.00
Union Telephone Company	Segregated	Cellphones	\$488.67
US Foods Inc	Detention Center	Inmate Board	\$12,528.50
Verizon Wireless	Segregated	Cellphones	\$606.99
Warehouse Twenty One Inc	Prevention Program	Brochures	\$500.00
Weese, Jamie	Detention Center	Expense Reimbursement	\$1,170.00
Western Printing, Inc	Segregated	Printed Supplies	\$1,577.08
WY Public Health Laboratory	Public Health	Lab Fees/Supplies	\$416.00
Wyoming Dept of Transportation	County Sheriff	Fuel	\$5,326.31
Wyoming Dept. of Agriculture	Detention Center	Food License	\$100.00
Wyoming Office Attorney General	24/7 Program	Program Fees	\$5,158.00
Wyoming.com	County Sheriff	Internet Service	\$650.00

Clarence Thomas moved, Jennifer McCarty seconded, to accept a voucher from Cloud Peak Counseling Center in the amount of \$1,625.00 for a Title 25 patient. Motion carried unanimously.

The following items in the Signature File were reviewed: 1) sympathy card; 2) Abatement Summary; and 3) Record of Proceedings. Mike Jones moved, Jennifer McCarty seconded, to approve a Fremont County Approach/Access Application submitted by Daniel Schurg for Spriggs Drive. Motion carried unanimously. Mike Jones moved, Jennifer McCarty seconded, to approve a Service Agreement between the City of Riverton and Juvenile Justice Services of Fremont County a/k/a Youth Services. Motion carried unanimously. Mike Jones moved, Jennifer McCarty seconded, to ratify approval of Resolution No. 2021-20 "Appointment of a Special Prosecutor". Motion carried unanimously. Mike Jones moved, Jennifer McCarty seconded, to accept the bid from Marks Supply (\$1,552.17); Rocky Mountain Applicators, Inc. (\$5,500.00); and RMA Doors LLC (\$7,950.00) totaling \$14,972.17 for the Court Entry Improvement Project with funding through the Capital Revolving Fund. Motion carried unanimously. Jennifer McCarty moved, Mike Jones seconded, to ratify approval of a Federal Lands Highway Agreement for Horse Creek Road regarding several exemptions to design standards. Motion carried unanimously. Later in the meeting, Jennifer McCarty moved, Mike Jones seconded, to approve a draft Contract between Wyoming Department of Family Services and Fremont County Commissioners to operate the Temporary Assistance for Needy Families Community Partnership Initiative, pending review by the County Attorney. Motion carried unanimously.

The following items in the Priority Mail were reviewed: Inmate correspondence regarding unhealthy environment (forwarded to Sheriff Lee).

There was nobody present for the Public Comment period.

County Attorney Patrick LeBrun was present to review the Standard Occupational Classifications and levels set for positions with in his office.

Treatment Court Director Melinda Cox also reviewed the SOC's and levels set for positions within her department.

Sheriff Ryan Lee joined Building Maintenance Supervisor J.R. Oakley who provided an overview of the Detention Center Facility Upgrade Project currently taking place which is a three phase project consisting of Phase #1 - Fire Alarm Systems (completed); Phase #2 - Computer and Camera Upgrade (90% completed and delayed due to supply issues) and Phase #3 - Door Upgrades (beginning August 25th). The Sheriff and deputies are prepared to move inmates from pod to pod while the door installation phase is

in taking place. He stated final completion is expected mid-January. Oakley congratulated the Commission for taking on this large project which will effectively prolong the longevity of the Detention facility 20 to 25 years. Commissioner Jones thanked them for good communication during the interruption of the Detention Center's normal functions to work through the project.

Building Maintenance Supervisor J.R. Oakley reviewed SOC's and levels and presented a new spreadsheet for Commission review.

Frontier Ambulance Director of EMS Matthew Behl, Sheriff Ryan Lee and Communications Supervisor Carl Freeman discussed the status of the new ambulance provider for Fremont County, Frontier Ambulance. Behl distributed a July report listing transports by city, labor summary and labor hours by certification level. He reported additional staff are coming aboard and they enlisted the aid of out of state personnel to cover the high request for stand by ambulances during July. As a result, three people from Virginia who were flown in for July events have requested full time employment in Fremont County and they will be offering apartments for temporary housing. Current staff have been working overtime which has helped but he agreed with Chairman Becker's assessment that they are getting weary as a result. Behl noted they have been working with staffing deficits since they took over July 1st. Discussion was held on the report presented, specifically related to data of origination of calls. Behl stated the addresses are geo coded based and may not be exactly coded correctly to exact location as a result. Commissioner Jones stressed the importance of correct data when requesting funding assistance from the various municipalities in the upcoming year. Freeman stated there is zip code data on reports he can produce and a huge undertaking to perform upgrades needed for exact location reporting, but they are happy to continue working with Frontier Ambulance to get to what data is needed. Sheriff Lee stated they are working diligently to get the two systems to talk together and is a work in process. Behl stated they have identified individual units on calls which may help in exact location data as well. It is not their protocol to deny any call for service and more patients are being transported via ground vs. air, resulting in running more calls. Dispatch is handling all air ambulance call outs and they can track if sent to the scene; however, if they are transmitted directly from a facility (hospital) they do not have that data. Behl stated they have a great working relationship with the hospitals and are now doing behavioral health (Title 25) transports and the hospital is training ambulance staff for these calls. As Priority Ambulance is a large company, they have not in the past nor does Behl envision, any supply (PPE's, etc.) shortages. They will be conducting an Emergency First Response in Dubois in September and their vision is to provide quarterly training opportunities within the County. Both Sheriff Lee and Supervisor Freeman expressed appreciation for the great working relationship with Frontier Ambulance and the great service they are providing to Fremont County. In other business, Chief Civil Deputy Attorney Jodi Darrough asked about the status of the inventory status list which she learned has just recently been completed. She inquired as to whether any Title 25 transports had happened which Behl answered in the affirmative. The Medical Director has developed protocol so that one employee is in the back of the ambulance on these transports. Chairman Becker asked the local media in the audience to get the word out that the ambulance is providing upcoming trainings as well as looking to hire qualified applicants. He thanked all those in attendance for moving forward and working together.

Commissioner meeting reports were given:

Commissioner Mike Jones attended the Solid Waste Disposal District board meeting where they are putting final touches on their Strategic Plan and beginning work on the Shoshoni Landfill closure project. Attended the Sublette Mule Deer Migration Corridor Working Group meeting last week and will attend another one the following day. Public meetings were held, as advertised, on the Draft Natural Resource Management plan on August 18th in Riverton, August 19th in Dubois and Lander, with minimal attendance in Dubois and zero attendance in Lander and Riverton. Written comments only are being accepted and both the Planning Department Supervisor Steve Baumann and Weed and Pest District Supervisor Aaron Foster are reviewing as well.

Chairman Travis Becker stated the MOVE Committee (1/2 percent economic development) will be meeting with the five applicant representatives on August 26th. Following that meeting, he expects the Committee to be ready to make their funding recommendations to the Board of County Commissioners.

The Department Head evaluation process and draft schedule was reviewed and determined to proceed.

Transportation Superintendent Billy Meeks was joined by Inberg-Miller Engineer Dawn Willhelm who presented Change Order No. 1 from S & L Industrial for the Fremont County Roads Delineator Project. Due to supply shortages, the request is for an extension of one month for a substantial completion date

of October 31, 2021 with no monetary change. Jennifer McCarty moved, Mike Jones seconded, to approve Change Order No. 1 as presented. Motion carried unanimously.

HKD Engineer Kyle Lehto was present for discussion with Transportation Superintendent Billy Meeks regarding preliminary project costs for the recently closed bridge Structure ELX based on the critical finding from Wyoming Department of Transportation indicating bridge substructure severe decay and advanced deterioration of several of the timber piles and caps. This bridge carries Diversion Dam Road over the Wyoming Canal and Driskell Draw and replacement cost is projected at \$2,000,000. Also up for discussion was the load limit currently in place for Structure ELY, the Diversion Dam Bridge, a quarter of a mile away, which carries traffic over the Wind River, and its estimated replacement cost of \$11,500,000. Traffic counts indicate 55 vehicles per day, 7% of which is truck traffic even though the bridge has been closed to heavy traffic via load limit signage. The Commission stated Structure ELX should remain closed and to have options presented for Structure ELY in conjunction with Bureau of Reclamation officials.

Administrative Assistant Jill Johnson joined Billy Meeks to review the SOC's for their department, along with levels assigned to each.

Mike Jones moved, Jennifer McCarty seconded, to adjourn as the Board of Fremont County Commissioners and convene as the Fremont County Board of Equalization. Motion carried unanimously.

Hearing Officer John Schumacher opened the hearing of Docket No. 2021-01 in the matter of the appeal by Ann S. and Frank B. Watkins. Present was Chief Civil Deputy Jodi Darrough, Assessor Tara Berg, Supervisor Mike Klaassen and Appellant Frank Watkins. Present in the audience was Skye Coleman-Weisz, RE/MAX All Star Realtors Broker/Owner, Assessor Deputy Angela Wilson, Andy Fontaine, Maureen Cole and Yvonne Facinelli. Appellant Watkins requested the property not be assessed as commercial property but as personal property and consider depreciation. Following testimony by both parties, the hearing closed.

Following deliberations, Mike Jones moved, Jennifer McCarty seconded, to uphold the Assessor decision on assessment as commercial real estate and associated assessment. Motion carried unanimously. The Order will be prepared by Hearing Officer Schumacher for presentation at a later meeting.

In related business, three Order of Dismissals were acknowledged:

Docket No. 2021-02	Teton County Hospital District d/b/a St. John's Medical Center
Docket No. 2021-03	Joyce Hazlewood
Docket No. 2021-04	Nathan Maxon

The Fremont County Board of Equalization adjourned at 1:10 p.m. and the Board of Fremont County Commissioners reconvened.

SOC discussion was held with the following:

- 1) Fremont County Fair Manager Pat Hart
- 2) Extension Chairperson Chance Marshall and Administrative Assistant Rachel Fisk
- 3) Fremont County Coroner Larry DeGraw
- 4) Fremont County Library Manager Anita Marple
- 5) Vehicle Maintenance Supervisor Brad Meredith
- 6) Fremont County Museum Director Scott Goetz
- 7) Fremont County Planner Steve Baumann

Due to illness, Public Health Nurse Manager Becky Parkins was absent. With that exception, the Commission has now heard from every department submitting SOC changes and level explanations. Continued work will be held at the next regular meeting of September 7th in a work session.

There being no further business, Mike Jones moved, Jennifer McCarty seconded, to adjourn the meeting at 2:25 p.m. and reconvene for a Regular Meeting on September 7, 2021. Motion carried unanimously.

A full detailed report (informational only) and the official minutes are posted on Fremont County's website (www.fremontcountywy.gov). The meeting can also be accessed via You Tube (Fremont County WY Government).

/s/ TRAVIS BECKER, CHAIRMAN
FREMONT COUNTY COMMISSIONERS

ATTEST:

/s/ JULIE A. FREESE, FREMONT COUNTY CLERK AND CLERK OF THE BOARD