

STATE OF WYOMING )  
 ) ss.  
COUNTY OF FREMONT )

LANDER, WYOMING  
OFFICE OF THE FREMONT COUNTY COMMISSIONERS  
AUGUST 22, 2023

### **FULL DETAILED REPORT**

The Board of Fremont County Commissioners met in Regular Session at 9:00 a.m. with the following members present: Chairman Larry Allen, Vice-Chairman Mike Jones, Jennifer McCarty, Clarence Thomas and Ron Fabrizius. County Clerk Julie A. Freese and Civil Deputy Attorney Nathan Maxon were present.

Clarence Thomas moved, Jennifer McCarty seconded, to approve the agenda as presented. Motion carried unanimously.

Clarence Thomas moved, Mike Jones seconded, to approve the minutes of the Special Meeting held on August 7, 2023 for the Mill Levy Setting. Motion carried unanimously. Clarence Thomas moved, Mike Jones seconded, to approve the minutes of the Special Meeting held on August 7, 2023 for the Board of Equalization tax protest with NPT Riverton Lima LLC (Docket No. 2023-12). Motion carried unanimously. Clarence Thomas moved, Mike Jones second, to approve the minutes from the Regular Meeting held on August 8, 2023. Motion carried unanimously. Clarence Thomas moved, Mike Jones seconded, to approve the minutes of the Special Meeting held on August 16, 2023 for three matters demanding immediate attention. Motion carried unanimously.

Jennifer McCarty moved, Ron Fabrizius seconded, to accept the bills for payment. Motion carried unanimously.

<u>Vendor Name</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>
A & I Distributors	Vehicle Maintenance	Oil / Fluids	\$84.09
Ace Hardware-Lander	County Buildings	Materials / Supplies	\$339.31
Ace Hardware-Riverton	County Buildings	Materials / Supplies	\$6.00
Airgas USA LLC	Vehicle Maintenance	Supplies	\$157.46
Alexander Excavation	Road Construction	Riverview Cut Off	\$170,161.51
Alksnitis, Lonny A	District Court	Jury Duty	\$30.00
Apex Surveying, Inc.	Road Construction	Riverview Cutoff	\$26,855.01
B & B Enterprises LLC	Segregated	Signs & Supplies	\$358.50
Bailey Enterprises, Inc.	Inventory	Bulk Fuel	\$36,848.61
Bank Of The West	Segregated	Credit Card Charges	\$103,654.69
Beck, Catherine	District Court	Jury Duty	\$250.00
Bench, Jacob M.	District Court	Jury Duty	\$56.00
Bestul, Joey	District Court	Jury Duty	\$40.00
Big Horn Water	Youth Services	Water	\$28.50
Bloedorn Lumber-Lander	Segregated	Materials Supplies	\$203.07
Blue Knight Security LLC	Detention Center	Inmate Transport	\$3,525.00
Boudria, Kelly	County Sheriff	Expense Reimbursement	\$85.00
Capital Business Sys. Inc.	Covid 19 Grant	Supplies & Service	\$74.16
Capozzoli, Tiffini M	District Court	Jury Duty	\$60.00
Carr, Constance A	District Court	Jury Duty	\$61.00
Carroll Septic Service	Transportation	Services	\$150.00
Caselle, Inc.	ARPA Program Grant	Conference Fee	\$990.00
Cecrle, Theresa M	District Court	Jury Duty	\$120.00
Centurylink	Computer Services	Telephone Service	\$671.23
Charter Communications	Computer Services	Internet Service	\$229.98
Cloud Peak Counseling Center	Health & Welfare	Title 25	\$1,950.00
Conder, Juli	Public Health	Expense Reimbursement	\$157.50
Cooper, Arthur L	District Court	Jury Duty	\$56.00
Cowboy Chemical Inc.	Detention Center	Supplies	\$959.70
Crowley, Rebecca J	District Court	Jury Duty	\$64.00
Dailey, John G	District Court	Jury Duty	\$30.00

Davis & Cannon LLP	County Attorney	Services	\$766.53
Davis Funeral Home	Health & Welfare	Indigent Burial	\$1,500.00
Davis, Eileen	County Sheriff	Expense Reimbursement	\$310.00
Desert Mountain Corporation	Road Construction	Materials	\$115,939.25
Dike, David J.	District Court	Jury Duty	\$304.00
Dooley, Jim K	District Court	Jury Duty	\$58.00
Eagle Uniform & Supply Co	Vehicle Maintenance	Laundry Service	\$169.75
Eagles Hope Transitions	Health & Welfare	Allocation	\$36,480.00
Edgeington, Kristine N	District Court	Jury Duty	\$276.00
Enos Trucking LLC	1% Gravel Projects	Contract Services	\$4,857.50
Everything2go.Com LLC	Covid 19 Grant	Supplies	\$4,195.00
Fenton, Nicholas S	District Court	Jury Duty	\$59.00
Fish, Juliet M	County Attorney	Witness Fee	\$305.00
Fitzgerald, Tori A	District Court	Jury Duty	\$70.00
Freese, Julie	County Clerk	Reimburse Expenses	\$77.64
Fremont County Predatory	Health & Welfare	Allocation	\$5,000.00
Fremont County School Dist. #25	Youth Services	Services	\$182.00
Fremont County Solid Waste	County Buildings Detention	Supplies	\$10.00
Fremont Engineering & Surveying	Transportation	Services	\$927.00
Gardner, Brenda S	District Court	Jury Duty	\$240.00
Gilpatrick, Josephine E	District Court	Jury Duty	\$60.00
Ginnetti, Maria	Detention Center	Expense Reimbursement	\$217.60
Grainger	County Buildings	Materials / Supplies	\$156.72
Hamilton Land Surveying Inc.	Road Construction	Services	\$3,392.50
Harris, David C	District Court	Jury Duty	\$35.00
Hasco Industrial Supply	Vehicle Maintenance	Materials / Supplies	\$62.00
Hefti, Sara C	District Court	Jury Duty	\$39.00
Henderson, John L	District Court	Jury Duty	\$38.00
Hill, Melissa A	District Court	Jury Duty	\$37.00
Honnen Equipment	Vehicle Maintenance	Parts / Supplies	\$336.96
Inberg-Miller Engineers	1% Infrastructure Projects	Engineering	\$2,032.00
Int'l Academies Of Emergency Dispatch	Dispatch Center	Training	\$152.25
J R Project Management LLC	LATC Program Grant	Services	\$3,750.00
Jace Water Service Inc.	1% Gravel Projects	Contract Services	\$1,377.50
Jarvis, Alisha A	District Court	Jury Duty	\$30.00
Jenkins, Thurlo J Jr	District Court	Jury Duty	\$244.00
Juvinall, Michael	Transportation	Reimbursement	\$150.00
Kairos Broadcasting LLC	Segregated	Advertising	\$800.00
King, Tresa W.	District Court	Jury Duty	\$236.00
Knell, Taylor L	District Court	Jury Duty	\$30.00
Lander Search & Rescue	Search & Rescue	Expense Reimbursement	\$397.06
Lander Valley Auto Parts	County Buildings Detention	Parts / Supplies	\$117.01
LCI Trucking & Construction LLC	1% Gravel Projects	Contract Services	\$7,975.00
Leseberg, Patricia A	1% Gravel Projects	Contract Service	\$14,210.00
Linnan, Kate E	District Court	Jury Duty	\$240.00
Lozier, Brad	Transportation	Reimbursement	\$150.00
Luckett, Michael E	District Court	Jury Duty	\$35.00
Master's Touch LLC	County Treasurer	Postage	\$5,292.44
McCauley, Clark R Jr	District Court	Jury Duty	\$35.00
Morton, William J III	District Court	Jury Duty	\$59.00
Mountain Dental PC	Detention Center	Services	\$817.00
Mountain West Towing LLC	Abandoned Vehicles	Vehicle Towing	\$140.00
Murray, Zachary W	District Court	Jury Duty	\$220.00
Napa Auto Parts Of Dubois	Transportation	Parts / Supplies	\$37.04
Nelson, A. Russell	County Coroner	Services	\$520.00

NMS Laboratories	County Coroner	Services	\$2,373.00
Norco Inc.	County Buildings	Supplies	\$3,333.23
Office Shop Inc., The	Segregated	Supplies / Service	\$387.78
One Stop Market	Search & Rescue	Vehicle Fuel	\$198.24
Pacific Steel & Recycling	Vehicle Maintenance	Materials	\$3,159.02
Palace Pharmacy	Detention Center	Inmate Rx's	\$3,088.10
Pavillion, Town Of	County Buildings	Water Utilities	\$112.50
Premier Vehicle Install Inc.	Segregated	Parts / Supplies	\$23,595.15
Quest Diagnostic	Detention Center	Inmate Medical	\$95.62
Reed's Moghaun Office Supply	Segregated	Office Supplies	\$132.61
Remote Satellite Systems	Juvenile Detention Alternatives	Satellite Phone	\$69.95
Riverton Ranger, The	Segregated	Advertising	\$6,756.00
Rockmount /Nassau	Vehicle Maintenance	Materials / Supplies	\$1,433.72
Rocky Mountain Applicators, In.	ARPA Program Grant	Roof Repair	\$117,900.00
Rocky Mountain Automatic Doors	Segregated	Door Service	\$20,967.50
Rocky Mountain Power	County Buildings	Utilities	\$1,698.87
Rocky Mtn. Window Distributors	ARPA Program Grant	Windows	\$9,870.50
Sagewest Health Care	Segregated	Services	\$5,448.24
Saunders, Carrie A	District Court	Jury Duty	\$284.00
Secretary Of State	County Clerk	Notary Fee	\$60.00
Shaw, Jamie J	District Court	Jury Duty	\$59.00
Skaggs Companies Inc.	County Sheriff	Uniforms / Supplies	\$1,019.50
Stanker, Raeline	District Court	Jury Duty	\$30.00
Teichert, Nicholas F	District Court	Jury Duty	\$38.00
Tomahawk Fencing And Shoeing LLC	ARPA Program Grant	Fencing Services	\$6,118.00
Traveling Computers	Segregated	Supplies, Services	\$37,703.63
T-Y Excavation Inc.	Segregated	Road Maintenance	\$17,240.00
Tyler Technologies Inc.	County Clerk	Software Support	\$25,294.31
Union Telephone Company	Segregated	Cellphone Service	\$379.10
University Of Wyoming	Agriculture Department	Registration Fees	\$150.00
Verizon Wireless	Segregated	Cellphone Service	\$514.80
W C C A	County Commission	Member Dues	\$30,623.00
Western Printing, Inc.	County Assessor	Printing Service	\$1,783.91
Williamson, Brandon M	District Court	Jury Duty	\$59.00
Wilson, Kevin L. RN	Detention Center	Medical Services	\$1,300.00
Windmill, LLC	1% Gravel Projects	Roadbase Supplies	\$51,917.49
Wolf, Nancy J	Detention Center	Medical Services	\$2,281.25
Wood, John R	District Court	Jury Duty	\$250.00
Woodward, Hannah E	District Court	Jury Duty	\$276.00
WY Dept. Of Transportation	Vehicle Maintenance	Transfer Plates	\$4.00
WY Public Health Laboratory	Juvenile Treatment Court	Fees / Supplies	\$9.00
Wyoming Behavioral Institute	Health & Welfare	Title 25	\$3,770.00
Wyoming Dept. Of Transportation	Segregated	WYDOT Fuel	\$1,538.46
Wyoming Dept. Of Agriculture	Detention Center	Food License	\$100.00
Wyoming Machinery Co	Segregated	Parts / Service	\$19,302.91
Young, Wesley R	District Court	Jury Duty	\$120.00

The following items in the Signature File were reviewed: 1) Record of Proceedings. Mike Jones moved, Clarence Thomas seconded, to approve an Approach/Access Application from Chris Blankenship for Wind River Drive, Dubois. Motion carried unanimously. Mike Jones moved, Clarence Thomas seconded, to approve a Right-of-Way Easement Application submitted by Black Hills Wyoming Gas for 2128, 2131 and 2180 Spriggs Drive, Lander. Motion carried unanimously. Mike Jones moved, Clarence Thomas seconded, to approve a Magnesium Chloride Supply Agreement between Fremont County Government and Desert Mountain Corporation. Motion carried unanimously. Mike Jones moved, Jennifer McCarty seconded, to re-authorize an ARPA #2 project from ISS for a PC Administrator Security Tool in the amount of \$7,500 to an e-mail filtering system for a new amount of \$9,700. Motion carried unanimously.

Mike Jones moved, Jennifer McCarty seconded, to accept the bid from CDW-G in the amount of \$9,670.17 for the filtering system for the ISS ARPA #2 project. Motion carried unanimously. Mike Jones moved, Jennifer McCarty seconded, to approve a Catering Permit submitted by Possum Pete's for a Ranch Rodeo at the Pavillion Rodeo Grounds on September 2-3, 2023. Motion carried unanimously. Receipt of the \$50 fee was acknowledged. Mike Jones moved, Jennifer McCarty seconded, to approve a Catering Permit submitted by Possum Pete's for a Red Rocks Poker Run on September 2-3-4, 2023 at Red Rocks. Motion carried unanimously. Receipt of the \$75 fee was acknowledged. Commissioner Thomas also acknowledged that the Application had been approved by the Wind River Inter-Tribal Council for the Special Event for Malt Beverages Only with their fee of \$100 per day. Mike Jones moved, Clarence Thomas seconded, to approve a Service Agreement between the City of Riverton and Juvenile Justice Services of Fremont County for FY 2023-2024. Motion carried unanimously. Mike Jones moved, Jennifer McCarty seconded, to approve an Administrative Services Agreement with Blue Cross Blue Shield of Wyoming. Motion carried unanimously. Later in the meeting, Mike Jones, Jennifer McCarty seconded, to accept the bid from \$1,655.53 from Overhead Door Company for additional work required for the Fair Window Project due to the age of the window openings. Amount is still under present authorization of \$21,428. Motion carried unanimously.

The following items in the Priority Mail were reviewed: 1) Acknowledgement of the following Certificate of Assessment Rolls for the Year 2023: Midvale Irrigation District; LeClair Irrigation District; Mountain View Acres Improvement District; Mountain View Water District; Riverton Valley Irrigation District; and Warm Springs Water District. 2) Wind River Development Fund "Economic Development on the Wind River Indian Reservation" program on September 14<sup>th</sup>. RSVP requested if attending; and 3) Rustler Ag and Equine Complex Grand Opening on August 26<sup>th</sup> from 10:00 am to 12:00 pm.

Chairman Larry Allen read the Official Statement from the Board of Fremont County Commissioners regarding the Library Board Appointment and Library Board issues. County Clerk Julie Freese read her statement as related to her interview with her employee, Becky Enos, who had been accused of colluding and discriminating as related to the recent interviews for the Library Board. Both statements indicated nothing illegal had been done, there are no policies regarding Board Appointment deadlines, no collusion occurred between their Administrative Assistant and the Library Board members, and finally that the County Commissioners were not contacted prior to the Library Board interviews to be persuaded to vote one way or another. In closing, Vice-Chairman Jones read the Commissioner's letter to the Library Board Chair regarding four items they need to address: meeting room rentals, pornography complains, comments labeling people and communication outside of Board meetings. They were asked to report back to the Commission once they had discussed the action items. There were 21 people present in the audience (a complete list is available in the County Commissioners' Office). Commissioner Fabrizius asked if the Library Board members were required to be bonded for errors and emissions, to which Civil Attorney Nathan Maxon responded he would need to research.

As a result of the above action items, the Public Comment period had been omitted from the agenda. Karen Wetzel asked to speak but Chairman Allen refused her request, stating there was no Public Comment period scheduled and it was time for the other scheduled agenda items to commence.

Emergency Management Coordinator Milan Vinich introduced his new Assistant Coordinator, Andrea Ladd. Since she began three months ago, Ladd has already completed the mandatory FEMA classes plus extra classes he himself has also completed. They are in compliance with all grant mandates as a result. They have completed their full scale and four table-top exercises for 2023 including the June "Agile Chariot" Highway Landing Exercise between Riverton and Hudson and a Contango Emergency Response Exercise on July 18<sup>th</sup>. The Emergency Operations Plan is required to be updated every two years and involves all the municipalities, the tribes and the county, and an appendix will be a Hazmat Plan, which is currently under review. Another addendum will be Cyber Infrastructure Security. They are working on the FEMA Threat Hazard Identification Risk Assessment Plan and are visiting each municipality individually (instead of holding one large meeting) to discuss the different components of the Plan: Threat, Hazards, Identification, Risk, Assessment, Stakeholders, Preparedness and Review. The intent is to determine what resources exist for each agency and component and identify capability and gaps. A Stakeholders Preparedness Review is taking place and Ladd is halfway done with inputting information from the State. Vinich referenced an earlier request from a concerned citizen stating the Emergency Operations Plan does not include a component for a Nuclear Detonation and Fallout Shelters. He stated that neither the State or County has this component in their plans as this is deemed a catastrophic event, but it will be referenced in the County's updated EOP by referencing the FEMA emergency plan for such an event and the information links. Vinich stated that 800 filled sandbags have been transported from

the Wyoming Honor Farm to the County Shop and will be stored for future events. They attended the annual "National Night Out" August 1<sup>st</sup> which is a community-building campaign that promotes police-community partnerships and neighborhood camaraderie. It further enhances the relationship between neighbors and law enforcement. Attended a Lander Open House recently for public interaction. They have attended several Pipeline/Plant emergency exercises (Denbury, Contango) and another this evening. Will visit with Union Pass residents outside of Dubois for a public meeting hosted by their Emergency Response Council on Sunday to discuss their evacuation plan and Code Red Integrated Public Alert System emergency capabilities. The Office is also exploring the possibility of seeking a County-wide emergency alert system to be used to alert "opt-in" people who register to receive cell phone and e-mail emergency alerts and notifications. There may be grant money to get this system funded for the county. He reviewed a Cyber Security & Infrastructure Security Agency site visit scheduled for October 11<sup>th</sup> to provide an assessment of the Courthouse structure. He felt the Courthouse Safety and Security Committee has been addressing security concerns and they may benefit from this no cost independent assessment to complement their efforts. The assessment is being completed on County Courthouses around the state as an effort to look at the facilities to determine the effectiveness of protective measures already in place and identify any security gaps which may exist. This assessment is an expanded effort from the 2019 assessments at courthouses which focused primarily on election equipment storage facilities and election operations procedures. County Clerk Julie Freese stated she did participate in the 2019 assessment and Fremont County was found to be 100% in compliance. She requested to participate in this upcoming assessment once again to re-inspect the Election offices and storage. Steve Baumann was present in the audience and asked Vinich to discuss the importance of legible address numbers when speaking with the Union Pass residents. He noted \$20 high visibility signs are available from his office.

Planning Department Supervisor Steve Baumann and Transportation Superintendent Billy Meeks discussed their proposal to use a modified version of the WYDOT consultant selection process and reviewed a Consultant Selection Procedure for Planning Projects document. It outlines the process for a "pre-authorized" consultant list along with the use of a Steering Committee to select three consultants for potential work on planning projects. This would pertain to projects under \$75,000 in which WYDOT's protocol would not be required to be followed. The County Attorney's Office has reviewed the document for statutory references and it would be a good internal process. The Commissioners approved the document as presented.

In other business, Steve Baumann informed the Commission that the Dubois Humane Society owns the vast majority of a Painted Hills Subdivision road and is in the process of changing it from a public road to a private road. This will allow them to limit the type of access using it. He is working with the County Attorney's Office to proceed with the legal process required. He stated the road does not actually exist on the ground, it is merely a walking trail used in the interest of the humane society.

In closing, Steve Baumann updated the Commission on the progress of the Fuel Distribution System upgrade grant funded project authorized at \$160,000. In the process, it has been found that additional electrical work is required at both the Lysite and Pavillion Road Shops at an estimated additional amount of \$17,000 for required safety improvements. He was asked to get a firm number so that the additional amount can be re-authorized for the project.

County Attorney Patrick LeBrun requested authorization to refill a Juvenile Legal Secretary position at a salary of \$37,300. Mike Jones moved, Jennifer McCarty seconded, to approve refilling the position at the requested salary. Motion carried unanimously.

J.R. Oakley, JR Project Management LLC, gave a monthly update. The Courthouse carpeting project is ongoing in the basement. They will be doing another test area after the second stripping of the carpet, with the objective of removing any contaminants or residue to gain the adhesion required. The carpet manufacture has sent, at no cost, a new product for this area in the hopes the installation of the basement carpet will be successful. If not, he will meet with the County Attorney's Office to look into legal options. The Circuit Court Remodel is mostly completed; however, he identified an additional project which is an emergency exit door in the southeast corner of the Courtroom, with landing and metal stairs down to the east parking lot. A proposal from Nelson Engineering to provide construction documents and administration is \$4,000. An estimate for the construction is \$42,400. This safety issue could also be addressed by installing a sprinkler system, at an estimated cost of \$40,000. Oakley recommended approving the Nelson Engineering proposal and then revisit the actual design costs when available. Ron Fabrizius moved, Mike Jones seconded, to accept the Nelson Engineering Proposal in the amount of \$4,000. Motion carried unanimously. They are still waiting the arrival of the five additional windows for

completion of the Courthouse window replacement project. Oakley distributed a photo of the southwest corner of the 818 South Federal office building in Riverton. The area is where the grade is set to drain the surface water to the public storm system. With the wet year we have experienced, this area has not dried up enough to allow paving on that lot. Based on earlier discussion to remove the wet sand and replace it, both 71 Construction and Transportation Superintendent Billy Meeks have a plan for the Road Department to remove all moist material and replace with dry material and compact three days prior to 71 Construction paving the lot. The Fremont County Youth Camp solar project is completed. The final step will be to cut all shore power and connect the solar to the system. Another date will be set for employee startup, shutdown and required maintenance training. The ARPA #2 project of removal and replacement of the Courthouse front parking lot is completed. Final test results on the completed paving project were distributed from SolTerra Engineering, Inc. Other projects yet to be completed is the Youth Camp Waste Aeration Upgrade scheduled for completion in the summer of 2024.

LOR Community Officer Ami Vincent gave a program update. She had previously left handouts for the Board (notebook, pen, informational materials) and Chairman Allen expressed their appreciation for the items. LOR (Livability, Opportunity and Responsibility) is a private foundation that works with Lander locals to kick-off community projects that improve quality of life. Their intent is to move quickly to help solve problems that Lander residents have prioritized, sometimes that help is funding, sometimes simply connecting people and organizations with resources, and to each other. Since LOR began working in Lander in 2020, more than 100 locals (over \$1 million) have turned their ideas into realities and she provide a few examples. So far this year, they have helped with 55 projects totaling over \$400,000. Vice-Chairman Jones stated that he has seen firsthand the benefits of LOR through his involvement with the Ambassador's Group and noted its great benefit to Lander.

Transportation Superintendent Billy Meeks gave a Department report by stating the crazy summer weather has resulted in culvert washouts, etc. and, as a result, crews are behind two months in their regular road maintenance duties. They are magging in the Dubois area and will begin laying hot mix in the lower country next. Meeks updated the Board on a bridge needing replaced on County Road 523 over Twin Creek at milepost 0.30, which was built in 1932. Meeks had earlier alerted the Commission of the WYDOT Critical Inspection Finding and immediately closed the road to all traffic. The only residents that live on this road are on the far east end and access Highway 789. However, this road is heavily utilized by ranchers, hunters, outdoor recreationists, etc. Another bridge a half mile to the east is in bad shape as well and he expects it to be closed in the near future. He suggested instead of replacing the bridge currently condemned, at an estimated cost of \$2 million, to acquire a right-of-way from the State and build a new dirt road off Highway 789, a half mile past Twin Creek Road, which would eliminate the replacement of both bridges. He submitted a map of the proposed road at an estimated cost of \$50,000 including a culvert and cattle guard. He has already submitted a right-of-way request across the state lands (approximately 1,300 feet) and will keep the Board updated on the progress of the request. Meeks updated the Board on two vacancies that have existed for some time, due to the CDL issue. As statutory training is making getting a CDL cost prohibitive for many (\$4,000), he asked that he be allowed to use the Commercial Driver's License Training Payment Contract that the Commission has approved for the Vehicle Maintenance Department. Specifically, the County will pay for the CDL training if the employee agrees to stay with the County for a period of two years, or else they will reimburse the county for their training costs if they leave county employment prior to that time. Clarence Thomas moved, Ron Fabrizius seconded, to approve Transportation Department utilizing the Payment Contract for CDL Training for potential employees. Motion carried unanimously.

Inberg-Miller Engineer Dawn Willhelm joined Transportation Superintendent Billy Meeks to inform the Commission that the Fremont County 2023 Striping Project bid opening was held August 10<sup>th</sup> with only one bid received. The bid includes painting the fog line which makes the bid higher than the budgeted amount of \$300,000; however, Meeks stated he has adequate funding in the Road and Bridge Fund to cover the overage. He expects the work to be done mid-September. Mike Jones moved, Jennifer McCarty seconded, to approve the Notice of Award to S & L Industrial in the amount of \$343,011.50. Motion carried unanimously.

County Clerk Julie Freese reviewed the draft Board Appointment Procedures which was developed following recent issues regarding board appointments. The Commissioners took the document under advisement and will review at their next meeting.

Museum Board vacancy applicant Stacy Stanbury had contacted the Office to state she was unable to make her interview due to business obligations. Mike Jones moved, Jennifer McCarty seconded, to approve postponing her interview until September 5, 2023. Motion carried unanimously.

Clerk of District Court Kristi Green had asked to be added to the agenda prior to the Commissioners' adjourning for the day. She presented the Board with her letter of resignation, effective October 2, 2023. She stated that after 40 years of service in the court system, the time has come for her to retire to deal with family matters. Mike Jones moved, Jennifer McCarty seconded, to regretfully accept her resignation, effective October 2, 2023. Motion carried unanimously. The Board expressed their appreciation for her dedication and service to Fremont County, noting it is a huge loss. An official letter to the Republican Central Chairman will be sent on October 2, 2023 as they cannot proceed with their statutory duties until that time; however, a letter informing them of the vacancy will be sent as a courtesy immediately.

Commissioner meeting reports were given:

Commissioner Jennifer McCarty attended the Recreation Commission meeting at the Youth Camp, which is done annually, to look at things needing done, and in this case, the new projects that have been completed with the help of grant monies awarded to the County. The Rails to Trails fencing project has experienced a setback with a right-of-way issue which is under review by the County Attorney's Office. Green Mountain Campground looks good and they asked for comments from camp users and have received positive feedback.

Vice-Chairman Mike Jones attended the recently reinstated Safety and Security Committee meeting in which a building policy was discussed to include building access, office rooms, etc. Construction is taking place at the Lander Landfill site. He had a discussion with Senator Case who stated a legislative committee is discussing the reduction of regulatory burden (construction, minerals, agriculture). In closing, it was discussed that the deadline for receipt of interested applicants for the EMS Advisory Committee is this date. Copies of the applications will be distributed to the Commissioners at their September 5<sup>th</sup> meeting. County Clerk Julie Freese asked about the 60-day extension given to Frontier Ambulance for their subsidiary, which is nearly over.

Following her recap, Administrative Secretary Becky Enos thanked the Board and County Clerk for their support following the allegations against her regarding the Library Board applicant deadline and allegations of collusion and discrimination.

There being no further business, Mike Jones moved, Jennifer McCarty seconded, to adjourn the Regular Meeting at 12:45 p.m. and reconvene for a Regular Meeting at 9:00 a.m. on September 5, 2023. Motion carried unanimously.

A full detailed report (informational only) and the official minutes are posted on Fremont County's website ([www.fremontcountywy.gov](http://www.fremontcountywy.gov)). The meeting can also be accessed via YouTube (Fremont County WY Government).

/s/ LARRY ALLEN, CHAIRMAN  
FREMONT COUNTY COMMISSIONERS

ATTEST:

/s/ JULIE A. FREESE, FREMONT COUNTY CLERK AND CLERK OF THE BOARD