

STATE OF WYOMING )  
 ) ss.  
COUNTY OF FREMONT )

LANDER, WYOMING  
OFFICE OF THE FREMONT COUNTY COMMISSIONERS  
AUGUST 10, 2021

**OFFICIAL MINUTES**

The Board of Fremont County Commissioners met in Regular Session at 9:00 a.m. with the following members present: Chairman Travis Becker, Vice-Chairman Larry Allen, Jennifer McCarty and Mike Jones. Commissioner Clarence Thomas was absent. County Clerk Julie A. Freese was present.

Jennifer McCarty moved, Mike Jones seconded, to approve the agenda as amended. Motion carried unanimously.

Jennifer McCarty moved, Mike Jones seconded, to approve the minutes of the Special Meeting held August 2, 2021 and the Regular Meeting held on August 3, 2021. Motion carried unanimously.

Jennifer McCarty moved, Mike Jones seconded, to accept the bills for payment. Chairman Travis Becker abstained from voting on The Print Shop voucher. Motion carried unanimously.

Bills are listed in the following format: Vendor – Department – Description – Amount: A & I Distributors-Vehicle Maintenance-Oil/Fluids-\$145.55; Ace Hardware-Riverton-County Buildings-Materials/Supplies -\$31.46; Airgas USA LLC-Segregated-Supplies -\$931.44; AlSCO Inc-County Buildings-Laundry -\$389.62; Bailey Enterprises, Inc-Inventory-Bulk Fuel -\$20931.57; Bank Of The West-Segregated-Credit Card Purchases-\$47135.93; Bank of the West Acct Analysis-Investment Pool-Analyzed Charges-\$282.75; Bill Jones Plumbing & Heating-County Buildings Detention-Supplies/Parts-\$698.28; Bloedorn Lumber-Lander-County Buildings-Materials/Supplies-\$188.24; Bobcat of the Big Horn Basin, Inc-Detention Doors Upgrade-Materials/Supplies-\$4000.00; Bowdel Steven P.-Detention Center-Contract Service-\$2250.00; Bradford Supply Co-County Buildings-Supplies -\$3.55; Carroll Septic Service-Transportation-Services -\$150.00; Casper Star Tribune-Transportation-Advertising-\$62.96; Charter Communications-Computer Services-Internet Services-\$124.98; Communication Technologies Inc-Fremont County Ambulance-Pagers-\$3031.67; Communication Technologies Inc-Segregated-Maintenance Agreement-\$3267.87; Cruickshank, Robert-Transportation-Reimbursement-\$150.00; Department of Family Services-County Attorney-Background Check-\$10.00; Dubois Frontier, The-Segregated-Advertising -\$78.20; Dubois Telephone Exchange-County Sheriff-Telephone Service-\$715.73; Election Systems & Software, Inc-County Elections-Maintenance Agreement-\$28335.00; Fabrizius, Billy-Transportation-Reimbursement-\$150.00; Fremont County Solid Waste-County Buildings-Dump Fees-\$10.00; Fremont Motor Riverton Inc-Vehicle Maintenance-Parts/Supplies -\$294.32; Fremont Motors - Lander-Vehicle Maintenance-Parts/Supplies -\$115.06; Greenwood Mapping Inc-County Assessor-Mapserver Host & Support-\$5500.00; John Deere Financial-Vehicle Maintenance-Materials/Supplies -\$73.74; Kairos Communications-Transportation-County 10 Advertising-\$100.00; Lander Valley Auto Parts-Vehicle Maintenance-Parts/Supplies -\$487.28; Lander, City Of-County Buildings-Water & Sewer-\$3576.00; Lawson Products, Inc-Vehicle Maintenance-Parts & Supplies-\$431.36; Lopez, Marcel-Planning-Expense Reimbursement-\$45.14; McAuley, Lindsay-Detention Center-Inmate Medical Services-\$1312.50; Napa Auto Parts-Riverton-Vehicle Maintenance-Parts & Supplies-\$1994.64; Office Shop Inc, The-Computer Services-Printer Toner-\$218.54; Overhead Door Inc-Fremont County Ambulance-Service/Supplies -\$2783.00; Pavillion, Town of-County Buildings-Water Utilities-\$118.09; Post, Raymond-County Buildings-Car Wash -\$26.97; Premier Vehicle Install Inc-Vehicle Maintenance-Parts/Freight/Service-\$257.10; Print Shop, The-County Coroner- Seal Stamp-\$50.00; Quill Corporation-County Attorney-Office Supplies-\$12.26; R T Communications-Segregated-Telephone Service-\$542.03; Ratigan, Daniel, M.D.-Detention Center-P.A. Supervisor Contract-\$6950.00; Relx, Inc.-County Attorney-Research Subscription-\$644.00; Riverton Ranger, Inc-Segregated-Advertising-\$8054.06; Rocky Mountain Power-Segregated-Utilities-\$12247.61; Rodriguez, Jessica-Detention Center-Contract Services-\$718.75; Shoshoni,Town of-County Buildings- Water/Sewer-\$60.00; Sweetwater Aire LLC-County Buildings Detention-Supplies/Parts-\$55.99; Thompson, Codi S., Rd-Detention Center-Contract Services-\$107.40; Truenorth Steel Inc-Road Material Inventory-Materials-\$48457.60; T-Y Excavation Inc-Transportation-Road Maintenance-\$8225.00; Tyler Technologies Inc-Segregated-Software Support -\$41362.23; Verizon Wireless-Segregated-Cell Phone Service-\$421.36; Western Printing, Inc-County Clerk-Printed Supplies-\$623.32; WY Dept of Transportation-Vehicle Maintenance-Transfer County Plate-\$2.00; WY Public Health Laboratory-Youth Services-Drug Testing-\$9.00; Wyoming Machinery Co-Vehicle Maintenance-Parts/Supplies -\$400.74; Wyoming Waste Systems-County Buildings-Trash Services-\$2628.04.

Jennifer McCarty moved, Mike Jones seconded, to accept a voucher from Fremont Counseling Service for Title 25 patients in April, May and June, 2021 totaling \$8,850.00. Motion carried unanimously.

Treasurer Jim Anderson reviewed the letter of engagement from the current auditors, Carver Florek & James, CPA's, to conduct the audit of the County's fiscal year ending June 30, 2021. The past years' experience with the new firm was very positive and the Audit Committee recommends that Fremont County engage with the firm again. They will also be auditing the Fremont County Solid Waste Disposal District. Per the terms of their bid, the fee for the 2020 audit was \$47,050 and the 2021 audit is \$48,000. Larry Allen moved, Jennifer McCarty seconded, to accept the Audit Committee's recommendation to approve the letter of engagement with Carver Florek & James, CPA's for the audit of the County's fiscal year ending June 30, 2021. Motion carried unanimously.

The following items in the Signature File were reviewed: 1) Record of Proceeding. Larry Allen moved, Jennifer McCarty seconded, to approve the bid from Aero Precision for 20 patrol rifles with scopes, mounts and flashlights for a total cost of \$34,562.51 and \$13,200.00 from Crosseyed Custom Rifles and Vortex Optics for three precision rifles, scopes and mounts, all funded by the Capital Revolving Fund. Motion carried unanimously. Larry Allen moved, Jennifer McCarty seconded, to approve a Fremont County Bank of the West Credit Card Application for Vonda Huish with a credit limit of \$1,500. Motion carried unanimously. Mike Jones moved, Larry Allen seconded, to approve a Bore, Cut, Overhead and Parallel Public Utilities Right-of-Way Permit from DTE d/b/a Range in Dubois, WY for Warm Springs Creek Road and Approach/Access Permit Requests from R David Lands for Paradise Valley Road and from James R. Schafer on Deadman Gulch Road, but to return the associated fees as the public hearing to accept fees will be held later in the morning. Motion carried unanimously. After clarification later in the meeting that the public hearing set this date was to act on rules only for Construction on Access Driveways and Turnouts, Mike Jones moved, Larry Allen seconded, to approve the Utility and Access permits but rescind the part of the motion to return the fees, as they had been earlier adopted in July. Motion carried unanimously.

The following items in the Priority Mail were reviewed: US Department of Interior, Wind River Agency, Notice of Decision to of an application filed by Audrey A. Ward for trust acquisition of fee lands. Chief Civil Deputy Darrough's written recommendation to not appeal was upheld.

There was nobody present for the public comment period.

County Clerk Deputy Margy Irvine presented draft COVID-19 Guidelines for Fremont County, updated as of August 2021. As Wyoming is seeing an uptake on COVID-19 cases, the guidelines are for Fremont County employees and Elected Officials/Supervisors to follow if illness or exposure occurs within their office. The guidelines are based on the Wyoming Department of Health and Centers for Disease Control and Prevention recommendations. Different guidelines exist for unvaccinated vs. vaccinated employees. Jennifer McCarty moved, Mike Jones seconded, to approve the Fremont County Offices COVID-19 Guidelines effective August 2021. Motion carried unanimously.

Fremont County Sheriff Ryan Lee presented a monthly report

County Coroner Larry DeGraw stated the office has been extremely busy since he took office on August 16<sup>th</sup>.

A Public Hearing was held at 10:00 a.m., as advertised, to review comments received during the 45-day comment period on Rules and Regulations for Construction of Access Driveways and Turnouts to Fremont County Roadways. Transportation Superintendent Billy Meeks confirmed their Department had not received any comment and there was nobody present in the audience to express comment either for or against. Larry Allen moved, Mike Jones seconded, to approve the Rules and Regulations for Construction of Access Driveways and Turnouts to Fremont County Roadways. Motion carried unanimously.

In other business, Billy Meeks updated the Board on the need to close the Diversion Dam Bridge (Structure ELX) that crosses the Wyoming Canal until further notice due to safety concerns of the bridge structure. The Commission asked for detailed information regarding replacement costs to be presented at their August 24<sup>th</sup> meeting.

Public Health Nurse Supervisor Becky Parkins was joined by Building Maintenance Supervisor J.R. Oakley and Maintenance employee Mike Burt who had compiled costs associated with an Electric Message Board sign for the Public Health Office in Riverton. Parkins stated there is funding for the \$67,765 sign and installation through a COVID CARES grant their office received for immunizations, and she has confirmation the project qualifies for the funding. Larry Allen moved, Mike Jones seconded, to approve the sign purchase and installation at the Fremont County Office Complex in Riverton at a cost of \$68,000 with funding through the COVID CARES grant. Voting against the motion: Jennifer McCarty. Motion carried.

Cowboy Skill of Wyoming representatives Leslie George and Guy Cameron and legal counsel Katie Brown gave an introductory presentation and discussed the newly legislated regulations that govern their operations by the Wyoming Gaming Commission.

County Clerk Julie Freese administered the Oath of Office to Larry Allen upon his appointment by Governor Gordon to the Wyoming Search and Rescue Council.

A work session was held to begin looking at Standard Occupational Classifications across county government.

Continuation of SOC review of other departments will be held at the following meeting.

Commissioner meeting reports were given:

There being no further business, Mike Jones moved, Jennifer McCarty seconded, to adjourn the meeting at 1:05 p.m. and reconvene for a Regular Meeting on August 24, 2021. Motion carried unanimously.

A full detailed report (informational only) and the official minutes are posted on Fremont County's website ([www.fremontcountywy.gov](http://www.fremontcountywy.gov)). The meeting can also be accessed via You Tube (Fremont County WY Government).

/s/ TRAVIS BECKER, CHAIRMAN  
FREMONT COUNTY COMMISSIONERS

ATTEST:

/s/ JULIE A. FREESE, FREMONT COUNTY CLERK AND CLERK OF THE BOARD