

STATE OF WYOMING)
) ss.
COUNTY OF FREMONT)

LANDER, WYOMING
OFFICE OF THE FREMONT COUNTY COMMISSIONERS
AUGUST 3, 2021

OFFICIAL MINUTES

The Board of Fremont County Commissioners met in Regular Session at 9:00 a.m. with the following members present: Chairman Travis Becker, Vice-Chairman Larry Allen, Jennifer McCarty, Clarence Thomas and Mike Jones. County Clerk Julie A. Freese was present.

Larry Allen moved, Jennifer McCarty seconded, to approve the agenda as presented. Motion carried unanimously.

Jennifer McCarty moved, Clarence Thomas seconded, to approve the minutes of the Regular Meeting held on July 20, 2021. Motion carried unanimously.

Jennifer McCarty moved, Clarence Thomas seconded, to accept the bills for payment. Motion carried unanimously.

Bills are listed in the following format: Vendor – Department – Description – Amount: A & I Distributors-Vehicle Maintenance-Oil/Fluids-\$2689.00; American Family & Life Insurance-Segregated-Insurance-\$5457.29; ANDA Inc-Public Health-Vaccine Supplies-\$4943.25; Big Brothers Big Sisters of NW WY-TANF Grant-Grant -\$4614.06; Black Hills Energy-Segregated-Utility Service-\$2413.01; Bloedorn Lumber-Lander-County Sheriff-Materials/Supplies-\$49.92; Blue Cross Blue Shield of WY-Co Admin-Health Insurance Claims-\$363732.24; California State Disbursement-Payroll-Child Support-\$50.00; Carroll Septic Service-Transportation-Services -\$150.00; Colonial Life & Accident Insurance-Segregated-Insurance-\$2396.36; DeGraw, Larry R-County Coroner-Reimburse Expenses-\$125.00; Delta Kits Inc-Vehicle Maintenance-Supplies-\$382.00; Desert Mountain Corporation-Road Construction-Road Material-\$29963.67; DOWL LLC-Road Construction-Rumble Strips-\$1189.94; Evan's Trucking-1% Gravel Projects-Contract Services-\$605.00; Fahey, Penny-Health Promotion-Wellness Program Services-\$3600.00; Fremont County Treasurer-Co Admin-Health Insurance-\$340441.00; Fremont County Treasurer-Co Admin-Section 125 Benefits-\$46472.72; Glassburn, Jennifer M.-Public Defender-Court Transcripts-\$1523.75; Grainger-County Buildings-Materials/Supplies -\$331.55; Great West Trust-Segregated-Wyoming Benefits-\$7995.00; Healthsmart Benefit Solutions-Segregated-Insurance-\$960.00; Jack's Saw Shop Inc-County Buildings-Supplies/Equipment-\$27.49; Keeler, Alan I-Transportation-Contract Services -\$3975.00; Kisling, Lisa-Public Defender-Rent-\$450.00; Liberty Mutual Insurance Co.-County Coroner- Bond-\$100.00; Miller, Margaret-District Court-GAL Office Rent-\$150.00; Mountain Drivetrain-Vehicle Maintenance-Shop Material -\$22.10; Napa Auto Parts-Lander-County Buildings-Parts Supplies -\$9.02; Natrona County Circuit Court-County Attorney-Judgement Copy-\$2.00; New York Life Insurance-Segregated-Insurance-\$133.11; Norco Inc-Segregated-Supplies -\$3433.15; Northern Arapaho Child Support-Payroll-Child Support-\$598.78; Orkin LLC-County Buildings- Pest Control Service-\$935.00; Payroll Taxes-Co Admin-Withholding/FICA-\$188408.75; Premier Vehicle Install Inc-Vehicle Maintenance-Parts, Freight, Service-\$154.37; Quill Corporation-Segregated-Office Supplies-\$592.89; Redacted-Health Promotion-Wellness Reimbursement -\$198.00; Riverton Ranger, Inc-County Attorney-Subscription Renewal-\$65.00; Riverton, City of-Segregated-Water/Sewer-\$1127.27; Sehnert Systems Inc-County Buildings-Door Supplies-\$214.91; Sims, Tyson-1% Gravel Projects-Contract Services -\$12210.00; Soule, Sierra-District Court-GAL Office Rent -\$150.00; State Disbursement Unit-Payroll-Child Support-\$1066.25; State of Wyoming-County Clerk-Archives Storage-\$7.79; State of Wyoming-Public Defender-Office Rent-\$1650.00; Stoudt, Sally A.-Youth Services-Reimburse Expenses-\$22.85; Terrance R. Martin PC-Public Defender-Rent-\$450.00; Total Net Salaries-Segregated-Salaries-\$613831.71; Traveling Computers-Computer Services-Computer Supplies, Services-\$3060.19; T-Y Excavation Inc-Transportation-Road Maintenance-\$5965.00; USPS- Hasler-County Attorney-Postage-\$1000.00; Veraldi Psychological Services PC-District Court-Psychological Evaluation-\$1500.00; Whiting Law, P.C.-District Court-Professional Services-\$1492.50; WY Department of Employment-Segregated-Unemployment Claims-\$0; WY Department of Health-Health Nurse-Payroll Reimbursement-\$40325.58; WY SDU-Payroll-Child Support-\$1480.00; WY State Lands & Investments-Transportation-Wiggins Fork Lease-\$67.00; Wyoming Child Support Enforcement-Segregated-Child Support-\$806.00; Wyoming Department of Workforce Services-Co Admin-Workers Comp-\$16845.91; Wyoming Retirement System-Co Admin-Contributions-\$149603.93; Wyoming.com-Computer Services-Monthly Service-\$26.95; Wyonet Inc.-Computer Services-Telephone/Internet Service-\$4216.58.

The following items in the Signature File were reviewed: 1) Sympathy card; and 2) Record of Proceedings. Clarence Thomas moved, Jennifer McCarty seconded, to approve a letter of support to Fremont Counseling Service for their application to the U.S. Probation Office to provide sex offender treatment services. Motion carried unanimously. Clarence Thomas moved, Jennifer McCarty seconded, to approve a Liberty Mutual Surety Public Official Bond for Larry DeGraw. Motion carried unanimously. Clarence Thomas moved, Jennifer McCarty seconded, to approve a Fremont County Bank of the West Credit Card Application for Larry DeGraw with a limit of \$2,500. Motion carried unanimously. Clarence Thomas moved, Jennifer McCarty seconded, to accept the bid from PMI Pavement Maintenance, Inc. in the amount of \$24,280.00 for crack seal and striping of six parking lots with funding through the Capital Revolving Fund. Motion carried unanimously. Clarence Thomas moved, Jennifer McCarty seconded, to approve a bid of \$23,641.96 from Service Plumbing & Heating and a bid of \$1,128.00 from Dave's Asphalt for the ADA Updates for Bath House and Fremont Center Ramp for the Fremont County Fair with funding

through the Capital Revolving Fund. Motion carried unanimously. Clarence Thomas moved, Larry Allen seconded, to increase the authorization from the Capital Revolving Fund from \$34,000.00 to \$38,000.000 for the Little Wind and Bath House Roof for the Fremont County Fair. Motion carried unanimously. Clarence Thomas moved, Larry Allen seconded, to approve the bid of \$37,875.00 from Rocky Mountain Applicators, Inc. for the Little Wind and Bath House Roof. Motion carried unanimously.

The following items in the Priority Mail were reviewed: 1) The Commission acknowledged receipt of the following District Assessment Rolls: Riverton Valley Irrigation District, LeClair Irrigation District, Midvale Irrigation District, Mountain View Improvement District, Warm Springs Water District, Popo Agie Irrigation District, Mountain View Water District and Enterprise Watershed Improvement District. 2) Unity through Adversity 2021 Wyoming Association of County Officers Conference Agenda; 3) Bureau of Indian Affairs, Wind River Agency, Notice of Decision for trust acquisition of fee lands on the application filed by Audrey A. Ward (County Attorney's Office will file Appeal).

There was nobody present for the Public Comment period.

Transportation Superintendent Billy Meeks was joined by DOWL Engineer Kasey Jones who presented the Certificate of Final Completion with 71 Construction for the 8 Mile Road Transverse Rumble Strips project dated July 23, 2021. The 40-day advertisement will begin. Larry Allen moved, Jennifer McCarty seconded, to approve the Certificate of Final Completion as presented. Motion carried unanimously.

Hattie Calvert was present, representing Treatment Court Director Melinda Cox, requesting permission to refill a Clinical Supervisor vacancy. This position is critical to the program as is required for CARF accreditation. Clarence Thomas moved, Larry Allen seconded, to approve re-filling the Clinical Supervisor position at a salary of \$59,000. Motion carried unanimously.

Natural Resource Management Plan committee representative Doug Thompson asked for approval of three public meetings set to review the draft Plan, which is out for public comment until September 5th. This is the next step required of the public information process for the updated Plan. The dates selected are as follows:

August 18, 2021	Riverton	City Hall	6:00 pm – 8:00 pm
August 19, 2021	Dubois	Town Hall	1:00 pm – 3:00 pm
August 19, 2021	Lander	Courthouse	6:00 pm – 8:00 pm

He reiterated that only written comments will be accepted and the meetings are set up to answer any questions, explain the process, why and how the Plan will be used, and if anything has been overlooked. The meetings are not intended as a venue to debate an issue. The consultant will handle dissemination of the meeting times and dates to the public and he will visit the two radio stations and provide the information as well. Mike Jones moved, Clarence Thomas seconded, to approve the public meetings schedule as presented. Motion carried unanimously.

Emergency Management Coordinator Vonda Huish stated she would like to make several changes to the Administrative Assistant position and then begin advertising to refill it. This was her previous position prior to her promotion to the Coordinator position following the retirement of Kathi Metzler. Her liaison, Commissioner Allen, will review the revised Job Description when available. Jennifer McCarty moved, Larry Allen seconded, to authorize refilling the Emergency Management Administrative Assistant position. Motion carried unanimously.

Commissioner meeting reports were given:

County Clerk Julie Freese distributed the Standard Occupational Classification information from various departments in preparation of salary review by the Commission.

Museums Central Director Scott Goetz presented the 2020-2021 Annual Report.

County Treasurer Jim Anderson was joined by Carver Florek & James CPA Jason Lund to present the Financial Report for the fiscal year ended June 30, 2020. Lund reviewed the Summary of Auditor's Results regarding the financial statements stating the report expressed an unqualified opinion (clean audit) on the basic financial statements of Fremont County.

Treasurer Anderson presented financial highlights of the audit. A copy of the complete Financial Report will be available on the County's website at https://fremontcountywy.gov/budget_finance/audited_financial_statements.php.

There being no further business, Larry Allen moved, Jennifer McCarty seconded, to adjourn the meeting at 11:30 a.m. and reconvene for a Regular Meeting on August 10, 2021. Motion carried unanimously.

A full detailed report (informational only) and the official minutes are posted on Fremont County's website (www.fremontcountywy.gov). The meeting can also be accessed via You Tube (Fremont County WY Government).

/s/ TRAVIS BECKER, CHAIRMAN
FREMONT COUNTY COMMISSIONERS

ATTEST:

/s/ JULIE A. FREESE, FREMONT COUNTY CLERK AND CLERK OF THE BOARD