

STATE OF WYOMING)
) ss.
COUNTY OF FREMONT)

LANDER, WYOMING
OFFICE OF THE FREMONT COUNTY COMMISSIONERS
JULY 20, 2021

FULL DETAILED REPORT

The Board of Fremont County Commissioners met in Regular Session at 9:00 a.m. with the following members present: Chairman Travis Becker, Vice-Chairman Larry Allen, Jennifer McCarty and Clarence Thomas. Commissioner Mike Jones was absent. County Clerk Julie A. Freese was present.

Larry Allen moved, Clarence Thomas seconded, to approve the agenda as presented. Motion carried unanimously.

Larry Allen moved, Clarence Thomas seconded, to approve the minutes of the Regular Meeting held on July 13, 2021 and the Special Meeting held on July 16, 2021. Motion carried unanimously.

Jennifer McCarty moved, Clarence Thomas seconded, to accept the bills for payment. Motion carried unanimously.

<u>Vendor</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>
Ace Hardware-Lander	Segregated	Materials/Supplies	\$268.01
Ace Hardware-Riverton	County Buildings	Materials/Supplies	\$140.46
Airgas USA LLC	Vehicle Maintenance	Cylinder Rental	\$267.86
AlSCO Inc	County Buildings	Laundry	\$220.96
Arcasearch Corporation	Clerk Of District Court	Research Site	\$2,800.00
Axon Enterprise Inc	Detention Center	Supplies	\$5,440.77
B & B Enterprises LLC	Planning	Signs & Supplies	\$180.00
Bailey Enterprises, Inc	Segregated	Vehicle Fuel	\$28,960.04
Bloedorn Lumber-Lander	County Buildings	Materials, Supplies	\$211.13
Redacted	Health Promotion	Wellness Reimburse	\$300.00
Redacted	Health Promotion	Wellness Reimburse	\$300.00
Bull's Service & Towing LLC	Search & Rescue	Vehicle Fuel	\$225.82
Burden, Dan	County Buildings	Alarm Monitoring	\$720.00
Centurylink	Computer Services	Telephone Service	\$640.29
Charter Communications	Computer Services	Internet Service	\$224.98
Redacted	Health Promotion	Wellness Reimburse	\$300.00
Dell Marketing, L.P.	Sheriff Victim Services	Computer Equipment, Supplies	\$925.77
Desert Mountain Corporation	Road Construction	Contract Services.	\$7,229.54
Redacted	Health Promotion	Wellness Reimburse	\$300.00
Eagle Uniform & Supply Co	Vehicle Maintenance	Laundry	\$122.48
Eaton Sales & Service, LLC	Fuel Facility	Parts & Supplies	\$2,932.75
Evan's Trucking	1% Gravel Projects	Contract Services	\$4,235.00
Redacted	Health Promotion	Wellness Reimburse	\$300.00
Fremont County Assoc. of Govt.	County Commission	Membership	\$5,000.00
Fremont County Fair	Health Promotion	Wellness Reimburse	\$300.00
Fremont County Fire	Health Promotion	Wellness Reimburse	\$900.00
Fremont County Library System	Health Promotion	Wellness Reimburse	\$90.00
Fremont County Weed & Pest	Health Promotion	Wellness Reimburse	\$900.00
Grainger	County Buildings/Detention	Materials/Supplies	\$65.37
Redacted	Health Promotion	Wellness Reimburse	\$300.00
Great Divide Towing & Recovery	County Sheriff	Vehicle Towing	\$210.00
Hall, Sterling	Forest Reserve	Firewise Defensible Space	\$4,200.00
High Plains Power, Inc	County Buildings	Utility Services	\$1,173.40
Redacted	Health Promotion	Wellness Reimburse	\$300.00
Injury Prevention Resources	Segregated	Contractual Services	\$9,116.00
Redacted	Health Promotion	Wellness Reimburse	\$300.00
Lander Medical Clinic PC	Segregated	Services	\$4,575.75
Lander Valley Auto Parts	Vehicle Maintenance	Parts/ Supplies	\$1,127.06

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Lawson Products, Inc	Vehicle Maintenance	Parts & Supplies	\$41.45
Mahlum, Zachary Hamilton	District Court	Court Appointment	\$82.60
Mark's Auto Sales & Towing	Abandoned Vehicles	Vehicle Towing	\$210.00
Master's Touch LLC	County Treasurer	Mailing Service	\$2,070.63
Matthew Bender & Co., Inc	Clerk of District Court	Supplies	\$225.31
Redacted	Health Promotion	Wellness Reimburse	\$210.00
Medical Imaging Associates of Idaho	Detention Center	Inmate Medical	\$25.00
Redacted	Health Promotion	Wellness Reimburse	\$300.00
Redacted	Health Promotion	Wellness Reimburse	\$90.00
Redacted	Health Promotion	Wellness Reimburse	\$300.00
Midwest Connect	Support Services	Postage Supplies	\$334.95
Mountain Drivetrain	Vehicle Maintenance	Supplies / Equipment	\$1,105.43
Redacted	Health Promotion	Wellness Reimburse	\$300.00
Mr D's Food Center Inc	Segregated	Supplies	\$540.50
NMS Laboratories	County Coroner	Toxicology Services	\$2,907.60
Novo Benefits	Health Benefit Plan	Insurance Services	\$5,100.00
Office Shop Inc, The	Computer Services	Copier Services	\$1,594.54
One Stop Market	Search & Rescue	Vehicle Fuel	\$104.28
Redacted	Health Promotion	Wellness Reimburse	\$210.00
Pavillion, Town of	County Buildings	Water Utilities	\$125.09
Post, Raymond	Segregated	Car Wash	\$60.17
QPR Institute Inc	Prevention Program	Certified Instructor Course	\$509.95
Riverton Ranger, Inc	Segregated	Advertising	\$1,880.05
Shoshoni, Town of	County Buildings	Water/Sewer	\$56.00
Six Robblees' Inc	Vehicle Maintenance	Parts	\$76.09
Redacted	Health Promotion	Wellness Reimburse	\$300.00
Redacted	Health Promotion	Wellness Reimburse	\$300.00
Traveling Computers	Computer Services	Subscriptions	\$6,358.00
Tyler Technologies Inc	County Clerk	Eagle Support	\$26,810.42
Union Telephone Company	Segregated	Cellphones	\$559.59
Wind River Towing	County Sheriff	Abandoned Vehicle	\$490.00
WY Brand Industries	Detention Center	Inmate Supplies	\$1,616.00
WY Public Health Laboratory	Public Health	Lab Fees/Supplies	\$322.00
Wyoming Behavioral Institute	Health & Welfare	Title 25	\$1,508.00
Wyoming Catholic College	Search & Rescue	Expenses	\$3,041.00
Wyoming Dept of Transportation	Segregated	Wydot Fuel	\$1,627.64
Wyoming Machinery Co	Vehicle Maintenance	Parts	\$2,993.59
Wyoming Office Attorney General	24/7 Program	Sobriety Fees Collected	\$3,188.00

The following items in the Signature File were reviewed: 1) letters of appreciation to Karl Falken and Joseph Lucero for interviewing for the County Coroner vacancy; and 2) Record of Proceedings. Clarence Thomas moved, Jennifer McCarty seconded, to accept the bid from Fremont Chevrolet in the amount of \$35,275.00 for a 2022 Chevy Silverado Pickup with Topper and Grill Guard for the Emergency Management Agency with funding through the Capital Revolving Fund. Motion carried unanimously. Clarence Thomas moved, Larry Allen seconded, to accept the bid from Fremont Chevrolet and Summit Truck Bodies in the amount of \$145,613.00 for a 2022 4wd Service Truck for Vehicle Maintenance with funding through the Capital Revolving Fund. Motion carried unanimously. Clarence Thomas moved, Larry Allen seconded, to approve a letter of support to WYDOT for the designation of a proposed U.S. Bicycle Route 76 through Fremont County. Motion carried unanimously.

The following item in the Priority Mail was reviewed: 2021 Wyoming Association of County Officers Conference Agenda for September 21-23, 2021 annual meeting.

The public comment period was held with nobody in attendance.

Treasurer Jim Anderson updated the Commission on his progress to fill two vacancies, one part-time and one full-time. He stated that recent interviews indicate nobody interested in the part-time position and that current employees have accrued over 30 hours in overtime within the last two weeks alone to keep

up with the work load. To fund the other half of the part time position would require an additional \$16,000 to \$18,000 of a budget infusion, including benefits. As the budget has been set for the new year, Commissioner Thomas questioned the timing of the request and the concern other departments may now ask for a similar adjustment within their offices. Chairman Becker stated their review of the Standard Occupational Classifications on employees will most likely result in other budget changes when reviewed in August. Commissioner McCarty felt the increase to full-time was warranted and the increased amount not a huge issue. County Clerk Julie Freese acknowledged the additional \$20,000 revenue in the Clerk's Office last month, which coincides with increased business the Treasurer's Office as a result. She noted the customers waiting times have been very long at times and that she fully supported full-time position for the Treasurer. Vice-Chairman Allen also acknowledged the high customer activity and noted the increased revenue these offices are seeing would help offset the increase needed. Larry Allen moved, Jennifer McCarty seconded, to increase the part-time position to full-time for an annual salary of \$29,016. Motion carried unanimously. County Clerk Freese reminded the Board that as with any office, the budget will be monitored and a transfer will not be made until needed later in the year.

Transportation Superintendent Billy Meeks updated the Board on a request from Wyoming Indian High School for assistance in installing a structure across a canal that is necessary in conjunction with a state cross country meet scheduled at the school for the next two years. Meeks stated there is salvage culverts available and the School will take care of the delivery and installation in the canal. Clarence Thomas moved, Larry Allen seconded, to approve the donation of salvaged pipe to the Wyoming Indian High School for installation across a canal in conjunction with the WIHS Chief Nation Invitational track meet to be held in October. Motion carried unanimously. Meeks stated there is no dollar value associated with the pipe but will complete the necessary paperwork to take it out of inventory. Later in the meeting, Keith Bauder distributed a brochure indicating the route that will be taken and photos of the canal that needs a crossing installed and expressed appreciation of the donation.

In other business, Vice-Chairman Larry Allen expressed appreciation to Billy Meeks for the road maintenance on upper Badwater Road, it has gone from nearly impassable to a good road. Meeks noted mugging is near completion with the exception of Atlantic City which may have to wait until fall or next spring as water sources in that area are drying up.

Doug Thompson updated the Board on the availability of the draft Fremont County Natural Resource Management Plan. Y2 Consultants has already issued press releases on its' availability this date. Larry Allen moved, Clarence Thomas seconded, to set a 45-day comment period beginning July 20, 2021 and ending September 5, 2021 for review. Motion carried unanimously. The Release states the document's availability on the Fremont County website for review and download, and copies for review at the public libraries and conservation districts in Dubois, Lander and Riverton as well as in the County Commissioners' Office. Public meetings will need to be scheduled and the Commission agreed to set those dates when they meet on August 3rd and give people a chance to review the document before the attending a meeting. Written comments will be requested to ensure a full understanding of thoughts and concerns and will be fully considered before finalizing the document. Comments can be submitted to the Y2 site or hand delivered to the Commissioners' Office. The Committee will take all the comments and review for substantive comments and modify the draft accordingly prior to presentation to the Commission for final action (accept, modify or start over). Chairman Becker thanked Thompson and the committee for the very healthy process that has occurred, of which Commissioner Mike Jones is a member, and also noted oral comments could be heard when the Commission reviews the draft plan after the comment period, where comments can be recorded for accuracy. Chairman Becker agreed with the Committee's intent to provide an appendix to the finalized Plan that will include Socio Economic Data which can then be updated as needed without the requirement to change the body of the actual Plan itself. In closing, Chairman Becker thanked Thompson and the Committee for the years' worth of work on the draft document.

Later in the meeting, Doug Thompson informed the Board of the Sage Grouse Implementation Team (SGIT) meeting that is scheduled in Lander on August 10th. These members have been appointed by Governor Gordon, of which he is a member, and they work collaboratively to protect the Greater Sage-Grouse under the State of Wyoming's Sage-Grouse Executive Order. The local working group will meet prior to that meeting on August 8th and 9th as well and will be addressing the adaptive management plan. Currently there are only agency people and other areas of expertise need to be included (ag, industry, etc.). He suggested the Commission consider appointing someone to represent the county on the local group as they have some authority to declare soft and hard triggers, which can effect subdivision activity

in the county. Commissioner Thomas agreed and stated issues hitting the county he was born in (Maricopa County, Arizona) and the need to be proactive and not reactive. Commissioners Becker and Allen will begin attending the local working group meetings.

Commission meeting reports were given:

Vice-Chairman Larry Allen has been busy with meetings involving Frontier Ambulance and Sage West Hospital as related to Title 25 patients and transports. Another meeting is scheduled tomorrow. Chief Civil Deputy Jodi Darrough stated there is a temporary agreement in place with Frontier Ambulance that allows for transports to Wyoming Behavioral Institute in Casper; however, there may still be delays with transports from Sage West to WBI pending availability of rooms. On Thursday he will attend a meeting with Central Wyoming College officials to discuss the possibility of including a paramedic class as part of their curriculum. He will be meeting with the Shoshoni Mayor to discuss the possibility of housing an ambulance there. He thanked Vehicle Maintenance Supervisor Brad Meredith and Financial Specialist Michelle Neuenschwander for compiling a final fixed asset report for Frontier Ambulance. The Fair Board and staff are busy gearing up for Fremont County Heritage Festival July 21-25 that includes family fun activities (Redneck Relay, Hatchet Throwing Corn Hole Tournament, Concert and Fiddle Contest) and a Carnival prior to the County Fair's official opening on July 31st.

Chairman Travis Becker stated the Make Opportunity for a Viable Economy (MOVE) Committee (1/2% Economic Development Committee) is accepting applications through the month of July. The rules and application are available on the Fremont County website and the Committee has set a meeting for August 12th to review the applications and make a recommendation to the Commission later that month.

Coroner Larry DeGraw joined the meeting to give a brief update since his appointment the following week. He stated there is a very good crew in place and they have been busy with several recent deaths in the community. He has concerns with staying within budget with the recent resignation of the forensic pathologist who has performed in-house autopsies, now requiring bodies to be transported to Loveland, Colorado for autopsies that will include travel related expenses not currently budgeted for. The Board asked him to keep in close contact with County Clerk Julie Freese regarding budget issues.

Vice-Chairman Larry Allen presented Vehicle Maintenance Supervisor Brad Meredith with a fishing pole in recognition of 20 years of service to Fremont County. Family members and co-workers were present in the audience. Allen thanked him for spending endless hours on necessary projects, adding the ambulance fleet as additional responsibility, and stating he's very budget minded and always looking out for the good of Fremont County in all his actions. The Commissioners thanked Brad for his dedication to Fremont County.

There being no further business, Larry Allen moved, Jennifer McCarty seconded, to adjourn the meeting at 10:00 a.m. and reconvene for a Special Meeting on August 2, 2021 at 9:00 a.m. to set Mill Levies and then hold a Board of Equalization tax protest hearing at 10:00 a.m. followed by a Regular Meeting on August 3, 2021. Motion carried unanimously.

A full detailed report (informational only) and the official minutes are posted on Fremont County's website (www.fremontcountywy.gov). The meeting can also be accessed via You Tube (Fremont County WY Government).

/s/ TRAVIS BECKER, CHAIRMAN
FREMONT COUNTY COMMISSIONERS

ATTEST:

/s/ JULIE A. FREESE, FREMONT COUNTY CLERK AND CLERK OF THE BOARD