

STATE OF WYOMING)
) ss.
COUNTY OF FREMONT)

LANDER, WYOMING
OFFICE OF THE FREMONT COUNTY COMMISSIONERS
JULY 18, 2023

FULL DETAILED REPORT

The Board of Fremont County Commissioners met in Regular Session at 9:00 a.m. with the following members present: Chairman Larry Allen, Vice-Chairman Mike Jones, Jennifer McCarty, Clarence Thomas and Ron Fabrizius. Deputy County Clerk Margy Irvine and Civil Deputy Attorney Nathan Maxon were present.

Mike Jones moved, Clarence Thomas seconded, to approve the agenda as presented. Motion carried unanimously.

Clarence Thomas moved, Ron Fabrizius seconded, to approve the minutes of the Regular Meeting held on July 11, 2023. Motion carried unanimously.

Clarence Thomas moved, Jennifer McCarty seconded, to accept the bills for payment. Motion carried unanimously.

<u>Vendor</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>
Ace Hardware-Lander	County Buildings	Materials/Supplies	\$213.85
Adams, Chelsea	Health Nurse	Contract Support	\$225.00
Airgas USA LLC	Vehicle Maintenance	Supplies	\$162.33
Alexander Excavation	Road Construction	Riverview Cut Off	\$1,000,338.71
Alliance Commercial Equipment, Co.	County Buildings Detention	Equipment/Supplies	\$258.64
ANDA Inc	Public Health	Supplies	\$5,166.36
Bank of the West	Segregated	Credit Card Purchases	\$19,161.51
Big Horn Tire, Inc.	Vehicle Maintenance	Vehicle Tires	\$14,009.64
Bloedorn Lumber-Lander	County Buildings	Materials/Supplies	\$67.36
Blue 360 Media, LLC	County Attorney	Supplies	\$698.36
Boys & Girls Clubs of Central Wyoming	Prevention Program	Programs	\$2,500.00
Carroll Septic Service	Transportation	Services	\$150.00
Centurylink	Computer Services	Telephone Service	\$672.46
Charter Communications	Computer Services	Internet Service	\$229.98
Edwards Communications	Prevention Program	Advertising	\$575.00
Election Systems & Software, Inc.	County Elections	Service	\$29,960.00
Fremont County Fair	Prevention Program	Sponsor Fair Booth	\$3,000.00
Geotec Industrial Supply	Road Material Inventory	Inventory	\$7,100.00
J R Project Management LLC	LATC Program Grant	Project Management	\$3,750.00
Kairos Broadcasting LLC	Prevention Program	Advertising	\$216.00
Kisling, Lisa	District Court	Professional Services	\$2,824.58
Lander Valley Auto Parts	Vehicle Maintenance	Parts/Supplies	\$20.69
Martinsen, Jacob	Transportation	Reimbursement	\$195.49
Master's Touch LLC	County Treasurer	Mailing Service	\$914.16
Matthew Bender & Co., Inc.	County Treasurer	Supplies	\$655.12
Napa Auto Parts-Riverton	Transportation	Parts/Supplies	\$109.35
NMS Laboratories	County Coroner	Services	\$1,426.00
Norco Inc.	County Buildings	Supplies	\$4,154.29
O'Reilly Automotive Inc.	Vehicle Maintenance	Parts/Supplies	\$691.42
Palazzolo, Alicia	Detention Center	Medical Services	\$1,750.00
Pavillion, Town of	County Buildings	Water Utilities	\$112.50
Peterbilt of Wyoming	Vehicle Maintenance	Parts	\$74.19
Premier Vehicle Install, Inc.	Vehicle Maintenance	Parts/Service	\$534.94
Quill Corporation	County Attorney	Office Supplies	\$212.30
Riverton Ranger, The	Support Services	Advertising	\$1,768.00
Rocky Mountain Automatic Doors	ARPA Program Grant	Install Doors	\$34,875.00
Rodney's Collision & Custom	Agriculture Department	Repairs	\$4,999.68
Smith, Mariah	Prevention Program	Administrative Assistance	\$2,440.50
Top Priority Drain Cleaning LLC	County Buildings	Service	\$200.00
Valley Lumber & Supply Co., Inc.	County Buildings	Materials/Supplies	\$71.49
Verizon Wireless	Segregated	Cellphone Service	\$604.39
Walker, M. Shelly	County Attorney	Court Transcripts	\$23.75
Weber, Steven M	County Attorney	Witness Fee	\$55.00
WY Dept of Transportation	Bridge Repair	Haymaker Bridge	\$2,577.25
WY Public Health Laboratory	Public Health	Fees/Supplies	\$380.00
Wyoming Dept of Transportation	Segregated	Fuel	\$2,419.72
Wyoming Machinery, Co.	Vehicle Maintenance	Parts/Service	\$64.26

Wyoming Office Attorney General	24/7 Program	Program Fees	\$3,954.00
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Ron Fabrizius moved, Jennifer McCarty seconded, to accept a voucher from Lander Valley Medical Center (Lander Valley Physician Practices LLC) in the amount of \$1,019.00 for one Title 25 patient and from Wyoming Behavioral Institute in the amount of \$6,032.00 for two Title 25 patients. Motion carried unanimously.

The following items in the Signature File were discussed: 1) Letter of appreciation to Sutherlands Home Improvement for allowing the Fremont County Emergency Management Coordinator to stockpile sand on their parking lot for use during the spring flood season; 2) A Contract between Wyoming Department of Health, Public Health Division and Fremont County for the Public Health Preparedness Program was forwarded to the following meeting pending additional information; 3) Annual Compensation Agreement with the University of Wyoming for the 4-H Youth Development Program was forwarded to the following meeting pending additional information; and 4) Record of Proceedings. Mike Jones moved, Jennifer McCarty seconded, to approve a Temporary Use Permit Extension Agreement with the Bureau of Land Management for the South Pass Snow Fence Project. Motion carried unanimously. Mike Jones moved, Jennifer McCarty seconded, to approve a Fremont County Bank of the West Credit Card Application for Rebekah Roach, County Attorney's Office, in the amount of \$1,000. Motion carried unanimously. Mike Jones moved, Jennifer McCarty seconded, to accept a bid from Maven Imaging in the amount of \$41,600 for a portable x-ray machine for the County Coroner's Office through LATC funding. Motion carried unanimously.

The following items in the Priority Mail were reviewed: 1) Fair Board Manager's request for judging two events at the Fremont County Fair: Chocolate to Die for Contest on August 3 and Grillmaster Contest on August 4th. All Commissioners with the exception of Vice-Chairman Jones will participate. Jennifer McCarty moved, Ron Fabrizius seconded, to accept the resignation of Joanna Kail from the Fremont County Museum Board with extreme regret. Motion carried unanimously. A meeting invitation from the Wind River Intertribal Council for July 26th at their Chambers was acknowledged. The time of 11:00 am was selected to discuss topics of Ambulance and Liquor Licenses.

Senator Lummis' Field Representative Lindy Linn was present to see if the Commissioners had anything they would like to pass along to the Senator. Vice-Chairman Jones stated the proposed BLM Land Use and Conservation Rule is very concerning as it lists conservation as a use, which it is not. Fremont County is working with 15 other counties on the Sage Grouse Implementation Plan Rule and they did not feel any of the five alternatives proposed were good. He stressed that more congressional support is needed in these areas. Chairman Allen further added that the response time for comments was too short of a time frame. Another matter is the discussion regarding electrical stations across the state, not all areas are in need of such a station due to the remote areas in the state. Linn indicated the Congresswoman is aware of these concerns and will pass along the Commission comments.

Sheriff Ryan Lee presented a monthly update. Detention: June bookings totaled 203 (down five from May) from the following jurisdictions: Riverton PD (101); Fremont County Sheriff's Office (64); Lander PD (29); Wyoming Highway Patrol (10); US Marshals Office (3) and Shoshone PD (2). Current inmate population as of July 17th totals 154 in-house and 158 in custody (26 incarcerated over the weekend): Males (103); Females (52); Juveniles (4). Inmates sentenced total 54 (40 males; 14 females). Pre-adjudicated inmates total 103 (District Court 55%; Riverton Circuit Court 38% and Lander Circuit Court 7%). There is an opening for a Nurse and five Deputy Sheriffs (three in background). Emergency Dispatch Center: Currently down two positions. Temporary, part-time employees total two. The Dispatch Committee will schedule their next quarterly meeting this fall. There have been 5,819 incoming telephone calls (1,525 were 911 calls; 90.61% cellular calls). Events dispatched/assigned to field units totaled 2,077 (Law Enforcement (1,265); EMS (691) and Fire (132) (includes controlled burn calls). Patrol/Enforcement: Retirements include two from a Riverton Administrator and Detective. Several in-house promotions have taken place as a result and interviews will be held the following day for the IT position. Chairman Allen expressed appreciation to the former IT Supervisor for his assistance with the Ambulance tracking system. Total calls for service this calendar year is 3700. New vehicles purchased through the Capital Revolving Fund are being upfitted. Search and Rescue: Mission count for last fiscal year was 35 with one fatality (compared to 24 the year prior). Beginning the new fiscal year, July 1, 2023, there have been seven missions, compared to six at this time last fiscal year. Two of those missions have resulted in fatalities (Ocean Lake and Cirque of the Towers). There is an ongoing search for the missing individual that disappeared last year near Blue Ridge Fire Tower and costs will be incurred. The Special Equipment line item is at \$22,300. Their mission reimbursements submitted to the State EMS Committee

have been approved. There are no budget considerations in any department. In closing, Chairman Allen stated he has received several phone calls from residents in the Dubois area citing Black Hawk Helicopters. Sheriff Lee stated he was unaware of any training, etc. in that area involving helicopters. Commissioner Fabrizius asked if the Sheriff's Department might consider purchasing a drone to help with searches. Liaison Clarence Thomas noted they have spoken of the issue several times and further stated the type of drone needed for these types of efforts would require more training but he would leave it up to the Sheriff's Administration to bring such a request to the board in the future if the need presents itself as there is grant funding available. Sheriff Lee stated that heavily timbered areas would not be conducive to drone activity; however, there would be some areas that it would prove beneficial for Search and Rescue missions and he will keep the possibility of a purchase in mind.

Public Health Nurse Manager Jeanna Stewart and Emergency Response Coordinator Traci Foutz reviewed the Contract between Wyoming Department of Health, Public Health Division and Fremont County that sets forth terms and conditions by which the County shall develop public health emergency preparedness and response capabilities in Fremont County. The contract amount is \$105,000. Vice-Chairman Jones had asked for more information on deliverables required under the contract, which he was informed can change based on Centers for Disease Control mandates. Foutz distributed a copy of the benchmarks and reporting requirements overview for their information and discussed table top exercises that have taken place, along with her meeting requirements when not in the office. Stewart is her direct supervisor at the County level and she also reports to the State Preparedness Response Manager who in turn reports to the CDC. Chairman Allen noted that Exhibit A is missing from the contract and will be required for the document to be complete and again reviewed by the County Attorney's Office. In other business, Stewart stated she will provide updates to the Commission regarding programs within her department on a regular basis and distributed information on a new app people can get on their phones to access Public Health related information, made available via Phase 4 COVID grant funding.

Treatment Courts and Youth Services Executive Director Cassie Murray provided a monthly update. Court Assisted Supervised Treatment (CAST) collected \$565 in fees in June. They will be conducting interviews for the Case Manager position. Working on completion of Substance Use Assessments in the Detention Center. The team is working on the Policy and Procedures Handbook which is due to the State in September. She is hopeful to get more information about what the program will look like next year when the Supreme Court takes it over. Juvenile Treatment Court (JTC): Interviewed a candidate for the Therapist position and waiting for the State to complete paperwork on their end. Working to make sure the process for juveniles is streamlined and have been working with legal professionals for their input. Looking to finalize the open position for a Case Manager and would like to have CAPA/CAP (addictions professional) as part of the requirement for backup purposes when the Therapist is unavailable. The range is between \$50,328-\$56,883 prior to the COLA adjustment. Murray is part of the DUI Taskforce and the Assessment and Treatment portion of that Taskforce. Youth Services is seeing a sharp rise in the use and citations of methamphetamine among teens, specifically those between 12 and 15. Most of the citations are still related to marijuana and alcohol. The Day Reporting Center school will start August 22nd and they plan on two students to start the year. They are revamping services in order to provide the best they can for students at the Center. Commissioner Thomas expressed concern with vape stores selling items used for drug uses and Murray stated convenience stores are now selling Delta 8 THC.

J.R. Oakley, JRPM LLC, provided a monthly report of ARPA projects he has been working on. The Carpet Replacement Project in the public hallways is complete with the exception on an area in the basement (by the front elevator and hall) where the carpet is not adhering. All parties agreed it was best to remove the carpet squares, remove all sealers and glue back to fresh concrete, and then let dry for at least a week. The intent is to then prepare and carpet a small test area to see if desired results are achieved. If the result is not satisfactory, he will work with the County Attorney's Office to seek assistance in motivating the product suppliers to resolve the issue. The additional five windows for the rooftop windows will be a standalone project and a final date for arrival and completion is unknown at this time. The Circuit Court Remodel Project is complete and the Open House was held several weeks ago. At that time, it was suggested that seven additional chairs were needed for the gallery. He provided a quote for the chairs from the original supplier, Slumberland Furniture, that totaled \$1,992.99. As the LATC grant funded project is completed, the Commission questioned whether this was a need or strictly a want. They requested the Judge submit a written request with more information on the request. Pavement Project at 818 South Federal office building complex has an area of the lot that, due to wet weather, has not dried out enough for large equipment to travel on it without sinking. As the Carnival and Fair is approaching very soon, and some carnival rides at the Fairgrounds lot already, he asked for a quote from 71 Construction to remove the material in this area, install pit run and repair the road base with fabric, for a price of \$61,693.70. This work would ensure the paving could happen now without waiting for it to

dry out. Chairman Allen asked for time to meet with Transportation Superintendent Meeks to see if the County could do the repairs needed in time for the pavement to commence. The Fremont County Youth Camp Solar Project is complete and training will be scheduled for Building Maintenance and Youth Camp personnel on the operation and maintenance of the solar system. The Courthouse Parking Lot Pavement Replacement Project is slated to occur the week of August 6th and he will provide new release information for media and employees. Fremont County Youth Camp Waste Aeration Upgrade Project will need an additional amount authorized as the final amount is \$74,560 following a meeting with Triplepoint Environmental LLC. Due to the limited window to do projects at the Camp, the project will still need value engineered and final design done in the fall of the 2024 season. The Commissioners asked that a Recreation Commission member provide a firm number on this project as extra allocations for projects are a concern. They also discussed the additional carry over allowed in their budget this year that could maybe be used for the overage. The Fremont County Youth Camp Shade Pavilion project was never authorized by the Commission and Oakley will report that back to the Recreation Commission. Along with the written narrative, a spreadsheet of financials was also provided for each project.

Central Museums Director Scott Goetz provided a 2022-2023 Annual Report highlighting Marketing (Print Media, Online Media) and Programs (Discovery Speakers Series, Adventure Trek Series and Children's Exploration Series). Major Maintenance and Acquisitions/Accessions for each museum was detailed. Self-Generated Revenue (Sales, Donations, Sponsors, Fees, Misc.) for all Museums totaled \$110,882.00. Visitation for all three museums totaled 6,594, Groups/Tours/Events 5,821, Programs 1,665 for a total of 14,130 (up 11% from the previous fiscal year). Exhibit Installations completed the Annual Report brochure. Goetz invited the Commissioners to a ribbon cutting at the Pioneer Museum with Otterspace for the electric car charging stations. In other business, he requested authorization to rehire the Collections Manager at the Riverton Museum at a salary not to exceed \$35,656. Jennifer McCarty moved, Clarence Thomas seconded, to approve refilling the position. Motion carried unanimously. He further noted that the three additional part-time positions approved in his budget will be for Program Education Event Coordinators at a salary of \$30,000 each with one position at each museum. Vice-Chairman Jones thanked Goetz for his diligence and work with all the museums. Several grant authorized projects were discussed regarding their progress.

Discussion was held on new legislation allowing for an EMS District, pursuant to W.S. § 18-12-105. County Assessor Tara Berg had compiled mill levy information to see how different mills affect different districts within the county and is only an example to understand valuation and mills and how much revenue would be received by either a two or four mill levy for the EMS District. The entire county does not have to be included and only certain areas could be in the district. As part of the statute, a board of directors must be formed, between three and nine members who reside in the proposed district. Chairman Allen felt the importance of beginning talks as to the best way to move forward, and Vice-Chairman Jones agreed as the total cost of the Ambulance operation in Fremont County totals around \$5 million annually, with Fremont County still providing a subsidy to Frontier Ambulance for the fee for service operation. Little support has been received from the other municipalities and Tribes (Lander contributed \$100,000 last fiscal year). The Commissioners did not specifically indicate a district was the right way to go but wanted to get the conversation started and suggested forming a committee in the near future to look at all avenues available to fund the ambulance system. Assessor Tara Berg suggested the Commissioners provide this information to citizens at Town Hall meetings as well. Deputy County Clerk Margy Irvine also suggested the committee that was formed several years ago be contacted as they had studied the legislative bill, etc. along with the Commissioners suggestion of committee members from each of their respective districts. More discussion will be held the following meeting as Chairman Allen asked fellow board members to think about citizens they would like to suggest to serve on such a committee.

Discussion was held on the Wyoming County Commissioners Association memo stating that the Joint Judiciary Committee is currently evaluating the issue of the state establishing a statewide/regional medical examiner's office, based on Montana's model, and has requested input from the counties. Vice-Chairman Mike Jones relayed his conversation with Coroner Ivie, who was unable to attend the meeting, who informed him that a central medical examiner's office is very different from the pathologist facility which Commissioner Jones stated had been the intent for the statewide office. He expressed interest if it was a pathology discussion but would inform the WCCA office that Fremont County is not interested in pursuing a statewide medical examiner's office.

Commissioner meeting reports were given:

Commissioner Jennifer McCarty discussed maintenance issues she saw during the recent tour of the Fairgrounds. Liaison to the Fair, Chairman Larry Allen, stated the Fair Board has a list of repairs needed and they prioritize on an annual basis, depending on money available. Vice-Chairman Mike Jones reminded the Board that they had asked the Museum and Library to seek their own funding (self-generated) for programming needs and suggested the Fair begin looking for grants for their Indoor Arena Project and felt the Board still needs more information related to income vs. revenue projections. Chairman Allen stated the Fair Board has formed a committee to look into the indoor arena needs.

Vice-Chairman Mike Jones attended the Solid Waste Disposal District meeting and stated they are continuing work on the transfer station at Lander and the scale project at both Lander and Dubois is moving along.

Discussion had been held the previous meeting regarding joint funding for upgrades to the Riverton Airport Road. Vice-Chairman Jones had looked into the ownership of the Road and indicated Fremont County does not own any portion of that Road, it would be between the City of Riverton and Tribes to work together for any joint maintenance project.

There being no further business, Jennifer McCarty moved, Mike Jones seconded, to adjourn the Regular Meeting at 12:10 p.m. and reconvene for a Regular Meeting at 9:00 a.m. on August 1, 2023. Motion carried unanimously.

A full detailed report (informational only) and the official minutes are posted on Fremont County's website (www.fremontcountywy.gov). The meeting can also be accessed via YouTube (Fremont County WY Government).

/s/ LARRY ALLEN, CHAIRMAN
FREMONT COUNTY COMMISSIONERS

ATTEST:

/s/ JULIE A. FREESE, FREMONT COUNTY CLERK AND CLERK OF THE BOARD