

STATE OF WYOMING)
) ss.
COUNTY OF FREMONT)

LANDER, WYOMING
OFFICE OF THE FREMONT COUNTY COMMISSIONERS
JULY 14, 2020

FULL DETAILED REPORT

The Board of Fremont County Commissioners met in Regular Session at 9:00 a.m. with the following members present: Chairman Travis Becker, Vice-Chairman Larry Allen, Jennifer McCarty and Michael Jones. Commissioner Clarence Thomas was absent. Fremont County Clerk Julie A. Freese was present. Chief Civil Deputy Attorney Jodi Darrough was present via speaker phone.

Douglas L. Thompson was present in the audience.

Jennifer McCarty moved, Mike Jones seconded, to approve the agenda as amended. Motion carried unanimously.

Jennifer McCarty moved, Larry Allen seconded, to approve the minutes of the Regular Meeting held on July 7, 2020. Motion carried unanimously.

Jennifer McCarty moved, Mike Jones seconded, to accept the bills for payment. Motion carried unanimously.

<u>Name</u>	<u>Department</u>	<u>Description</u>	<u>Total Cost</u>
AlSCO Inc	County Buildings	Laundry	\$207.04
Anda Inc	Public Health	Vaccine	\$393.64
Bailey Enterprises, Inc	Segregated	Vehicle Fuel	\$167.01
Bank of the West	Segregated	Credit Card Charges	\$45,865.72
Bebout, Eli D.	Forest Reserve	Firewise Cleanup	\$1,000.00
Bill Jones Plumbing & Heating	County Buildings	Supplies	\$41.54
Bloedorn Lumber-Lander	County Buildings	Materials, Supplies	\$419.21
Bowdel Steven P.	Detention Center	Contract Service	\$3,062.50
Capital Business Systems Inc	Segregated	Service Contract	\$861.00
CenturyLink	Ag Department	Phone Service	\$350.55
Charter Communications	Computer Services	Internet Service	\$725.34
Clifford, Gregory P. MD PC	Detention Center	Inmate Medical	\$923.00
Communication Technologies Inc	Support Services	Maintenance Agreement, Repairs	\$2,961.87
Cooper, Eric	Detention Center	Expense Reimbursement	\$40.00
Cowboy Chemical Inc	Detention Center	Inmate Laundry & Kitchen Supply	\$1,041.50
Dave's Asphalt, Inc	1% Gravel Projects	Contract Service	\$5,225.00
Davis, Karla	Operation Safeguard	Reimburse Expenses	\$31.44
Desert Mountain Corporation	Transportation	Mag Chloride	\$44,801.49
Dowl LLC	Segregated	Engineering Services	\$14,199.75
Election Systems & Software, Inc	County Elections	Voting Machines Supplies	\$4,955.13
Fahey, Penny	Health Promotion	Wellness Program Contract	\$3,500.00
Fremont Broadcasting	County Elections	Election Advertising	\$160.00
Fremont Orthopaedics PC	Detention Center	Inmate Medical	\$240.00
Grainger	County Elections	Election Supplies	\$210.20
Hazelden Publishing	CAST	Supplies	\$6,380.01
HDR Engineering Inc	Harris Bridge Replacement	Engineering	\$6,244.36
Hutson, Jeff	Detention Center	Reimburse Expenses	\$64.00
Lander Chamber Of Commerce	Juvenile Treatment Court	Program Development	\$1,000.00
Lander, City of	County Buildings	Water & Sewer	\$2,808.08
Leonard, Anthony G.	Detention Center	Inmate Medical Services	\$812.50
Mark's Auto Sales & Towing	Abandoned Vehicles	Vehicle Towing	\$80.00
Matthew Bender & Co., Inc	Segregated	WY Court Books	\$1,289.38
McKay, Katherine G.	District Court	Court Appointment	\$3,802.50
Medical Imaging Associates of Idaho	Detention Center	Inmate Medical	\$492.00
Mountain Dental PC	Detention Center	Inmate Medical	\$1,187.00
Mountain West Towing LLC	Abandoned Vehicles	Vehicle Towing	\$585.20
Mr D's Food Center Inc	Segregated	Supplies	\$274.57
Natrona County Sheriff	Detention Center	Inmate Housing	\$20,670.00
N-Compliance Safety Services, Inc	Transportation	MSHA Training	\$5,000.00
Norco Inc	Transportation	Safety Supplies	\$380.28
Normont Equipment Company	Transportation	Parts & Supplies	\$2,626.68
Office Shop Inc, The	Ag Department	Service Agreement	\$80.04
Office Shop Inc, The	Computer Services	Copier Lease	\$1,376.00
One Stop Market	Search & Rescue	Search & Rescue	\$96.42
Palace Pharmacy	Detention Center	Inmate Rx's	\$5,665.16
Quill Corporation	County Attorney	Office Supplies	\$61.56

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R C Lock & Key	Operation Safeguard	Lock and Cards	\$1,954.00
RELX, Inc.	County Attorney	Research Subscription	\$595.00
Richardson, Debbie	County Treasurer	Reim. Mileage/Expenses	\$374.00
Rock Creek Sewer & Drain	County Buildings	Building Maintenance	\$190.00
Rocky Mountain Boilers Inc	County Buildings	Services/Materials	\$3,470.00
Rocky Mountain Power	Segregated	Utilities	\$12,317.39
RS Bennett Construction Co., Inc.	Moneta Lysite Road	Shoulder Construction	\$77,510.00
Sagewest Health Care	Detention Center	Inmate Medical	\$7,837.30
Sims, Tyson	1% Gravel Projects	Contract Services	\$7,700.00
Sysco Montana Inc	Detention Center	Inmate Supplies	\$2,938.43
Terrance R. Martin PC	Juvenile Treatment Court	Contract Services	\$2,775.00
Traveling Computers	Computer Services	Computer Supplies, Services	\$3,214.98
Tweed's Wholesale Co	Segregated	Supplies	\$126.35
US Foods Inc	Detention Center	Inmate Board	\$3,252.44
Valley Lumber & Supply Co Inc	County Buildings	Materials/Supplies	\$183.69
Verizon Wireless	Segregated	Phone Service	\$704.68
West Payment Center	District Court	Library Plan	\$73.22
Wind River Towing	Abandoned Vehicles	Tow Abandoned Vehicle	\$180.00
WY Dept of Transportation	County Sheriff	Supplies	\$118.10
WY Public Health Laboratory	Public Health	Lab Fees/Supplies	\$336.00
Wyoming Waste Systems	County Buildings	Trash Services	\$2,763.34
Wyonet Inc.	Computer Services	Telephone Service	\$3,381.92

The following items in the Signature File were reviewed: 1) Record of Proceedings. Larry Allen moved, Jennifer McCarty seconded, to approve an Application/Permit to Construct Access Driveway from Marjorie Papadopoulos for Deadman Gulch Road. Motion carried unanimously. Larry Allen moved, Jennifer McCarty seconded, to approve an Application/Permit to Construct Access Driveway from Robert Hutchison for Horse Creek Road. Motion carried unanimously. Larry Allen moved, Jennifer McCarty seconded, to approve an Application/Permit to Construct Access Driveway from James Goddard for Honor Farm Road. Motion carried unanimously. Larry Allen moved, Jennifer McCarty seconded, to approve an Application/Permit to Construct Access Driveway for Jarmin Henry for Union Pass Road. Motion carried unanimously. Larry Allen moved, Jennifer McCarty seconded, to approve a Fiscal Year 2021 Contract with the State of Wyoming, Office of the Attorney General, Division of Victim Services, and Fremont County Attorney Victim Witness Program for services to victims of crime. Motion carried unanimously.

The following action items were reviewed in the Priority Mail: Fair Manager Pat Hart's request for Commissioners to judge "Carmel Craving" event at the Fair. Vice-Chairman Larry Allen will follow up with the list of names.

The Public Comment period was held.

Doug Thompson reiterated his concern that the Commission not lose the historical context of the 2004 Fremont County Land Use Plan. He stressed the importance of keeping the county empowerment component in the current document. These comments were offered as the Commissioners have scheduled three interviews later in the meeting with consulting firms to update the Plan.

Transportation Superintendent Billy Meeks and DOWL Engineer Kasey Jones discussed the additional engineering services required to complete the Moneta-Lysite Road Shoulder Widening Project. Jones stated this includes three more site visits (during paving, walk thru and completion of punch list and close out). Larry Allen moved, Jennifer McCarty seconded, to approve the Amendment to Agreement between Fremont County and DOWL LLC for Professional Services, Amendment No. 1 to increase the compensation by \$5,000 to a revised not-to-exceed total of \$15,000. Motion carried unanimously.

Building Maintenance Supervisor J.R. Oakley updated the Commissioners on the Riverton Extension Office move into Heritage Hall. Additional electrical work is required for wiring upgrades to the service panel and equipment for the new office that will be located on the south side of the building. He received two quotes: Betts Electric \$5,622.50 and Electrical Dynamics \$8,700.00. Additional cost may be required for the exterior entry door but those are not known at this time. Mike Jones moved, Larry Allen seconded, to accept the quote from Betts Electric for electrical upgrades not to exceed \$5,650.00. Motion carried unanimously. County Clerk Julie Freese stated she would assign an activity code to the Extension office move project for tracking purposes and the Commission will follow procedure and infuse the Building Maintenance budget later in the budget year if needed for the unforeseen costs to his budget.

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County Coroner Mark Stratmoen provided a monthly report and a 2020 Mid-Year Summary. They have experienced no large COVID impact to the materials and supplies already ordered for the year. They have assisted the Building Maintenance Department in working on getting the Lander facility ready for autopsies. The Pathologist has encountered some delay in completing his move to Lander from Texas. The Mid-Year Summary was reviewed, as of July 1, 2020: There have been 187 recorded deaths for the first half of 2020, 36% were Coroner Cases (67), lower than 45% at this time last year, and considerably lower than average. In 2020, compared to 2019, the case load has decreased by 9 (67 compared to 76). So far for this time period, the total of cases "non-natural" in manner is 36% of the total coroner cases (a decrease from 42% in 2019). Of those, the number of accidental deaths is 13 (9 less than 2019); suicide is 8 (3 more than 2019); homicide is 3 (2 less than 2019). Motor-vehicle/Traffic deaths have been 2 vehicular deaths (6 less than 2019), one was drug related and the decrease could very well be related to COVID effects in the period, due to less travel, activities and restrictions. All Fremont County COVID related deaths have been in medical facilities. Where circumstances or symptom indicate, they do test coroner cases, but as of this date, all have had negative results. Drugs and alcohol related deaths account for 31% of all Coroner cases (the same as in 2019) and 46% of the non-natural deaths. This is down considerably from 2019 (66%). Drugs and/or alcohol were involved in two of the three homicides (67%), three of eight suicides (38%) and six of 13 accidental deaths (46%). All of these percentages are lower than this time last year. Alcohol remains the number one drug in related deaths (12). Methamphetamine and Cannabis are #2 (14 each). Opiates are #3 (3). Other substances account for three other deaths.

The following interviewed for the consultant position for updating the 2004 Fremont County Land Use Plan: Dru Bower, Dru Consulting, LLC; Dessa Dale, DJ&A; and Brenda Younkin, Y2 Consultants, LLC (also joined by Conner Nicklas and Bree Burton. Later in the meeting, discussion was held on selection of a consulting firm. Mike Jones moved, Jennifer McCarty seconded, to select Y2 Consultants, LLC to update the 2004 Fremont County Land Use Plan. The Commission will proceed with selection of a steering committee so the process can commence.

County Clerk Julie Freese reviewed Sheriff Lee's recommendation to the Capital Revolving Committee. The Sheriff's Office turned in four vehicles last year as a result of receiving four new vehicles from the 2019 Capital Revolving Fund allocation. Three of these four vehicles have not yet been stripped of their equipment or other necessary items, and are basically capable of being put back into service if needed. In light of the County current financial situation, no new vehicles will be approved this fiscal year, and he proposed keeping the three used patrol vehicles to be used if necessary. Each has over 200,000 miles, and while not a perfect fix, may be used in a bind in the future if necessary. The vehicles asked to be kept as backups are PT2563 (2103 Ford); PT2568 (2012 Ford) and PT2567 (2012 Ford). Freese indicated the Committee comments all express approval of keeping the three units as backups. The Commissioners agreed with the Committee to keep the units but to review on a yearly basis. When the County is in the position to begin replacing older vehicles, these three must be taken from the fleet.

In other business, County Clerk Julie Freese recommended meeting individually with off-line boards and department heads to see how they are doing with their reduced budgets. The Commissioners agreed to begin meetings in August.

Commissioner Mike Jones gave an update on the Veteran's Memorial project, and stated Building Maintenance Supervisor J.R. Oakley has been working closely with the Lander Legion Club and Oakley has been instrumental in getting two large grants for the project. The cannon wheels will be sent off to be rebuilt and he expects other upgrades and additional names to be added to the monuments by the end of summer.

Commissioner Jones asked that Board training be scheduled as soon as possible for all County boards, and an immediate training for the Library Board who has several new members on the board and an interim manager.

Mike Jones moved, Jennifer McCarty seconded, to adjourn the meeting at 12:20 p.m. and reconvene for a Regular Meeting on July 21, 2020. Motion carried unanimously

A full detailed report (for informational purposes only) and the official minutes are posted on Fremont County's website at www.fremontcountywy.gov.

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/s/ TRAVIS BECKER, CHAIRMAN
FREMONT COUNTY COMMISSIONERS

ATTEST:

/s/ JULIE A. FREESE, FREMONT COUNTY CLERK AND CLERK OF THE BOARD