

STATE OF WYOMING)
) ss.
COUNTY OF FREMONT)

LANDER, WYOMING
OFFICE OF THE FREMONT COUNTY COMMISSIONERS
JULY 11, 2023

FULL DETAILED REPORT

The Board of Fremont County Commissioners met in Regular Session at 9:00 a.m. with the following members present: Chairman Larry Allen, Vice-Chairman Mike Jones, Jennifer McCarty, Clarence Thomas and Ron Fabrizius. County Clerk Julie A. Freese and Civil Deputy Attorney Nathan Maxon was present.

Mike Jones moved, Clarence Thomas seconded, to approve the agenda as amended. Motion carried unanimously.

Jennifer McCarty moved, Clarence Thomas seconded, to approve the minutes of the Special Meeting held June 26, 2023 and the Regular Meeting held on June 27, 2023. Motion carried unanimously.

Jennifer McCarty moved, Clarence Thomas seconded, to accept the bills for payment. Motion carried unanimously.

<u>Vendor</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>
A & I Distributors	Vehicle Maintenance	Oil/Fluids	\$189.81
AlSCO Inc	County Buildings	Laundry	\$304.30
American Family & Life Insurance	Segregated	Insurance	\$5,067.90
Ameritech Equipment Co.	Capital Asset Acquisitions	Install Plow	\$20,155.88
Anderson, Kyle L	County Health Officer	County Health Officer	\$2,640.00
Apex Surveying, Inc.	Road Construction	North Fork Construction	\$14,645.07
Arcasearch Corporation	Clerk of District Court	Research Fee	\$2,996.00
Armstrong, Madison	County Sheriff	Contract Services	\$300.00
Arrow Manufacturing Inc.	Vehicle Maintenance	Parts	\$575.00
B & M Septic & Excavation Services LLC	Road Construction	Contractual Services	\$10,850.00
Bailey Enterprises, Inc.	Inventory	Bulk Fuel	\$24,267.25
Bailey Enterprises, Inc.	Search & Rescue	Vehicle Fuel	\$182.61
Bank of the West	Segregated	Credit Card Charges	\$102,559.31
Bank of the West Acct Analysis	Investment Pool	Analyzed Charges	\$375.88
Big Brothers Big Sisters of NW WY	TANF Grant	TANF Reimbursement	\$2,131.90
Big Horn Water	Youth Services	Water Bottles	\$57.00
Bill Jones Plumbing & Heating	County Buildings	Supplies/Parts	\$83.51
Blue 360 Media, LLC	County Sheriff	Law Books	\$349.18
Blue Cross Blue Shield of WY	Co Admin	Health Insurance Claims	\$424,133.97
Bowdel, Steven P.	Detention Center	Medical Services	\$562.50
Campbell County Sheriff's Office	Detention Center	Inmate Housing	\$2,100.00
Carver, Florek & James CPAs LLC	Segregated	Audit Services	\$56,532.00
Caselle, Inc.	Segregated	Support Services	\$29,982.00
Charter Communications	Computer Services	Internet Service	\$129.98
Clifford, Gregory P. MD PC	Detention Center	Medical Services	\$11,932.00
Colonial Life & Accident Insurance	Segregated	Insurance	\$699.07
Cowboy Chemical, Inc.	Detention Center	Laundry Supply	\$757.15
Cruikshank, Robert	Transportation	Expense Reimbursement	\$269.99
Danyne Cooper Counseling, LLC	CAST	Contract Services	\$750.00
DOWL LLC	Road Construction	Riverview Cutoff	\$92.50
Drug Testing Services LLC	Transportation	Testing Service	\$95.00
Dubois Frontier, The	Support Services	Advertising	\$53.40
Dubois Telephone Exchange	County Sheriff	Telephone Service	\$719.66
Empower Trust	Segregated	Wyoming Benefits	\$8,490.00
Floyd's Truck Center WY	Vehicle Maintenance	Parts	\$499.42
Fremont Chevrolet GMC	Vehicle Maintenance	Parts	\$266.44

Fremont Counseling-Lander	Health & Welfare	Title 25	\$3,750.00
Fremont County Treasurer	Co Admin	Health Insurance	\$362,497.00
Fremont County Treasurer	Co Admin	Section 125 Benefits	\$35,174.97
Fremont Motors - Lander	Vehicle Maintenance	Parts/Supplies	\$540.16
Fremont Orthopaedics PC	Detention Center	Medical Services	\$226.00
Garnishments - Other	Payroll	Garnishment	\$259.93
Gee, Brian	Detention Center	Medical Services	\$5,580.00
Geotec Industrial Supply	Road Material Inventory	Supplies	\$4,889.10
Global Security Glazing LLC	County Buildings Detention	Glass Installment	\$1,395.46
Globalstar USA	Search & Rescue	Satellite Phone Service	\$272.07
Healthsmart Benefit Solutions	Segregated	Insurance	\$704.00
High Plains Power, Inc.	County Buildings	Utility Services	\$1,055.44
Hilyard, Shannon	County Attorney	Reimburse Expenses	\$20.80
Hutson, Jeff	Detention Center	Expense Reimbursement	\$160.00
Injury Prevention Resources	Segregated	Contractual Services	\$2,464.00
Johnson, Jill	Transportation	Reimburse Expenses	\$230.40
Kisling, Lisa	Public Defender	Rent	\$600.00
Kramer, Kendell K	County Sheriff	Contract Services	\$290.00
Laboratory Corporation of America	Detention Center	Medical Services	\$118.00
Lander LLC	Special Tax	MOVE Award	\$155,000.00
Lander Medical Clinic PC	Detention Center	Medical Services	\$2,432.70
Lander Valley Auto Parts	Vehicle Maintenance	Parts/Supplies	\$218.92
Lander Valley Physicians Practice	Detention Center	Inmate Medical	\$529.00
Lander, City of	County Buildings	Water & Sewer	\$3,673.71
Local Government Liability Pool	Support Services	Membership	\$77,947.00
Mahlum, Zachary Hamilton	District Court	Court Appointment	\$929.85
Miller, Margaret	District Court	Rent	\$300.00
Mountain Dental PC	Detention Center	Medical Services	\$1,251.00
NAPA Auto Parts-Riverton	Vehicle Maintenance	Parts & Supplies	\$4,467.28
New York Life Insurance	Segregated	Insurance	\$133.11
Norco, Inc.	County Buildings	Supplies	\$1,744.24
Office Shop, Inc., The	Segregated	Repair/Service	\$7,552.50
Payroll Taxes	Co Admin	Withholding/FICA	\$204,309.99
Peterbilt of Wyoming	Vehicle Maintenance	Parts	\$169.77
Post, Raymond	County Sheriff	Car Wash	\$37.98
Quadient, Inc.	Segregated	Machine Rental	\$344.49
R T Communications	Dispatch Center	Telephone Services	\$444.11
Redacted	Health Promotion	Wellness Reimbursements	\$4535.00
RELX, Inc.	County Attorney	Research Subscription	\$694.00
Rocky Mountain Power	Segregated	Utilities	\$12,579.60
Secretary of State	Detention Center	Notary Fee	\$60.00
Shoshoni, Town of	County Buildings	Utilities	\$70.00
Six Robblees', Inc.	Vehicle Maintenance	Parts	\$40.72
Skaggs Companies, Inc.	County Sheriff	Uniforms/Supplies	\$28,433.41
Smith Psychological Services	Dispatch Center	Services	\$400.00
Solterra Engineering, Inc.	ARPA Program Grant	Engineering Service	\$1,420.70
Soule, Sierra	District Court/Public Defender	Court Appointment/Rent	\$990.00
State Disbursement Unit	Payroll	Child Support	\$1,960.41
State of Wyoming	Public Defender	Office Rent	\$1,650.00
State of Wyoming - ETS	Segregated	Digital Archives Storage	\$5.38
Sweetwater Aire LLC	Segregated	Supplies/Parts/Repair	\$21,591.67
Terrance R. Martin PC	CAST/Public Defender	Contract Services/Rent	\$2,437.50
Total Net Salaries	Segregated	Salaries	\$663,228.66
Traveling Computers	Computer Services	Services	\$703.50
Tumbleweed Propane, Inc.	County Buildings	Propane Delivery	\$173.82
Tyler Technologies, Inc.	Segregated	Software Support	\$76,420.37

Valley Lumber & Supply Co., Inc.	County Buildings	Materials/Supplies	\$39.96
Verizon Wireless	Segregated	Cell Phone Service	\$693.02
W C C A	County Commission	Building Loan Payment	\$15,795.00
W.A.R.M. Property Insurance Pool	Support Services	Property Insurance	\$157,624.98
Warrior Kit, Inc.	Homeland Security Grant	Supplies	\$17,145.00
Whiting Law, P.C.	District Court	Court Appointment	\$352.50
Wind River Basin Campground LLC	Special Tax	MOVE Award	\$50,000.00
Wolf, Nancy J	Detention Center	Medical Services	\$2,812.50
WY Brand Industries	Detention Center	Uniforms & Supplies	\$1,192.00
WY County Assessors Assoc.	County Assessor	Dues/Meeting Fee	\$310.00
WY Dept. of Employment	Segregated	Unemployment Claims	\$0.00
WY Dept. of Transportation	Vehicle Maintenance	Transfer County Plates	\$10.00
WY Law Enforcement Academy	Detention Center	Training	\$1,718.00
WY SDU	Payroll	Child Support	\$1,330.00
Wyo Child Support Enforcement	Segregated	Child Support	\$850.00
Wyo Dept of Workforce Service	Co Admin	Workers Comp	\$28,071.35
Wyoming Machinery, Co.	Vehicle Maintenance	Parts & Service	\$826.43
Wyoming Retirement System	Co Admin	Contributions	\$158,012.08
Wyoming State Forestry Division	Support Services	Yearly Premium	\$20,227.43
Wyoming Waste Systems	County Buildings	Trash Removal	\$3,099.50
Wyonet, Inc.	Computer Services	Internet/Telephone Service	\$9,354.78

The following items in the Signature File were reviewed: 1) Abatement Summary cover page; 2) Thank you letter to Sherry Shelley for service on the Fremont County Library Board; and 3) Record of Proceedings. Mike Jones moved, Clarence Thomas seconded, to approve the purchase of \$399.66 for office furniture from Amazon for the Emergency Management Agency with funding through their ARPA project. Motion carried unanimously. Mike Jones moved, Jennifer McCarty seconded, to approve a Utilities Right-of-Way Permit application from DBA Range-Dubois for Mustang Drive. Motion carried unanimously. Mike Jones moved, Jennifer McCarty seconded, to approve a Right-of-Way Easement Application submitted by Rocky Mountain Power for Mortimore Lane, Lander. Motion carried unanimously. Mike Jones moved, Clarence Thomas seconded, to approve an Approach/Access Application from David Gale for Union Pass Road. Motion carried unanimously. Mike Jones moved, Jennifer McCarty seconded, to accept the low bid from Rodney's Collision & Custom Center in the amount of \$8,483.23 for a Sheriff Office pickup (CO-2905) that hit a deer. Motion carried unanimously. The County's property insurance carrier will pay the amount over the \$5,000 deductible.

The following items in the Priority Mail were reviewed: 1) Fremont County Fair Manager's request for volunteers from the Commission to judge several events at Fremont County Fair on August 3 and 4, 2023. 2) The Commissioners, pursuant to W.S. 18-3-515, requested a statement of the receipts and expenditures of the county during the preceding 12 months setting forth the source and amount of all receipts and the purposes and the amount of all expenditures to be prepared upon reconciliation of all accounts by the county treasurer and county clerk not later than September 30th.

There was nobody present for the Public Comment period.

County Attorney Patrick LeBrun requested authorization to refill the Victim Witness Coordinator position at a salary not to exceed \$45,800. Clarence Thomas moved, Jennifer McCarty seconded, to approve refilling the position. Motion carried unanimously.

County Coroner Erin Ivie presented a 2023 Mid-Year Summary (as of July 1, 2023) as follows: For this time frame, there have been 159 recorded deaths (47.7% were Coroner Cases – 76). Compared for this time frame in 2022, the case load has increased by one (76 compared to 75 in 2022). The total number of cases “non-natural” in manner is 38% (a significant increase from 28% in 2022) as follows: Accidental Deaths is 23 (eight more than 2022); Suicide is 3 (two less than 2022) and Homicide is 2 (one more than 2022). Motor-vehicle/traffic deaths have totaled eight (two more than 2022). Two of the eight are drug/alcohol related (two pending toxicology); one Pedestrian death and one ATV/UTV. There have been two Search and Recovery events involving the Coroner's Office and charges related to the recoveries are pending and may be covered by the State. Drugs and Alcohol related deaths account for 27% of all Coroner cases (slightly lower than 2022) and 44% of the non-natural deaths (lower than 2022). Drugs

and/or alcohol were confirmed in both homicides, one of the three suicides and confirmed in 10 of the 23 accidental deaths. Alcohol remains the number one drug in related deaths (11), Methamphetamine is number two (10) and Cannabis is number three (3). Fentanyl was present in two deaths, the same as prescription opioids (Oxycodone, Morphine). There are six cases pending toxicology which may change these totals. In some instances, a combination of alcohol/drugs were present. Autopsies: 15 out-of-county autopsies have been completed, five out-of-county autopsies could not be done due to inability to complete at our current facility, and all but three have been paid by their respective counties. In other business, Ivie informed the Board that Forensic Pathologist Dr. Frost has been appointed by the Governor to serve on the Wyoming Board of Coroner Standards and she has been appointed to the Fremont County Board of Directors Healthcare Coalition.

County Clerk Julie Freese stated Coroner Ivie had earlier requested a portable x-ray machine through the Capital Revolving Fund and the project had inadvertently been left off the list. As the Committee would need to discuss the additional project, the Board discussed their intent to instead fund it through LATC funding. Clarence Thomas moved, Jennifer McCarty seconded, to authorize the purchase of the x-ray machine and to accept the bid from Maven Imaging in the amount of \$41,600. Motion carried unanimously.

A Public Hearing was held at 9:30 a.m., as advertised, regarding the application of a Retail Liquor License from Wind River Enterprises 2 d/b/a Wind River Hotel & Casino. CEO Patrick Leckrone was present along with ten people in the audience. Public comment was taken and Alan Sinner, Co-Chair of the Northern Arapaho Tour Rodeo, spoke in support of granting the license. He stated their security is solid and they have had no issues with alcohol sales at their annual rodeo at the Fairgrounds, sponsored by the Casino. Mary Brown, Northern Arapaho Tribal Member and educator, spoke against the issuance of the license, citing numerous issues with transients, etc. at her family home located on Gas Hills Road. She stated the cost of alcohol and drug abuse is so high in Fremont County, and the human cost too high which she felt outweighs the increased revenue issues. She did not feel there were adequate resources to deal with the drugs and alcohol abuse currently existing. CEO Leckrone stated this is a business move and that they are at a competitive disadvantage if they don't serve alcohol to casino patrons. They have a plan that will limit where the alcohol will be served (limited to the Buffalo Sportsbook and restaurants, banquet rooms and guest rooms at the hotel). He stressed alcohol will not be served on the main floor. The plan further calls for a percentage of the revenue to go to the Tribes to address alcohol and drug issues. Jenni Wildcat, Compliance Officer at the Wind River Hotel & Casino, re-affirmed they are restricting certain areas from having alcohol and it will only be served in certain areas. She worked with one of the largest Oklahoma Tribes and the business transitioned to offering alcohol, with the same concerns expressed today, and found them unfounded. The proper plans are in place. There is gaming at over 500 tribal businesses and it is very rare for any of them not to serve alcohol, they need to give the full casino exposure to patrons. Wildcat further their plans to provide TIPS training to their employees. Harlan Whiteman acknowledged there are a lot of issues people are concerned about and again stated a percentage of the Casino revenue will address these problems. He further stated that the drinks will be full price and not affordable to transients, etc., it is specifically for the patrons. Arapaho Tribal Councilwoman Kim Harjo stated they too were concerned but feel the policies and procedures put in place are good. They are experiencing declining revenue and stated local bars with gambling machines doing a better business because they can offer alcohol. Again, she is confident the plan in place will work. Chairman Larry Allen questioned if local law enforcement had been contacted to increase patrols, etc. and perhaps increased lighting in the parking lots would be beneficial. Councilwoman Harjo responded that yes they meet regularly with the FBI, US Attorney, BIA Police Officers, etc. and noted incidents happen at other places other than the Casino on a regular basis, and that yes additional law enforcement is needed county wide. She stated they had discussed the plan among their tribal members. Commissioner Clarence Thomas noted that since he came on the board in 2016, the County has issued new liquor licenses and not hesitated to do so. He feels the Northern Arapaho Tribe is going about this the right way by applying through the County for the license and that the Casino has done everything they can business wise and they are being accountable and responsible. He further noted this license is renewed on an annual basis with the County. He stressed this is a government to government issue and he has no problem approving the license as requested. The County is always striving to promote businesses and economic development, this is strictly a business decision, the other concerns mentioned today are things the Tribe needs to deal with. Several comments came in via Zoom stating the Northern Arapaho people were not aware of this and Commissioner Thomas stated the people gave the right for the Council to act on their behalf. Commissioner Ron Fabrizius stated his concern that with the Retail Liquor License, they could actually have a drive up window. He did his own informal survey and noted that 11 of the 12 people surveyed were against the license issuance. The other one was okay if the liquor

was only served with a meal. Vice-Chairman Mike Jones felt the Northern Arapaho Tribe had done their due diligence that's been done by the tribes, by their government and to take all the precautions necessary. He felt they were at a disadvantage, which is not a good thing when the government's policies and restrictions keep one business down from another. Commissioner Jennifer McCarty agreed with fellow commissioner Jones' comments. County Clerk Julie Freese stated that a Retail Liquor License, when approved, allows the business to sell package liquor if they wished to deviate from their plan presented, but did not feel they would do that but would be their option if they wished. She also reminded the Board that this license will be renewed annually with the County. Co-Chair of the Northern Arapaho Business Council, Karen Returns to War, reiterated the Council approves of the plan for the Casino and wants it to be successful and support any way they can. Chairman Lloyd Goggles also expressed support from the Tribal Council for the plan for the Casino. Clarence Thomas moved, Mike Jones seconded, to approve a Retail Liquor License for Northern Arapaho Enterprises 2 d/b/a Wind River Hotel & Casino. Voting against the motion: Ron Fabrizius. Motion carried.

County Clerk Julie Freese provided a FYE 2023 COLA Approval and Process document that will be placed in each employee's personnel file. Mike Jones moved, Clarence Thomas seconded, to approve the payroll document. Motion carried unanimously.

Mike Jones moved, Clarence Thomas seconded, to approve Resolution No. 2023-16 "Appropriation Resolution" adopting the FY 2023-2024 budget. Motion carried unanimously.

The Fremont County Benefits Handbook 1.T Death Benefit section was discussed which states "the beneficiary(ies) of a full time employee is entitled to receive the total sum of \$10,000.00 within 45 days after the death of the employee. The part-time employee beneficiary is entitled to the total sum of \$5,000.00". Mike Jones moved, Clarence Thomas seconded, to approve the annual renewal of the employee death benefit policy to be funded through the health benefit fund. Motion carried unanimously.

Jennifer McCarty moved, Mike Jones seconded, to adjourn into Executive Session with Civil Deputy Attorney Nathan Maxon regarding potential litigation. Motion carried unanimously. Mike Jones moved, Jennifer McCarty seconded, to return to Regular Session. Motion carried unanimously.

County Clerk Julie Freese stated she and one other Wyoming County Clerk has been selected to serve on the Election Assistance Commission Local Advisory Board and will be traveling to Washington DC next week to attend meetings. She is in the process of finding a backup for the Administrative Assistant position so other people may be joining future meetings to take minutes as part of the testing process.

Commissioner meeting reports were given:

Commissioner Ron Fabrizius asked if the Airport Road in Riverton could qualify for some of the Federal Infrastructure funding recently allocated by the Wyoming Legislature. As the Road is owned by three entities (Tribal, City and County) a Memorandum of Understanding would have to be approved in order to begin the application process. The Board asked Civil Attorney Maxon to draft a MOU to begin the process. Commissioner Fabrizius also asked about funding for the bike path on the north end of 8th street. He was present at the recent tragedy at Ocean Lake and noted the radio reception was very bad and stated the need for upgraded communication for emergency responders. It was noted that funding had been requested and the Board would follow up on where that is at.

Vice-Chairman Mike Jones attended the Sage Grouse Implementation Team meeting last week. Maps have been put together to address the core and non-core areas.

Chairman Larry Allen participated in meetings with Frontier Ambulance representatives. He wants to begin discussion on the new legislation allowing for the formation of an ambulance district, specifically forming a committee.

Mike Jones moved, Clarence Thomas seconded, to allocate funding to detail the county pool car (Tahoe). Motion carried unanimously. They were informed that the Treatment Court Director has approved assistance from their clients in keeping the three new pool cars cleaned on a routine basis.

There being no further business, Mike Jones moved, Clarence Thomas seconded, to adjourn the Regular meeting at 12:05 p.m. and reconvene for a Regular Meeting at 9:00 a.m. on July 18, 2023. Motion carried unanimously.

A full detailed report (informational only) and the official minutes are posted on Fremont County's website (www.fremontcountywy.gov). The meeting can also be accessed via You Tube (Fremont County WY Government).

/s/ LARRY ALLEN, CHAIRMAN
FREMONT COUNTY COMMISSIONERS

ATTEST:

/s/ JULIE A. FREESE, FREMONT COUNTY CLERK AND CLERK OF THE BOARD