

STATE OF WYOMING )  
 ) ss.  
COUNTY OF FREMONT )

LANDER, WYOMING  
OFFICE OF THE FREMONT COUNTY COMMISSIONERS  
JULY 7, 2020

**OFFICIAL MINUTES**

The Board of Fremont County Commissioners met in Regular Session at 9:00 a.m. with the following members present: Chairman Travis Becker, Vice-Chairman Larry Allen (arrived later in the meeting), Jennifer McCarty and Clarence Thomas. Commissioner Michael Jones was absent. Fremont County Clerk Julie A. Freese was present.

Jennifer McCarty moved, Clarence Thomas seconded, to approve the agenda as amended. Motion carried unanimously.

Jennifer McCarty moved, Clarence Thomas seconded, to approve the minutes of the Special Meeting held June 29, 2020 and the Regular Meeting held on June 30, 2020. Motion carried unanimously.

Jennifer McCarty moved, Clarence Thomas seconded, to accept the bills for payment. Motion carried unanimously.

Bills are listed below in the following format: Vendor Name-Department-Description-Amount: American Family & Life Ins.-Segregated-Insurance \$7839.01; Arcasearch Corporation-Clerk of District Court-Compass Site \$2800.00; Bailey Enterprises, Inc-Segregated- Fuel \$18981.00; Big Sky Communications Inc-Dispatch Center-Equipment \$1420.00; Bloedorn Lumber-Lander-Transportation-Materials, Supplies \$17.99; Blue Cross Blue Shield of Wy-Co Admin-Health Ins Claims \$224663.15; Caselle, Inc-Segregated-Annual Support \$29104.00; Child Support Services/ORS-Payroll-Child Support \$325.00; Colonial Life & Accident Ins-Segregated-Insurance \$165.22; Desert Mountain Corporation-Transportation-Mag Chloride \$24020.15; Dierks, Richard-Transportation- Reimbursement \$150.00; Dubois Frontier, The-County Elections-Advertising - Elections \$52.20; Dubois Telephone Exchange-Segregated-Telephone \$681.89; Election Systems & Software, Inc-County Elections-Supplies \$20089.56; Federal Express Corp-County Sheriff-Shipping Fees \$39.40; Fremont Chevrolet GMC-Vehicle Maintenance- Parts/ Supplies \$3080.14; Fremont County Treasurer-Co Admin-Health Insurance \$344407.00; Fremont County Treasurer-Co Admin-Withholding/FICA \$193841.91; Fremont County Treasurer-Co Admin-Section 125 Benefits \$46895.43; Globalstar USA-Search & Rescue-Satellite Phone \$185.34; Great West Trust-Segregated-Wyoming Benefits \$7210.00; Hasco Industrial Supply-Transportation-Materials/Supplies \$1282.50; HDR Engineering Inc -Harris Bridge Replacement-Engineering \$36660.17; Healthsmart Benefit Solutions-Segregated-Insurance \$1008.00; Injury Prevention Resources-Segregated-Contractual Services \$2805.00; Kisling, Lisa-District Court-Court Appointed Representation \$9694.50; Lee's Operating Service Inc-1% Gravel Projects-Contract Services \$2585.00; Local Govt Liability Pool-Support Services-Membership Renewal \$82590.00; Mahlum, Zachary Hamilton-District Court-Court Appointment \$88.55; Matthew Bender & Co., Inc-District Court-Services \$917.36; Medical Imaging Associates of Idaho-Detention Center-Inmate Medical \$651.00; Miller, Margaret-District Court- Office Rent \$150.00; NAPA Auto Parts-Riverton-Segregated-Parts & Supplies \$2353.57; Natrona County Circuit Court-Payroll-Garnishment \$89.02; New York Life Insurance-Segregated-Insurance \$133.11; Northern Arapaho Child Support-Payroll-Child Support \$598.78; Post, Raymond-County Sheriff-Car Wash \$151.64; Quill Corporation-County Sheriff-Office/Supplies \$82.87; RT Communications-Segregated-Telephone Services \$538.89; Ratigan, Daniel, M.D.-Detention Center-P.A. Supervisor Contract \$4950.00; Red Fox Homeowners Association-Transportation-Reimbursement \$480.00; Reed's Moghaun Office Supply-Segregated-Office Supplies \$88.05; Rocky Mountain Logistics Inc-1% Gravel Projects-Contract Services \$5335.00; Sagewest Health Care-Detention Center-Inmate Medical \$2190.95; Secretary of State-County Sheriff-Notary Fee \$30.00; Skaggs Companies, Inc-County Sheriff-Uniforms/Supplies \$13300.00; Snider, Yvonne-Sheriff Victim Services-Reimburse Mileage/Expenses \$214.40; Soule, Sierra-District Court- Office Rent \$150.00; Specialized Pathology Consult-County Coroner-Autopsy Fee \$1250.00; State Disbursement Unit-Payroll-Child Support \$1066.25; Total Net Salaries-Segregated-Salaries \$629293.65; Tyler Technologies Inc-Segregated-Software Support \$64926.34; Verizon Wireless-Youth Services-Cellphone Service \$230.21; WCCA-County Commission-Dues \$23236.00; WARM. Property Insurance Pool-Support Services-Insurance Coverage \$112772.71; Whiting Law, P.C.-District Court-Professional Services \$4057.50; Wilkerson, James A, IV, MD PC-County Coroner-Autopsy \$2500.00; WY SDU-Payroll-Child Support \$1344.28; Wyo Child Support Enforcement-Segregated-Child Support \$806.00; Wyo Dept of Workforce Serv-Co Admin-Workers Comp \$16071.08; Wyoming Behavioral Institute-Health & Welfare-Title 25 Patients \$6023.00; Wyoming Machinery Co-Vehicle Maintenance-Parts & Service \$2322.89; Wyoming Retirement System-Co Admin-Contributions \$146061.95; Wyoming State Forestry Division-Support Services-Emergency Fire Premium \$17075.55.

District Court Administrative Secretary Annette Bregar joined the meeting to discuss the Commissioner's concerns with some GAL invoices that were over one year. As this complicates budgeting within fiscal years, the Commission stated they would write a letter to the attorney's and ask that invoices be submitted within 90 days after their service. In other business, Bregar stated they have a budget for 3.4 jury trials and is not sure this will be adequate.

The following items were reviewed in the Signature File: 1) thank you letter to Ray Price for service on the Fremont County Planning Commission; 2) Adjustment to Assessment Summary; and 3) Record of Proceedings. Clarence Thomas moved, Jennifer McCarty seconded, to approve a Contract between State

County Commissioners Meeting  
July 7, 2020

of Wyoming, Department of Family Services and Fremont County Board of Commissioners for FY 2020-21. Motion carried unanimously. Clarence Thomas moved, Jennifer McCarty seconded, to approve Resolution No. 2020-15 "Appropriation Resolution" adopting the Official County Budget for FY 2020-21. Motion carried unanimously.

There were no action items in the Priority Mail.

There was nobody present for public comment.

Fremont County Planning Supervisor Steve Baumann stated the Fuel Contract with Bailey Enterprises, Inc. expires June 30, 2020 and he would like to extend it one year as per provisions in the contract agreement. Clarence Thomas moved, Jennifer McCarty seconded, to extend the Bailey Enterprises, Inc. Fuel Contract for Diesel and Gasoline for the County Fuel System for one year. Motion carried unanimously.

Vice-Chairman Larry Allen joined the meeting at this time.

County Fire Warden Craig Haslam informed the Commissioners that a fire restriction is needed and referenced the 76 fires over the weekend that included two structures (outbuildings) that were lost. There are currently red flag warnings issued. Larry Allen moved, Clarence Thomas seconded, to approve Resolution No. 2020-16 "Establishing Fire Restrictions for Fremont County" effective immediately. Motion carried unanimously. A News Release will be sent out stating any open fire or discharge of fireworks is prohibited, with several exceptions. The ban will be in place until Haslam informs the Board the danger of fire is past this fall.

HDR Engineer Kyle Lehto joined Transportation Superintendent Billy Meeks to present the Agreement between Owner and Contractor for the Harris Bridge Road: Structure Replacement Project with CC & G, Inc. As this is a 1% project, Chairman Becker stressed the importance of using local subcontractors whenever possible.

Julia Stuble and Cheryl Frisbee interviewed for three year terms on the Fremont County Historic Preservation Commission. Larry Allen moved, Jennifer McCarty seconded, to reappoint Julie Stuble and appoint new applicant Cheryl Frisbee to the three year terms. Motion carried unanimously.

The Fremont County Benefits Death Benefits was reviewed. The beneficiary of a full time employee is entitled to receive the total sum of \$10,000.00 and a part-time employee will receive the total sum of \$5,000. Larry Allen moved, Jennifer McCarty seconded, to approve the Death Benefits policy for the next fiscal year with funding through the health benefit fund. Motion carried unanimously.

W.S. § 18-3-315 "Preparation and publication of annual statements" was reviewed as related to the County Commissioners duty to request a statement of the receipts and expenditures of the county during the preceding twelve months setting forth the source and amount of all receipts and the purpose and the amount of expenditures to be prepared upon reconciliation of all accounts by the county clerk and county treasurer, not later than September 30<sup>th</sup>. Larry Allen moved, Clarence Thomas seconded, to request said statement from the county clerk and county treasurer by the deadline of September 30, 2020. Motion carried unanimously.

Treasurer Tom Majdic presented an award to Candy Cullers in recognition of 30 years of service to the Treasurer's Office. Also present was Deputy Jim Anderson and Administrative Assistant Traci Mitchell.

Executive Health Insurance Committee member Jim Anderson presented the Administrative Services Agreement with BlueCross BlueShield as third party administrator. Larry Allen moved, Jennifer McCarty seconded, to approve the Agreement pending review by the County Attorney's Office. Motion carried unanimously.

County Clerk Julie Freese and Deputy Treasurer Jim Anderson reviewed the updated FY 2020-2021 budget. Freese stated it is still not certified, they continue to work with departments that have state grants and specifically noted the Public Health Department has been informed that the Maternal Child Health State General Fund award amount does not represent the correct award to Fremont County, that possible reductions are still under consideration, and that amount is not yet available. This make budgeting extremely difficult for grant funded programs. Freese noted that after working through all the adjustments made the previous weeks, there was no need to take an additional \$114,000 from Cash Reserve. The Library's Fund Balance and Revenues is

County Commissioners Meeting  
July 7, 2020

up from their approved amount of \$1,209 million by \$154,000 as a result of an encumbered amount for their boiler project.

Commissioner meeting reports were given:

Larry Allen moved, Jennifer McCarty seconded, to adjourn the meeting at 10:50 a.m. and reconvene for a Regular Meeting on July 14, 2020. Motion carried unanimously

A full detailed report (for informational purposes only) and the official minutes are posted on Fremont County's website at [www.fremontcountywy.org](http://www.fremontcountywy.org).

/s/ TRAVIS BECKER, CHAIRMAN  
FREMONT COUNTY COMMISSIONERS

ATTEST:

/s/ JULIE A. FREESE, FREMONT COUNTY CLERK AND CLERK OF THE BOARD