

STATE OF WYOMING)
) ss.
COUNTY OF FREMONT)

LANDER, WYOMING
OFFICE OF THE FREMONT COUNTY COMMISSIONERS
JUNE 30, 2020

OFFICIAL MINUTES

The Board of Fremont County Commissioners met in Regular Session at 9:00 a.m. with the following members present: Chairman Travis Becker, Vice-Chairman Larry Allen, Jennifer McCarty, Clarence Thomas and Michael Jones. Fremont County Clerk Julie A. Freese was present. Chief Civil Deputy Attorney Jodi Darrough was present via speaker phone.

Jennifer McCarty moved, Clarence Thomas seconded, to approve the agenda as amended. Motion carried unanimously.

Jennifer McCarty moved, Clarence Thomas seconded, to approve the minutes of the Regular Meeting held on June 23, 2020. Motion carried unanimously.

Larry Allen moved, Jennifer McCarty seconded, to accept the bills for payment. Chairman Travis Becker abstained from voting on The Print Shop voucher. Motion carried.

Bills are listed below in the following format: Vendor Name-Department-Description-Amount: A & I Distributors-Vehicle Maintenance- Oil/Fluids \$140.70; Airgas USA LLC-Operation Safeguard-Supplies COVID 19 \$437.80; Alexander Excavation-1% Gravel Projects-Contract Services \$7947.50; Allen, Larry-County Commission-Reimburse Expenses \$420.00; Artery Construction Inc-1% Gravel Projects-Contract Services \$5980.00; Bank of the West-Operation Safeguard-Credit Card Charges \$57.93; Bank of the West Acct Analysis-Investment Pool-Bank Charges \$41.37; Black Hills Energy-Segregated-Utility Service \$2637.86; Bloedorn Lumber-Lander-Operation Safeguard-Materials, Supplies \$97.19; Boyle Electric Inc-County Buildings-Services \$382.87; Charm-Tex Inc-Detention Center-Inmate Supplies \$126.90; Charter Communications-Detention Center-Services \$215.68; Clifford, Gregory P. MD PC-Detention Center-Inmate Medical \$2352.00; Desert Mountain Corporation-Transportation-Contract Service \$11736.21; Dubois Hardware CO-Transportation-Supplies \$7.49; Election Systems & Software, Inc-County Elections-Election Equipment \$6363.19; Floyd's Truck Center WY-Vehicle Maintenance-Parts \$30.00; Fremont County Treasurer-Health & Welfare-Property Tax -SageWest Health Care \$262953.50; Fremont Motor Riverton Inc-Vehicle Maintenance-Parts/Supplies \$77.47; Fremont Orthopaedics PC-Detention Center-Inmate Medical \$399.00; Grainger-County Buildings -Materials/Supplies \$494.13; Illinois Office Supply-County Elections-Primary Election Ballots \$7690.05; Injury Prevention Resources-CAST-Contractual Services \$1185.00; Lander Medical Clinic PC-Detention Center-Inmate Medical \$2153.05; Medical Imaging Associates of Idaho-Detention Center-Inmate Medical \$416.00; Moore, Christy L.-Detention Center-Inmate Uniform Repairs \$45.50; Mountain Dental PC-Detention Center-Inmate Medical \$726.00; National Business Systems Inc-County Treasurer-Postcards \$2000.00; Natrona County Attorney-Health & Welfare-Title 25 Services \$4700.00; NMS Laboratories-County Coroner-Toxicology Services \$1383.00; Pedersen, Judith-Culture & Recreation-Reimburse Supplies \$435.50; Peterbilt of Wyoming-Vehicle Maintenance-Parts \$868.99; Print Shop, The-County Elections-Printed Office \$1418.00; Reed's Moghaun Office Supply-Youth Services-Office Supplies \$24.75; Riverton Search & Rescue-Search & Rescue-Reimburse \$666.76; Riverton, City of-County Buildings-Water/Sewer \$1044.40; Sagewest Health Care-Detention Center-Inmate Medical \$11177.67; Schreiber, Steve-Transportation- Reimbursement \$6.29; Shirts & More Inc-Operation Safeguard-Voter Drop Boxes COVID \$360.00; Sysco Montana Inc-Detention Center-Inmate Supplies \$1737.45;Tactical Solutions International Inc-Search & Rescue-Equipment / Expenses-800.00-Tegeler & Associates-Detention Center-Notary Bond \$50.00; Terrance R. Martin PC-District Court-Contractual Services \$513.75; Traveling Computers-Computer Services-Computer Supplies, Services \$1486.00; Tyler Technologies Inc-Capital Asset Acquisitions-Executive Implementation \$65.00; US Foods Inc-Detention Center-Inmate Board \$2665.96; Verizon Wireless-Segregated-Cellphone Service \$165.10; Western Printing, Inc-Segregated-Printed Supplies \$1003.57; Wind River Towing-County Sheriff-Abandon Vehicle Towing \$320.00; Wind River Vet Service-County Sheriff-Dog Boarding \$160.00; Wyoming Dept of Transportation-Segregated-WYDOT Fuel \$1908.09; Wyoming GAL Program-District Court-Guardians Ad Litem \$8164.74; Wyoming Supreme Court-District Court-Salary Reimbursement \$7836.75.

Clarence Thomas moved, Jennifer McCarty seconded, to accept a voucher from Wyoming Behavioral Institute in the amount of \$6,023.00 for seven Title 25 patients. Motion carried unanimously.

The following items in the Signature File were reviewed: 1) Record of Proceedings. Larry Allen moved, Jennifer McCarty seconded, to approve a Road Maintenance Contract for the Dubois Area with T-Y Excavation for FY 2020-2021. Motion carried unanimously. Larry Allen moved, Jennifer McCarty seconded, to approve an Amendment to the Magnesium Chloride Supply Contract with Desert Mountain Corporation. Motion carried unanimously. Larry Allen moved, Jennifer McCarty seconded, to approve a Business Associate Contract between Fremont County and Penny Fahey. Motion carried unanimously.

There were no action items in the Priority Mail.

There was nobody present for public comment.

County Commissioners Meeting
June 30, 2020

Commissioner Mike Jones reviewed a document he drafted titled "A guideline for prospective consultants interviewing with Fremont County Commissioners regarding an update to the 2004 Fremont County Land Use Plan." He suggested it be forwarded to the three consultants that have been selected to interview with the Commission on July 14, 2020 to better prepare them for their interview and outline the Commission's goals and objectives. Fellow Commissioners concurred and the document will be sent out.

Fremont County Planning Commission liaison Jennifer McCarty stated a board member has missed in excess of three regular monthly meetings. The By-Laws were reviewed which state "A vacancy shall be declared if a member of the Commission shall miss three consecutive scheduled meetings without proper explanation or cause." Jennifer McCarty moved, Larry Allen seconded, to remove Planning Commission board member Ray Price and announce a vacancy for the remaining one year of a three year term due to excessive unexcused absences." Motion carried unanimously. Planning Commission interviews had been held several weeks prior for two other vacancies on the Commission, with both incumbents being reappointed. The other applicant who interviewed was contacted to see if he was still interested in serving on the Commission. As a result, Jennifer McCarty moved, Larry Allen seconded, to appoint John Ferrelli to fill the vacant one year term on the Fremont County Planning Commission. Motion carried unanimously.

Interviews had been held the previous week for six vacancies on the Fremont County Historic Preservation Commission. One incumbent is still going to interview for reappointment but is unavailable until the July 7th meeting. Jennifer McCarty moved, Mike Jones seconded, to reappoint Judy Pederson to a three year term, new applicant Joyce Hartman to a three year term and Colleen Nelson and Nita Kehoe both to two year terms on the Fremont County Historic Preservation Commission. Motion carried unanimously.

Vehicle Maintenance Supervisor Brad Meredith and Transportation Superintendent Billy Meeks reviewed a Wyoming Association of Risk Management (WARM) review by their consultant ACE, regarding a damaged motor grader that has been sent to Wyoming Machinery Company in Casper. WARM is the County's property insurance provider. Initial estimates are \$81,047.70, not including any engine or possible frame damage. The Commission asked that the men clarify with WARM several items: 1) what is the tipping point where damages outweigh a new unit; and 2) warranty on a refurbished machine. Meredith expressed concern with the excessive repairs that will be required if it is indeed to be refurbished, and affirmation that it will be 100% going forward.

A Public Hearing was held at 9:30 a.m., as advertised, regarding budget adjustments. County Clerk Julie Freese reviewed the Unanticipated Revenues and Budget Transfers discussed the previous meeting, prior to advertising. Larry Allen moved, Jennifer McCarty seconded, to approve Resolution No. 2020-14 "FY 2019-2020 Budget Amendment No. 7." Motion carried unanimously.

A Public Hearing was held at 9:45 a.m., ending the 45-day public comment period on the uses of Title III County Funds. County Clerk Julie Freese stated the Secure Rural Schools and Community Self-Determination Act of 2000, requires that Fremont County must hold the comment period for the following projects for calendar year 2020: Search and Rescue \$15,000 and Fire Prevention Programs \$32,200. Having received no comments, Larry Allen moved, Jennifer McCarty seconded, to approve the Title III distribution as advertised. Motion carried unanimously.

The FY 2020-2021 proposed budget was discussed. Present in the audience were Library supporters Sandra Husa, Riverton Branch Manager Shari Haskins, Lander Branch Manager and Acting Director Anita Marple, Vance Countryman and Perry Marple, Sheriff Ryan Lee, Administrative Assistant Karla Lawrence and Dispatch Supervisor Carl Freeman, and Annette Bregar, Chance Marshall and Rachel Fisk, and later in the meeting, Assessor Tara Berg.

Sheriff Ryan Lee and Dispatch Supervisor Carl Freeman reviewed their recommendation made the following evening during the budget public hearing. Freeman gave an update on both the E-911 and Dispatch budget, and stated all anticipated revenue will come from User Fees from agencies for which Dispatch provides a service for and from the 911 surcharge money collected from each traditional and wireless devices. Freeman gave his recommendation to keep this surcharge at \$0.75 per line for a projected revenue total of \$348,069 with all agencies paying at 100% of actuals. Larry Allen moved, Jennifer McCarty seconded, to keep the E-911 \$0.75 per access line surcharge for the new fiscal year. Motion carried unanimously.

County Commissioners Meeting
June 30, 2020

County Clerk Julie Freese and Deputy Treasurer Jim Anderson stated there is \$5 million in the Cash Reserve, with an additional \$610,000 specifically encumbered for Off Line Boards Cash Reserve. The final figures for fund balance is less than expected, and she informed the Board an additional cut of \$227,853 is needed to balance the budget. She has worked extensively with the Off Line Boards regarding their final expenditures and revenues. She is still waiting on the Recreation Commission, but Anderson stated an issue with taking all their Cash Reserve and moving to the General Fund will create a negative mill levy, and they won't receive revenue for vehicle registrations on which it is calculated. Their budget is for encumbrances already encumbered and for County assets (Green Mountain, Youth Camp, Rails to Trails).

Julie Freese recapped the changes made since the last meeting. A reduction of \$50,000 for County Attorney revenues, an additional \$35,500 in expense for the radio lease agreement. Mike Jones moved, Larry Allen seconded, to move \$114,000 CRF and \$114,000 Cash Reserve to balance budget for FY 2020-2021 and make the commitment of putting revenue from the sale of county buildings directly back into Cash Reserve. Motion carried unanimously. Larry Allen moved, Jennifer McCarty seconded, to adopt the FY 2020-2021 budget as amended. Motion carried unanimously.

Larry Allen moved, Jennifer McCarty seconded, to adjourn the meeting at 10:25 a.m. and reconvene for a Regular Meeting on July 7, 2020. Motion carried unanimously

A full detailed report (for informational purposes only) and the official minutes are posted on Fremont County's website at www.fremontcountywy.org.

/s/ TRAVIS BECKER, CHAIRMAN
FREMONT COUNTY COMMISSIONERS

ATTEST:

/s/ JULIE A. FREESE, FREMONT COUNTY CLERK AND CLERK OF THE BOARD