

STATE OF WYOMING)
) ss.
COUNTY OF FREMONT)

LANDER, WYOMING
OFFICE OF THE FREMONT COUNTY COMMISSIONERS
JUNE 29, 2021

OFFICIAL MINUTES

The Board of Fremont County Commissioners met in Regular Session at 9:00 a.m. with the following members present: Vice-Chairman Larry Allen, Jennifer McCarty and Mike Jones. Chairman Travis Becker was absent and Commissioner Clarence Thomas arrived later in the meeting. County Clerk Julie A. Freese was present.

Jennifer McCarty moved, Mike Jones seconded, to approve the agenda as amended. Motion carried unanimously.

Jennifer McCarty moved, Mike Jones seconded, to approve the minutes of the Regular Meeting held on June 15, 2021. Motion carried unanimously.

Jennifer McCarty moved, Mike Jones seconded, to accept the bills for payment. Motion carried unanimously.

Bills are listed in the following format: Vendor Name – Department – Description – Amount: A & I Distributors-Vehicle Maintenance- Oil/Fluids-\$1667.37; Ace Hardware-Lander-County Buildings-Materials/Supplies -\$916.61; Ace Hardware-Riverton-Segregated-Materials/Supplies -\$36.52; Alexander Excavation-1% Gravel Projects-Contract Services -\$1540.00; Amerigas Propane LP-County Buildings-Propane-\$3047.44; B & B Enterprises LLC-Planning-Signs & Supplies-\$195.00; Bailey Enterprises, Inc-Segregated- Parts / Bulk Fuel-\$25034.98; Big Horn Tire Inc-Vehicle Maintenance-Vehicle Tires -\$1157.00; Bill Jones Plumbing & Heating-County Buildings Detention-Supplies / Parts-\$120.00; Bullington, Shaun-1% Gravel Projects-Contract Services -\$2200.00; Bush, Ron-1% Gravel Projects-Contract Services -\$4675.00; Carquest Auto Parts-Transportation-Parts & Supplies-\$18.00; Centurylink-Computer Services-Telephone Services-\$537.12; Cloud Peak Counseling Center-Health & Welfare-Title 25-\$975.00;CMI TECO-Vehicle Maintenance-Parts & Supplies-\$824.88; Communication Technologies Inc-Fremont County Ambulance-Batteries-\$5310.00; Dave's Asphalt, Inc-1% Gravel Projects-Contract Service -\$10477.50; Dealers Electrical Supply-County Buildings-Materials/Supplies-\$34.46; Dickinson Construction-County Buildings-Move Shed-\$80.00; Diebold, Inc.-County Treasurer-Safe Repair & Maintenance-\$503.48; Double S Trucking Inc-1% Gravel Projects-Contract Services -\$1540.00; Dubois Frontier, The-Phep Covid Response-Advertising -\$26.10; Evans, Michael A.-1% Gravel Projects-Contract Services -\$4235.00; Fahey,Penny-Health Promotion-Reimburse Expenses-\$195.79; Fremont Chevrolet GMC-Vehicle Maintenance-Parts/Repairs-\$126.00; Fremont County Solid Waste-County Buildings-Dump Fees-\$6.60; Grainger-Segregated-Materials/Supplies -\$448.12; High Plains Power, Inc-County Buildings-Utility Services-\$1105.80; Ideal Auto Electric-Vehicle Maintenance-Parts, Repairs, Supplies-\$138.00; Jerry Bornhoft Construction Inc-1% Gravel Projects-Contract Services -\$2805.00; Kisling, Lisa-District Court-Professional Services-\$3070.42; Lander Medical Clinic PC-Phep Covid Response-Testing for Covid-\$6750.00; Lawson Products, Inc-Vehicle Maintenance-Parts & Supplies -\$106.11; Master's Touch LLC-County Treasurer-Postage -\$1994.34; Matthew Bender & Co., Inc-County Treasurer-Supplies-\$495.87; Mountain Drivetrain-Vehicle Maintenance-Supplies / Equipment-\$112.20; NMS Laboratories-County Coroner-Autopsy Services -\$992.00; Novo Benefits-Health Benefit Plan-Insurance Services -\$5100.00; Post, Raymond-County Buildings-Car Wash -\$10.00; Print Shop, The-County Treasurer-Printed Supplies-\$283.00; Quadiant Leasing USA Inc-County Attorney- Meter Lease-\$266.52; Quill Corporation-County Attorney- Office Supplies-\$63.76; Reed, David K.-1% Gravel Projects-Contract Services-\$2227.50; Rocky Mountain Automatic Doors-Fremont County Ambulance-Repair / Materials-\$3000.00; Rocky Mountain Logistics Inc-1% Gravel Projects-Contract Services -\$8965.00; Rodriguez, Jessica-Detention Center-Contract Services -\$812.50; S&S Tool And Supply Inc-Phep Covid Response-Lighting System-\$8260.38; Sagewest Health Care-Segregated-Services-\$9655.28; Sutherland Lumber Co.-County Buildings-Supplies / Materials-\$55.22; Traveling Computers-Computer Services-Computer Supplies, Services-\$267.00; T-Y Excavation Inc-Transportation-Road Maintenance -\$6940.00; Union Telephone Company-Segregated-Cellphones-\$546.07; Utah Medical Insurance Assoc.-Detention Center-Medical Insurance-\$331.00; WY Dept Of Transportation-Vehicle Maintenance-Duplicate Registration -\$4.00; Wyoming 4 X 4 Inc-Vehicle Maintenance-Equipment Repair-\$766.17; Y2 Consultants LLC-County Commission-Professional Services-\$1825.75.

The following items in the Signature File were reviewed: 1) letter of appreciation to Debra Martin for service on the Fremont County Historic Preservation Commission; 2) ASO Plan Changes previously approved for BlueCross BlueShield plan; and 3) Record of Proceedings. Mike Jones moved, Jennifer McCarty seconded, to approve the Contract between Fremont County Government and Fremont Counseling Service for Mental Health Emergency Detention and Placement for Fiscal Year 2021-2022. Motion carried unanimously. Mike Jones moved, Jennifer McCarty seconded, to approve a Western Surety Company Official Bond and Oath for Rebecca Ruth Darnell as Commissioner on the Jeffrey City Water and

Sewer District. Motion carried unanimously. Mike Jones moved, Jennifer McCarty seconded, to approve Resolution No. 2021-16 "Transportation Department Access Road and Easement Fees." Motion carried unanimously. Mike Jones moved, Jennifer McCarty seconded, to approve Resolution No. 2021-17 "Planning Department Fees." Motion carried unanimously. Mike Jones moved, Jennifer McCarty seconded, to approve the Annual Compensation Agreement for County/UWE Personnel for FY 2021-2022. Motion carried unanimously. Mike Jones moved, Jennifer McCarty seconded, to approve a Cooperative Agreement between Wyoming Department of Transportation and Fremont County for a planning study to develop a strategic plan and investigate future transportation needs on Hillcrest Drive. Motion carried unanimously. Mike Jones moved, Jennifer McCarty seconded, to approve Amendment No. 1 to the Wellness Coordinator Agreement between Fremont County and Penny Fahey. Motion carried unanimously.

The following item in the Priority Mail was reviewed: Declaration of Dissolution of the South Lander Industrial Park Improvement and Service District. County Clerk Julie Freese noted the process needs to follow W.S. 22-29-401 and that the County Clerk is to monitor all special district elections. She suggested they come to an upcoming meeting to discuss the proper process.

There was nobody present for the public comment period.

Transportation Superintendent Billy Meeks was joined by Midvale Irrigation District Supervisor Steve Lynn to provide an update on the box culvert project taking place on Paradise Valley Road. Meeks had earlier been requested to seek financial assistance from the District as the Commissioners' had been presented with a Trihydro Change Order for an additional \$19,400 for additional surveying and design services.

In other business, Billy Meeks informed the Board of an impending Operator position vacancy due to a retirement in mid-July. Jennifer McCarty moved, Mike Jones seconded, to authorize refilling the Operator position at a salary not to exceed \$33,472. Motion carried unanimously.

Commissioner Mike Jones updated Billy Meeks on the dust issue on Shoshone Lake Road where, in addition to normal traffic, BLM has contracted with High Country Construction to do some road maintenance on their portion. Meeks will see if High County can run some water truck on the road as part of their work on the road as all County trucks are in the Dubois area mugging.

Treasurer Jim Anderson informed the Board of an upcoming resignation of a front counter clerk position. Jennifer McCarty moved, Mike Jones seconded, to approve refilling the position at a salary not to exceed \$29,000. Motion carried unanimously.

Assessor Tara Berg reported on an upcoming vacancy for an Office Appraiser position. Jennifer McCarty moved, Mike Jones seconded, to approve refilling the vacancy at a salary not to exceed \$33,000. Motion carried unanimously.

Mike Jones moved, Jennifer McCarty seconded, to ratify their decision to accept the Fremont County Fire Warden's recommendation to issue a fire ban in Fremont County until further notice, effective June 23, which extends only to property within unincorporated areas of Fremont County as each municipality regulates land within its own boundaries. Motion carried unanimously. The Commissioners urged the public to follow local ordinances concerning fire and fireworks.

County Clerk Julie Freese reviewed her notice to Commissioners' last week on her most resignation and her request to the Commissioners to fill as soon as possible. Mike Jones moved, Jennifer McCarty seconded, to ratify the decision to approve refilling a Title Clerk position at a salary not to exceed \$33,000. Motion carried unanimously.

A Public Hearing was held at 9:20 a.m., as advertised, regarding Budget Transfers. Present was County Clerk Julie Freese and Financial Assistant Michelle Neuenschwander. Mike Jones moved, Jennifer McCarty seconded, to approve Resolution No. 2021-18 "FY 2020-2021 Budget Amendment No. 12." Motion carried unanimously.

A Public Hearing was held at 9:30 a.m., as advertised, following completion of the 45-day comment period on the uses of Title III County Funds through the Secure Rural Schools and Community Self-Determination Act of 2000. Fremont County had advertised the following proposed projects for the calendar year 2021: Search & Rescue - \$15,000 and Fire Prevention Programs - \$25,300. There being no

public comment, Mike Jones moved, Jennifer McCarty seconded, to approve the Title III County Fund Projects and amounts as advertised. Motion carried unanimously.

The FY 2021-2022 proposed budget was discussed. Present in the audience was Sheriff Ryan Lee and Dispatch Supervisor Carl Freeman.

Dispatch Supervisor Carl Freeman had reviewed the recommendation the previous evening at the Public Hearing to keep the surcharge at \$0.75 per line. Jennifer McCarty moved, Mike Jones seconded, to continue the E-911 \$0.75 per access line surcharge for the new fiscal year. Motion carried unanimously.

County Clerk Julie Freese stated that since the budget was advertised, they have put in all transfers with money from the Cash Reserve. Working on fund balances for Off Line Boards and asked that as usual, they double check everything one more time. Mike Jones moved, Jennifer McCarty seconded, to adopt the FY 2021-2022 budget as amended. Motion carried unanimously.

Jennifer McCarty moved, Mike Jones seconded, to appoint Judith Hubbard (previously interviewed) to fill a two-year vacancy on the Fremont County Historic Preservation Commission. Motion carried unanimously.

Commissioner meeting reports were given:

Commissioner Clarence Thomas joined the meeting at this time.

WYDOT District Engineer Pete Hallsten presented an overview of the State Transportation Improvement Program for 2022-2027. There were 14 people in the audience (a complete list is available in the Commissioners' Office).

There being no further business, Jennifer McCarty moved, Clarence Thomas seconded, to adjourn the meeting at 11:05 a.m. and reconvene for a Regular Meeting on July 6, 2021. Motion carried unanimously.

A reception followed in honor of County Coroner Mark Stratmoen upon his pending retirement effective July 1, 2021.

A full detailed report (informational only) and the official minutes are posted on Fremont County's website (www.fremontcountywy.gov). The meeting can also be accessed via You Tube (Fremont County WY Government).

/s/ TRAVIS BECKER, CHAIRMAN
FREMONT COUNTY COMMISSIONERS

ATTEST:

/s/ JULIE A. FREESE, FREMONT COUNTY CLERK AND CLERK OF THE BOARD