

STATE OF WYOMING)
) ss.
COUNTY OF FREMONT)

LANDER, WYOMING
OFFICE OF THE FREMONT COUNTY COMMISSIONERS
JUNE 29, 2021

FULL DETAILED REPORT

The Board of Fremont County Commissioners met in Regular Session at 9:00 a.m. with the following members present: Vice-Chairman Larry Allen, Jennifer McCarty and Mike Jones. Chairman Travis Becker was absent and Commissioner Clarence Thomas arrived later in the meeting. County Clerk Julie A. Freese was present.

Jennifer McCarty moved, Mike Jones seconded, to approve the agenda as amended. Motion carried unanimously.

Jennifer McCarty moved, Mike Jones seconded, to approve the minutes of the Regular Meeting held on June 15, 2021. Motion carried unanimously.

Jennifer McCarty moved, Mike Jones seconded, to accept the bills for payment. Motion carried unanimously.

<u>Vendor Name</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>
A & I Distributors	Vehicle Maintenance	Oil/Fluids	\$1,667.37
Ace Hardware-Lander	County Buildings	Materials/Supplies	\$916.61
Ace Hardware-Riverton	Segregated	Materials/Supplies	\$36.52
Alexander Excavation	1% Gravel Projects	Contract Services	\$1,540.00
Amerigas Propane LP	County Buildings	Propane	\$3,047.44
B & B Enterprises LLC	Planning	Signs & Supplies	\$195.00
Bailey Enterprises, Inc	Segregated	Parts/Bulk Fuel	\$25,034.98
Big Horn Tire Inc	Vehicle Maintenance	Vehicle Tires	\$1,157.00
Bill Jones Plumbing & Heating	County Buildings Detention	Supplies/Parts	\$120.00
Bullington, Shaun	1% Gravel Projects	Contract Services	\$2,200.00
Bush, Ron	1% Gravel Projects	Contract Services	\$4,675.00
Carquest Auto Parts	Transportation	Parts & Supplies	\$18.00
Centurylink	Computer Services	Telephone Services	\$537.12
Cloud Peak Counseling Center	Health & Welfare	Title 25	\$975.00
CMI TECO	Vehicle Maintenance	Parts & Supplies	\$824.88
Communication Technologies Inc	Fremont County Ambulance	Batteries	\$5,310.00
Dave's Asphalt, Inc	1% Gravel Projects	Contract Service	\$10,477.50
Dealers Electrical Supply	County Buildings	Materials/Supplies	\$34.46
Dickinson Construction	County Buildings	Professional Services	\$80.00
Diebold, Inc.	County Treasurer	Safe Repair & Maintenance	\$503.48
Double S Trucking Inc	1% Gravel Projects	Contract Services	\$1,540.00
Dubois Frontier, The	PHEP COVID Response	Advertising	\$26.10
Evans, Michael A.	1% Gravel Projects	Contract Services	\$4,235.00
Fahey, Penny	Health Promotion	Reimburse Expenses	\$195.79
Fremont Chevrolet GMC	Vehicle Maintenance	Parts/Repairs	\$126.00
Fremont County Solid Waste	County Buildings	Dump Fees	\$6.60
Grainger	Segregated	Materials/Supplies	\$448.12
High Plains Power, Inc	County Buildings	Utility Services	\$1,105.80
Ideal Auto Electric	Vehicle Maintenance	Parts, Repairs, Supplies	\$138.00
Jerry Bornhoft Construction Inc	1% Gravel Projects	Contract Services	\$2,805.00
Kisling, Lisa	District Court	Professional Services	\$3,070.42
Lander Medical Clinic PC	PHEP COVID Response	Testing	\$6,750.00
Lawson Products, Inc	Vehicle Maintenance	Parts & Supplies	\$106.11
Master's Touch LLC	County Treasurer	Postage	\$1,994.34
Matthew Bender & Co., Inc	County Treasurer	Supplies	\$495.87
Mountain Drivetrain	Vehicle Maintenance	Supplies/Equipment	\$112.20
NMS Laboratories	County Coroner	Autopsy Services	\$992.00
NOVO Benefits	Health Benefit Plan	Insurance Services	\$5,100.00
Post, Raymond	County Buildings	Car Wash	\$10.00
Print Shop, The	County Treasurer	Printed Supplies	\$283.00
Quadient Leasing USA Inc	County Attorney	Meter Lease	\$266.52
Quill Corporation	County Attorney	Office Supplies	\$63.76
Reed, David K.	1% Gravel Projects	Contract Services	\$2,227.50
Rocky Mountain Automatic Doors	Fremont County Ambulance	Repair/Materials	\$3,000.00
Rocky Mountain Logistics Inc	1% Gravel Projects	Contract Services	\$8,965.00
Rodriguez, Jessica	Detention Center	Contract Services	\$812.50
S & S Tool and Supply Inc	PHEP COVID Response	Lighting System	\$8,260.38
Sagewest Health Care	Segregated	Services	\$9,655.28
Sutherland Lumber Co.	County Buildings	Supplies/Materials	\$55.22

County Commissioner Minutes
June 29, 2021

Traveling Computers	Computer Services	Computer Supplies, Services	\$267.00
T-Y Excavation Inc	Transportation	Road Maintenance	\$6,940.00
Union Telephone Company	Segregated	Cellphones	\$546.07
Utah Medical Insurance Assoc.	Detention Center	Medical Insurance	\$331.00
WY Dept of Transportation	Vehicle Maintenance	Duplicate Registration	\$4.00
Wyoming 4 X 4 Inc	Vehicle Maintenance	Equipment Repair	\$766.17
Y2 Consultants LLC	County Commission	Professional Services	\$1,825.75

The following items in the Signature File were reviewed: 1) letter of appreciation to Debra Martin for service on the Fremont County Historic Preservation Commission; 2) ASO Plan Changes previously approved for BlueCross BlueShield plan; and 3) Record of Proceedings. Mike Jones moved, Jennifer McCarty seconded, to approve the Contract between Fremont County Government and Fremont Counseling Service for Mental Health Emergency Detention and Placement for Fiscal Year 2021-2022. Motion carried unanimously. Mike Jones moved, Jennifer McCarty seconded, to approve a Western Surety Company Official Bond and Oath for Rebecca Ruth Darnell as Commissioner on the Jeffrey City Water and Sewer District. Motion carried unanimously. Mike Jones moved, Jennifer McCarty seconded, to approve Resolution No. 2021-16 "Transportation Department Access Road and Easement Fees." Motion carried unanimously. Mike Jones moved, Jennifer McCarty seconded, to approve Resolution No. 2021-17 "Planning Department Fees." Motion carried unanimously. Mike Jones moved, Jennifer McCarty seconded, to approve the Annual Compensation Agreement for County/UWE Personnel for FY 2021-2022. Motion carried unanimously. Mike Jones moved, Jennifer McCarty seconded, to approve a Cooperative Agreement between Wyoming Department of Transportation and Fremont County for a planning study to develop a strategic plan and investigate future transportation needs on Hillcrest Drive. Motion carried unanimously. Mike Jones moved, Jennifer McCarty seconded, to approve Amendment No. 1 to the Wellness Coordinator Agreement between Fremont County and Penny Fahey. Motion carried unanimously.

The following item in the Priority Mail was reviewed: Declaration of Dissolution of the South Lander Industrial Park Improvement and Service District. County Clerk Julie Freese noted the process needs to follow W.S. 22-29-401 and that the County Clerk is to monitor all special district elections. She suggested they come to an upcoming meeting to discuss the proper process.

There was nobody present for the public comment period.

Transportation Superintendent Billy Meeks was joined by Midvale Irrigation District Supervisor Steve Lynn to provide an update on the box culvert project taking place on Paradise Valley Road. Meeks had earlier been requested to seek financial assistance from the District as the Commissioners' had been presented with a Trihydro Change Order for an additional \$19,400 for additional surveying and design services. The information provided at that time was that Midvale Irrigation District had requested the new structure be designed to provide for increased irrigation flow capacity in the canal. Lynn stated the District had not requested the upsize, the engineer only asked for the design capacity. He further felt the County had wanted the bridge to be able to accommodate a wider span for large farm equipment. He stated the old structure can no way be compared to the new structure and that the District had nothing to do with the realignment required as a result. The Board thanked Mr. Lynn for the explanation and Meeks stated the engineering plans should be ready next week.

In other business, Billy Meeks informed the Board of an impending Operator position vacancy due to a retirement in mid-July. Jennifer McCarty moved, Mike Jones seconded, to authorize refilling the Operator position at a salary not to exceed \$33,472. Motion carried unanimously.

Commissioner Mike Jones updated Billy Meeks on the dust issue on Shoshone Lake Road where, in addition to normal traffic, BLM has contracted with High Country Construction to do some road maintenance on their portion. Meeks will see if High County can run some water truck on the road as part of their work on the road as all County trucks are in the Dubois area mugging.

Treasurer Jim Anderson informed the Board of an upcoming resignation of a front counter clerk position. Jennifer McCarty moved, Mike Jones seconded, to approve refilling the position at a salary not to exceed \$29,000. Motion carried unanimously.

Assessor Tara Berg reported on an upcoming vacancy for an Office Appraiser position. Jennifer McCarty moved, Mike Jones seconded, to approve refilling the vacancy at a salary not to exceed \$33,000. Motion carried unanimously.

Mike Jones moved, Jennifer McCarty seconded, to ratify their decision to accept the Fremont County Fire Warden's recommendation to issue a fire ban in Fremont County until further notice, effective June 23, which extends only to property within unincorporated areas of Fremont County as each municipality regulates land within its own boundaries. Motion carried unanimously. The Commissioners urged the public to follow local ordinances concerning fire and fireworks.

County Clerk Julie Freese reviewed her notice to Commissioners' last week on her most resignation and her request to the Commissioners to fill as soon as possible. Mike Jones moved, Jennifer McCarty seconded, to ratify the decision to approve refilling a Title Clerk position at a salary not to exceed \$33,000. Motion carried unanimously.

A Public Hearing was held at 9:20 a.m., as advertised, regarding Budget Transfers. Present was County Clerk Julie Freese and Financial Assistant Michelle Neuenschwander. Mike Jones moved, Jennifer McCarty seconded, to approve Resolution No. 2021-18 "FY 2020-2021 Budget Amendment No. 12." Motion carried unanimously.

A Public Hearing was held at 9:30 a.m., as advertised, following completion of the 45-day comment period on the uses of Title III County Funds through the Secure Rural Schools and Community Self-Determination Act of 2000. Fremont County had advertised the following proposed projects for the calendar year 2021: Search & Rescue - \$15,000 and Fire Prevention Programs - \$25,300. There being no public comment, Mike Jones moved, Jennifer McCarty seconded, to approve the Title III County Fund Projects and amounts as advertised. Motion carried unanimously.

The FY 2021-2022 proposed budget was discussed. Present in the audience was Sheriff Ryan Lee and Dispatch Supervisor Carl Freeman.

Dispatch Supervisor Carl Freeman had reviewed the recommendation the previous evening at the Public Hearing to keep the surcharge at \$0.75 per line. Freeman gave an update on both the E-911 and Dispatch budget, and stated all anticipated revenue will come from User Fees from agencies for which Dispatch provides a service for and from the 911 surcharge money collected from each traditional and wireless devices for a total of \$334,200 with all agencies paying at 100% of actuals. The exception was the City of Riverton who operates their own Dispatch so those residents are not charged the \$0.75 for their land line. Jennifer McCarty moved, Mike Jones seconded, to continue the E-911 \$0.75 per access line surcharge for the new fiscal year. Motion carried unanimously.

County Clerk Julie Freese stated that since the budget was advertised, they have put in all transfers with money from the Cash Reserve. Working on fund balances for Off Line Boards and asked that as usual, they double check everything one more time. Mike Jones moved, Jennifer McCarty seconded, to adopt the FY 2021-2022 budget as amended. Motion carried unanimously.

Jennifer McCarty moved, Mike Jones seconded, to appoint Judith Hubbard (previously interviewed) to fill a two-year vacancy on the Fremont County Historic Preservation Commission. Motion carried unanimously.

Commissioner meeting reports were given:

Commissioner Mike Jones attended the Solid Waste Disposal District meeting and Fremont County Association of Governments meeting. He stated the Detention Door project is continuing on schedule and they are currently working on the control portion (cameras, etc.). He further had Planning Director Steve Baumann join the meeting to report on his attendance at a recent Sage Grouse Working Group meeting recently. Former Commissioner Douglas L. Thompson also attended and they are concerned with how their requirements on sage grouse protection will impact the development around Lander and they felt that a valid statistical analysis should be required. They further felt that there was not proper representation on the Committee from pertinent interest groups (agriculture, industry, business). The Natural Resource Management Plan is in full draft form now and the next step will be a public review. The Wind River Outdoor Recreation Collaborative is currently studying the bus area and working with leaseholders, State Parks, BLM, horseback and bike groups, etc. so that a broad spectrum of folks are represented. The Board agreed to invite former Commissioner Thompson to the next meeting to discuss both the Sage Grouse issue as well as provide an update on the Natural Resource Management Plan update.

Commissioner Jennifer McCarty attended the Fremont County Recreation Commission where they continue to have concerns with electrical issues at the Youth Camp. They may look into solar options in the future but are thankful for the donation of a generator this year. Commissioner Jones stated he was informed that they do

have radio communications at the Camp, which had earlier been discussed as a potential concern. She attended the Planning Commission meeting and stated the Planning Department is experiencing a lot of activity on septic system permits and reviewing a lot of deeds.

Vice-Chairman Larry Allen stated he has been appointed to the State Search & Rescue Council and he attended his first meeting in Casper last week. He had earlier informed Sheriff Lee that all Fremont County's Search & Rescue reimbursement requests had been approved.

Commissioner Clarence Thomas joined the meeting at this time.

WYDOT District Engineer Pete Hallsten presented an overview of the State Transportation Improvement Program for 2022-2027. There were 14 people in the audience (a complete list is available in the Commissioners' Office). A spreadsheet was distributed outlining scheduled projects in Fremont County and Riverton Engineer Robert Scheidemantel and Lander Engineer Erik Smith review those. Commissioner Jones expressed kudos to them for their efforts in wildlife mitigation efforts taking place and Vice-Chairman Allen relayed a concern expressed to him regarding the intersection of Eight Mile Road with Missouri Valley at the Midvale Store, and perhaps either a double no passing lane be put in or better signage.

There being no further business, Jennifer McCarty moved, Clarence Thomas seconded, to adjourn the meeting at 11:05 a.m. and reconvene for a Regular Meeting on July 6, 2021. Motion carried unanimously.

A reception followed in honor of County Coroner Mark Stratmoen upon his pending retirement effective July 1, 2021.

A full detailed report (informational only) and the official minutes are posted on Fremont County's website (www.fremontcountywy.gov). The meeting can also be accessed via You Tube (Fremont County WY Government).

/s/ TRAVIS BECKER, CHAIRMAN
FREMONT COUNTY COMMISSIONERS

ATTEST:

/s/ JULIE A. FREESE, FREMONT COUNTY CLERK AND CLERK OF THE BOARD